



Agenda
Governing Council
Meeting Agenda
Thursday, November 30, 2023, 4:15pm, Room 21
 Public Academy for Performing Arts Campus
 11800 Princess Jeanne Ave NE, Albuquerque, NM 87112

Type of meeting: Community/Monthly

Chair: Barbara CampBell

Invited to Attend			
1. Elizabeth Roybal, GC Member	5. David Littlefield, GC Member	9. Virginia Wilmerding, Staff Representative	Scheduled Guests:
2. Renai Edwards, GC Member	6. Issac Trujillo, GC Vice President	10. Rhonda Cordova, Business Manager	
3. Jessica Short, Secretary	7. Paul Paradise, GC Member	11. Tamara Lopez, Executive Director	Scheduled Absence: Jessica Short
4. Barbara CampBell, GC President	8. Carol Torrez, Staff Representative		

Agenda Item	Presented by	Time
1. Call to Order, Roll Call (Quorum 4/7 voting members)	Chair	4:15p.m.
2. Welcome and Introductions	Chair	4:17p.m.
3. Approval of Agenda ACTION ITEM	All	4:19p.m.
4. Approval of Previous Meeting Minutes (9/28/23) ACTION ITEM	All	4:20p.m.
5. Open Forum for Public Comment (Form Required)		4:22 p.m.
6. Budget & Finance Committee Report <ul style="list-style-type: none"> a. October Financial Report b. BARS/Permanent Transfer ACTION ITEM c. POs over \$5,000 d. First Quarter Cash Report 	Elizabeth Roybal and Rhonda Cordova	4:25p.m.
7. Executive Director's Report <ul style="list-style-type: none"> a. Written Report b. Travel Request: Adjustment Arts School Network Conference ACTION ITEM 	Tamara Lopez	4:25 p.m.
8. Organizational Business <ul style="list-style-type: none"> a. President's Report 	Barbara CampBell	4:30p.m.
b. Other Announcements/Discussion	Barbara CampBell	4:40p.m.
10. Adjourn	Barbara CampBell	5:15 p.m.

---- Statement on Open Forum for Public Comment ----

The Governing Council welcomes public comments during the "Public Comment" portion of the governing council meeting agenda. Individuals wishing to make public comments shall complete a Public Comment form and submit it to the Council President prior to the "Public Comment" section of the meeting. Individual oral presentations will be limited to 5 minutes, unless extended by the Council President.

---- Statement of Non-Discrimination ----

Public Academy for Performing Arts does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at (505) 830-3128 Ext. 0 at least 24 hours prior to the meeting. The Title IX Coordinator is the Executive Director.

---- Additional Information ----

Audit Committee – Jessica Short (Chair), Tamara Lopez, Rhonda Cordova, David Littlefield, Donna Krasnow, Stephanie Cottell
Finance Committee – Liz Roybal (Chair), Paul Paradise, Rhonda Cordova, Tamara Lopez, Renai Edwards, 8:00 a.m. Monthly, Tuesday before Council Meeting.
Long-Range Planning – Barb CampBell (Chair), Paul Paradise, Renai Edwards, Tamara Lopez, Naomi Montoya, Virginia Wilmerding,
Performing Arts Committee – Liz Roybal (Chair), David Littlefield, Issac Trujillo, Tamara Lopez, Naomi Montoya
Policy Review Committee – Jessica Short (Chair), Isaac Trujillo, Paul Paradise, Tamara Lopez, Virginia Wilmerding
Executive Director Evaluation Committee- Liz Roybal, Paul Paradise, Issac Trujillo

GOVERNING COUNCIL MEETING DATES 2023-24 Meetings take place at PAPA the last Thursday of each month at 4:15 in room 21.
 Meeting Dates: 7/27, 8/31, 9/28, 10/26, 11/30, 12/14, 1/25, 2/29, 3/21, 4/25, 5/30, 6/27



Meeting MINUTES

Thursday, October 26, 2023, 4:15 pm
 Public Academy for Performing Arts Campus
 11800 Princess Jeanne Ave NE, Albuquerque, NM 87112, Room 2

Type of meeting: Community/Monthly

Chair: Barbara CampBell

Invited to Attend			
1. Babara CampBell, President	5. Renai Edwards, GC Member	9. Virginia Wilmerding, Staff Representative and EDAC Rep	Scheduled Guests:
2. Jessica Short, Secretary	6. Issac Trujillo, Vice President	10. Rhonda Cordova, Business Manager	
3. David Littlefield, GC Member	7. Paul Paradise, GC Member	11. Tamara Lopez, Executive Director	Absent:
4. Elizabeth Roybal, GC Member	8. Carol Torrez, Staff Representative		

Agenda Item	Presented by	Time
1. Call to Order, Roll Call (Quorum 7/7 voting members)	Secretary	4:18 pm
2. Welcome and Introductions In attendance: Barbara CampBell, Issac Trujillo, Elizabeth Roybal, Rhonda Cordova, Paul Paradise, Virginia Wilmerding, Jessica Short, David Littlefield, Renai Edwards, Tamara Lopez, Carol Torrez	Secretary	4: 18 p.m.
3. Approval of Agenda ACTION ITEM Approved : Issac Trujillo– first, Renai Edwards– second, Roll Call vote 7-0 to Approve	All	4:19 p.m.
4. Approval of Previous Meeting Minutes (9/28/23) ACTION ITEM Approved with changes: Liz Roybal-First, Issac Trujillo- second, Roll Call vote 7-0 to Approve	All	4:20 p.m.
5. Open Forum for Public Comment (Form Required) None	All	4:22 p.m.
6. Budget & Finance Committee Report ACTION ITEM a. August Financial Report b. September Financial Report c. BARS/Permanent Transfer ACTION ITEM - 8 BARS d. POs over \$5,000 e. Fixed Assests Review Certification ACTION ITEM August and September Finance Reports Approved: Liz Roybal - First, Renai Edwards - Second, Roll Call vote 7-0 to approve Finance Meeting on October 24th was attended by Liz Roybal, Renai Edwards, Rhonda Cordova, and Tamara Lopez via Zoom. Reports reviewed are as follows: Bank statement Journal entries Bank reconciliation Balance sheet Bank register Budget expense summary	None	4:22 p.m.



