



**Governing Council
Meeting Agenda**
Thursday, February 23, 2023, 4:15pm, Room 2
Public Academy for Performing Arts Campus
11800 Princess Jeanne Ave NE, Albuquerque, NM 87112

Type of meeting: Community/Monthly

Chair: Elizabeth Roybal

Invited to Attend			
1. Elizabeth Roybal, President	5. Phil Krehbiel, GC Member	9. Virginia Wilmerding, Staff Representative	Scheduled Guests:
2. Santana Gonzalez, Vice President	6. Issac Trujillo, GC Member	10. Rhonda Cordova, Business Manager	
3. Jessica Short, Secretary	7. Paul Paradise, GC Member	11. Melanie Dunn-Chavez, Executive Director	Scheduled Absence:
4. Barbara CampBell, GC Member	8. Carol Torrez, Staff Representative		

Agenda Item	Presented by	Time
1. Call to Order, Roll Call (Quorum 4/7 voting members)	Chair	4:15p.m.
2. Welcome and Introductions	Chair	4:17p.m.
3. Approval of Agenda ACTION ITEM	All	4:19p.m.
4. Approval of Previous Meeting Minutes (1/26/23) ACTION ITEM	All	4:20p.m.
5. Open Forum for Public Comment (Form Required)	All	4:22p.m.
6. Public Hearing for 2023-24 Budget - Public Comment and Questions		
7. Budget & Finance Committee Report ACTION ITEM	Phil Krehbiel and Rhonda Cordova	4:30p.m.
a. January Financial Report		
b. BARS/Permanent Transfer ACTION ITEM		
c. POs over \$5,000		
8. Executive Director's Report	Melanie Dunn-Chavez	4:40p.m.
a. EDAC Report		
b. Written Report		
9. Organizational Business	Liz Roybal	4:45p.m.
a. Membership Term Review for Elections		
10. President's Report	Liz Roybal	4:50p.m.
11. Other Announcements/Discussion	Liz Roybal	4:55p.m.
12. Executive Session to Discuss Limited Personnel Matters	Liz Roybal	5:00pm
13. Adjourn	Liz Roybal	

----- Statement on Open Forum for Public Comment -----

The Governing Council welcomes public comments during the "Public Comment" portion of the governing council meeting agenda. Individuals wishing to make public comments shall complete a Public Comment form and submit it to the Council President prior to the "Public Comment" section of the meeting. Individual oral presentations will be limited to 5 minutes, unless extended by the Council President.

----- Statement of Non-Discrimination -----

Public Academy for Performing Arts does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at (505) 830-3128 Ext. 0 at least 24 hours prior to the meeting. The Title IX Coordinator is the Executive Director.

----- Additional Information -----

Audit Committee – Phil Krehbiel (Chair), Melanie Dunn-Chavez, Rhonda Cordova, Donna Krosnow, Jessica Short, Tamara Lopez
Finance Committee – Phil Krehbiel (Chair), Rhonda Cordova, Melanie Dunn-Chavez, Barbara CampBell, Paul Paradise –8:00a.m. monthly, Tuesday before Council Meeting.
Long-Range Planning – Santana Gonzalez (Chair), Barbara CampBell, Melanie Dunn-Chavez, Naomi Montoya, Virginia Wilmerding, Paul Paradise
Performing Arts Committee – Santana Gonzalez (Chair), Liz Roybal, Issac Trujillo, Melanie Dunn-Chavez, Naomi Montoya
Policy Review Committee – Barbara CampBell (Chair), Melanie Dunn-Chavez, Virginia Wilmerding, Jessica Short, Paul Paradise



Meeting MINUTES

Thursday, January 26, 2022, 4:15 pm
Public Academy for Performing Arts Campus
11800 Princess Jeanne Ave NE, Albuquerque, NM 87112, Room 2

Type of meeting: Community/Monthly

Chair: Elizabeth Roybal

Invited to Attend			
1. Elizabeth Roybal, President	5. Phil Krehbiel, GC Member	9. Virginia Wilmerding, Staff Representative and EDAC Rep	Scheduled Guests:
2. Santana Gonzalez, Vice President	6. Isaac Trujillo, GC Member	10. Rhonda Cordova, Business Manager	
3. Jessica Short, Secretary	7. Paul Paradise, GC Member	11. Melanie Dunn-Chavez, Executive Director	Absent:
4. Barbara Campbell, GC Member	8. Carol Torrez, Staff Representative		

