



**Governing Council
Meeting Agenda**
Thursday, August 31, 2023, 4:15pm, Room 21
Public Academy for Performing Arts Campus
11800 Princess Jeanne Ave NE, Albuquerque, NM 87112

Type of meeting: Community/Monthly

Chair: Barbara CampBell

Invited to Attend			
1. Elizabeth Roybal, GC Member	5. David Littlefield, GC Member	9. Virginia Wilmerding, Staff Representative	Scheduled Guests: Public Charter Schools of New Mexico- Matt Pahl & Valery Ratliff-Parker
2. Renai Edwards, GC Member	6. Issac Trujillo, GC Vice President	10. Rhonda Cordova, Business Manager	
3. Jessica Short, Secretary	7. Paul Paradise, GC Member	11. Tamara Lopez, Executive Director	Scheduled Absence:
4. Barbara CampBell, GC President	8. Carol Torrez, Staff Representative		

Agenda Item	Presented by	Time
1. Call to Order, Roll Call (Quorum 4/7 voting members)	Chair	4:15p.m.
2. Welcome and Introductions	Chair	4:17p.m.
3. Approval of Agenda ACTION ITEM	All	4:19p.m.
4. Approval of Previous Meeting Minutes (7/27/23) ACTION ITEM	All	4:20p.m.
5. Open Forum for Public Comment (Form Required)		4:22 p.m.
6. Budget & Finance Committee Report ACTION ITEM <ul style="list-style-type: none"> a. July Financial Report b. BARS/Permanent Transfer ACTION ITEM c. POs over \$5,000 d. Fixed Assets Review Certification ACTION ITEM 	Elizabeth Roybal and Rhonda Cordova	4:23p.m.
7. Executive Director's Report <ul style="list-style-type: none"> a. Guest Public Charter Schools of New Mexico b. Written Report c. Travel Request: Adjustment Kitchen Manager Trip ACTION ITEM d. Travel Request: Arts School Network Conference ACTION ITEM 	Tamara Lopez	4:33p.m.
8. Organizational Business <ul style="list-style-type: none"> a. President's Report 	Barbara CampBell	4:40p.m.
<ul style="list-style-type: none"> b. Other Announcements/Discussion 	Barbara CampBell	4:50p.m.
<ul style="list-style-type: none"> c. Executive Session to Discuss Limited Personnel Matters: Executive Director Evaluation 	Barbara CampBell	5:00 p.m.
<ul style="list-style-type: none"> d. Adjourn 	Barbara Campbell	5:15 p.m.

----- Statement on Open Forum for Public Comment -----

The Governing Council welcomes public comments during the "Public Comment" portion of the governing council meeting agenda. Individuals wishing to make public comments shall complete a Public Comment form and submit it to the Council President prior to the "Public Comment" section of the meeting. Individual oral presentations will be limited to 5 minutes, unless extended by the Council President.

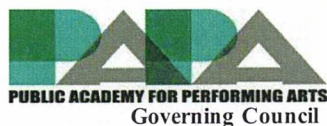
----- Statement of Non-Discrimination -----

Public Academy for Performing Arts does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at (505) 830-3128 Ext. 0 at least 24 hours prior to the meeting. The Title IX Coordinator is the Executive Director.

----- Additional Information -----

Audit Committee – Jessica Short (Chair), Tamara Lopez, Rhonda Cordova, David Littlefield, Donna Krasnow, Stephanie Cottell
Finance Committee – Liz Roybal (Chair), Paul Paradise, Rhonda Cordova, Tamara Lopez, Renai Edwards, 8:00 a.m. Monthly, Tuesday before Council Meeting.
Long-Range Planning – Barb CampBell (Chair), Paul Paradise, Renai Edwards, Tamara Lopez, Naomi Montoya, Virginia Wilmerding,
Performing Arts Committee – Liz Roybal (Chair), David Littlefield, Issac Trujillo, Tamara Lopez, Naomi Montoya
Policy Review Committee – Jessica Short (Chair), Isaac Trujillo, Paul Paradise, Tamara Lopez, Virginia Wilmerding
Executive Director Evaluation Committee– Liz Roybal, Paul Paradise, Issac Trujillo

GOVERNING COUNCIL MEETING DATES 2023-24 Meetings take place at PAPA the last Thursday of each month at 4:15 in room 21.
 Meeting Dates: 7/27, 8/31, 9/28, 10/26, 11/30, 12/14, 1/25, 2/29, 3/21, 4/25, 5/30, 6/27



Meeting MINUTES

Thursday, July 27, 2023, 4:15 pm
Public Academy for Performing Arts Campus
11800 Princess Jeanne Ave NE, Albuquerque, NM 87112, Room 2

Type of meeting: Community/Monthly

Chair: Elizabeth Roybal

Invited to Attend			
1. Elizabeth Roybal, President	5. Renai Edwards, GC Member	9. Virginia Wilmerding, Staff Representative and EDAC Rep	Scheduled Guests:
2. Jessica Short, Secretary	6. Isaac Trujillo, GC Member	10. Rhonda Cordova, Business Manager	
3. David Littlefield, GC Member	7. Paul Paradise, GC Member	11. Tamara Lopez, Executive Director	Absent: Carol Torrez
4. Barbara CampBell, GC Member	8. Carol Torrez, Staff Representative		

