



**Governing Council
Meeting Agenda
Thursday, March 30, 2023, 4:15pm, Room 2
Public Academy for Performing Arts Campus
11800 Princess Jeanne Ave NE, Albuquerque, NM 87112**

Type of meeting: Community/Monthly

Chair: Santana Gonzalez

Invited to Attend			
1. Elizabeth Roybal, President	5. Phil Krehbiel, GC Member	9. Virginia Wilmerding, Staff Representative	Scheduled Guests:
2. Santana Gonzalez, Vice President	6. Issac Trujillo, GC Member	10. Rhonda Cordova, Business Manager	
3. Jessica Short, Secretary	7. Paul Paradise, GC Member	11. Melanie Dunn-Chavez, Executive Director	Scheduled Absence: Liz Roybal
4. Barbara CampBell, GC Member	8. Carol Torrez, Staff Representative		

Agenda Item	Presented by	Time
1. Call to Order, Roll Call (Quorum 4/7 voting members)	Chair	4:15p.m.
2. Welcome and Introductions	Chair	4:17p.m.
3. Approval of Agenda ACTION ITEM	All	4:19p.m.
4. Approval of Previous Meeting Minutes (2/23/23) ACTION ITEM	All	4:20p.m.
5. Open Forum for Public Comment (Form Required)	All	4:22p.m.
6. Budget & Finance Committee Report ACTION ITEM <ul style="list-style-type: none"> a. February Financial Report b. BARS/Permanent Transfer ACTION ITEM c. POs over \$5,000 d. Out of State Travel Request ACTION ITEM e. Business Management RFP 	Phil Krehbiel and Rhonda Cordova	4:30p.m.
7. Executive Director's Report <ul style="list-style-type: none"> a. EDAC Report b. Written Report 	Melanie Dunn-Chavez	4:40p.m.
8. Organizational Business <ul style="list-style-type: none"> a. Long Range Planning and Performing Arts Committee Reports b. Executive Director Search Report c. April Meeting – Move to 4/20/23 ACTION ITEM 	Liz Roybal	4:45p.m.
9. President's Report	Liz Roybal	4:50p.m.
10. Other Announcements/Discussion	Liz Roybal	4:55p.m.
11. Adjourn	Liz Roybal	5:00pm

----- Statement on Open Forum for Public Comment -----

The Governing Council welcomes public comments during the "Public Comment" portion of the governing council meeting agenda. Individuals wishing to make public comments shall complete a Public Comment form and submit it to the Council President prior to the "Public Comment" section of the meeting. Individual oral presentations will be limited to 5 minutes, unless extended by the Council President.

----- Statement of Non-Discrimination -----

Public Academy for Performing Arts does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at (505) 830-3128 Ext. 0 at least 24 hours prior to the meeting. The Title IX Coordinator is the Executive Director.

---- Additional Information ----

Audit Committee – Phil Krehbiel (Chair), Melanie Dunn-Chavez, Rhonda Cordova, Donna Krosnow, Jessica Short, Tamara Lopez
Finance Committee – Phil Krehbiel (Chair), Rhonda Cordova, Melanie Dunn-Chavez, Barbara CampBell, Paul Paradise –8:00a.m. monthly, Tuesday before Council Meeting.
Long-Range Planning – Santana Gonzalez (Chair), Barbara CampBell, Melanie Dunn-Chavez, Naomi Montoya, Virginia Wilmerding, Paul Paradise
Performing Arts Committee – Santana Gonzalez (Chair), Liz Roybal, Issac Trujillo, Melanie Dunn-Chavez, Naomi Montoya
Policy Review Committee – Barbara CampBell (Chair), Melanie Dunn-Chavez, Virginia Wilmerding, Jessica Short, Paul Paradise



Meeting MINUTES

Thursday, February 23, 2023, 4:15 pm

Public Academy for Performing Arts Campus
11800 Princess Jeanne Ave NE, Albuquerque, NM 87112, Room 2

Type of meeting: Community/Monthly

Chair: Elizabeth Roybal

Invited to Attend			
1. Elizabeth Roybal, President	5. Phil Krehbiel, GC Member	9. Virginia Wilmerding, Staff Representative and EDAC Rep	Scheduled Guests:
2. Santana Gonzalez, Vice President	6. Isaac Trujillo, GC Member	10. Rhonda Cordova, Business Manager	
3. Jessica Short, Secretary	7. Paul Paradise, GC Member	11. Melanie Dunn-Chavez, Executive Director	Absent:
4. Barbara Campbell, GC Member	8. Carol Torrez, Staff Representative		