Agenda Item	Presented by	Time
1. Call to Order, Roll Call (Quorum 7/7 voting members)	Chair	4:15 pm
2. Welcome and Introductions In attendance: Liz Roybal, Santana Gonzalez, Paul Paradise, Isaac Trujillo, Virginia Wilmerding, Rhonda Cordova, Carol Torrez, Tamara Lopez, Jessica Short, Phil Krehbiel, Barbara Campbell, Anaya Gonzalez (NHS Student Rep), Rumi Pecasting (Student Rep)	Chair	4:16 p.m.
3. Approval of Agenda ACTION ITEM Approved : Jessica Short– first, Barb Campbell- second, Roll Call vote 7/0 to Approve	All	4:16 p.m.
4. Approval of Previous Meeting Minutes (12/15/22) ACTION ITEM Approved: Barbara Campbell-First, Isaac Trujillo - second, Roll Call vote 7/0 to Approve	All	4:17 p.m.
5. Open Forum for Public Comment (Form Required) None		
a. Budget & Finance Committee Report ACTION ITEM b. November Financial Report c. BARS/Permanent Transfer ACTION ITEM d. POs over \$5,000 – 1 PO for Experience – Approved by roll call vote Santana Gonzalez – First, Isaac Trujillo – Second 6/0 approved Budget and Finance Committee report was given by Phil Krehbiel. Finance Meeting on 1/24/22 was attended by Phil Krehbiel, Barbara Campbell, Paul Paradise, Rhonda Cordova, and Melanie Chavez via Zoom. Barb Campbell gave a reminder that we will need an open meeting in March for comment on budget and finances. Reports reviewed by the finance committee are included in the GC notes. Those reports are as follows: Bank statement Journal entries Bank reconciliation Balance sheet Bank register	Phil Krehbiel	4:18 p.m.

<p>Budget expense summary Comparative financial summary Trial Balance Monthly balance forecast report Detailed budget to actual report BAR history report Purchase orders over \$5,000 Check report Approved vendors</p> <p>We are in good shape financially. Acct 24308 ESSR 2 is waiting for PED approval for using it for portables. Acct 24330 expires next year: anticipate the budget being tighter after that.</p> <p>December Financial report is approved by roll call vote: Phil Krehbiel – First Jessica Short – Second 7/0 approved</p> <p>Barb Campbell asked about PO's over \$5000 – what was the total contract amount for the portables? Rhonda Cordova provided the original quote of \$356,275, portable cost is well over that. Barb Campbell is concerned about the transfer of money for this. Rhonda Cordova will get a report to GC.</p> <p>BARS/Permanent Transfer approved by roll call vote: Phil Krehbiel – First. Barb Campbell – Second. 7/0 approved</p>		
<p>6. Executive Director's Report</p> <p>A. EDAC Report – EDAC held two meetings to discuss the proposed 2023-2024 Calendar, lots of discussion to agree on dates that work best for most.</p> <p>B. Written Report</p> <p>C. 2023 – 24 School Calendar ACTION ITEM – Jessica Short asks if community input was requested for calendar, no community input</p> <p>Roll Call Vote to approve Calendar – Phil Krehbiel – first, Isaac Trujillo – second. Jessica Short votes no due to no community feedback</p>	<p>Melanie Dunn-Chavez EDAC – Virginia Wilmerding</p>	<p>4:31 p.m.</p>
<p>7. Organizational Business</p> <p>a. GC Training to Date</p>	<p>Liz Roybal</p>	<p>5:15 p.m.</p>
<p>h. President's Report</p>	<p>Liz Roybal</p>	<p>5:17 p.m.</p>
<p>i. Other Announcements/Discussion - None</p>	<p>Liz Roybal</p>	<p>5:17 p.m.</p>
<p>j. Executive Session to Discuss Limited Personnel Matters</p> <p>At 5:20 pm Jessica Short made the motion to close the meeting for the purpose of going into Executive Session pursuant to NMSA 10-15-1-H(2) with Liz Roybal making the second. The motion was passed with a roll call vote. Limited personnel matters were the only topic addressed. At 5:45 pm made a motion to come out of Executive Session with Barbara Campbell making the second. The motion passed by roll call vote.</p>		<p>5:20 p.m.</p>



k. Adjourn

Liz Roybal

5:45 p.m.