<p>Comparative financial summary Trial Balance Monthly balance forecast report Detailed budget to actual report BAR history report Purchase orders over \$5,000 Check report Approved vendors</p> <p>BARS - 0001-I, 0002-I, 0003-I, 0004-I, 0006-I, 0007-IB, 0008-I, 0009-I : Approved: Issac Trujillo-First, Renai Edwards- Second, 7-0 Approved</p> <p>PO's over \$5000</p>		
<p>6. Executive Director's Report</p> <p>a. Written Report</p>	<p>Tamara Lopez</p>	<p>4:32 p.m.</p>
<p>7. Organizational Business</p> <p>a. Presidents Report - NONE</p>	<p>Barbara CampBell</p>	<p>4:48 p.m.</p>
<p>i. Other Announcements/Discussion</p>	<p>Barbara CampBell</p>	<p>4:51 p.m.</p>
<p>10. Executive Session to Discuss Limited Personnel Matters - At 4:54 pm Jessica Short made the motion to close the meeting for the purpose of going into Executive Session pursuant to NMSA 10-15-1-H (2) with Issac Trujillo making the second. The motion was passed with a roll call vote. Limited Personnel Matters were the only topic addressed. At 5:20 p.m. Jessica Short made a motion to come out of Executive Session with Issac Trujillo making the second. The motion passed by roll call vote 7/0</p>		<p>4:54 p.m.</p>
<p>k. Adjourn</p>	<p>Jessica Short</p>	<p>5:20 p.m.</p>

----- Statement on Open Forum for Public Comment -----

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----- Statement of Non-Discrimination -----

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--- Additional Information ---

Audit Committee – Jessica Short (Chair), Tamara Lopez, Rhonda Cordova, David Littlefield, Jessica Short

Finance Committee – Liz Roybal (Chair), Rhonda Cordova, Tamara Lopez, Renai Edwards, Paul Paradise –8:00a.m.monthly, Tuesday before Council Meeting.

Long-Range Planning – Barbara CampBell (Chair), Tamara Lopez, Naomi Montoya, Paul Paradise, Virginia Wilmerding, Renai Edwards

Performing Arts Committee – Elizabeth Roybal (Chair), Isaac Trujillo, Tamara Lopez, Naomi Montoya, David Littlefield

Policy Review Committee – Jessica Short (Chair), Tamara Lopez, Virginia Wilmerding, Paul Paradise, Isaac Trujillo

Public Academy for Performing Arts

Budget Summary Of Funds Report

Fund	Description	Adopted Budget as of 07/01/2022	Revised Adopted Budget with Initial Budget BARS	Approved BARS	Current Budget	Pending Budget/BARS	Total Anticipated Budget	YTD Actuals	YTD Payable/Encumber	Unencumbered Budget Balance	Unencumbered Anticipated Budget	Percent Remaining	Percent Remaining of TOTAL ANTICIPATED
11000	Operational	\$5,028,304.90	\$5,028,304.90	\$0.00	\$5,028,304.90	\$118,929.20	\$5,147,234.10	\$1,173,670.14	\$3,014,605.91	\$840,028.85	\$968,968.05	17%	19%
21000	Food Services	\$213,761.37	\$213,761.37	\$0.00	\$213,761.37	\$18,993.20	\$232,754.57	\$52,559.31	\$117,905.15	\$43,296.91	\$62,290.11	20%	27%
23000	Non-Instructional Support	\$73,893.89	\$73,893.89	\$0.00	\$73,893.89	\$61,410.69	\$135,304.58	\$41,298.56	\$55,267.71	(\$22,672.39)	\$38,738.31	-31%	29%
24106	Enrollment IDEA-B	\$95,134.00	\$95,134.00	\$0.00	\$95,134.00		\$95,134.00	\$29,342.86	\$88,232.33	(\$22,441.19)	\$450.00	-24%	-24%
24153	English Language Acquisition	\$450.00	\$450.00	\$0.00	\$450.00		\$450.00	\$0.00	\$0.00	\$450.00	\$450.00	100%	100%
24154	Teacher/Principal Training & Recruiting	\$22,156.00	\$22,156.00	\$0.00	\$22,156.00		\$22,156.00	\$1,440.78	\$0.00	\$20,715.22	\$20,715.22	93%	0%
24330	ARP ESSER III CDFA 84.425U	\$662,320.00	\$662,320.00	\$0.00	\$662,320.00	\$116,315.00	\$778,635.00	\$142,354.74	\$273,179.12	\$246,786.14	\$363,101.14	37%	47%
25153	Title XIX MEDICAL 3/21 Years	\$56,087.75	\$56,087.75	\$0.00	\$56,087.75	\$7,922.80	\$64,010.55	\$6,104.43	\$483.32	\$49,500.00	\$57,422.80	88%	90%
26207	CNM Foundation	\$2,012.88	\$2,012.88	\$0.00	\$2,012.88	\$500.00	\$2,512.88	\$0.00	\$2,000.00	\$12.88	\$512.88	1%	20%
27109	Instructional Mats - GAA of 2019	\$5,807.05	\$5,807.05	\$0.00	\$5,807.05		\$5,807.05	\$0.00	\$0.00	\$0.00	\$0.00	0%	0%
31400	Special Capital Outlay-State	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00		\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00	100%	100%
31600	Capital Improvements HB-33	\$379,167.00	\$379,167.00	\$0.00	\$379,167.00	\$59,115.06	\$438,282.06	\$9,298.66	\$406,015.30	(\$36,146.96)	\$22,968.10	-10%	5%
31700	S89 State Match	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	0%
31701	S89 Ad Valorem	\$450,513.42	\$450,513.42	\$0.00	\$450,513.42	\$63,433.44	\$513,946.86	\$21,905.70	\$34,251.47	\$394,356.25	\$457,789.69	88%	89%
31703	S8-9 State Match Cash	\$28,906.41	\$28,906.41	\$0.00	\$28,906.41		\$28,906.41	\$24,609.17	\$0.00	\$4,297.24	\$4,297.24	15%	0%
Fund Totals		\$7,038,514.67	\$7,038,514.67	\$0.00	\$7,038,514.67	\$446,619.39	\$7,485,134.06	\$1,508,391.40	\$3,991,940.31	\$1,538,182.96	\$1,984,802.35	22%	27%