Agenda Item	Presented by	Time
1. Call to Order, Roll Call (Quorum 7/7 voting members)	Chair	4:18 pm
2. Welcome and Introductions In attendance: Liz Roybal, Paul Paradise, Isaac Trujillo, Virginia Wilmerding, Rhonda Cordova, Jessica Short, Barbara CampBell, David Littlefield, Renai Edwards, Tamara Lopez,	Chair	4:19 p.m.
3. Approval of Agenda ACTION ITEM Agenda approved as modified to change the Fixed Asset Committee to the August Agenda: Approved : Barbara Campbell – first, Jessica Short– second, Roll Call vote 7/0 to Approve	All	4:21 p.m.
4. Approval of Previous Meeting Minutes (6/29/23) ACTION ITEM Approved: Barbara CampBell-First, Isaac Trujillo- second, Roll Call vote 7/0 to Approve	All	4:23 p.m.
5. Open Forum for Public Comment (Form Required) None	All	4:24 p.m.
6. Budget & Finance Committee Report ACTION ITEM <ul style="list-style-type: none"> a. June Financial Report b. BARS/Permanent Transfer ACTION ITEM - NONE c. POs over \$5,000 – None Budget and Finance Committee report was given by Barbara CampBell. Finance Meeting on July 25 was attended by Barbara CampBell, Rhonda Cordova, and Tamara Lopez via Zoom. Reports reviewed are as follows: Bank statement Journal entries Bank reconciliation Balance sheet Bank register Budget expense summary Comparative financial summary Trial Balance Monthly balance forecast report	Barbara CampBell and Rhonda Cordova	4:25 p.m.

<p>Detailed budget to actual report BAR history report Purchase orders over \$5,000 Check report Approved vendors</p> <p>Report was approved: Paul Paradise - First, Isaac Trujillo -second, Roll Call vote 7/0 to Approve</p> <p>No BARS</p> <p>PO's over \$5000 – None</p> <p>The committee looked at all outstanding checks, there was one outstanding check that should be cleared by Monday per Rhonda Cordova.</p> <p>The fiscal year started on Jul 1, 2023, and we have a good carryover amount (\$695,000)</p> <p>Our Audit is upcoming, need to prepare.</p>		
<p>6. Executive Director's Report</p> <ul style="list-style-type: none"> a. Written Report – b. EDAC Report – 	<p>Tamara Lopez</p>	<p>4:30 p.m.</p>
<p>7. Organizational Business</p> <ul style="list-style-type: none"> a. Officer Elections ACTION ITEM - Barbara CampBell - President, Isaac Trujillo - Vice President, Jessica Short - Secretary Approved by roll call vote: 7/0 *Offices commence in August b. 2023-2024 Meeting Date/Time/Location ACTION ITEM - Last Thursday of the month at 4:15pm in Room 21 Approved by roll call vote: 7/0 c. Committee Membership Assignments (see below adjustments) d. Membership Demographic Updates e. Training Hours Final Update and 2023-2024 Training Information f. Signatures - Member Affidavits, Open Meetings Act Resolution ACTION ITEM 	<p>Liz Roybal</p>	<p>4:36 p.m.</p>
<p>h. President's Report</p>	<p>Liz Roybal</p>	<p>5:07 p.m.</p>
<p>i. Other Announcements/Discussion – NONE</p>		<p>5:09 p.m.</p>
<p>10. Executive Session to Discuss Limited Personnel Matters - At 5:12 pm Jessica Short made the motion to close the meeting for the purpose of going into Executive Session pursuant to NMSA 10-15-1-H (2) with Renai Edwards making the second. The motion was passed with a roll call vote. Limited Personnel Matters were the only topic addressed. At 5:37 p.m. Jessica Short made a motion to come out of Executive Session with Renai Edwards making the second. The motion passed by roll call vote 7/0</p>		<p>5:12 p.m.</p>
<p>k. Adjourn</p>	<p>Liz Roybal</p>	<p>5:38 p.m.</p>



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----- Additional Information -----

Audit Committee – Jessica Short (Chair), Tamara Lopez, Rhonda Cordova, David Littlefield, Donna Krasnow, Stephanie Cotrell
Finance Committee – Liz Roybal (Chair), Rhonda Cordova, Tamara Lopez, Renai Edwards, Paul Paradise –8:00a.m.monthly, Tuesday before Council Meeting.
Long-Range Planning – Barbara CampBell (Chair), Tamara Lopez, Naomi Montoya, Paul Paradise, Virginia Wilmerding, Renai Edwards
Performing Arts Committee – Elizabeth Roybal (Chair), Isaac Trujillo, Tamara Lopez, Naomi Montoya, David Littlefield
Policy Review Committee – Jessica Short (Chair), Tamara Lopez, Virginia Wilmerding, Paul Paradise, Isaac Trujillo

Budget Report as of July 31, 2023

OPERATIONAL

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$5,028,304.90	(\$118,548.92)	(\$2,829,772.57)	\$2,079,983.41
			\$0.00 Pending BARs
			<u>\$0.00</u>
			\$2,079,983.41

FOOD SERVICES

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$213,761.37	(\$1,060.28)	(\$145,742.28)	\$66,958.81
			\$0.00 Pending BARs
			<u>\$0.00</u>
			\$66,958.81

ACTIVITIES

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$73,893.89	(\$3,344.00)	(\$26,133.97)	\$44,415.92
			\$0.00 Pending BARs
			<u>\$0.00</u>
			\$44,415.92

Entitlement IDEA-B

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$95,134.00	\$0.00	(\$79,603.25)	\$15,530.75
			\$0.00 Pending BARs
			<u>\$0.00</u>
			\$15,530.75

English Language Acquisition

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$450.00	\$0.00	\$0.00	\$450.00
			\$0.00 Pending BARs
			<u>\$0.00</u>
			\$450.00

Teacher/Principal Training & Recruiting

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$22,156.00	\$0.00	\$0.00	\$22,156.00
			\$0.00 Pending BARs
			<u>\$0.00</u>
			\$22,156.00