Agenda Item	Presented by	Time
1. Call to Order, Roll Call (Quorum 7/7 voting members)	Chair	4:17 pm
2. Welcome and Introductions In attendance: Liz Roybal, Santana Gonzalez, Paul Paradise, Isaac Trujillo, Virginia Wilmerding, Rhonda Cordova (via zoom), Carol Torrez, Jessica Short, Phil Krehbiel, Barbara Campbell, Anaya Gonzalez (NHS Student Rep)	Chair	4: 17 p.m.
3. Approval of Agenda ACTION ITEM Approved : Isaac Trujillo – first, Barbara Campbell– second, Roll Call vote 7/0 to Approve	All	4:18 p.m.
4. Approval of Previous Meeting Minutes (1/26//23) ACTION ITEM Approved: Barbara Campbell-First, Phhil Krehbiel- second, Roll Call vote 7/0 to Approve	All	4:19 p.m.
5. Open Forum for Public Comment (Form Required) None	All	4:20 p.m.
6. Public Hearing for 2023-24 Budget – Public Comment and Questions None		
7. Budget & Finance Committee Report ACTION ITEM a. January Financial Report b. BARS/Permanent Transfer ACTION ITEM c. POs over \$5,000 – 1 PO for Experience – Approved by roll call vote Santana Gonzalez – First, Isaac Trujillo – Second 6/0 approved Budget and Finance Committee report was given by Phil Krehbiel. Finance Meeting on 2/21/23 was attended by Phil Krehbiel, Barbara Campbell, Rhonda Cordova, and Melanie Chavez via Zoom. Reports reviewd are as follows: Bank statement Journal entries Bank reconciliation Balance sheet Bank register Budget expense summary	Phil Krehbiel and Rhonda Cordova	4:201p.m.

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<p>Comparative financial summary Trial Balance Monthly balance forecast report Detailed budget to actual report BAR history report Purchase orders over \$5,000 Check report Approved vendors</p> <p>All reports and financials are in good shape. 22% of the budget anticipated to remain at the end of the year. \$1.7 million to start next year. Negative percentages in report will be reallocated and will be fine. Barbara Campbell requests that Rhonda provide the total for the installation of two protables. The figure provided is \$721,141 so far. Discussed the need to move the April GC meeting one week earlier in order to meet state finance deadlines.</p> <p>Rhonda Cordova presented the BARS (1) 0023-I: Approved by roll call vote: Barbara Campbell – 1st, Phil Krehbiel – 2nd Roll Call Vote to approve: 7/0</p> <p>PO's over \$5000 - None</p> <p>Report was approved: Phil Krehbiel - First, Jessica Short -second, Roll Call vote 7/0 to Approve</p>		
<p>6. Executive Director's Report</p> <ul style="list-style-type: none"> a. Written Report – Report given by Melanie Dunn-Chavez b. EDAC Report – Report given by Dr. Virginia Wilmerding – Discussed In Service for PAWtentia, New Student Orientation, and course offerings 	<p>Melanie Dunn-Chavez</p>	<p>4:34 p.m.</p>
<p>7. Organizational Business</p> <ul style="list-style-type: none"> a. Membership Term Review for Elections – Phil Krehbiel's term is ending, he will not be seeking to renew. Will need to find a replacement. 	<p>Liz Roybal</p>	<p>5:00 p.m.</p>
<p>h. President's Report – Need to wait on any policy changes until legislative session ends</p>	<p>Liz Roybal</p>	<p>5:02 p.m.</p>
<p>i. Other Announcements/Discussion – Melanie Dunn- Chavez (Executive Director) announced that she will be retiring at the end of her current contract year. Liz Roybal moves to create a committee to search for a new Executive Director. Barbara Campbell seconds. The committee will consist of Liz Roybal, Isaac Trujillo, and Phil Krehbiel.</p>	<p>Liz Roybal</p>	<p>5:03 p.m.</p>
<p>j. Executive Session to Discuss Limited Personnel Matters</p> <p>At 5:05 pm Jessica Short made the motion to close the meeting for the purpose of going into Executive Session pursuant to NMSA 10-15-1-H(2) with Phil Krehbiel making the second. The motion was passed with a roll call vote. Limited personnel matters were the only topic addressed. At 5:25 pm made a motion to come out of Executive Session with Barbara Campbell making the second. The motion passed by roll call vote.</p>		<p>5:05 p.m.</p>
<p>k. Adjourn</p>	<p>Liz Roybal</p>	<p>5:25 p.m.</p>



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----- Additional Information -----

Audit Committee – Phil Krehbiel (Chair), Melanie Dunn-Chavez, Rhonda Cordova, Ruby Arispe, Jessica Short, Tamara Lopez

Finance Committee – Phil Krehbiel (Chair), Rhonda Cordova, Melanie Dunn-Chavez, Barbara CampBell –8:00a.m.monthly, day of Council Meeting.

