



**Governing Council
Meeting Agenda**
Thursday, September 28, 2023, 4:15pm, Room 21
Public Academy for Performing Arts Campus
11800 Princess Jeanne Ave NE, Albuquerque, NM 87112

Type of meeting: Community/Monthly

Chair: Barbara CampBell

Invited to Attend

1. Elizabeth Roybal, GC Member	5. David Littlefield, GC Member	9. Virginia Wilmerding, Staff Representative	Scheduled Guests:
2. Renai Edwards, GC Member	6. Issac Trujillo, GC Vice President	10. Rhonda Cordova, Business Manager	
3. Jessica Short, Secretary	7. Paul Paradise, GC Member	11. Tamara Lopez, Executive Director	Scheduled Absence: Barbara CampBell Issac Trujillo Rhonda Cordova
4. Barbara CampBell, GC President	8. Carol Torrez, Staff Representative		

Agenda Item	Presented by	Time
1. Call to Order, Roll Call (Quorum 4/7 voting members)	Chair	4:15p.m.
2. Welcome and Introductions	Chair	4:17p.m.
3. Approval of Agenda ACTION ITEM	All	4:19p.m.
4. Approval of Previous Meeting Minutes (7/27/23) ACTION ITEM	All	4:20p.m.
5. Open Forum for Public Comment (Form Required)		4:22 p.m.
6. Budget & Finance Committee Report DEFERRED TO OCTOBER MEETING <ul style="list-style-type: none"> a. July Financial Report b. BARS/Permanent Transfer ACTION ITEM c. POs over \$5,000 	Elizabeth Roybal and Rhonda Cordova	4:25p.m.
7. Executive Director's Report <ul style="list-style-type: none"> a. Written Report 	Tamara Lopez	4:25 p.m.
8. Organizational Business <ul style="list-style-type: none"> a. President's Report 	Jessica Short	4:30p.m.
b. Other Announcements/Discussion	Jessica Short	4:40p.m.
c. Adjourn	Jessica Short	5:15 p.m.

----- Statement on Open Forum for Public Comment -----

The Governing Council welcomes public comments during the "Public Comment" portion of the governing council meeting agenda. Individuals wishing to make public comments shall complete a Public Comment form and submit it to the Council President prior to the "Public Comment" section of the meeting. Individual oral presentations will be limited to 5 minutes, unless extended by the Council President.

----- Statement of Non-Discrimination -----

Public Academy for Performing Arts does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at (505) 830-3128 Ext. 0 at least 24 hours prior to the meeting. The Title IX Coordinator is the Executive Director.

----- Additional Information -----

Audit Committee – Jessica Short (Chair), Tamara Lopez, Rhonda Cordova, David Littlefield, Donna Krasnow, Stephanie Cottell
Finance Committee – Liz Roybal (Chair), Paul Paradise, Rhonda Cordova, Tamara Lopez, Renai Edwards, 8:00 a.m. Monthly, Tuesday before Council Meeting.
Long-Range Planning – Barb CampBell (Chair), Paul Paradise, Renai Edwards, Tamara Lopez, Naomi Montoya, Virginia Wilmerding,
Performing Arts Committee – Liz Roybal (Chair), David Littlefield, Issac Trujillo, Tamara Lopez, Naomi Montoya
Policy Review Committee – Jessica Short (Chair), Isaac Trujillo, Paul Paradise, Tamara Lopez, Virginia Wilmerding
Executive Director Evaluation Committee– Liz Roybal, Paul Paradise, Issac Trujillo

GOVERNING COUNCIL MEETING DATES 2023-24 Meetings take place at PAPA the last Thursday of each month at 4:15 in room 21.
Meeting Dates: 7/27, 8/31, 9/28, 10/26, 11/30, 12/14, 1/25, 2/29, 3/21, 4/25, 5/30, 6/27



Meeting MINUTES

Thursday, August 31, 2023, 4:15 pm
Public Academy for Performing Arts Campus
11800 Princess Jeanne Ave NE, Albuquerque, NM 87112, Room 2