Budget Report as of October 31, 2023

OPERATIONAL

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$5,028,304.90	(\$1,173,670.14)	(\$3,014,605.91)	\$840,028.85
			\$118,929.20 Pending BARs
			<u>\$0.00</u>
			\$958,958.05

FOOD SERVICES

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$213,761.37	(\$52,559.31)	(\$117,905.15)	\$43,296.91
			\$18,993.20 Pending BARs
			<u>\$0.00</u>
			\$62,290.11

ACTIVITIES

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$73,893.89	(\$41,298.56)	(\$55,267.71)	(\$22,672.38)
			\$61,410.69 Pending BARs
			<u>\$0.00</u>
			\$38,738.31

Entitlement IDEA-B (SPED)

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$95,134.00	(\$29,342.86)	(\$88,232.33)	(\$22,441.19)
			\$0.00 Pending BARs
			<u>\$0.00</u>
			(\$22,441.19)

English Language Acquisition (Title III)

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$450.00	\$0.00	\$0.00	\$450.00
			\$0.00 Pending BARs
			<u>\$0.00</u>
			\$450.00

Teacher/Principal Training & Recruiting (Title IIA)

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$22,156.00	(\$1,440.78)	\$0.00	\$20,715.22
			\$0.00 Pending BARs
			<u>\$0.00</u>
			\$20,715.22

ARP ESSER III CDFA 84.425U

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$662,320.00	(\$142,354.74)	(\$273,179.12)	\$246,786.14
			\$116,315.00 Pending BARs
			<u>\$0.00</u>
			\$363,101.14

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Title XIX MEDICAID 3/21 Years (Can be used for Nursing and Health Office supplies)

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$56,087.75	(\$6,104.43)	(\$483.32)	\$49,500.00
			\$7,922.80 Pending BARs
			<u>\$0.00</u>
			\$57,422.80

CNM Foundation (Dual Credit)

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$2,012.88	\$0.00	(\$2,000.00)	\$12.88
			\$500.00 Pending BARs
			<u>\$0.00</u>
			\$512.88

Instructional Mats - GAA of 2019

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$5,807.05	(\$5,807.05)	\$0.00	\$0.00
			\$0.00 Pending BARs
			<u>\$0.00</u>
			\$0.00

Special Capital Outlay-State

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$20,000.00	\$0.00	\$0.00	\$20,000.00
			\$0.00 Pending BARs
			<u>\$0.00</u>
			\$20,000.00

Capital Improvements HB-33

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$379,167.00	(\$9,298.66)	\$36,146.96	\$406,015.30
			\$59,115.06 Pending BARs
			<u>\$0.00</u>
			\$465,130.36

SB9 State Match

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00 Pending BARs
			<u>\$0.00</u>
			\$0.00

SB9 Ad Valorem SB9 State Match (School technology, equipment and building improvements)

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$450,513.42	(\$21,905.70)	(\$34,251.47)	\$394,356.25
			\$63,433.44 Pending BARs
			<u>\$0.00</u>
			\$457,789.69

SB-9 State Match Cash (Student used equipment and technology)

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$28,906.41	(\$24,609.17)	\$0.00	\$4,297.24
			\$0.00 Pending BARs
			<u>\$0.00</u>
			\$4,297.24

Public Academy for Performing Arts

Issued and Closed POS Report

Accounting Cycle: FY2024; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: ([Fund] >= "11000"); Include Tax and Shipping: No; Include Closed POS: Yes; Show Detail: Yes; Created On: 11/14/2023 4:53:38 PM

