

## Online (CNM Dual Credit/Credit Recovery) - 3rd, 5th, 8th periods

Teacher: Josh Heard      Email: [jheard@paparts.org](mailto:jheard@paparts.org)

Google Classroom Codes:    none

---

### Classroom Materials

- **Computer**
- **CNM Key-fob for Authentication**
- **Course Materials**

---

### Course Description

Students enrolled in Online (CNM Dual Credit/Credit Recovery) courses will be supervised on campus during their designated class period. CNM Dual Credit courses are taught by CNM instructors, while Credit Recovery courses are hosted through BYU online program. The PAPA teacher will support the student by providing weekly check-ins, helping with communication between student and professor, and by recording the student's current course average in PowerSchool on a bi-weekly basis.

---

### Goals

Students will gain experience in the pace, rigor, and self-advocacy required of college courses, and be provided an environment that helps them to focus on completing their coursework.

BYU students will have an environment to recover graduation credits while they engage with the automated BYU course system.

---

### Teaching Style

The PAPA teacher will regularly check-in with students to see if they need any support, but otherwise it is the student's responsibility to keep up with their CNM course instructors curriculum.

The teacher will also support credit recovery students with any technical issues in accessing their coursework. Credit Recovery students are expected to follow the pace set by the BYU online program.

---

### Course Material and Course Access

CNM Dual Credit students will access their course through the CNM portal designated to them. The student **MUST** obtain a key-fob from CNM to access their courses on PAPA campus. Students will not be able to use personal phones for two-factor authentication or to call professors.

Credit Recovery students will access all their course materials through the BYU portal.

---

### Office Hours

I will be available to students during the school day. After the school day ends it is unlikely that I will check email or take work related calls, but I will reply promptly the next school day.

---

## LATE WORK POLICY

CNM Dual-Credit students will need to contact their professor via email to self-advocate for extensions or to turn in late work. It is important to note that most college professors are very helpful in these instances so long as the student communicates professionally and early.

Credit Recovery students have until the Course End Date to complete their assignments. Any work not completed by that date will become a zero and may result in failure of the course and require the student to take it over again.

---

## CURSING CONSEQUENCE

7th grade students are exploring their use of language, and almost all of them love experimenting with the use of swear words. Because we are working on social awareness, cursing in my class will receive an immediate consequence to encourage students to grow in their awareness of their language and communications choices.

If I hear a student curse, the student will roll a standard d6 die.

- If they roll a 1, 3, or 5, the student will receive a homework assignment and an email will be sent home to parents.
- If they roll a 2, the student will write an apology letter and read it to class. An email will be sent home to parents.
- If they roll a 4 or 6, an email will be sent home to parents.

Students who receive a cursing consequence assignment will have 1 week to turn in the assignment. Students who fail to complete a cursing consequence assignment will receive 2 days of lunch detention and parents will be informed.

---

## Grading

The PAPA teacher will record the student's current average in PowerSchool on a bi-weekly basis. It is important to note that not all CNM courses average their grades through the online portal, so the grade that is in PowerSchool may not be the actual grade for the course. It is also important to note that the average of all the bi-weekly check-ins will not be the final grade for the course. The final course grade will be calculated by CNM and then replace the bi-weekly grading system used to help track student progress throughout the semester.

---

## Other Information

### *Classroom Rules and Discipline Policy*

1) Be respectful to adults and peers. 2) Use technology appropriately. 3) Be respectful of each other's health. 4) Be respectful of each other's right to learn. 5) Be on time and prepared for class.

### *Electronics Policy:*

Any non-approved electronics that are visible to the teacher will be confiscated and turned into the front office as directed in PAPA's Student Handbook.

### *Powerschool:*

Parents and students should regularly log in to check their grades on Powerschool.