Type of meeting: Community/Monthly

Chair: Barbara CampBell

Invited to Attend			
1. Babara CampBell, President	5. Renai Edwards, GC Member	9. Virginia Wilmerding, Staff Representative and EDAC Rep	Scheduled Guests: Public Charter Schools of New Mexico - Matt Pahl and Valery Ratliff-Parker
2. Jessica Short, Secretary	6. Issac Trujillo, Vice President	10. Rhonda Cordova, Business Manager	
3. David Littlefield, GC Member	7. Paul Paradise, GC Member	11. Tamara Lopez, Executive Director	Absent:
4. Elizabeth Royball, GC Member	8. Carol Torrez, Staff Representative		

Agenda Item	Presented by	Time
1. Call to Order, Roll Call (Quorum 6/7 voting members)	Chair	4:19 pm
2. Welcome and Introductions In attendance: Liz Roybal, Paul Paradise, Issac Trujillo, Virginia Wilmerding, Rhonda Cordova, Jessica Short, Barbara CampBell, David Littlefield, Renai Edwards, Tamara Lopez, Carol Torrez	Chair	4: 20 p.m.
3. Approval of Agenda ACTION ITEM Approved : Issac Trujillo – first, Paul Paradise– second, Roll Call vote 6/0 to Approve	All	4:21 p.m.
4. Approval of Previous Meeting Minutes (7/27/23) ACTION ITEM Approved with changes: Renai Edwards-First, Issac Trujillo- second, Roll Call vote 6/0 to Approve	All	4:23 p.m.
5. Open Forum for Public Comment (Form Required) None	All	4:23 p.m.
6. Budget & Finance Committee Report ACTION ITEM <ul style="list-style-type: none"> a. July Financial Report b. BARS/Permanent Transfer ACTION ITEM - NONE c. POs over \$5,000 – None d. Fixed Assests Review Certification ACTION ITEM Budget and Finance Committee report was given by Rhonda Cordova. Finance Meeting on August 29 was attended by Renai Edwards, Rhonda Cordova, and Tamara Lopez via Zoom. Reports reviewed are as follows: Bank statement Journal entries Bank reconciliation Balance sheet Bank register Budget expense summary	Elizabeth Roybal and Rhonda Cordova	4:25 p.m.

<p>Comparative financial summary Trial Balance Monthly balance forecast report Detailed budget to actual report BAR history report Purchase orders over \$5,000 Check report Approved vendors</p> <p>Report was approved: Elizabeth Roybal - First, Renai Edwards -second, Roll Call vote 7/0 to Approve</p> <p>Fixed Assests Review approved: Elizabeth Roybal - First, Paul Paradise - second, Roll Call vote 7/0 to approve</p> <p>No BARS</p> <p>PO's over \$5000 - No questions</p> <p>Audit begins Tuesday</p>		
<p>6. Executive Director's Report</p> <ul style="list-style-type: none"> a. Guest Public Charter Schools of New Mexico b. Written Report c. Travel Request: Adjustment Kitchen Manager Trip ACTION ITEM Approved: Elizabeth Roybal - first, <u>Jessica Short</u> - second Roll Call Vote 7/0 d. Travel Request: Arts School Network Conference ACTION ITEM Approved: Jessica Short - first, Paul Paradise - second, Roll Call Vote 7/0 	<p>Tamara Lopez</p>	<p>4:31 p.m.</p>
<p>7. Organizational Business</p> <ul style="list-style-type: none"> a. Presidents Report 	<p>Barbara CampBell</p>	<p>4:56 p.m.</p>
<p>i. Other Announcements/Discussion – NONE</p>	<p>Barbara CampBell</p>	<p>5:01 p.m.</p>
<p>10. Executive Session to Discuss Limited Personnel Matters - At 5:02 pm Jessica Short made the motion to close the meeting for the purpose of going into Executive Session pursuant to NMSA 10-15-1-H (2) with Paul Paradise making the second. The motion was passed with a roll call vote. Limited Personnel Matters were the only topic addressed. At 5:31 p.m. Jessica Short made a motion to come out of Executive Session with Issac Trujillo making the second. The motion passed by roll call vote 7/0</p>		<p>5:02 p.m.</p>
<p>k. Adjourn</p>	<p>Liz Roybal</p>	<p>5:31 p.m.</p>



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----- Additional Information -----

Audit Committee – Donna Krasnow (Chair), Tamara Lopez, Rhonda Cordova, David Littlefield, Jessica Short

Finance Committee – Liz Roybal (Chair), Rhonda Cordova, Tamara Lopez, Renai Edwards, Paul Paradise –8:00a.m.monthly, Tuesday before Council Meeting.

