## Public Academy for Performing Arts Study Skills Mrs. Torrez Room 16

**Purpose:** This study skills class is designed to support student learning in their other classes. Students have been assigned this class by IEP or 504 plan based on their need for support. This class is a graded (credit for high school) class and students need to do the required work/activities designed to support them in order to pass this class.

**Daily Check In:**Students fill in the check in form and as they complete assignments get them marked off by the teacher.

**Grade Check/Goal Setting:** Students will have a weekly assignment that will be either a goal setting for the quarter (at the beginning of each quarter) or a grade check due each week. This will be posted on the last day of the week and if they do not attend that day they are still responsible for completing it.

**Participation:** Students will be graded based on their working appropriately and following classroom expectations/guidelines.

**Attendance:** Students are expected to attend daily (unless IEP or 504 is for fewer days). Points will be taken off for unexcused absences and can be only made up by completing the Missed Class form the following class period. (These will be on Mrs. Torrez's desk if needed)

## **Grading Policy:**

Daily Check In: 20%

Grade Check/Goal Setting: 20% Attendance/Participation: 60%

## **Classroom Expectations:**

Be respectful of all others.

Be on time, in your seat and working when the Bell Rings. Work quietly (minimal conversation) the whole class period.

Phones are not to be used in class. (Students may use them for music but only if they have 70% or better in all their classes)

Computers are in the classroom to use for assignments.

No videos that are not a direct assignment.

No leaving the classroom to work unless you have a note from that teacher.

No working outside or in the hallways, you must stay in the classroom.

## **Contact Info:**

Cell #- 505-363-4612

Email ctorrez@paparts.org & ctorrez@paparts.net

If you text or email I will respond quickly during school hours. Phone calls will be returned no later that 24 hours (during school days).