Long-Range Planning – Lisa Miller (Chair), Melanie Dunn-Chavez, Naomi Montoya, Santana Gonzalez, Virginia Wilmerding

Performing Arts Committee – Elizabeth Roybal (Chair), Alexis Corbin, Melanie Dunn-Chavez, Naomi Montoya, Santana Gonzalez

Policy Review Committee – Lisa Miller (Chair), Melanie Dunn-Chavez, Virginia Wilmerding, Barbara CampBell, Jessica Short

Public Academy for Performing Arts

Budget Summary Of Funds Report

Fund	Description	Adopted Budget as of 07/01/2022	Revised Adopted Budget with Initial Budget BARs	Approved BARs	Current Budget	Pending Budget/BARs	Total Anticipated Budget	YTD Actuals	YTD Payable/Encumber	Unencumbered Budget Balance	Unencumbered Anticipated Budget	Percent Remaining	Percent Remaining of TOTAL ANTICIPATE D
11000	Operational	\$4,413,375.00	\$4,413,375.00	\$15,844.65	\$4,429,219.55		\$4,429,219.65	\$2,463,956.89	\$1,672,258.36	\$293,004.40	\$293,004.40	7%	7%
21000	Food Services	\$105,000.00	\$105,000.00	\$76,651.75	\$181,651.75		\$181,651.75	\$86,351.77	\$45,749.96	\$49,550.02	\$49,550.02	27%	27%
23000	Non-Instructional Support	\$220,000.00	\$220,000.00	(\$9,836.94)	\$319,906.06		\$319,906.06	\$196,473.62	\$42,424.24	\$81,008.20	\$81,008.20	25%	25%
24106	Entitlement IDEA-B	\$67,318.00	\$67,318.00	\$109,743.00	\$67,318.00		\$67,318.00	\$53,676.34	\$13,885.60	(\$243.94)	(\$243.94)	0%	0%
24154	Teacher/Principal Training & Recruiting	\$24,581.00	\$24,581.00	\$0.00	\$24,581.00		\$24,581.00	\$10,597.87	\$1,250.20	\$12,732.93	\$12,732.93	52%	52%
24174	Carl D Perkins Secondary - Current	\$8,972.00	\$8,972.00	\$0.00	\$8,972.00		\$8,972.00	\$0.00	\$0.00	\$8,972.00	\$8,972.00	100%	100%
24308	CRSSA ESSER II	\$419,824.00	\$419,824.00	\$55,665.00	\$475,479.00		\$475,479.00	\$222,787.36	\$0.00	\$252,691.64	\$252,691.64	53%	53%
24309	CRSSA - Social Emotional Learning	\$0.00	\$15,000.00	\$15,000.00	\$15,000.00		\$15,000.00	\$3,500.00	\$250.00	\$11,250.00	\$11,250.00	75%	75%
24330	ARP ESSER III CDFA 84-425U	\$1,000,000.00	\$1,000,000.00	\$159,737.00	\$1,159,737.00		\$1,159,737.00	\$275,322.60	\$159,430.13	\$724,984.27	\$724,984.27	63%	63%
24346	Individuals With Disabilities Act		\$17,336.00	\$17,336.00	\$17,336.00		\$17,336.00	\$1,589.40	\$16,049.12	(\$302.52)	(\$302.52)	-2%	-2%
25153	Title XIX MEDICAID 3/21 Years	\$45,000.00	\$45,000.00	\$4,422.24	\$49,422.24		\$49,422.24	\$2,317.79	\$1,369.10	\$45,735.35	\$45,735.35	93%	93%
26207	CNM Foundation	\$4,513.00	\$4,513.00	\$0.00	\$4,513.00		\$4,513.00	\$500.00	\$500.00	\$3,513.00	\$3,513.00	78%	78%
27107	Literacy For Children @ Risk PED	\$3,930.00	\$3,930.00	\$1,086.00	\$5,026.00		\$5,026.00	\$4,004.19	\$0.00	\$1,021.81	\$1,021.81	20%	20%
27201	Literacy For Children @ Risk PED	\$0.00	\$0.00	\$0.00	\$0.00	\$4,614.00	\$4,614.00	\$0.00	\$0.00	\$0.00	\$4,614.00	0%	100%
27502	Career Technical Education Program (Pilot)	\$8,682.00	\$8,682.00	(\$8,682.00)	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	95%
29130	Youth Chat Grant	\$2,500.00	\$2,500.00	\$2,593.45	\$5,093.45		\$5,093.45	\$5,299.09	\$1,321.36	(\$1,527.00)	(\$1,527.00)	-30%	0%
31200	Public School Capital Outlay	\$0.00	\$354,378.00	\$354,378.00	\$354,378.00		\$354,378.00	\$236,252.00	\$118,126.00	\$0.00	\$0.00	0%	0%
31400	Special Capital Outlay-State	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00		\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00	100%	91%
31600	Capital Improvements HB-33	\$352,468.00	\$352,468.00	\$59,114.73	\$411,582.73		\$411,582.73	\$230,859.04	\$190,864.44	(\$10,140.75)	(\$10,140.75)	-2%	-2%
31700	SB9 State Match	\$175.00	\$175.00	\$0.00	\$175.00		\$175.00	\$174.44	\$0.00	\$0.56	\$0.56	0%	0%
31701	SB9 Ad Valorem	\$383,034.00	\$383,034.00	\$109,126.07	\$492,160.07		\$492,160.07	\$173,655.62	\$36,830.99	\$281,673.46	\$281,673.46	57%	57%
31703	SB-9 State Match Cash	\$8,725.00	\$8,725.00	\$2,183.41	\$10,908.41		\$28,906.41	\$0.00	\$0.00	\$10,908.41	\$28,906.41	100%	100%
Fund Totals		\$7,088,097.00	\$7,474,811.00	\$964,362.36	\$8,052,459.36	\$22,612.00	\$8,075,071.36	\$3,967,318.02	\$2,300,309.50	\$1,784,831.84	\$1,807,443.84	22%	22%