Long-Range Planning – Barbara CampBell (Chair), Tamara Lopez, Naomi Montoya, Paul Paradise, Virginia Wilmerding, Renai Edwards

Performing Arts Committee – Elizabeth Roybal (Chair), Isaac Trujillo, Tamara Lopez, Naomi Montoya, David Littlefield

Policy Review Committee – Jessica Short (Chair), Tamara Lopez, Virginia Wilmerding, Paul Paradise, Isaac Trujillo



11800 Princess Jeanne Ave., NE / Albuquerque, NM 87112 / (T) 505-830-3128 / (F) 505-830-9930 / www.paparts.org

Tamara Lopez, Executive Director

Executive Director's Report

September 28, 2023

OPERATIONAL/FACILITIES

- Wifi issues-APS technicians contacting contractor for quote for WAP for Academic Counselor & Social Work
- Ordering pulley system for hanging art in hallways, elevating look for art display
- PLC/Student Staffing (2x/month) – protocols reviewed, quick data introduction, identifying student needs and responding. Math team meeting to discuss Targeted Assistance priorities, students to invite and increase participation. 8th Period Light, NHS tutoring students in Café.
- Emergency drills complete for Semester 1
- Classroom Walkthroughs started
- 452 Current Students Enrolled- Budget enrollment Goal= 450, Budget Built on 432
- Waitlist numbers 6th grade=29, 7th grade=35, 8th grade=0, 9th grade= 45, 10th grade=12, 11th grade=16, 12th grade=0

VISIBILITY

- Rude Boy Cookie Music Concert 9/29/23 5:30 pm- 7:30 pm
- Advertisement ordered for New Mexico Kids Magazine
- 9/29/23 Dessert Willow School Fair Guest
- 9/27/23 Janet Kahn School of Integrated Arts Outreach Performance
- 9/13/23 Senior Day at State Fair
- Garden Club Flower Exhibition Fair Ribbon winner
- Internship/work study for credit in arts industry in process with NHCC.
- Broadcast produced and filmed at Studio 519
- Panda Bam-BOO Coming in October- Annual School Carnival 10/20/23 4:30-7:00 pm

ACADEMICS

- 158 students with Ds or Fs at Quarter 1 Progress Report- student and parent meetings taking place
- Preparations for PSAT are in process October 10/18/23
- In-Service will dedicate time to reviewing cognia results from last year
- Student staffing and interventions continue

ARTS

National Dance Educators Organization Annual Conference Empowering Identity through Embodied Dance History

Date and time 9/30/23 8:00 AM - 9:00 AM MT

Presenters: Peter Bennett, Sarah Gonzales

Description: When historic dances and figures presented in class are proactively diverse, students see themselves represented based on race, gender, sexuality, class, and ability as they relate to identity. Let's empower student identity and leadership through meaningful interactions with embodied dance history. Come to hear the results of work with high school students who have been introduced to diverse dancers and choreographers related to jazz dance history. Results will be shared from students who undertook their own research, then reinterpreted historic choreographies for the 21st century and led their peers in a lecture / demonstration. NDEO session attendees will also embody dance history as they move and

similarly use dance of the past to springboard choreographic creation. Come help us celebrate diversity and leadership while advancing the field of dance and dance education.

TRAINING

- Universal Design for Learning
- Transition IEP training- Special Education Team + Academic Transition Specialist
- Reading Training for 2 staff PED

ASSESSMENT DATA

Art Interim Assessment Data

2023-24	Written				
Subject	Pre mean % proficient	Post mean % proficient	Difference	Goal	Met 5% growth?
Art	55%			60.5	
Dance	55.15			60.5	
Music	66.65			73.315	
Film	40			44	
Acting/Theatre	66.5			73.15	
2023-24	Performance				
Subject	Pre mean % proficient	Post mean % proficient	Difference	Goal	Met 5% growth?
Art					
Dance					
Music					
Film					
Acting/Theatre					