ARP ESSER III CDFA 84.425U

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$662,320.00	\$0.00	(\$216,869.33)	\$445,450.67
			\$0.00 Pending BARs
			<u>\$0.00</u>
			\$445,450.67

Title XIX MEDICAID 3/21 Years

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$56,087.75	(\$150.00)	(\$2,290.36)	\$53,647.39
			\$0.00 Pending BARs
			<u>\$0.00</u>
			\$53,647.39

CNM Foundation

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$2,012.88	\$0.00	(\$2,000.00)	\$12.88
			\$0.00 Pending BARs
			<u>\$0.00</u>
			\$12.88

Instructional Mats - GAA of 2019

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$5,807.05	\$0.00	\$0.00	\$5,807.05
			\$0.00 Pending BARs
			<u>\$0.00</u>
			\$5,807.05

Special Capital Outlay-State

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$20,000.00	\$0.00	\$0.00	\$20,000.00
			\$0.00 Pending BARs
			<u>\$0.00</u>
			\$20,000.00

Capital Improvements HB-33

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$379,167.00	\$0.00	(\$348,853.04)	\$30,313.96
			\$0.00 Pending BARs
			<u>\$0.00</u>
			\$30,313.96

SB9 State Match

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$0.00	\$0.00	(\$119.98)	(\$119.98)
			\$0.00 Pending BARs
			<u>\$119.98</u> Reallocated to fund 31701 in August
			\$0.00

SB9 Ad ValoremSB9 State Match

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$450,513.42	(\$1,916.65)	(\$45,200.45)	\$403,396.32
			\$0.00 Pending BARs
			<u>\$0.00</u>
			\$403,396.32

SB-9 State Match Cash

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
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\$28,906.41

\$0.00

(\$21,814.97)

\$7,091.44

\$0.00 Pending BARs

\$0.00

\$7,091.44

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Public Academy for Performing Arts

Budget Summary Of Funds Report

Fund	Description	Adopted Budget as of 07/01/2022	Revised Adopted Budget with Initial Budget BARS	Approved BARS	Current Budget	Pending Budget/BARS	Total Anticipated Budget	YTD Actuals	YTD Payable Encumber	Unencumbered Budget Balance	Unencumbered Anticipated Budget	Percent Remaining	Percent Remaining of TOTAL ANTICIPATED
11000	Operational	\$5,028,304.90	\$5,028,304.90	\$0.00	\$5,028,304.90		\$5,028,304.90	\$118,548.92	\$2,829,772.57	\$2,079,983.41	\$2,079,983.41	41%	41%
21000	Food Services	\$213,761.37	\$213,761.37	\$0.00	\$213,761.37		\$213,761.37	\$1,060.28	\$145,742.28	\$66,958.81	\$66,958.81	31%	31%
23000	Non-Instructional Support	\$73,893.89	\$73,893.89	\$0.00	\$73,893.89		\$73,893.89	\$3,344.00	\$26,133.97	\$44,415.92	\$44,415.92	60%	60%
24106	Entitlement IDEA-B	\$95,134.00	\$95,134.00	\$0.00	\$95,134.00		\$95,134.00	\$0.00	\$79,603.25	\$15,530.75	\$15,530.75	16%	16%
24153	English Language Acquisition	\$450.00	\$450.00	\$0.00	\$450.00		\$450.00	\$0.00	\$0.00	\$450.00	\$450.00	100%	100%
24154	Teacher/Principal Training & Recruiting	\$22,156.00	\$22,156.00	\$0.00	\$22,156.00		\$22,156.00	\$0.00	\$0.00	\$22,156.00	\$22,156.00	100%	0%
24330	ARP ESSER III CDEA 84.425U	\$662,320.00	\$662,320.00	\$0.00	\$662,320.00		\$662,320.00	\$0.00	\$216,869.33	\$445,450.67	\$445,450.67	67%	67%
25153	Title XIX MEDICAID 3/21 Years	\$56,087.75	\$56,087.75	\$0.00	\$56,087.75		\$56,087.75	\$150.00	\$2,290.36	\$53,647.39	\$53,647.39	96%	96%
26207	CNM Foundation	\$2,012.88	\$2,012.88	\$0.00	\$2,012.88		\$2,012.88	\$0.00	\$2,000.00	\$12.88	\$12.88	1%	1%
27109	Instructional Mats - GAA of 2019	\$5,807.05	\$5,807.05	\$0.00	\$5,807.05		\$5,807.05	\$0.00	\$0.00	\$5,807.05	\$5,807.05	100%	100%
31400	Special Capital Outlay-State	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00		\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00	100%	100%
31600	Capital Improvements HB-33	\$379,167.00	\$379,167.00	\$0.00	\$379,167.00		\$379,167.00	\$0.00	\$30,313.96	\$348,853.04	\$348,853.04	92%	92%
31700	SB9 State Match	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	(\$119.98)	(\$119.98)	0%	#DIV/0!
31701	SB9 Ad Valorem	\$450,513.42	\$450,513.42	\$0.00	\$450,513.42		\$450,513.42	\$1,916.65	\$45,200.45	\$403,396.32	\$403,396.32	90%	90%
31703	SB-9 State Match Cash	\$28,906.41	\$28,906.41	\$0.00	\$28,906.41		\$28,906.41	\$0.00	\$21,814.97	\$7,091.44	\$7,091.44	25%	0%
Fund Totals		\$7,038,514.67	\$7,038,514.67	\$0.00	\$7,038,514.67	\$0.00	\$7,038,514.67	\$125,019.85	\$3,399,861.12	\$3,513,633.70	\$3,513,633.70	50%	50%