PO Number	Type	Vendor Name	Date Issued	Status	Days Outstanding	PO Amount	Invoiced Amount	Unencumbered Amount	Remaining Encumbrance
2023-003	Regular	EGSM Inc.	7/1/2022	Issued	501	\$11,405.41	\$0.00	\$0.00	\$11,405.41
2023-011-1	Dollar	APS	7/1/2022	Issued	501	\$30,313.96	\$6,292.26	\$6,292.26	\$24,021.70
2023-027	Dollar	ACES	7/1/2022	Issued	501	\$7,581.24	\$0.00	\$0.00	\$7,581.24
2023-114-1	Dollar	Summit Fire and Security	8/23/2022	Issued	448	\$7,065.74	\$0.00	\$0.00	\$7,065.74
2024-001	Regular	NMPSIA	7/1/2023	Closed		\$71,270.00	\$71,270.00	\$71,270.00	\$0.00
2024-003	Dollar	APS	7/1/2023	Issued	136	\$385,000.00	\$3,758.43	\$3,758.43	\$381,241.57
2024-004	Dollar	PNM	7/1/2023	Issued	136	\$40,000.00	\$14,937.77	\$14,937.77	\$25,062.23
2024-005	Dollar	ABCWUA	7/1/2023	Issued	136	\$38,000.00	\$12,403.22	\$12,403.22	\$25,596.78
2024-006	Dollar	NM Gas Company	7/1/2023	Issued	136	\$35,000.00	\$910.05	\$910.05	\$34,089.95
2024-009	Dollar	Mathews Fox, P. C.	7/1/2023	Issued	136	\$5,000.00	\$583.78	\$583.78	\$4,416.22
2024-010	Regular	Rhonda Cordova	7/1/2023	Issued	136	\$86,100.00	\$32,287.41	\$32,287.41	\$53,812.59
2024-018	Dollar	Harris School Solutions	7/1/2023	Closed		\$13,000.00	\$0.00	\$13,000.00	\$0.00
2024-018-1	Dollar	Moss Adams LLP	7/1/2023	Issued	136	\$25,000.00	\$16,375.36	\$16,375.36	\$8,624.64
2024-019	Regular	Amazon.com	7/1/2023	Closed		\$14,512.75	\$14,512.75	\$14,512.75	\$0.00
2024-029	Dollar	ACES	7/1/2023	Issued	136	\$72,185.15	\$16,416.83	\$16,416.83	\$55,768.32
2024-030	Dollar	ACES	7/1/2023	Issued	136	\$20,000.00	\$1,354.68	\$1,354.68	\$18,645.32
2024-033	Regular	Southwest Copy Systems	7/1/2023	Closed		\$8,700.00	\$590.65	\$8,700.00	\$0.00
2024-033-1	Dollar	Southwest Copy Systems	7/1/2023	Issued	136	\$8,100.00	\$3,030.61	\$3,030.61	\$5,069.39
2024-037	Dollar	Labatt Food Service	7/1/2023	Issued	136	\$84,000.00	\$35,975.06	\$35,975.06	\$48,024.94
2024-047	Dollar	BYU Continuing Education	7/1/2023	Closed		\$10,000.00	\$0.00	\$10,000.00	\$0.00
2024-047-1	Dollar	BYU Continuing Education	7/1/2023	Issued	136	\$10,000.00	\$520.00	\$520.00	\$9,480.00
2024-048	Dollar	Dunn-Chavez, Melanie	7/1/2023	Issued	136	\$48,440.00	\$13,514.47	\$13,514.47	\$34,925.53
2024-049	Regular	Savvas	7/1/2023	Closed		\$7,938.75	\$7,938.75	\$7,938.75	\$0.00
2024-050	Regular	Amazon.com	7/1/2023	Closed		\$10,085.56	\$10,085.56	\$10,085.56	\$0.00
2024-057	Regular	IXL	7/1/2023	Closed		\$5,300.00	\$5,300.00	\$5,300.00	\$0.00
2024-062	Regular	Sweetwater	7/18/2023	Closed		\$18,447.04	\$0.00	\$18,447.04	\$0.00
2024-062-1	Regular	Sweetwater	7/18/2023	Issued	119	\$18,447.04	\$14,387.15	\$14,387.15	\$4,059.89
2024-066	Regular	ACES	7/20/2023	Closed		\$5,950.80	\$5,950.80	\$5,950.80	\$0.00
2024-069	Dollar	Central Region Educational Cooperative	7/1/2023	Issued	136	\$74,908.39	\$19,730.92	\$19,730.92	\$55,177.47
2024-075	Regular	National Hispanic Cultural Center	7/31/2023	Issued	106	\$8,042.00	\$3,142.00	\$3,142.00	\$4,900.00
2024-080	Regular	Baurn's Music	8/3/2023	Closed		\$5,000.00	\$934.72	\$5,000.00	\$0.00
2024-099-1	Dollar	Labatt Food Service	9/1/2023	Issued	74	\$5,000.00	\$4,393.43	\$4,393.43	\$606.57
2024-100	Regular	JMP Academy of Professional Development	8/1/2023	Issued	105	\$5,870.40	\$978.40	\$978.40	\$4,892.00
2024-116	Regular	Best Buy Business Advantage	8/17/2023	Closed		\$45,395.76	\$45,395.76	\$45,395.76	\$0.00
2024-149	Dollar	CNM	9/5/2023	Issued	70	\$10,000.00	\$3,917.39	\$3,917.39	\$6,082.61
2024-205	Dollar	CEC	9/29/2023	Issued	46	\$47,741.40	\$0.00	\$0.00	\$47,741.40

2024-207	Regular	Jostien's	10/2/2023	Issued	43	\$18,000.00	\$4,000.00	\$4,000.00	\$14,000.00
2024-217	Dollar	Harris School Solutions	10/3/2023	Issued	42	\$13,000.00	\$0.00	\$0.00	\$13,000.00
2024-249	Dollar	Terracon Consulting, Inc.	10/23/2023	Closed		\$8,717.63	\$0.00	\$8,717.63	\$0.00

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School Name:
 PED No.:
 Previous Year End:

PAPA
 001-047
 6/30/2023

PED Cash Report for 2023-2024 Fiscal Year

Month/Quarter:
 Report end date:
 Naming Convention:

M3/Q1
 9/30/2023
 PAPA FY24 M3/Q1 Cash Report 001-047

Line	Description	FISCAL YEAR												
		OPERATIONAL	TEACHERG	TRANSPORTATION	INST. MATERIALS	IMPACT AID OPERATIONAL	LOCAL REVENUE OPERATIONAL	FOOD SERVICES	ATHLETICS	NON-INSTRUCT.				
Line 1	Total Cash Balance 06/30/2023	+OR- 11000	693,008.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	112,754.57	0.00	135,304.58	
Line 2	Current Year Revenue to Date (Per OMB's Actuals Revenue Report)	+	1,115,136.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,220.76	0.00	76,457.31	
Line 3	Prior Year Warrants Voided	+	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Line 4	Total Resources to Date for Current Year 09/30/2023	=	1,808,145.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	133,975.33	0.00	211,761.89	
Line 5	Current Year Expenditures to Date (Per OMB's Actuals Expenditure Report)	-	(818,148.29)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(32,611.61)	0.00	(23,032.16)	
Line 6	Permanent Cash Transfers/Reversions *Provide Explanation on Last Page	+OR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Line 7	Total Cash	=	989,997.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	101,363.72	0.00	188,729.73	
Line 8	Other Reconciling Items Payroll Liabilities	+	111,656.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,759.52	0.00	0.00	
Line 9	Adjustments ***Provide Explanation on Last Page	+OR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Line 10	Total Reconciled Cash Balance 09/30/2023	=	1,101,653.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	103,123.24	0.00	188,729.73	
Line 11	Total Outstanding Loans ***Provide Explanation on Last Page	+OR-	(114,590.03)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Line 12	Total Ending Cash 09/30/2023	=	987,063.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	103,123.24	0.00	188,729.73	
Line 1	Total Cash Balance 06/30/2023	+OR-	24000	64,010.55	2,512.88	27000	28000	29000	31000	31200	31200	31200	31200	0.53
Line 2	Current Year Revenue to Date (Per OMB's Actuals Revenue Report)	+	400,464.28	4,400.93	0.00	12,871.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Line 3	Prior Year Warrants Voided	+	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Line 4	Total Resources to Date for Current Year 09/30/2023	=	0.00	68,411.48	2,512.88	5,807.05	0.00	0.00	0.00	0.00	3,681.70	0.00	0.00	0.53
Line 5	Current Year Expenditures to Date (Per OMB's Actuals Expenditure Report)	-	(129,209.28)	(5,842.68)	0.00	(3,499.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Line 6	Permanent Cash Transfers/Reversions *Provide Explanation on Last Page	+OR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Line 7	Total Cash	=	(129,209.28)	62,568.80	2,512.88	2,308.05	0.00	0.00	0.00	0.00	3,681.70	0.00	0.00	0.53
Line 8	Other Reconciling Items Payroll Liabilities	+	14,793.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Line 9	Adjustments ***Provide Explanation on Last Page	+OR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Line 10	Total Reconciled Cash Balance 09/30/2023	=	(114,415.59)	62,568.80	2,512.88	2,308.05	0.00	0.00	0.00	0.00	3,681.70	0.00	0.00	0.53
Line 11	Total Outstanding Loans ***Provide Explanation on Last Page	+OR-	114,415.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Line 12	Total Ending Cash 09/30/2023	=	0.00	62,568.80	2,512.88	2,308.05	0.00	0.00	0.00	0.00	3,681.70	0.00	0.00	0.53