LOTTERY ADMISSION

PUBLIC ACADEMY FOR PERFORMING ARTS
PUBLIC CHARTER SCHOOL 6TH -12TH GRADE

IMPORTANT DATES

- ✓ Lottery Opens 1/2/24
- ✓ Prospective Student Open House 1/25/24
- ✓ Lottery Closes 2/16/24
- ✓ New Student Orientation 3/22/24

VISION: HIGH ACADEMIC STANDARDS
WHILE PURSUING EXCELLENCE IN
PERFORMING ARTS

📞 +505-830-3128

🌐 www.paparts.org



Public Charter Schools of New Mexico

PO Box 25284
Albuquerque, NM 87125 US
lauren@pcsnm.org
www.pcsnm.org



Estimate

ADDRESS
Public Academy for Performing Arts
11800 Princess Jeanne Ave NE
Albuquerque, New Mexico 87112

ESTIMATE 24GCT-PAPA
DATE 09/19/2023

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
	Governing Board Training	OPTION 1: 2023-2024 Governing Board Training Retreat - One-Day, Customized coaching providing annual training requirements for GC members.	1	3,000.00	3,000.00
	Governing Board Training	OPTION 2: 2023-2024 Customized Governing Board Training per MOU. Trainer attends GC meetings to coach and provide annual training requirements.	1	4,750.00	4,750.00

Costs outside scope of work (i.e. travel reimbursement for trainer) will be invoiced for on top of either Option 1 or Option 2, if applicable.

TOTAL

\$7,750.00

Accepted By

Accepted Date

8

PCSNM - BIG GC News and Updates

Lauren Hunter <lauren@pcsnm.org>

Fri 9/22/2023 12:24 PM

To:Members <members@nmccs.org>;Non Members <Non-Members@nmccs.org>;PCSNM Board <PCSNMBoard@nmccs.org>;Governing Board Personnel <governingboard@nmccs.org>

📎 3 attachments (621 KB)

Aligning Instruction with Science Webinar by Reading Horizons on 9-27.pdf; NM PreK-12 Principal Conference 2023 Flyer and Registration Form.docx; NM Pre K-12 Principal Conference Presentations 2023 List.docx;

Good afternoon, everyone,

Charter School Division has confirmed that PCSNM can give **ALL** governing council training credits for BOTH continuing AND **NEW** board members at our annual conference! Thanks to the high number and high quality of presentation proposals we received, continuing board members will be able to attend conference sessions to get **all 8 credits**. New board members will have the opportunity to work with Kelly Callahan for the introductory coursework (7 credits)! That means they do NOT have to do PED's intro course. New board members will have the time to attend sessions for their additionally required Elective credits (3) for a total of 10 credits.

Please talk to your GCs about this option! The conference is a great opportunity for leadership teams to come together!

PCSNM CONFERENCE at Hyatt Tamaya

- Nov. 29: Pre-session exclusively for Charter Leaders (afternoon, after check-in time)
- Nov 30 : Full day of sessions, something for everyone.
- Dec 1: Full day of Teacher Professional development and sessions for everyone.

Conference Registration link (further info and details, too): <https://forms.gle/j1zjtzXArvrJrCkEA>

PCSNM's Group rate booking link for Tamaya: - <https://www.hyatt.com/en-US/group-booking/TAMAY/G-CSNM>

“ALIGN INSTRUCTION WITH SCIENCE” – FREE WEBINAR FROM READING HORIZONS!

- Wednesday, Sept. 27th at 2pm
- This session will delve into the fundamental concepts of the Science of Reading, demonstrating how this knowledge can be effectively applied to enhance student outcomes.
- Speaker Leigh Whitaker currently serves as the Asynchronous Training Lead for Reading Horizons. Prior to her role as a content writer and specialist Leigh served in public education systems as a Special Education teacher and administrator for almost 20 years in both Colorado and South Carolina. During this time, Leigh supported the roll-out and implementation of a variety of Structured Literacy programs in addition to supporting the training of teachers implementing evidence-based literacy instruction in general education, intervention, and special education settings. Leigh also previously served as a local LETRS trainer in Denver Public Schools.
- See attachment to register!