Public Academy for Performing Arts

Issued and Closed POs Report

Accounting Cycle: FY2024; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: ([Fund] >= "11000") ; Include Tax and Shipping: No; Include Closed POs: Yes; Show Detail: Yes; Created On: 8/15/2023 2:03:50 AM

PO Number	Type	Vendor Name	Date Issued	Status	Days Outstanding	PO Amount	Invoced Amount	Unencumbered Amount	Remaining Encumbrance
2023-003	Regular	EGSM Inc.	7/1/2022	Issued	410	\$11,405.41	\$0.00	\$0.00	\$11,405.41
2023-011-1	Dollar	APS	7/1/2022	Issued	410	\$30,313.96	\$6,292.26	\$6,292.26	\$24,021.70
2023-027	Dollar	ACES	7/1/2022	Issued	410	\$7,581.24	\$0.00	\$0.00	\$7,581.24
2023-114-1	Dollar	Summit Fire and Security	8/23/2022	Issued	357	\$7,065.74	\$0.00	\$0.00	\$7,065.74
2024-001	Regular	NMPSIA	7/1/2023	Closed		\$71,270.00	\$71,270.00	\$71,270.00	\$0.00
2024-004	Dollar	PNM	7/1/2023	Issued	45	\$40,000.00	\$2,806.28	\$2,806.28	\$37,193.72
2024-005	Dollar	ABCWUA	7/1/2023	Issued	45	\$38,000.00	\$3,283.02	\$3,283.02	\$34,716.98
2024-006	Dollar	NM Gas Company	7/1/2023	Issued	45	\$35,000.00	\$91.03	\$91.03	\$34,908.97
2024-009	Dollar	Matthews Fox, P.C.	7/1/2023	Issued	45	\$5,000.00	\$0.00	\$0.00	\$5,000.00
2024-010	Regular	Rhonda Cordova	7/1/2023	Issued	45	\$86,100.00	\$7,174.98	\$7,174.98	\$78,925.02
2024-018	Dollar	Harris School Solutions	7/1/2023	Issued	45	\$13,000.00	\$0.00	\$0.00	\$13,000.00
2024-019	Regular	Amazon.com	7/1/2023	Closed		\$14,512.75	\$14,512.75	\$14,512.75	\$0.00
2024-030	Dollar	ACES	7/1/2023	Issued	45	\$20,000.00	\$0.00	\$0.00	\$20,000.00
2024-033	Regular	Southwest Copy Systems	7/1/2023	Issued	45	\$8,700.00	\$590.65	\$600.00	\$8,100.00
2024-037	Dollar	Labatt Food Service	7/1/2023	Issued	45	\$84,000.00	\$0.00	\$0.00	\$84,000.00
2024-047-1	Dollar	BYU Continuing Education	7/1/2023	Issued	45	\$10,000.00	\$210.00	\$210.00	\$9,790.00
2024-048	Dollar	Dunn-Chavez, Melanie	7/1/2023	Issued	45	\$48,440.00	\$0.00	\$0.00	\$48,440.00
2024-049	Regular	Savvas	7/12/2023	Issued	34	\$7,938.75	\$0.00	\$0.00	\$7,938.75
2024-050	Regular	Amazon.com	7/12/2023	Issued	34	\$10,085.56	\$0.00	\$0.00	\$10,085.56
2024-057	Regular	IXL	7/17/2023	Issued	29	\$5,300.00	\$0.00	\$0.00	\$5,300.00
2024-062	Regular	Sweetwater	7/18/2023	Issued	28	\$18,447.04	\$0.00	\$0.00	\$18,447.04
2024-066	Regular	ACES	7/20/2023	Issued	26	\$5,950.80	\$0.00	\$0.00	\$5,950.80
2024-075	Regular	National Hispanic Cultural Center	7/31/2023	Issued	15	\$8,042.00	\$3,142.00	\$3,142.00	\$4,900.00
2024-080	Regular	Baum's Music	8/3/2023	Issued	12	\$5,000.00	\$0.00	\$0.00	\$5,000.00

[illegible]

Public Academy for Performing Arts

FIXED ASSET CERTIFICATION
Fiscal Year Ending June 30, 2023

This is to certify that an inventory of the attached fixed assets as of June 30, 2022 was conducted on August 2, 2023. Any discrepancies or missing items are noted below if applicable. The results of this inventory will be presented at the August 2023 Governing Council meeting.

Notes: _____

Certified by:

ELIZABETH ROYBAL
Print Name


Signature

Virginia Wilmerding
Print Name


Signature

Rhonda Gordon
Print Name


Signature

Print Name

Signature



11800 Princess Jeanne Ave., NE / Albuquerque, NM 87112 / (T) 505-830-3128 / (F) 505-830-9930 / www.paparts.org
[Tamara Lopez, Executive Director](#)

Executive Director's Report
August 31, 2023
OPERATIONAL/FACILITIES

- Work orders leaks in office, choir instrument storage, East Dance along mirror wall-no mold!-gutter clean every 6 months
- Wifi issues-APS technicians contacting contractor for quote for WAP for Academic Counselor, Social Work
- APS to remove playground equipment from PAPA campus but we can keep east swing set.
- Schedule changes completed
- APS Capital Master Plan to install security upgrades this fall totalling 466,704.35
- Training for student aid, first ever substitute training- 8 ready to go, 2 more in process
- APS walkthrough 8/8/23
- 452 Current Students Enrolled- Budget enrollment Goal= 450, Budget Built on 432
- Waitlist numbers 6th grade=28, 7th grade=34, 8th grade=5, 9th grade= 43, 10th grade=12, 11th grade=16, 12th grade=0