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Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-047-2223-0024-IB

Fund Type: Flowthrough

Adjustment Type: Initial Budget

Fiscal Year: 2022-2023

Entity Name: Public Academy for Performing Arts

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rhonda Cordova, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-604-5056

Email: rhondacordova1000@outlook.com

FLOWTHROUGH ONLY

Budget Period: 07/01/2022

To: 06/30/2023

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 27201.0000.43202 \$4,614

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
27201 School Lunch Co-Pay - Laws of 2020	3100 Food Services Operations	56116 Food	0000 No Program	001047 Public Academy for Performing Arts	0000 No Job Class		\$4,614	\$4,614	
Sub Total							\$4,614		
Indirect Cost									
DOC. TOTAL							\$4,614		

Justification:

Initial Award Letter

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name

Role

Date

Rhonda Cordova

Business Manager

3/6/2023 10:52:27 AM

Melanie Dunn-Chavez

Superintendent

3/6/2023 2:40:53 PM

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-047-2223-0025-T

Fund Type: Flowthrough

Adjustment Type: Transfer

Fiscal Year: 2022-2023

Entity Name: Public Academy for Performing Arts

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rhonda Cordova, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-604-5056

Email: rhondacordova1000@outlook.com

FLOWTHROUGH ONLY

Budget Period: 07/01/2022

To: 06/30/2023

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24308 CRRSA, ESSER II	1000 Instruction	51100 Salaries Expense	0000 No Program	001047 Public Academy for Performing Arts	1611 Substitutes- Sick Leave	\$5,000	(\$5,000)		
24308 CRRSA, ESSER II	1000 Instruction	56113 Software	1010 Regular Education (PreK-12) Programs	001047 Public Academy for Performing Arts	0000 No Job Class	\$61,625	(\$10,000)	\$51,625	
24308 CRRSA, ESSER II	2600 Operation & Maintenance of Plant	56119 Supply Assets (\$5,000 or less).	0000 No Program	001047 Public Academy for Performing Arts	0000 No Job Class		\$15,000	\$15,000	
Sub Total							\$0		
Indirect Cost									
DOC. TOTAL							\$0		

Justification:

Transfer from Direct Instruction 1000 to function 2600 to cover technology expenditures

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

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B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name

Role

Date

Rhonda Cordova

Business Manager

3/8/2023 11:33:01 PM

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Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-047-2223-0026-I

Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2022-2023

Entity Name: Public Academy for Performing Arts

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rhonda Cordova, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-604-5056

Email: rhondacordova1000@outlook.com

FLOWTHROUGH ONLY

Budget Period: 07/01/2022

To: 06/30/2023

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 31703.0000.43202 \$17,998

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31703 SB-9 State Match Cash	4000 Capital Outlay	56119 Supply Assets (\$5,000 or less).	0000 No Program	001047 Public Academy for Performing Arts	0000 No Job Class	\$10,908	\$17,998	\$28,906	
						Sub Total	\$17,998		
						Indirect Cost			
						DOC. TOTAL	\$17,998		

Justification:

Award letter FY23

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name

Role

Date

Rhonda Cordova

Business Manager

3/13/2023 3:23:10 PM

Public Academy for Performing Arts

Issued and Closed POs Report

Accounting Cycle: FY2023; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: ([Fund] >= "11000") ; Include Tax and Shipping: No; Include POs: Yes; Show Detail: Yes; Created On: 3/15/2023 1:43:25 AM