School Name: **PAPA**
 PED No.: **001/047**
 Previous Year End: **6/30/2023**

PED Cash Report for 2023-2024 Fiscal Year

Month/Quarter: **M3/Q1**
 Report end date: **9/30/2023**
 Naming Convention: **PAPA FYZA M3/Q1 Cash Report 001-047**

Line	Description	SPECIAL CAPITAL OUTLAY				CAPITAL IMPROVEMENTS				ENERGY EFFICIENCY	ED TECH EQUIP ACT
		LOCAL STATE	FEDERAL	HIB 33	589 - STATE	589 - LOCAL	589 - STATE MATCH				
Line 1	Total Cash Balance 06/30/2023	31300	31200	31500	31600	31700	321,634.86	28,906.41	0.00	31900	0.00
Line 2	Current Year Revenue to Date <i>(Per OBMS Actuals Revenue Report)</i>	0.00	0.00	0.00	9,296.64	0.00	4,677.45	0.00	0.00	0.00	0.00
Line 3	Prior Year Warrants Voided	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Line 4	Total Resources to Date for Current Year 09/30/2023	0.00	0.00	0.00	68,911.70	0.00	326,312.31	28,906.41	0.00	0.00	0.00
Line 5	Current Year Expenditures to Date <i>(Per OBMS Actuals Expenditure Report)</i>	0.00	0.00	0.00	(8,411.38)	0.00	(15,905.99)	(21,814.97)	0.00	0.00	0.00
Line 6	Permanent Cash Transfers/Reversions <i>*Provide Explanation on Last Page</i>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Line 7	Total Cash	0.00	0.00	0.00	60,000.32	(174.44)	310,406.32	7,091.44	0.00	0.00	0.00
Line 8	Payroll Liabilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Line 9	Adjustments <i>**Provide Explanation on Last Page</i>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Line 10	Total Reconciled Cash Balance 09/30/2023	0.00	0.00	0.00	60,000.32	(174.44)	310,406.32	7,091.44	0.00	0.00	0.00
Line 11	Total Outstanding Loans <i>***Provide Explanation on Last Page</i>	0.00	0.00	0.00	174.44	0.00	0.00	0.00	0.00	0.00	0.00
Line 12	Total Ending Cash 09/30/2023	0.00	0.00	0.00	60,000.32	310,406.32	7,091.44	0.00	0.00	0.00	0.00

Line	Description	PSOC 20%	DEBT SERVICE				ENTERPRISE	GRAND TOTAL	
			GO BOND	TEACHERAGE BOND	ENERGY EFFICIENCY BOND	DEFERRED SICK LEAVE			ED TECH BOND
Line 1	Total Cash Balance 06/30/2023	32100	41000	41200	41800	42000	43000	60000	1,013,227.46
Line 2	Current Year Revenue to Date <i>(Per OBMS Actuals Revenue Report)</i>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,644,525.19
Line 3	Prior Year Warrants Voided	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Line 4	Total Resources to Date for Current Year 09/30/2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,657,752.65
Line 5	Current Year Expenditures to Date <i>(Per OBMS Actuals Expenditure Report)</i>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(1,058,475.36)
Line 6	Permanent Cash Transfers/Reversions <i>*Provide Explanation on Last Page</i>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Line 7	Total Cash	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,599,277.29
Line 8	Payroll Liabilities <i>**Provide Explanation on Last Page</i>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	128,209.81
Line 9	Adjustments <i>***Provide Explanation on Last Page</i>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Line 10	Total Reconciled Cash Balance 09/30/2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,727,487.10
Line 11	Total Outstanding Loans <i>***Provide Explanation on Last Page</i>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Line 12	Total Ending Cash 09/30/2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,727,487.10

Column	Account Name / Type / Last 4 of Account #	Bank	Statement Balance	Overnight Investments	Adjustments to Bank Statements		Adjusted Bank Balance	From line 12 Grand Total All	Adjustment Description	Adjustment Amount
					Net Outstanding Items (Checks) Deposits	Outstanding Interbank transfers				
	Wells Fargo/Checking/5384	Wells Fargo	1,810,190.16	0.00	0.00	0.00	1,727,487.10		0.00	0.00
			0.00	0.00	0.00	(82,703.06)	1,727,487.10		0.00	0.00

7

School Name: PAPA
 PED No.: 001-047
 Previous Year End: 6/30/2023

PED Cash Report for 2023-2024 Fiscal Year

Month/Quarter: M3/Q1
 Report end date: 9/30/2023
 Naming Convention: PAPA P24 M3/Q1 Cash Report 001-047

Please identify all outstanding loans per General Ledger. Use description in the Explicit Explanation column and provide a breakdown of funds that were temporarily loaned from Operational. (Note: To start a new line of text press **Alt+Enter** to insert a line break.)