VISIBILITY

- Student internship guidelines created, partnerships developing
- Attended Janet Khan Grand Opening met team from Office of Innovations
- 2023 Mayor's Creative Youth Corps include PAPA students
<https://www.cabq.gov/artsculture/news/2023-mayor2019s-creative-youth-corps-announced>
- News Clip with PAPA Alumni and current student <https://youtu.be/NMqAiyiwK4>

ACADEMICS

- Comparative data for summative assessments (see below)
- What is NAEP? The National Assessment of Educational Progress (NAEP) is the largest nationally representative and continuing assessment of what our nation's students know and can do in various subjects such as civics, mathematics, reading, science, and U.S. history. The results of NAEP are released as The Nation's Report Card.
- 8th Graders will take NAEP assessment on 1/31/24
- Student staffing and interventions beginning

ARTS

- Middle School student wins Best in Theme at Mission ImpAWsible Animal Humane Film Festival! Great work by all filmmakers!
- Senior Showcase field trip and workshop to National Hispanic Cultural Center 8/7/23
- PAPA Flamenco performed at NHCC Saturday, 6/17 for Flamenco Festival.
- Senior Class of 2024 Mandatory Senior Showcase Seminar August 7, 2023 at National Hispanic Cultural Center (Showcase Venue)
- Spotlight Performances will begin 8/31
- Box Office Newsletter will capture performances each month

TRAINING

- Universal Design for Learning
- Safe Zone
- Student Aid 8/9/23
- Substitute Teacher Training 8/10/23

ASSESSMENT DATA

MSSA/ASR, 2022-23 Grade 6	English LA Proficient & Advanced	Math Proficient & Advanced
APS	37%	29%
State	38%	31%
PAPA	55%	41%

NMSSA/AS, 2022-23, Grade 7	English LA Proficient & Advanced	Math Proficient & Advanced
APS	42%	25%
State	40%	24%
PAPA	64%	31%

NMSSA/AS, 2022-23, Grade 8	English LA Proficient & Advanced	Math Proficient & Advanced
APS	42%	20%
State	39%	18%
PAPA	65%	32%

NMSSA/AR, April 2023, Grade 11	Science Proficient & Advanced
APS	39%
State	39%
PAPA	71%

SAT School Day, 2022-23, Grade 11	Met both Benchmarks ELA & Math
APS	18%
State	13%
PAPA	27%

**Public Academy for Performing Arts Security Upgrade Synopsis**

August 15, 2023

1. Completed Projects

Funding Source	Amount	Category	Project Details	Project Status
Local Mill Levy	\$4,286.00	Cameras/Alarms	Installation of security alarm panel with the transmitter, integration with the fire alarm panel	Complete
Local Mill Levy	\$2,704.87	Door Locks	Installation of 41 classroom security locks	Complete
	\$6,990.87			

2. Upcoming Projects

Funding Source	Amount	Category	Project Details	Project Status
Local Mill Levy	\$161,402.81	Cameras/Alarms	Installation of 8 multi-sensor exterior cameras and 3 card readers	Pending
Federal ESSER Funds	\$135,304.54	Fencing & Gates	Installation of Fencing & Gates (See Comprehensive Security Plan)	Pending
Federal ESSER Funds	\$70,000	Security Vestibule	Construction of Security Vestibule (See Comprehensive Security Plan)	Pending
Federal ESSER Funds	\$100,000	ADA Site Upgrades	ADA upgrades to accommodate new security fencing	Pending
	\$466,704.35			

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Dear PAPA Families,

Welcome the the 2023-24 school year, the PAPA Experience. We are glad you are partnering with us on this educational journey.

New Student Jump Start Monday August 7, 2023 7:50 am- 1:00 pm

This is an event for students new to PAPA to visit classrooms and get used to the campus. Please drop students off in the west parking lot by 7:50 am to start their day. Students will need to make their way to the flag pole to pick up their jump start schedule. Please have them wear comfortable shoes and bring a full water bottle with them. During jump start new students will be escorted by volunteers from the PAPA Junior Honor Society to activities including music, a scavenger hunt, next step plan or learning styles, dancing and learning about the vision and mission of the school. Students will be ready for pick up from the west parking lot at 1pm after our pizza party.

Class of 2024 Senior News

Seniors will meet at the National Hispanic Cultural Center August 7th (in the Theatre) to talk and plan for Senior Showcase from 9am - noon on Monday, August 7, 2023. Enter backstage, through the loading dock, but please park out front. DO NOT PARK behind the theatre. Enjoy your breakfast before you arrive, as there is no food or drink in the theatre. Please be on time, so we can end on time. Leave extra early to accommodate for traffic delays, construction, school zones, or gas fill-up.

National Hispanic Cultural Center
1701 4th Street SW
Albuquerque, NM 87102

Also remember that ALL Seniors will be group leaders for PAPAfest on August 8. Please arrive at school no later than 7:30 for group assignments.

PAPAfest Tuesday August 8, 2023 7:50 am- 3:18 pm

PAPAfest is the first day of school tradition. Students will pick up their PAPAfest schedule from in front of the front office near the flagpole at 7:50 am. In addition to meeting classmates, developing community with one another students will also participate in understanding IXL, Power School, Google Classroom, Safe Zones, Social Emotional Learning, the Artist Experience, Whole Brain Learning, Theatre, Art, Dance, and outdoor games. Students need to wear clothes they can move in, tennis shoes, and bring a full water bottle with them.