----- Statement on Open Forum for Public Comment -----

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----- Statement of Non-Discrimination -----

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----- Additional Information -----

Audit Committee – Phil Krehbiel (Chair), Melanie Dunn-Chavez, Rhonda Cordova, Ruby Arispe, Jessica Short, Tamara Lopez
Finance Committee – Phil Krehbiel (Chair), Rhonda Cordova, Melanie Dunn-Chavez, Barbara CampBell –8:00a.m.monthly, day of Council Meeting.
Long-Range Planning – Lisa Miller (Chair), Melanie Dunn-Chavez, Naomi Montoya, Santana Gonzalez, Virginia Wilmerding
Performing Arts Committee – Elizabeth Roybal (Chair), Alexis Corbin, Melanie Dunn-Chavez, Naomi Montoya, Santana Gonzalez
Policy Review Committee – Lisa Miller (Chair), Melanie Dunn-Chavez, Virginia Wilmerding, Barbara CampBell, Jessica Short

Public Academy for Performing Arts

Budget Summary Of Funds Report

31-Jan-23

Fund	Description	Adopted Budget as of 07/01/2022	Revised Adopted Budget with Initial Budget BARs	Approved BARs	Current Budget	Pending Budget/BA Rs	Total Anticipated Budget	YTD Actuals	YTD Payable/Encumber	Unencumbered Budget Balance	Unencumbered Anticipated Budget	Percent Remaining	Percent of TOTAL ANTICIPATED
11000	Operational	\$4,413,375.00	\$4,413,375.00	\$15,844.65	\$4,429,219.65		\$4,429,219.65	\$2,130,349.98	\$1,968,522.73	\$330,346.94	\$330,346.94	7%	7%
21000	Food Services	\$105,000.00	\$105,000.00	\$76,651.75	\$181,651.75		\$181,651.75	\$72,670.09	\$59,431.64	\$49,550.02	\$49,550.02	27%	27%
23000	Non-Instructional Support	\$220,000.00	\$220,000.00	(\$9,836.94)	\$210,163.06	\$109,743.00	\$319,906.06	\$123,954.00	\$109,786.88	(\$23,577.82)	\$86,165.18	-11%	27%
24106	Entitlement IDEA-B	\$67,318.00	\$67,318.00	\$0.00	\$67,318.00		\$67,318.00	\$48,247.34	\$48,409.00	(\$29,338.34)	(\$29,338.34)	-44%	-44%
24154	Teacher/Principal Training & Recruiting	\$24,581.00	\$24,581.00	\$0.00	\$24,581.00		\$24,581.00	\$10,352.19	\$2,057.24	\$12,171.57	\$12,171.57	50%	50%
24174	Carl D Perkins Secondary - Current	\$8,972.00	\$8,972.00	\$0.00	\$8,972.00		\$8,972.00	\$0.00	\$0.00	\$8,972.00	\$8,972.00	100%	100%
24308	CRSSA ESSER II	\$419,824.00	\$419,824.00	\$55,655.00	\$475,479.00		\$475,479.00	\$108,178.00	\$146,706.69	\$220,594.31	\$220,594.31	46%	46%
24309	CRRSA - Social Emotional Learning	\$0.00	\$15,000.00	\$15,000.00	\$15,000.00		\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$15,000.00	100%	100%
24330	ARP ESSER III CDFA 84.425U	\$1,000,000.00	\$1,000,000.00	\$159,737.00	\$1,159,737.00		\$1,159,737.00	\$258,710.68	\$151,535.18	\$749,491.14	\$749,491.14	65%	65%
24346	Individuals With Disabilities Act		\$17,336.00	\$17,336.00	\$17,336.00		\$17,336.00	\$0.00	\$0.00	\$17,336.00	\$17,336.00	100%	100%
25153	Title XIX MEDICAID 3/21 Years	\$45,000.00	\$45,000.00	\$4,422.24	\$49,422.24		\$49,422.24	\$1,157.79	\$970.37	\$47,294.08	\$47,294.08	96%	96%
26207	CNM Foundation	\$4,513.00	\$4,513.00	\$0.00	\$4,513.00		\$4,513.00	\$500.00	\$500.00	\$3,513.00	\$3,513.00	78%	78%
27107	Literacy For Children @ Risk PED	\$3,930.00	\$3,930.00	\$1,096.00	\$5,026.00		\$5,026.00	\$0.00	\$4,012.81	\$1,013.19	\$1,013.19	20%	20%
27502	Career Technical Education Program (Pilot)	\$8,682.00	\$8,682.00	(\$8,682.00)	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	95%
29130	Youth Chat Grant	\$2,500.00	\$2,500.00	\$2,593.45	\$5,093.45		\$5,093.45	\$5,096.48	\$1,223.97	(\$1,227.00)	(\$1,227.00)	-24%	0%
31200	Public School Capital Outlay	\$0.00	\$354,378.00	\$354,378.00	\$354,378.00		\$354,378.00	\$206,720.50	\$147,657.50	\$0.00	\$0.00	0%	0%
31400	Special Capital Outlay-State	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00		\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00	100%	91%
31600	Capital Improvements HB-33	\$352,468.00	\$352,468.00	\$59,114.73	\$411,582.73		\$411,582.73	\$88,063.41	\$333,660.07	(\$10,140.75)	(\$10,140.75)	-2%	-2%
31700	SB9 State Match	\$175.00	\$175.00	\$0.00	\$175.00		\$175.00	\$175.00	\$0.00	\$0.00	\$0.00	0%	0%
31701	SB9 Ad Valorem	\$383,034.00	\$383,034.00	\$109,126.07	\$492,160.07		\$492,160.07	\$148,316.73	\$94,340.39	\$249,502.95	\$249,502.95	51%	51%
31703	SB-9 State Match Cash	\$8,725.00	\$8,725.00	\$2,183.41	\$10,908.41		\$10,908.41	\$0.00	\$0.00	\$10,908.41	\$10,908.41	100%	100%
Fund Totals		\$7,088,097.00	\$7,474,811.00	\$854,619.36	\$7,942,716.36	\$109,743.00	\$8,052,459.36	\$3,202,492.19	\$3,068,814.47	\$1,671,409.70	\$1,781,152.70	21%	22%