PO Number	Type	Vendor Name	Date Issued	Status	Days Outstanding	PO Amount	Invoiced Amount	Unencumbered Amount	Remaining Encumbrance
2022-008	Dollar	ABCWUA	7/1/2021	Issued	622	\$5,128.71	\$0.00	\$0.00	\$5,128.71
2022-015-1	Dollar	NM Gas Company	7/1/2021	Closed		\$6,144.85	\$0.00	\$6,144.85	\$0.00
2022-028	Dollar	ACES	7/1/2021	Issued	622	\$7,047.95	\$0.00	\$0.00	\$7,047.95
2022-066 b-1	Dollar	APS	5/1/2022	Issued	318	\$54,255.48	\$6,449.05	\$6,449.05	\$47,806.43
2022-542-2	Dollar	Wilson & Company	4/12/2022	Issued	337	\$33,252.55	\$23,378.71	\$23,378.71	\$9,873.84
2023-002	Dollar	Moss Adams LLP	7/5/2022	Issued	253	\$19,781.00	\$19,780.96	\$19,780.96	\$0.04
2023-003	Regular	EGSM Inc.	7/1/2022	Issued	257	\$11,405.41	\$0.00	\$0.00	\$11,405.41
2023-004	Regular	Rio Conchos Corporation	7/1/2022	Closed		\$256,723.08	\$0.00	\$256,723.08	\$0.00
2023-004-1	Dollar	Rio Conchos Corporation	7/1/2022	Closed		\$256,723.08	\$256,500.00	\$256,723.08	\$0.00
2023-009	Regular	NMPSIA	7/1/2022	Closed		\$69,382.00	\$69,382.00	\$69,382.00	\$0.00
2023-010	Regular	APS Board of Education	7/1/2022	Issued	257	\$354,378.00	\$265,783.50	\$265,783.50	\$88,594.50
2023-011	Dollar	APS	7/1/2022	Issued	257	\$367,468.00	\$224,409.99	\$224,409.99	\$143,058.01
2023-012	Dollar	PNM	7/1/2022	Issued	257	\$35,000.00	\$25,078.14	\$25,078.14	\$9,921.86
2023-013	Dollar	ABCWUA	7/1/2022	Issued	257	\$38,000.00	\$22,802.16	\$22,802.16	\$15,197.84
2023-014	Regular	NM Gas Company	7/1/2022	Closed		\$25,000.00	\$0.00	\$25,000.00	\$0.00
2023-014A	Regular	NM Gas Company	7/1/2022	Closed		\$25,000.00	\$0.00	\$25,000.00	\$0.00
2023-014B	Regular	NM Gas Company	7/1/2022	Closed		\$25,000.00	\$360.45	\$25,000.00	\$0.00
2023-014C	Dollar	NM Gas Company	7/1/2022	Closed		\$25,000.00	\$19,185.85	\$25,000.00	\$0.00
2023-014C-1	Dollar	NM Gas Company	7/1/2022	Issued	257	\$30,000.00	\$6,583.24	\$6,583.24	\$23,416.76
2023-016	Dollar	Matthews Fox, P.C.	7/1/2022	Issued	257	\$5,000.00	\$1,221.23	\$1,221.23	\$3,778.77
2023-017	Dollar	Harris School Solutions	7/1/2022	Issued	257	\$13,000.00	\$11,747.00	\$11,747.00	\$1,253.00
2023-018	Dollar	PowerSchool Group, LLC	7/1/2022	Issued	257	\$8,000.00	\$6,303.15	\$6,303.15	\$1,696.85
2023-019	Dollar	CNM	7/1/2022	Closed		\$6,000.00	\$0.00	\$6,000.00	\$0.00
2023-019-1	Dollar	CNM	7/1/2022	Issued	257	\$10,000.00	\$3,391.50	\$3,391.50	\$6,608.50
2023-020	Regular	Rhonda Cordova	7/1/2022	Issued	257	\$64,650.00	\$45,793.75	\$45,793.75	\$18,856.25
2023-025	Dollar	Central Region Educational Cooperative	7/27/2022	Issued	231	\$47,112.19	\$25,917.84	\$25,917.84	\$21,194.35
2023-026	Dollar	CES	7/1/2022	Issued	257	\$39,500.00	\$21,691.60	\$20,054.71	\$19,445.29
2023-027	Dollar	ACES	7/1/2022	Issued	257	\$20,000.00	\$9,672.23	\$9,672.23	\$10,327.77
2023-029	Regular	Southwest Copy Systems	7/1/2022	Issued	257	\$8,200.00	\$5,352.33	\$6,400.00	\$1,800.00
2023-037	Dollar	Labatt Food Service	7/1/2022	Issued	257	\$68,000.00	\$54,021.71	\$48,514.22	\$19,485.78
2023-044	Dollar	BYU Continuing Educaiton	7/1/2022	Issued	257	\$7,000.00	\$585.00	\$585.00	\$6,415.00
2023-054	Regular	IXL	7/14/2022	Closed		\$5,795.00	\$5,795.00	\$5,795.00	\$0.00
2023-066	Dollar	Baum's Music	7/19/2022	Issued	239	\$5,000.00	\$0.00	\$0.00	\$5,000.00
2023-076	Regular	McGraw Hill	7/21/2022	Closed		\$5,765.97	\$5,765.97	\$5,765.97	\$0.00
2023-084	Regular	Accountability and Compliance Resources LLC	8/3/2022	Closed		\$5,000.00	\$478.97	\$5,000.00	\$0.00
2023-084A	Dollar	Accountability and Compliance Resources LLC	8/3/2022	Issued	224	\$5,000.00	\$3,352.79	\$3,352.79	\$1,647.21
2023-103	Regular	AnchorBuilt	8/12/2022	Closed		\$76,310.09	\$0.00	\$76,310.09	\$0.00
2023-103-1	Dollar	AnchorBuilt	8/12/2022	Closed		\$76,310.09	\$76,310.09	\$76,310.09	\$0.00
2023-114	Dollar	Summit Fire and Securiry	8/23/2022	Closed		\$37,963.06	\$0.00	\$37,963.06	\$0.00