Here are the menus for the month of August



Lunch Menu

Breakfast Menu

As a reminder there is not supervision before 7:45 am or after 3:30 pm dismissal for 7th period release or after 4:30 for 8th period release. If a student needs to wait for parent pick up, they should wait on the patio outside of the main office doors until their parent arrives. The Jeanne Bellamah Community Center (11516 Summer Ave NE, Albuquerque, NM 87112; (505) 767-5910) provides an after-school program until 6 p.m. and partners with PAPA to provide transportation (determined by need) to the Center. Parents should call the center directly to register their child.

We have the opportunity to provide mental health support for students designed by clinical psychologists in a format that is student friendly through, [Alongside](#). It's an app that meets students where they are with real-time, personalized support. Activities and a chatbot, developed by clinicians with student input, help adolescents feel validated, build resilience, self-regulate, and develop better relationships.

We are going to provide students access to Alongside this school year and they can access the app with their school issued email address via the [iOS app](#), the [Android app](#), or any browser; I'm excited to see its impact on our students and I think you'll find it as compelling as I have.

If you have any concerns and don't want your student accessing Alongside, please email privacy@alongside.care and include your student's name and school email address (ex. John Doe john DOE@school.k12.us).

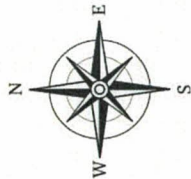
As we resume school time schedules please consider helping your student with screen time boundaries and limits. Limiting notifications from apps during school hours can significantly help your student focus on school work during the school day. Here is a news clip about back to school routines that are relevant for students of all ages. <https://youtu.be/TRaO2q4cDeA>
Here is a quick article relevant for back to school routines: <https://ectutoring.com/school-routine>

We are all so excited to start this new school year. Thank you for your partnership.

Respectfully,

Tamara Lopez

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- RM 1—LABOG
- RM 2—HENNIC
- RM 3—OCKEN
- RM 4—PEREA
- RM 5—EILAND
- RM 6—FRANKLIN
- RM 7—RAMIREZ
- RM 8—RIOS
- RM 9—FEERY
- RM 10—BARRIO
- RM 11—CUNNINGHAM
- RM 12—INGHAM
- RM 13—CHAVEZ, J.
- RM 14—SIMPSON
- RM 15—WORK
- RM 16—TORREZ, C.
- RM 17—WRAY
- RM 18—MUNIZ
- RM 19—SUNDSTROM
- RM 20—OPPERMAN
- RM 21—HEARD
- RM 22—CHANDLER
- RM 23—POWER
- RM 24—WALKER
- RM 25—RUEDIG
- FILM/MEDIA—HUDSON
- CHOIR—TORREZ, E.
- CAFÉ—TARIN
- NDANCE—SISNEROS
- SDANCE—BENNETT
- EMUSIC—BACA
- EDANCE—WILMERDING |
- MONTOYA

Welcome to Open House 8/30/23

4:30 - 5:20pm

Panda Social in the Cafe

Bring your own dinner/picnic or support clubs by purchasing snacks. NHS & Student Council Selling Pizza \$2 and Soda \$1; PJHS Selling Frito Pie \$5; Thespian Troupe will be selling snacks and GSA will be selling pins and ice cream. Support Clubs & meet other parents.

5:30-6:00

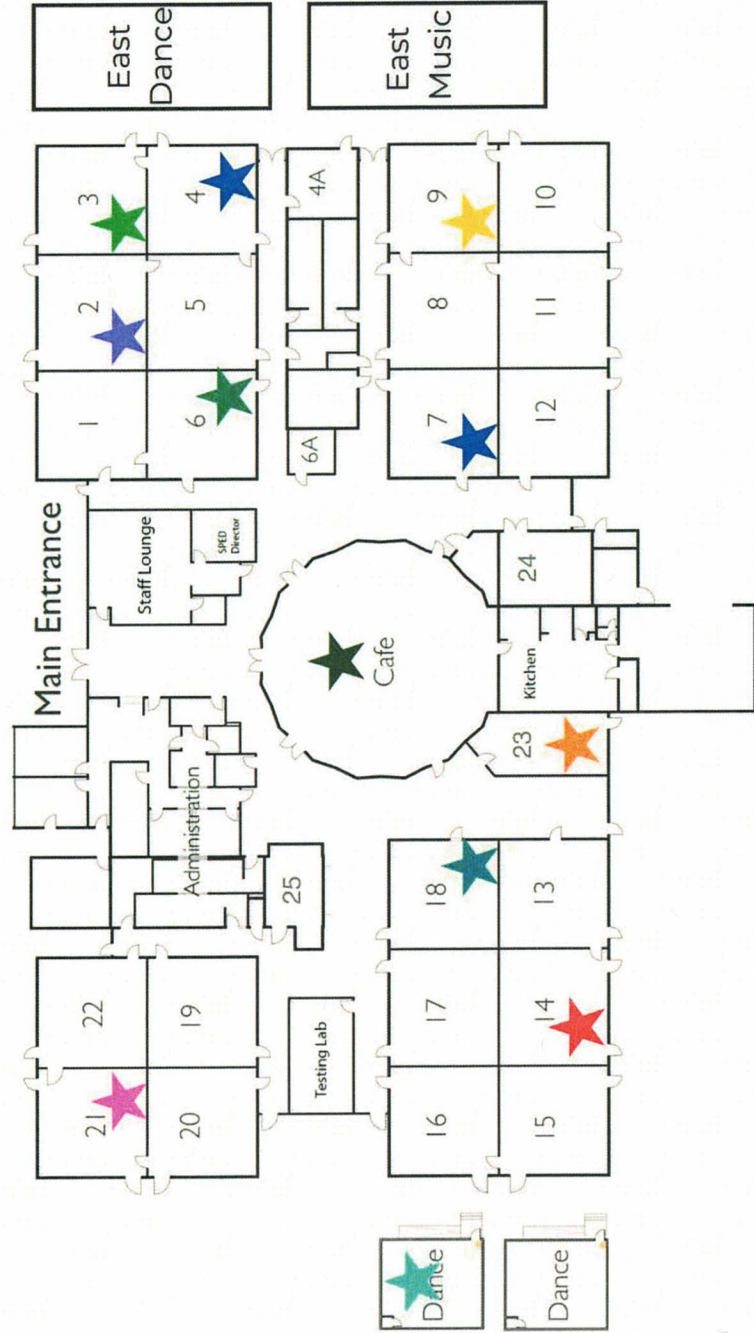
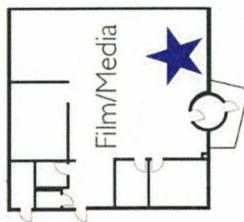
Open Classroom Visits