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-047-2223-0023-I
Fund Type: General Fund / Capital
Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2022-2023

Entity Name: Public Academy for Performing Arts

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rhonda Cordova, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-604-5056

Email: rhondacordova1000@outlook.com

FLOWTHROUGH ONLY

Budget Period: Jul 1 2022 12:00AM

To: Jun 30 2023 12:00AM

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 23000.0000.41705 \$109,743

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
23000 Non-Instructional Support	1000 Instruction	56118 General Supplies and Materials	9000 Co-Curricular and Extra-Curricular Activities	001047 Public Academy for Performing Arts	0000 No Job Class		\$109,743	\$109,743	
Sub Total							\$109,743		
Indirect Cost									
DOC. TOTAL							\$109,743		

Justification:

Actual Revenues received as of 2/19/23

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

<u>Name</u>	<u>Role</u>	<u>Date</u>
Rhonda Cordova	Business Manager	2/19/2023 1:19:45 PM

Public Academy for Performing Arts

Issued and Closed POs Report

Accounting Cycle: F12023; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: ([Fund] >= 11000); Include Tax and Shipping: No; Include Closed POs: Yes; Show Detail: Yes; Created On: 1/18/2023 4:32:10 PM

PO Number	Type	Vendor Name	Date Issued	Status	Days Outstanding	PO Amount	Invoiced Amount	Unencumbered Amount	Remaining Encumbrance
2022-008	Dollar	ABCWUA	7/1/2021	Issued	566	\$5,128.71	\$0.00	\$0.00	\$5,128.71
2022-015-1	Dollar	NM Gas Company	7/1/2021	Closed		\$6,144.85	\$0.00	\$6,144.85	\$0.00
2022-028	Dollar	ACES	7/1/2021	Issued	566	\$7,047.95	\$0.00	\$0.00	\$7,047.95
2022-542-2	Dollar	Wilson & Company	4/12/2022	Issued	281	\$33,252.55	\$23,378.71	\$23,378.71	\$9,873.84
2022-066 b-1	Dollar	APS	5/1/2022	Issued	262	\$54,255.48	\$6,449.05	\$6,449.05	\$47,806.43
2023-016	Dollar	Matthews Fox, P.C.	7/1/2022	Issued	201	\$5,000.00	\$1,221.23	\$1,221.23	\$3,778.77
2023-019	Dollar	CNM	7/1/2022	Closed		\$6,000.00	\$0.00	\$6,000.00	\$0.00
2023-044	Dollar	BYU Continuing Educaiton	7/1/2022	Issued	201	\$7,000.00	\$330.00	\$330.00	\$6,670.00
2023-018	Dollar	PowerSchool Group, LLC	7/1/2022	Issued	201	\$8,000.00	\$0.00	\$0.00	\$8,000.00
2023-029	Regular	Southwest Copy Systems	7/1/2022	Issued	201	\$8,200.00	\$4,169.63	\$5,200.00	\$3,000.00
2023-019-1	Dollar	CNM	7/1/2022	Issued	201	\$10,000.00	\$2,912.20	\$2,912.20	\$7,087.80
2023-003	Regular	EGSM Inc.	7/1/2022	Issued	201	\$11,405.41	\$0.00	\$0.00	\$11,405.41