FUND	AMOUNT	Explicit Explanation	FUND	AMOUNT	Explicit Explanation	FUND	AMOUNT	Explicit Explanation
11000	(114,590.03)	Due from Other Funds	26000	0.00		31700	174.44	Due to Other Funds
12000	0.00		27000	0.00		31701	0.00	
13000	0.00		28000	0.00		31703	0.00	
14000	0.00		29000	0.00		31800	0.00	
15100	0.00		31100	0.00		31900	0.00	
15200	0.00		31120	0.00		32100	0.00	
21000	0.00		31200	0.00		41000	0.00	
23000	0.00		31300	0.00		41200	0.00	
24000	0.00		31400	0.00		41800	0.00	
25000	0.00		31500	0.00		42000	0.00	
			31600	0.00		43000	0.00	
						60000	0.00	
						Total	0.00	OK

I, hereby, certify that the information contained in this cash report reconciles to the General Ledger.

Date: 10/29/2023

Signature of Licensed School Business Official



11800 Princess Jeanne Ave., NE / Albuquerque, NM 87112 / (T) 505-830-3128 / (F) 505-830-9930 / www.paparts.org

Tamara Lopez, Executive Director

Executive Director's Report

November 30, 2023

OPERATIONAL/FACILITIES

- Vaccination Clinic at PAPA 30 people vaccinated 10/30/23
- Thanksgiving Lunch 11/16/23
- Kindness Challenges
- Plumbing issues require extensive work Room 17 cleared for work to begin 12/4
- Security fencing and cameras being installed
- 448 Current Students Enrolled- Budget enrollment Goal= 450, Budget Built on 432
- Enrolled/Waitlist numbers: 6th grade=73/21, 7th grade=74/35, 8th grade=70/0, 9th grade= 70/36, 10th grade=55/0, 11th grade=56/16, 12th grade=51/0
- Intent to return form open and due December 15th/Lottery ready to open 1/2/23

VISIBILITY

- Some PAPA graduates are completing their capstone project at CNM for film. I've been meeting with them intermittently over the past months to discuss the scope of their project, part of which they would like to film on PAPA's campus. The story is complete heartwarming and school appropriate. They are requesting to shoot outside of the PAPA Choir Building on Saturday, January 20th, for three hours in the evening.
- New Mexico Arts and Craft Festival UNM Continuing Education 11/11/23 10 am - 4pm PAPA student artists sell art to the public.
- Flamenco Passion|Mina Fajardo Y Companis Chuscales PAPA students perform 11/12/23 5pm Teatro Paraguas
- Band/Orchestra perform at Indian Pueblo Cultural Center's Holiday Market Saturday December 2, 2023

ACADEMICS

- PED Vistas Report https://www.nmvistas.org/Albuquerque/Public_Academy_For_Performing_Arts
- Student staffing and interventions continue
- Final Exam Schedule developed at EDAC

ARTS

- Spotlight Series
- Music Concerts; Modern Band 11/30, Band 12/4, Piano 12/5, Orchestra 12/6, Choir 12/7, Guitar 12/8
- Pirate Showing SouthBroadway Cultural Center Nov 9, 2023
- NMBC Nutcracker (Many PAPA Students and Advanced Flamenco)

TRAINING

- Universal Design for Learning scheduled for November
- ALICE Training 11/17/23
- Reunification Training 12/15/23
- Reading Training for 2 staff PED
- Peer to Peer Youth Camp 10/13/23-10/14/23

Alongside

Public Academy For Performing Arts

- 1. I felt really heard
- 2. I liked coming up with a plan and setting a deadline

Summary

Total Students
Unique, since Jul 17th, 2023

Students
342

Repeat Students
Unique, since Jul 17th, 2023

Students
172

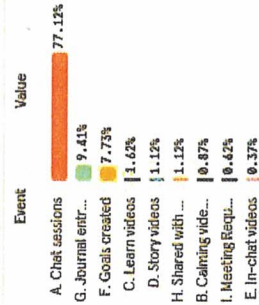
App Helpfulness
Total, since Jul 17th, 2023

% Activities Rated as Helpful
80.7

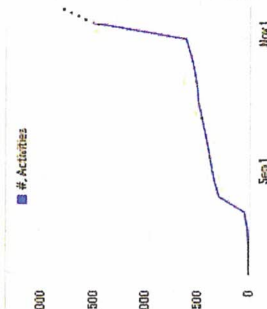
Total Engagement
Total, since Jul 17th, 2023

Activities
1,805

Engagement, by Type
Total, since Jul 17th, 2023



Engagement, by Week
Linear, total, since Jul 17th, 2023



Public Academy For Performing Arts
Nov 1, 2023 2:17:25, 2023

Activities: **136**

Activities Rated as Helpful: **477**

Activities Rated as Not Helpful: **88.89**

Engagement, by Type
Linear, total, since Jul 17th, 2023

Event	Value
A. Chat sessions	24.4%
C. Learn videos	2.4%
F. Goals created	2.4%
B. Calming vide...	1.2%
D. Story videos	1.2%
H. Shared with ...	0.8%
I. Meeting Requ...	0.4%
E. In-chat videos	0.4%

Engagement, by Week
Linear, total, since Jul 17th, 2023

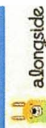
Student Feedback

- I had fun this and made me feel through it
- I was able to see, your my friend but can nothing me
- I just can't see better
- I like my friend
- Every day's long

- Behavior management?
- Back of room regulation?
- In seat regulation?

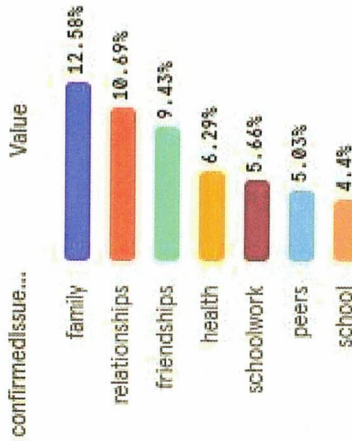
Alongside

Engagement Details



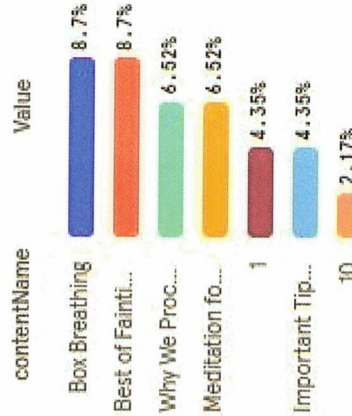
Chats, by Issue

Total, since Jul 17th, 2023



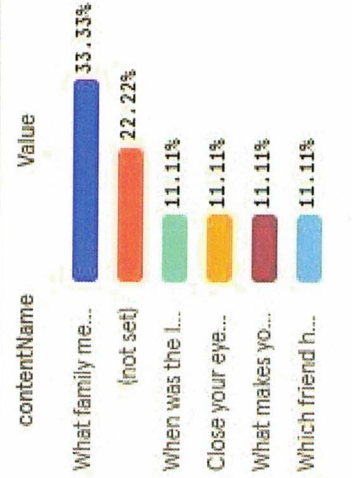
Videos, by Name

Total, since Jul 17th, 2023



Journaling, by Prompt

Total, since Jul 17th, 2023



Student Feedback

- I liked that the chat made me talk through it
- I like talking to you... your very helpful but can you help me with a situation that makes me feel uncomfortable
- Every single thing