See the space, meet the teacher. Sign up for a conference or follow up as needed as there is no time or private or personal discussions.

6:00-7:00pm

Workshops

See back for details





Public Academy for Performing Arts Open House 2023-2024

6:00-6:15	6:20-6:35	6:40-6:55
6th Grade News Simpson Ingham RM 14	6th Grade News Simpson Ingham RM 14	6th Grade News Simpson Ingham RM 14
PowerSchool & Google Classroom for High School Walker Perea Chavez RM 4	PowerSchool & Google Classroom for High School Walker Perea Chavez RM 4	PowerSchool & Google Classroom for High School Walker Perea Chavez RM 4
What is iXL & how it helps C. Torrez Feery Franklin RM 9	What is iXL & how it helps C. Torrez Feery Franklin RM 9	What is iXL & how it helps C. Torrez Feery Franklin RM 9
Club Offerings at PAPA Sundstrom Wray Barrio RM 18	Club Offerings at PAPA Sundstrom Wray Barrio RM 18	Club Offerings at PAPA Sundstrom Wray Barrio RM 18
Senior Yearbook Business Hudson Chandler Film & Media Room	Senior Yearbook Business Hudson Chandler Film & Media Room	Senior Yearbook Business Hudson Chandler Film & Media Room
PowerSchool & Google Classroom for Middle School Ramirez Cunningham Rios RM 7	PowerSchool & Google Classroom for Middle School Ramirez Cunningham Rios RM 7	PowerSchool & Google Classroom for Middle School Ramirez Cunningham Rios RM 7
Flamenco Lesson Sisneros NDANCE	Flamenco Lesson Sisneros NDANCE	Flamenco Lesson Sisneros NDANCE
Supporting Adolescent Health Padilla López RM 6	Supporting Adolescent Health Padilla López RM 6	Supporting Adolescent Health Padilla López RM 6
School Organizations for Parents SAC/SHAC/PTSO/EDAC/THRIVE Hennig Labog Heard RM 2	School Organizations for Parents SAC/SHAC/PTSO/EDAC/THRIVE Hennig Labog Heard RM 2	School Organizations for Parents SAC/SHAC/PTSO/EDAC/THRIVE Hennig Labog Heard RM 2
Supporting your Student Performer Montoya Bennett Wilmerding RM 21	Supporting your Student Performer Montoya Bennett Wilmerding RM 21	Supporting your Student Performer Montoya Bennett Wilmerding RM 21
Special Education Questions Work Power Muniz RM 23	Special Education Questions Work Power Muniz RM 23	Special Education Questions Work Power Muniz RM 23
What is a Charter School? Eiland Ocken Ruedig RM 3	What is a Charter School? Eiland Ocken Ruedig RM 3	What is a Charter School? Eiland Ocken Ruedig RM 3

TRAVEL REQUEST FORM

Name:	Procopio Padilla
Title:	Kitchen Manager
Name of Conference/Workshop:	SNA ANC 2023
Date of Conference/Workshop:	7/8/23-7/11/23
Location:	Denver Colorado

ESTIMATED TRAVEL COSTS

Out of State Travel - Requires Board Approval

Airline Ticket		\$	\$389.00
Hotel (Receipts required - actual expenses up to \$220 per night)		\$	\$1,060.28
Rental Car (Rental cars not included if hotel is adjacent to conference)		\$	
Meals: Out of State (Receipts required - actual expenses for meals up to \$45 a day - may be claimed after travel) (Alcoholic beverages will not be reimbursed)		\$	\$180.00
Other Allowable Expenses: (Parking, shuttle, bus, etc. - may be claimed after travel)		\$	
Total Registration Fees:		\$	\$565.00
TOTAL ESTIMATED COST OF TRAVEL:		\$	\$2,194.28

In-State Travel

Hotel: In-State (Receipts required - actual expenses up to \$125 per night)	\$
Rental Car or Mileage: (\$.46)	\$
Meals: In-State (Receipts required - actual expenses for meals up to \$30 a day - may be claimed after travel) (Alcoholic beverages will not be reimbursed)	\$
Other Allowable Expenses: (Parking, shuttle, bus, etc. - may be claimed after travel)	\$
Total Registration Fees:	\$
TOTAL ESTIMATED COST OF TRAVEL:	\$

Approved By: GC Board Member

Print Name: _____

Signature: _____

Approved By: Executive Director

Print Name: _____

Signature: _____

TRAVEL REQUEST FORM

Name: Proctor Padilla
 Title: Kitchen Manager
 Name of Conference/Workshop: SNH. ANC 2023
 Date of Conference/Workshop: 7/9/2023 - 7/11/2023
 Location: 700 14th St Denver, CO 80202