2023-114-1	Dollar	Summit Fire and Security	8/23/2022	Issued	204	\$37,963.06	\$30,897.32	\$30,897.32	\$7,065.74
2023-146	Regular	The Center for Culturally Responsive Teaching and Learning	9/1/2022	Closed		\$6,000.00	\$3,500.00	\$6,000.00	\$0.00
2023-163	Regular	Hudson, Su	9/12/2022	Closed		\$9,456.22	\$8,645.67	\$9,456.22	\$0.00
2023-171	Regular	Josten's	9/19/2022	Issued	177	\$14,960.00	\$6,554.50	\$6,640.00	\$8,320.00
2023-189	Dollar	NM Gas Company	7/1/2022	Closed		\$25,000.00	\$0.00	\$25,000.00	\$0.00
2023-195	Regular	Hostelling International Santa Monica	9/29/2022	Closed		\$5,355.72	\$2,677.86	\$5,355.72	\$0.00
2023-213	Regular	Group Experience	10/12/2022	Closed		\$46,000.00	\$23,000.00	\$46,000.00	\$0.00
2023-213-1	Regular	Group Experience	10/12/2022	Closed		\$33,620.00	\$12,000.00	\$33,620.00	\$0.00
2023-213-2	Regular	Group Experience	10/12/2022	Closed		\$22,374.00	\$22,374.00	\$22,374.00	\$0.00
2023-245	Regular	UNM Public Events	11/3/2022	Issued	132	\$5,000.00	\$3,000.00	\$3,000.00	\$2,000.00
2023-288	Regular	MyBus	12/1/2022	Closed		\$5,843.73	\$1,016.30	\$5,843.73	\$0.00
2023-295	Regular	Group Experience	12/5/2022	Closed		\$27,884.00	\$27,326.32	\$27,884.00	\$0.00
2023-333-1	Regular	A-com Technologies	1/5/2023	Closed		\$32,097.33	\$0.00	\$32,097.33	\$0.00
2023-406	Regular	Amazon.com	2/8/2023	Issued	35	\$13,194.00	\$0.00	\$0.00	\$13,194.00
2023-407	Dollar	Rio Conchos Corporation	11/9/2022	Closed		\$114,609.36	\$114,609.36	\$114,609.36	\$0.00
2023-438	Regular	Hummingbird Music Conference Center	2/24/2023	Closed		\$15,040.00	\$13,873.00	\$15,040.00	\$0.00
2023-447	Dollar	PowerSchool Group, LLC	2/24/2023	Closed		\$5,770.77	\$5,770.77	\$5,770.77	\$0.00
2023-448	Dollar	PowerSchool Group, LLC	2/27/2023	Issued	16	\$6,303.15	\$0.00	\$0.00	\$6,303.15

TRAVEL REQUEST FORM

Name: Michael Power and Yu Chen

Title: LRP's National Institute on Legal Issues of Educating Individuals with Disabilities

Name of Conference/Workshop: LRP's National Institute National Conference in New Orleans

Date of Conference/Workshop: April 16, 2023 to April 19, 2023

Location:

