



Meeting MINUTES

Thursday, June 29, 2023, 4:15 pm

Public Academy for Performing Arts Campus
11800 Princess Jeanne Ave NE, Albuquerque, NM 87112, Room 2

Type of meeting: Community/Monthly

Chair: Elizabeth Roybal

Invited to Attend			
1. Elizabeth Roybal, President	5. Phil Krehbiel, GC Member	9. Virginia Wilmerding, Staff Representative and EDAC Rep	Scheduled Guests: Tamara Lopez, Assistant Director
2. Santana Gonzalez, Vice President	6. Isaac Trujillo, GC Member	10. Rhonda Cordova, Business Manager	
3. Jessica Short, Secretary	7. Paul Paradise, GC Member	11. Melanie Dunn-Chavez, Executive Director	Absent: Jessica Short and Carol Torrez
4. Barbara Campbell, GC Member	8. Carol Torrez, Staff Representative		

Agenda Item	Presented by	Time
1. Call to Order, Roll Call (Quorum 7/7 voting members)	Chair	4:16 pm
2. Welcome and Introductions In attendance: Santana Gonzalez, Paul Paradise, Isaac Trujillo, Virginia Wilmerding, Rhonda Cordova, Phil Krehbiel, Barbara Campbell, Melanie Dunn-Chavez, Tamara Lopez	Chair	4: 18 p.m.
3. Approval of Agenda ACTION ITEM Agenda approved with corrections to change "Executive Session" to "Executive Session for limited personnel matters: Approved : Barbara Campbell – first, Phil Krehbiel– second, Roll Call vote 6/0 to Approve	All	4:20 p.m.
4. Approval of Previous Meeting Minutes (4/20//23 and 4/29/23) ACTION ITEM Approved: Barbara Campbell-First, Phil Krehbiel- second, Roll Call vote 6/0 to Approve	All	4:21 p.m.
5. Open Forum for Public Comment (Form Required) None	All	4:21 p.m.
6. Budget & Finance Committee Report ACTION ITEM <ul style="list-style-type: none"> a. April Financial Report b. BARS/Permanent Transfer ACTION ITEM - NONE c. POs over \$5,000 – None Budget and Finance Committee report was given by Barbara Campbell. Finance Meeting on June 23 was attended by Phil Krehbiel, Barbara Campbell, Rhonda Cordova, and Tamara Lopez via Zoom. Reports reviewed are as follows: Bank statement Journal entries Bank reconciliation Balance sheet Bank register Budget expense summary	Barbara Campbell	4:22 p.m.



<p>Comparative financial summary Trial Balance Monthly balance forecast report Detailed budget to actual report BAR history report Purchase orders over \$5,000 Check report Approved vendors</p> <p>Report was approved: Phil Krehbiel - First, Paul Paradise -second, Roll Call vote 6/0 to Approve</p> <p>No BARS</p> <p>PO's over \$5000 – None</p> <p>Out of State Travel Request - Tamara Lopez and Jennifer Molina to the Ignite National Association of Secondary School Principals updated due to change in price of hotel room – Approved: Phil Krehbiel – 1st, ? – 2nd Roll Call Vote 6/0</p> <p>Check signers Melanie Dunn-Chavez and Santana Gonzalez were removed and Assistant Director Jennifer Molina was added. Barbara Campbell - First, Phil Krehbiel - 2nd, Roll Call vote to approve 6/0</p>		
<p>6. Executive Director's Report</p> <ul style="list-style-type: none"> a. Written Report – b. EDAC Report – 		4:42 p.m.
<p>7. Organizational Business</p> <ul style="list-style-type: none"> a. New GC members voted in to replace Phil Krehbiel and Satana Gonzalez. New member [first name] Edwards (parent) Barbara Campbell - 1st, Phil Krehbiel - 2nd, Roll Call vote to approve: 6/0 New member [first name] Littlefield (parent) Barbara Campbell - 1st, Phil Krehbiel - 2nd, Roll Call vote to approve: 5/1 	Liz Roybal	5:17 p.m.
<p>h. President's Report</p>	Liz Roybal	5:26 p.m.
<p>i. Other Announcements/Discussion – NONE</p>		5:30 p.m.
<p>10. Executive Session to Discuss Limited Personnel Matters - At Liz Roybal made the motion to close the meeting for the purpose of going into Executive Session pursuant to NMSA 10-15-1-H (2) with Phil Krehbiel making the second. The motion was passed with a roll call vote. Limited Personnel Matters were the only topic addressed. At Liz Roybal made a motion to come out of Executive Session with Phil Krehbiel making the second. The motion passed by roll call vote 6/0</p>		
<p>k. Adjourn</p>	Liz Roybal	6:25 p.m.



PUBLIC ACADEMY FOR PERFORMING ARTS

----- **Statement on Open Forum for Public Comment** -----

The Governing Council welcomes public comments during the "Public Comment" portion of the governing council meeting agenda. Individuals wishing to make public comments shall complete a Public Comment form and submit it to the Council President prior to the "Public Comment" section of the meeting. Individual oral presentations will be limited to 5 minutes, unless extended by the Council President.

----- **Statement of Non-Discrimination** -----

Public Academy for Performing Arts does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at (505) 830-3128 Ext. 0 at least 24 hours prior to the meeting. The Title IX Coordinator is the Executive Director.

----- **Additional Information** -----

Audit Committee – Phil Krehbiel (Chair), Melanie Dunn-Chavez, Rhonda Cordova, Ruby Arispe, Jessica Short, Tamara Lopez
Finance Committee – Phil Krehbiel (Chair), Rhonda Cordova, Melanie Dunn-Chavez, Barbara CampBell –8:00a.m.monthly, day of Council Meeting.
Long-Range Planning – Lisa Miller (Chair), Melanie Dunn-Chavez, Naomi Montoya, Santana Gonzalez, Virginia Wilmerding
Performing Arts Committee – Elizabeth Roybal (Chair), Alexis Corbin, Melanie Dunn-Chavez, Naomi Montoya, Santana Gonzalez
Policy Review Committee – Lisa Miller (Chair), Melanie Dunn-Chavez, Virginia Wilmerding, Barbara CampBell, Jessica Short