ESTIMATED TRAVEL COSTS

146 a mile

Out of State Travel - Requires Board Approval	
Airline Ticket	\$ <u>887.95</u>
Hotel (Receipts required - actual expenses up to \$220 per night)	\$ <u>234.00</u>
Rental Car (Rental cars not included if hotel is adjacent to conference)	\$ _____
Meals: Out of State (Receipts required - actual expenses for meals up to \$45 a day - may be claimed after travel) (Alcoholic beverages will not be reimbursed)	\$ <u>450.00</u>
Other Allowable Expenses: (Parking, shuttle, bus, etc. - may be claimed after travel)	\$ _____
Total Registration Fees:	\$ <u>620.00</u>
TOTAL ESTIMATED COST OF TRAVEL:	\$ <u>1691.95</u>

In-State Travel	
Hotel: In-State (Receipts required - actual expenses up to \$125 per night)	\$ _____
Rental Car or Mileage: (\$.46)	\$ _____
Meals: In-State (Receipts required - actual expenses for meals up to \$30 a day - may be claimed after travel) (Alcoholic beverages will not be reimbursed)	\$ _____
Other Allowable Expenses: (Parking, shuttle, bus, etc. - may be claimed after travel)	\$ _____
Total Registration Fees:	\$ _____
TOTAL ESTIMATED COST OF TRAVEL:	\$ _____

Approved By: GC Board Member
 Print Name: Elizabeth Poyet
 Signature: [Signature]

Approved By: Executive Director
 Print Name: Melanie Bryan-Davis
 Signature: [Signature]

TRAVEL REQUEST FORM

Name:

Title:

Name of Conference/Workshop:

Date of Conference/Workshop:

Location:

NAOMI ELIZABETH MONTROYA

PERFORMING ARTS COORDINATOR

2023 ART SPOUS NETWORK

OCTOBER 23-27, 2023

BIENINGHAM, ALABAMA

ESTIMATED TRAVEL COSTS

Out of State Travel - Requires Board Approval - For 2 people

Airline Ticket

~ 442.00 RT

\$ 884.00

Hotel Approx 450.00 night, not inc. discount
(Receipts required - actual expenses up to \$220 per night)

\$ 1800.00
(21 month)

Rental Car

(Rental cars not included if hotel is adjacent to conference)

\$ N/A

Trip to Arts schools

\$ 100.00

Meals: Out of State
(Receipts required - actual expenses for meals up to \$45 a day - may be claimed after travel)
(Alcoholic beverages will not be reimbursed)

\$ 450.00

Other Allowable Expenses:

(Parking, shuttle, bus, etc. - may be claimed after travel)

\$ 100.00

Total Registration Fees: conference fee

~ \$ 1100.00

TOTAL ESTIMATED COST OF TRAVEL:

\$ 4,434.00

In-State Travel

Hotel: In-State

(Receipts required - actual expenses up to \$125 per night)

\$

Rental Car or Mileage: (\$.46)

\$

Meals: In-State

(Receipts required - actual expenses for meals up to \$30 a day - may be claimed after travel)

\$

(Alcoholic beverages will not be reimbursed)

Other Allowable Expenses:

(Parking, shuttle, bus, etc. - may be claimed after travel)

\$

Total Registration Fees:

\$

TOTAL ESTIMATED COST OF TRAVEL:

\$

Approved By: GC Board Member

Print Name:

Signature:

Approved By: Executive Director

Print Name:

Signature:

August 1, 2023

Request to Attend the ASN Conference: *Teaching Anti-Racism and Equity Through the Arts*

Dear Mrs. Lopez and Members of the Governing Council,

The annual Arts Schools Network Conference: *Teaching Anti-Racism and Equity Through the Arts* will be held October 23 – 26, 2023, in Birmingham, Alabama. We would like to attend this highly regarded professional development event because it is an opportunity to receive substantial knowledge directly related to our work here at Public Academy for Performing Arts. This conference will also allow us the opportunity to meet and network with arts educator colleagues across the US and internationally.

The ASN Conference is an annual education conference recognized for the breadth of educational learning topics delivered by presenters and researchers of exceptional caliber. The conference will offer professional development sessions that help educators to stay abreast of current issues, practices and solutions to the most pressing problems they face in their arts schools or classrooms. The ASN Conference program will allow us to build a custom-learning plan based on the areas of professional development that we need most to build my capacity. We will also have the option to attend a pre-conference day that will allow us to tour arts schools in the Birmingham area and to learn from their programs in action. This conference is beneficial for school leaders, district administrators, all subject-area teachers and learning at the conference sessions and presentations offer opportunities to support literacy, SEL, and other non-arts initiatives.


I believe this is an opportunity to make a solid and timely investment in our students' success and our school climate. As seasoned educators at PAPA, we would receive valuable professional insight and actionable approaches to share with my colleagues. By attending this conference, I will be able to


- Experience the innovative work of arts educators/leaders occurring in states, districts, and schools across the country and internationally that I can adapt to our own practices.
- Participate in essential learning institutes and sessions guided by national experts and thought leaders from universities, arts schools, and arts educational professional organizations around the country.
- Return with strategies from systems/programs that have a track record of success to share with colleagues on how we might implement and sustain these programs others across the school district, including teachers, other campus leaders, and district officials as needed.

Attending the annual Arts Schools Network Conference: *Teaching Anti-Racism and Equity Through the Arts* provides the opportunity to return to **Public Academy for Performing Arts** with a plan of action that allows us to be more effective in our service as Performing Arts Coordinator/Film and Media while contributing to our advancement as an exemplary arts programming. It is an investment that will benefit us, our colleagues, the school and our students.

Thank you in advance for consideration of this request.

Sincerely,


Naomi Elizabeth Montoya
Performing Arts Coordinator


Su Hudson
Film & Media