ESTIMATED TRAVEL COSTS

Out of State Travel - Requires Board Approval

Airline Ticket	\$ 1,243.94
Hotel (Receipts required - actual expenses up to \$220 per night)	\$ 1,532.86
Rental Car (Rental cars not included if hotel is adjacent to conference)	\$
Meals: Out of State (Receipts required - actual expenses for meals up to \$45 a day - may be claimed after travel) (Alcoholic beverages will not be reimbursed)	\$ 360.00
Other Allowable Expenses: (Parking, shuttle, bus, etc. - may be claimed after travel)	\$ 500.00
Total Registration Fees:	\$ 3,300.00
TOTAL ESTIMATED COST OF TRAVEL:	\$ 6,936.80

Approved By: GC Board Member

Print Name:

Signature:

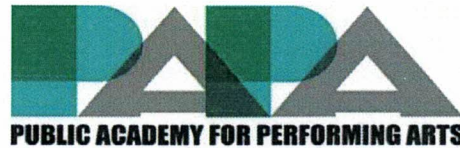
In-State Travel

Hotel: In-State (Receipts required - actual expenses up to \$125 per night)	\$
Rental Car or Mileage: (\$46)	\$
Meals: In-State (Receipts required - actual expenses for meals up to \$30 a day - may be claimed after travel) (Alcoholic beverages will not be reimbursed)	\$
Other Allowable Expenses: (Parking, shuttle, bus, etc. - may be claimed after travel)	\$
Total Registration Fees:	\$
TOTAL ESTIMATED COST OF TRAVEL:	\$

Approved By: Executive Director

Print Name:

Signature:



11800 Princess Jeanne Ave., NE / Albuquerque, NM 87112 / (T) 505-830-3128 / (F) 505-830-9930 / www.paparts.org
[Melanie L. Dunn-Chavez, Executive Director](#)

Executive Director's Report **March 30, 2023**

OPERATIONAL/FACILITIES

- POMS (insurance) visit for re-inspections after initial report. Making good progress. Will update handbooks and procedures next year.
- New club – Garden Club
- NHS sponsored school-wide spirit day, decorated campus
- Registration meetings held, working on master schedule
- Parent meetings for 8th to 9th and 11th to 12th
- PAPA THRIVES (MLSS/SEL/Equity) – breakfast meeting, lunch Zoom and spaghetti dinner to gather community/parent input into the Graduate Profile.
- Rape Crisis Center guest speaker on healthy relationships, grade 7 ELA
- Email sent to parents re: handbook updates and reminders (copied GC).
- New Student Orientation (3/10). Great turn out, forms completed, schedule requests complete, great to see upcoming students.
- SAC/SHAC meeting 4/10
- St. Patrick's Day lunch for families 3/17
- Year end award nominations now to prepare for end of year
- APS Site Visit 4/11

VISIBILITY

- Flamenco performed in Mountainair at craft festival (3/4)
- Music students attended Hummingbird Music Camp (2/24-26)
- Sophomore Jackson Ormerod has been awarded the \$50,000 Davis Scholarship and has been offered a place at the United World College of the Adriatic in Duino, Italy. During her next two years there, she will be studying the International Baccalaureate (IB) program and continue to pursue an education in music."
- Poetry Out Loud – Robin Blakeman represented PAPA at state competition got 1st runner up.
- Tour/coffee for local and state representatives planned for April 18, 20.

ACADEMICS

- Quarter 3 ended, 83 students with Fs. 194 students earned Honor Roll -- all As or all As and Bs
- Honor Roll ice cream social 3/31 (194 students)
- 43 suspensions (30 drugs, 13 other, 6 students left PAPA) to date.
- Non-dance rotations during tech focus on math, social studies, science (hands-on activities) and performing arts. 11th graders math SAT prep.
- State-mandated assessments (NM MSSA – ELA and math, grades 6-8; NM ASR Science, grades 8, 11, SAT, grade 11) and Pre-ACT grades 9, 10 Wednesday, April 12 and Thursday, April 13 (end of 8th grade testing Friday, April 14). PAWtential (PAPA Assessment Week) activities: mental health, working police dog demonstration (bomb sniffing dog), climbing wall, communication skills, healthy relationships, Panda Spirit Games. Seniors – Senior Trip to Santa Fe and Meow Wolf and cap decorating, then some seniors to help with Panda Games.

ARTS

- Band and Orchestra MPA results – great improvement for all groups. An adjudicator cried because our students showed musicality better than any other group. Advanced groups scored at excellent and superior level. Sight reading was superior.
- Les Chanteuses won gold award at Carnegie Hall. See attached letter. Had great trip, wonderful experience.
- 2023 K through ENMU Community Juried Art Exhibition. PAPA winners: Lana Wallaert, Alex Gardner, Amanda Younis, Lin Padilla.

