



Meeting MINUTES

Thursday, October 26, 2023, 4:15 pm

Public Academy for Performing Arts Campus
11800 Princess Jeanne Ave NE, Albuquerque, NM 87112, Room 2

Type of meeting: Community/Monthly

Chair: Barbara CampBell

Invited to Attend			
1. Babara CampBell, President	5. Renai Edwards, GC Member	9. Virginia Wilmerding, Staff Representative and EDAC Rep	Scheduled Guests:
2. Jessica Short, Secretary	6. Issac Trujillo, Vice President	10. Rhonda Cordova, Business Manager	
3. David Littlefield, GC Member	7. Paul Paradise, GC Member	11. Tamara Lopez, Executive Director	Absent:
4. Elizabeth Roybal, GC Member	8. Carol Torrez, Staff Representative		

Agenda Item	Presented by	Time
1. Call to Order, Roll Call (Quorum 7/7 voting members)	Secretary	4:18 pm
2. Welcome and Introductions In attendance: Barbara CampBell, Issac Trujillo, Elizabeth Roybal, Rhonda Cordova, Paul Paradise, Virginia Wilmerding, Jessica Short, David Littlefield, Renai Edwards, Tamara Lopez, Carol Torrez	Secretary	4: 18 p.m.
3. Approval of Agenda ACTION ITEM Approved : Issac Trujillo– first, Renai Edwards– second, Roll Call vote 7-0 to Approve	All	4:19 p.m.
4. Approval of Previous Meeting Minutes (9/28/23) ACTION ITEM Approved with changes: Liz Roybal-First, Issac Trujillo- second, Roll Call vote 7-0 to Approve	All	4:20 p.m.
5. Open Forum for Public Comment (Form Required) None	All	4:22 p.m.
6. Budget & Finance Committee Report ACTION ITEM <ul style="list-style-type: none"> a. August Financial Report b. September Financial Report c. BARS/Permanent Transfer ACTION ITEM - 8 BARS d. POs over \$5,000 e. Fixed Assests Review Certification ACTION ITEM <p>August and September Finance Reports Approved: Liz Roybal - First, Renai Edwards - Second, Roll Call vote 7-0 to approve Finance Meeting on October 24th was attended by Liz Roybal, Renai Edwards, Rhonda Cordova, and Tamara Lopez via Zoom. Reports reviewed are as follows: Bank statement Journal entries Bank reconciliation Balance sheet</p>	None	4:22 p.m.



<p>Bank register Budget expense summary Comparative financial summary Trial Balance Monthly balance forecast report Detailed budget to actual report BAR history report Purchase orders over \$5,000 Check report Approved vendors</p> <p>BARS - 0001-I, 0002-I, 0003-I, 0004-I, 0006-I, 0007-IB, 0008-I, 0009-I : Approved: Issac Trujillo-First, Renai Edwards- Second, 7-0 Approved</p> <p>PO's over \$5000</p>		
<p>6. Executive Director's Report</p> <p>a. Written Report</p>	<p>Tamara Lopez</p>	<p>4:32 p.m.</p>
<p>7. Organizational Business</p> <p>a. Presidents Report - NONE</p>	<p>Barbara CampBell</p>	<p>4:48 p.m.</p>
<p>i. Other Announcements/Discussion</p>	<p>Barbara CampBell</p>	<p>4:51 p.m.</p>
<p>10. Executive Session to Discuss Limited Personnel Matters - At 4:54 pm Jessica Short made the motion to close the meeting for the purpose of going into Executive Session pursuant to NMSA 10-15-1-H (2) with Issac Trujillo making the second. The motion was passed with a roll call vote. Limited Personnel Matters were the only topic addressed. At 5:20 p.m. Jessica Short made a motion to come out of Executive Session with Issac Trujillo making the second. The motion passed by roll call vote 7/0</p>		<p>4:54 p.m.</p>
<p>k. Adjourn</p>	<p>Jessica Short</p>	<p>5:20 p.m.</p>

----- Statement on Open Forum for Public Comment -----

The Governing Council welcomes public comments during the "Public Comment" portion of the governing council meeting agenda. Individuals wishing to make public comments shall complete a Public Comment form and submit it to the Council President prior to the "Public Comment" section of the meeting. Individual oral presentations will be limited to 5 minutes, unless extended by the Council President.



PUBLIC ACADEMY FOR PERFORMING ARTS

---- **Statement of Non-Discrimination** ----

Public Academy for Performing Arts does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at (505) 830-3128 Ext. 0 at least 24 hours prior to the meeting. The Title IX Coordinator is the Executive Director.

---- **Additional Information** ----

Audit Committee – Jessica Short (Chair), Tamara Lopez, Rhonda Cordova, David Littlefield, Jessica Short

Finance Committee – Liz Roybal (Chair), Rhonda Cordova, Tamara Lopez, Renai Edwards, Paul Paradise –8:00a.m.monthly, Tuesday before Council Meeting.

Long-Range Planning – Barbara CampBell (Chair), Tamara Lopez, Naomi Montoya, Paul Paradise, Virginia Wilmerding, Renai Edwards

Performing Arts Committee – Elizabeth Roybal (Chair), Isaac Trujillo, Tamara Lopez, Naomi Montoya, David Littlefield

Policy Review Committee – Jessica Short (Chair), Tamara Lopez, Virginia Wilmerding, Paul Paradise, Isaac Trujillo