Student Feedback

- that your very honest and know exactly what to say
- I just can feel better
- I felt really heard

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NMBC
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New Mexico Philharmonic

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LOTTERY OPENS JANUARY 2, 2024
paparts.org

Happy Holidays

During this holiday season, we wish you all the best.

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(Mill Levy)

addition to, providing equipment for or furnishing public school buildings, including teacher housing and graduate-student with an option to use, (2) payments made pursuant to a financing agreement for the leasing of a building or other real property grounds; (4) administrative, project management, and other project overhead and direct personnel specifically related to administration of projects funded by the Public School Finance project oversight and direct personnel specifically related to not exceed two percent of the total project cost; (5) purchasing and direct personnel specifically related to this section shall salary expenses of school district employees, but including tools used in the education technology improvements, excluding administrative resources, and that may also include: (6) salaries, wages and other compensation, computer and network communication devices, digital communication equipment, including voice, video and data equipment, computer and network licenses or other software licenses, maintenance, equipment and computer infrastructure information, techniques and tools used to implement and maintain technology in schools and related facilities; and (7) improvements, alterations and modifications to or expansions of, existing buildings or tangible personal property necessary or advisable to house or otherwise accommodate any of the tools listed herein."

FOR Public School Capital Improvements Tax
ADDITIONAL Public School Capital Improvements Tax

Major Functions/Projects that passage of the School Mill Levy Election of 2023 will make possible for 144 APS Schools and 50 Charter Schools

1. School Facility Maintenance including roofs, Heating & Cooling, and old water pipe replacement
2. School Security/safety equipment/upgrades for all Schools, Students & teachers
3. School Library Equipment
4. School Student & Teacher classroom furniture
5. School Student & Teacher Learning Informational Technology (includes student/teacher computers and learning devices)
6. American Disabilities Act (ADA) compliance upgrades for all schools
7. Artificial Light/Nature and Energy Conservation upgrades for all schools
8. School Music/Fine Arts Instruments & Equipment for all Schools
9. School Physical Education Equipment for all Schools
10. Career Technical Education (CTE) tools/equipment for all schools
11. Funding for all APS area Charter Schools Facilities & Equipment

Major Impacts that passage of the School Mill Levy Election of 2023 will have on the community

- Give teachers and students the facilities and equipment they need for high academic outcomes
- Provide safe equitable school facilities all over the district
- Enhance safety and security at all our schools
- Maintain all our schools and safeguard taxpayer investments and community assets
- Provide jobs and economic stimulus especially in the local construction sector
- Maintain current levels of taxation for property owners

VOTE

For School Construction, Capital,
& Maintenance Upgrades,
**PLEASE VISIT WEBSITE OR
SCAN QR CODE**
<https://www.wajps.edu/capital-master-plan>



Here's your chance to
BE A STAR!

You believe in our students! Believe in our future!
Consider making a donation to the school's Foundation at
Public Academy for Performing Arts for #GivingTuesday.

TUESDAY, NOVEMBER 28, 2023




Click the attached link to donate!

GIVING TUESDAY





Final Exam Schedule 2023

12/12 Monday	12/13 Tuesday	12/14 Wednesday	12/15 Thursday	12/16 Friday
<p>1st Period Exam 8:00-9:54am</p> <p>2nd Period Exam 10:00-11:54</p> <p style="background-color: #e0ffe0; padding: 2px;">"A" Lunch 11:56-12:26pm</p> <p>6th Period 12:26-1:20</p> <p style="background-color: #e0ffe0; padding: 2px;">6th Period 11:56-12:50 "B" Lunch 12:50-1:20</p> <p>7th Period Exam 1:26-3:18</p>	<p>3rd Period Exam 8:00-9:56am</p> <p>4th Period Exam 10:00-11:54</p> <p style="background-color: #e0ffe0; padding: 2px;">"A" Lunch 11:56-12:26pm</p> <p>5th Period 12:26-1:20</p> <p style="background-color: #e0ffe0; padding: 2px;">5th Period 11:56-12:50 "B" Lunch 12:50-1:20</p> <p>6th Period 1:25-2:19 Panorama Survey</p> <p>7th Period 2:23-3:18</p>	<p>5th Period Exam 8:00-9:54am</p> <p>6th Period Exam 10:00-11:54</p> <p style="background-color: #e0ffe0; padding: 2px;">"A" Lunch 11:56-12:26pm</p> <p>4th Period locker clean out 12:26-1:20</p> <p style="background-color: #e0ffe0; padding: 2px;">4th Period Locker clean out 11:56-12:50 "B" Lunch 12:50-1:20</p> <div style="text-align: center;">  <p>Hot Cocoa Social "There Be Pirates" film screening, followed by whole school clean-up 1:20-3:18pm</p> </div>	<p style="text-align: center;">Final Exam Extended Time:</p> <p style="text-align: center;">If your student requires extra time to complete final exams, they must come to school this day and report to the cafe'.</p> <p style="text-align: center;">(If your student has completed finals and turned in all material they are not required to attend)</p>	<p style="text-align: center;">In-Service Day No School for Students</p> <p style="text-align: center;">School Resumes January 4th, 2024</p> <div style="text-align: center;">  <p>Class of 2024 Graduation May 10th</p> <div style="text-align: center;">  </div> </div>

