



Meeting MINUTES

Thursday, September 28, 2023, 4:15 pm
Public Academy for Performing Arts Campus
11800 Princess Jeanne Ave NE, Albuquerque, NM 87112, Room 2

Type of meeting: Community/Monthly

Chair: Barbara CampBell

Invited to Attend			
1. Babara CampBell, President	5. Renai Edwards, GC Member	9. Virginia Wilmerding, Staff Representative and EDAC Rep	Scheduled Guests:
2. Jessica Short, Secretary	6. Issac Trujillo, Vice President	10. Rhonda Cordova, Business Manager	
3. David Littlefield, GC Member	7. Paul Paradise, GC Member	11. Tamara Lopez, Executive Director	Absent: Barbara CampBell, Elizabeth Roybal, Isaac Trujillo, Rhonda Cordova
4. Elizabeth Roybal, GC Member	8. Carol Torrez, Staff Representative		

Agenda Item	Presented by	Time
1. Call to Order, Roll Call (Quorum 4/7 voting members)	Secretary	4:25 pm
2. Welcome and Introductions In attendance: Paul Paradise, Virginia Wilmerding, Jessica Short, David Littlefield, Renai Edwards, Tamara Lopez, Carol Torrez	Secretary	4: 26 p.m.
3. Approval of Agenda ACTION ITEM Approved : David Littlefield– first, Paul Paradise– second, Roll Call vote 4-0 to Approve	All	4:28 p.m.
4. Approval of Previous Meeting Minutes (8/31/23) ACTION ITEM Approved with changes: Renai Edwards-First, Paul Paradise- second, Roll Call vote 4-0 to Approve	All	4:29 p.m.
5. Open Forum for Public Comment (Form Required) None	All	4:29 p.m.
6. Budget & Finance Committee Report ACTION ITEM <ul style="list-style-type: none"> a. August Financial Report b. BARS/Permanent Transfer ACTION ITEM - NONE c. POs over \$5,000 – None d. Fixed Assessts Review Certification ACTION ITEM <p>Budget and Finance Committee report was moved to October Meeting. Finance Meeting on September was attended by Renai Edwards, Rhonda Cordova, and Tamara Lopez via Zoom. Reports reviewed are as follows: Bank statement Journal entries Bank reconciliation Balance sheet Bank register</p>	None	4:29 p.m.



<p>Budget expense summary Comparative financial summary Trial Balance Monthly balance forecast report Detailed budget to actual report BAR history report Purchase orders over \$5,000 Check report Approved vendors</p> <p>No BARS</p> <p>PO's over \$5000</p>		
<p>6. Executive Director's Report</p> <p>a. Written Report</p>	<p>Tamara Lopez</p>	<p>4:30 p.m.</p>
<p>7. Organizational Business</p> <p>a. Presidents Report - NONE</p>	<p>Jessica Short</p>	<p>4:50 p.m.</p>
<p>i. Other Announcements/Discussion – NONE</p>	<p>Jessica Short</p>	<p>4:53 p.m.</p>
<p>10. Executive Session to Discuss Limited Personnel Matters -NONE</p>		<p>4:53 p.m.</p>
<p>k. Adjourn</p>	<p>Jessica Short</p>	<p>4:53 p.m.</p>

---- Statement on Open Forum for Public Comment ----

The Governing Council welcomes public comments during the "Public Comment" portion of the governing council meeting agenda. Individuals wishing to make public comments shall complete a Public Comment form and submit it to the Council President prior to the "Public Comment" section of the meeting. Individual oral presentations will be limited to 5 minutes, unless extended by the Council President.

---- Statement of Non-Discrimination ----

Public Academy for Performing Arts does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at (505) 830-3128 Ext. 0 at least 24 hours prior to the meeting. The Title IX Coordinator is the Executive Director.



--- Additional Information ---

Audit Committee – Donna Krasnow (Chair), Tamara Lopez, Rhonda Cordova, David Littlefield, Jessica Short

Finance Committee – Liz Roybal (Chair), Rhonda Cordova, Tamara Lopez, Renai Edwards, Paul Paradise –8:00a.m.monthly, Tuesday before Council Meeting.

Long-Range Planning – Barbara CampBell (Chair), Tamara Lopez, Naomi Montoya, Paul Paradise, Virginia Wilmerding, Renai Edwards

Performing Arts Committee – Elizabeth Roybal (Chair), Isaac Trujillo, Tamara Lopez, Naomi Montoya, David Littlefield

Policy Review Committee – Jessica Short (Chair), Tamara Lopez, Virginia Wilmerding, Paul Paradise, Isaac Trujillo