- Senior Showcase – great success. Seniors were spectacular!

TRAINING

- In-service 3/10 – data analysis from ELA and math assessments for new students, test training, staff meetings for 6th grade concerns.
- PLC/Student Staffing (2x/month) – 8th Period Light – continues to work well, NHS tutoring students in Café.
- 4/10 in-service – diabetes training, Narcan training
- Out of state travel – LPR Conference, special education

LEGISLATIVE UPDATES

- HB130 K-12 PLUS min hrs 1,140 (PAPA has 1,232 hrs). Additional \$ (in SEG) for over 180 days but not for over hours.
- HB127 Increase in Educ Assistant salary (we have none)
- SB4 Free Lunch and breakfast for all, greater flexibility with share tables
- Waiting for Governor signature
 - HB126 Proposed changes to graduation requirements (would take out Alg II requirement, add .5 cr Soc Stu and incl fin lit, removes health but requires in PE, reduces electives to 4 but 2 must be 2-unit concentration, removes Lang/Career Cluster, removes AP/Honors/dist learning, adds 2 school-based discretion can be fin lit/nm hist or other)
 - SB134 Feminine Hygiene products required to distribute free in schools
 - HB199 SEG Factor increases fine arts, at risk and minimum administrative salaries
 - ??SEG Calculations for Budget – 6% pay increases (average)
 - HB4 – requires election day off for all beginning 2024-25 school year
 - SB131 Public School Funding Changes – impacts capital projects

ACTIVITIES

****LET ME KNOW IF YOU WANT TICKETS*****

Thursday, 3/30-Saturday, 4/1 **Mama Mia HS Musical** at Manzano HS PAC 7pm Th/F, 2pm Sat

Wednesday, 4/5 - **Spring Dance** at Popejoy 7pm tickets <https://popejoypresents.venue.net/cgi-bin/ncommerce3/SEGetEventList?groupCode=PAPA&linkID=unm-arts&shopperContext=&caller=&appCode>

Friday, 4/7 - no school for all

Monday, 4/10 - EDAC meeting 7am, in-service 8am, no school for students

Wednesday, 4/12 and Thursday, 4/13 Assessments am, PAWtential. Senior trip Wednesday, cap decorating Thursday pm

Friday, 4/14 - NMAA Choir State Competition, Choir, Orchestra and Band Solo Ensemble

Saturday, 4/15 - NMAA Choir State Competition, Choir, Orchestra and Band Solo Ensemble

Tuesday, 4/25 – **Guitar Concert** Manzano High School PAC 6:30pm

Thursday, 4/27 – **Piano Concert** PAPA 6:30pm

Friday, 4/28 – **Band Concert** at Manzano High School PAC 6:30pm

Saturday, 4/29 – Prom

Monday, 5/1 – **Orchestra Concert** Manzano High School PAC 6:30

Tuesday, 5/2 – **Modern Band Concert** 6:30pm PAPA Outdoor Stage

Wednesday, 5/3- Friday, 5/5 – **MS Theatre “All I Need to Know…”** PAPA Café

Tuesday, 5/9 – Senior Check Out, Yearbook Signing Party

Thursday, 5/11 – **All School Awards** UNM Continuing Education Center 5:30, early release

Friday, 5/12 – Graduation, UNM SUB Ballroom 6pm call time for GC – 5:15

Wednesday, 5/17 – **8th Grade Promotion** – PAPA South Field

Thursday, 5/18 – Last day of school

Friday, 5/19 - in-service



March 22, 2023

Melanie Dunn-Chavez
Executive Director
Public Academy for Performing Arts
11800 Princess Jeanne Ave NE
Albuquerque, NM 87112

Dear Ms. Dunn-Chavez,

It was my pleasure to work with Mr. Edmund Torrez and Les Chantueses recently at the New York Invitational Music Festival in Carnegie Hall, New York.

We were happy to have six music ensembles from five states represented at this event. Music from young musicians from coast to coast filled the storied concert hall for nearly three hours.

Mr. Torrez and your students performed to an exceptional level, earning a gold award from our esteemed festival adjudicators, this is an accomplishment only the most accomplished young musicians earn at our festival. It is a testament to the teaching ability, and musical expertise, that Mr. Torrez brings to his students.

Congratulations to your students, and Mr. Torrez, for representing the state of New Mexico, at a national event, that demonstrated that music education is alive and well in your state. We thank you for your participation, and I'm sure you have already heard about this memorable event that will be with these musicians for the rest of their lives.

Again, congratulations for a fine performance from your students.

Kirk Troen

Kirk Troen
Captain, USMC, ret.
Former Marine Corps Band Director
Event Organizer

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