"A" Lunch	"B" Lunch
Baca, Bennett, Chandler, Cunningham, Franklin, Ingham, Muniz, Heard, Perea, Ruedig, Simpson, Sisneros, Tarin, Torrez, C., Torrez, E., Wilmerding	Barrio, Eiland, Feery, Ocken, Hennig, Hudson, Chavez, Labog, Loving, Montoya, Opperman, Ramirez, Walker, Sundstrom, Work, Wray

NOTE: 8th Period will not meet the week of December 11th-December 14th
 NO 8th Period
 School dismissal time is 3:18pm

Exam Preparation Timeline



TWO WEEKS BEFORE EXAMS

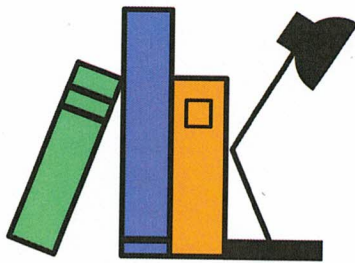
Find out what you need to know.

Make a list of all of the units/chapters covered in each class and the big concepts you need to know. Review past quizzes and tests to identify areas you don't understand. Meet with your teacher or tutor to get help if needed!

ONE WEEK BEFORE EXAMS

Create a study schedule.

Estimate how many hours you'll need to re-read assigned texts, review notes, make flashcards, do practice problems and outline essay questions. Then plan out in your calendar when you'll spend time studying.



DAYS BEFORE THE EXAM

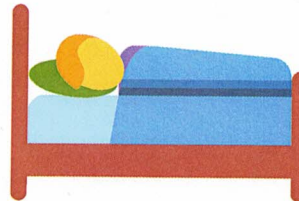
Study, study, study!

Now is the time to really **focus**. Create flashcards for key terms, dates and names you'll need to know. Go over past tests and quizzes. Make a practice exam and exchange it with a friend. Turn your phone off and stay off of social media so you can concentrate.

DAY BEFORE THE EXAM

Final studying and self-care.

Review all of your flash cards again and study any remaining material you need to. But don't stay up all night! Get a good night's sleep to prepare for the day ahead.



DAY OF THE EXAM

Relax and take the exam.

Eat a good breakfast and drink plenty of water. Do deep breathing and meditation to stay as calm as possible. Think positive thoughts. During the exam, pace yourself and don't rush. You've got this!

TRAVEL REQUEST FORM

Updated Request

22

Name:

Naomi Montoya and Fabian Sisneros

Title:

Performing Arts Coordinator and Dance Teacher

Name of Conference/Workshop:

2023 Art Schools Network

Date of Conference/Workshop:

October 23-27, 2023

Location:

Birmingham, Alabama

ESTIMATED TRAVEL COSTS

Out of State Travel - Requires Board Approval	
Airline Ticket	\$ <u>869.26</u>
Hotel (Receipts required - actual expenses up to \$220 per night)	\$ <u>2,228.80</u>
Rental Car (Rental cars not included if hotel is adjacent to conference)	\$ _____
Meals: Out of State (Receipts required - actual expenses for meals up to \$45 a day - may be claimed after travel) (Alcoholic beverages will not be reimbursed)	\$ <u>450.00</u>
Other Allowable Expenses: (Parking, shuttle, bus, etc. - may be claimed after travel)	\$ <u>200.00</u>
Total Registration Fees:	\$ <u>1,288.00</u>
TOTAL ESTIMATED COST OF TRAVEL:	\$ <u>5,036.06</u>

In-State Travel	
Hotel: In-State (Receipts required - actual expenses up to \$125 per night)	\$ _____
Rental Car or Mileage: (\$.46)	\$ _____
Meals: In-State (Receipts required - actual expenses for meals up to \$30 a day - may be claimed after travel) (Alcoholic beverages will not be reimbursed)	\$ _____
Other Allowable Expenses: (Parking, shuttle, bus, etc. - may be claimed after travel)	\$ _____
Total Registration Fees:	\$ _____
TOTAL ESTIMATED COST OF TRAVEL:	\$ _____

Approved By: **GC Board Member**

Print Name: _____

Signature: _____

Approved By: **Executive Director**

Print Name: _____

Signature: _____

TRAVEL REQUEST FORM

Approved Request

23

Name: NAOMI ELIZABETH MONToya
 Title: PERFORMING ARTS COORDINATOR
 Name of Conference/Workshop: 2023 ARTSBOUS NETWORK
 Date of Conference/Workshop: OCTOBER 23-27, 2023
 Location: BIRMINGHAM, ALABAMA

ESTIMATED TRAVEL COSTS

Out of State Travel - Requires Board Approval - For 2 people

Airline Ticket ~ 442.00 RT \$ 884.00

Hotel Approx 450.00 night, not inc. discount \$ 1800.00
 (Receipts required - actual expenses up to \$220 per night) (not used)

Rental Car \$ N/A
 (Rental cars not included if hotel is adjacent to conference)

Trip to Arts schools \$ 100.00

Meals: Out of State \$ 450.00
 (Receipts required - actual expenses for meals up to \$45 a day - may be claimed after travel) (five days)
 (Alcoholic beverages will not be reimbursed)

Other Allowable Expenses: uber or shuttle \$ 100.00
 (Parking, shuttle, bus, etc. - may be claimed after travel)

Total Registration Fees: conference fee \$ 1100.00

TOTAL ESTIMATED COST OF TRAVEL: \$ 4,434.00

In-State Travel

Hotel: In-State \$ _____
 (Receipts required - actual expenses up to \$125 per night)

Rental Car or Mileage: (\$.46) \$ _____

Meals: In-State \$ _____
 (Receipts required - actual expenses for meals up to \$30 a day - may be claimed after travel)
 (Alcoholic beverages will not be reimbursed)

Other Allowable Expenses: \$ _____
 (Parking, shuttle, bus, etc. - may be claimed after travel)

Total Registration Fees: \$ _____

TOTAL ESTIMATED COST OF TRAVEL: \$ _____

Approved By: **GC Board Member**
 Print Name: Barbara Campbell
 Signature: Barbara Campbell

Approved By: **Executive Director**
 Print Name: Tamara Lopez
 Signature: Tamara Lopez