2023-017	Dollar	Harris School Solutions	7/1/2022	Issued	201	\$13,000.00	\$11,747.00	\$11,747.00	\$1,253.00
2023-027	Dollar	ACES	7/1/2022	Issued	201	\$20,000.00	\$8,473.21	\$8,473.21	\$11,526.79
2023-014	Regular	NM Gas Company	7/1/2022	Closed		\$25,000.00	\$0.00	\$25,000.00	\$0.00
2023-014A	Regular	NM Gas Company	7/1/2022	Closed		\$25,000.00	\$0.00	\$25,000.00	\$0.00
2023-014B	Regular	NM Gas Company	7/1/2022	Closed		\$25,000.00	\$360.45	\$25,000.00	\$0.00
2023-014C	Dollar	NM Gas Company	7/1/2022	Issued	201	\$25,000.00	\$11,719.22	\$11,719.22	\$13,280.78
2023-189	Dollar	NM Gas Company	7/1/2022	Closed		\$25,000.00	\$0.00	\$25,000.00	\$0.00
2023-012	Dollar	PNM	7/1/2022	Issued	201	\$35,000.00	\$15,264.08	\$15,264.08	\$19,735.92
2023-013	Dollar	ABCWUA	7/1/2022	Issued	201	\$38,000.00	\$18,906.71	\$18,906.71	\$19,093.29
2023-026	Dollar	CES	7/1/2022	Issued	201	\$39,500.00	\$12,299.13	\$12,299.13	\$27,200.87
2023-020	Regular	Rhonda Cordova	7/1/2022	Issued	201	\$64,650.00	\$35,018.75	\$35,018.75	\$29,631.25
2023-037	Dollar	Labatt Food Service	7/1/2022	Issued	201	\$68,000.00	\$40,327.04	\$32,300.60	\$35,699.40
2023-009	Regular	NMPSIA	7/1/2022	Closed		\$69,382.00	\$69,382.00	\$69,382.00	\$0.00
2023-004	Regular	Rio Conchos Corporation	7/1/2022	Closed		\$256,723.08	\$0.00	\$256,723.08	\$0.00
2023-004-1	Dollar	Rio Conchos Corporation	7/1/2022	Issued	201	\$256,723.08	\$179,706.16	\$179,706.16	\$77,016.92
2023-010	Regular	APS Board of Education	7/1/2022	Issued	201	\$354,378.00	\$206,720.50	\$206,720.50	\$147,657.50
2023-011	Dollar	APS	7/1/2022	Issued	201	\$367,468.00	\$81,614.36	\$81,614.36	\$285,853.64
2023-002	Dollar	Moss Adams LLP	7/5/2022	Issued	197	\$19,781.00	\$16,813.85	\$16,813.85	\$2,967.15
2023-054	Regular	IXL	7/14/2022	Closed		\$5,795.00	\$5,795.00	\$5,795.00	\$0.00
2023-066	Dollar	Baum's Music	7/19/2022	Issued	183	\$5,000.00	\$0.00	\$0.00	\$5,000.00
2023-076	Regular	McGraw Hill	7/21/2022	Closed		\$5,765.97	\$5,765.97	\$5,765.97	\$0.00
2023-025	Dollar	Central Region Educational Cooperative	7/27/2022	Issued	175	\$47,112.19	\$17,444.70	\$17,444.70	\$29,667.49
2023-084A	Dollar	Accountability and Compliance Resources LLC	8/3/2022	Issued	168	\$5,000.00	\$2,394.85	\$2,394.85	\$2,605.15
2023-084	Regular	Accountability and Compliance Resources LLC	8/3/2022	Closed		\$5,000.00	\$478.97	\$5,000.00	\$0.00
2023-103-1	Dollar	AnchorBuilt	8/12/2022	Issued	159	\$76,310.09	\$58,678.69	\$58,678.69	\$17,631.40
2023-103	Regular	AnchorBuilt	8/12/2022	Closed		\$76,310.09	\$0.00	\$76,310.09	\$0.00
2023-114-1	Dollar	Summit Fire and Security	8/23/2022	Issued	148	\$37,963.06	\$8,677.37	\$8,677.37	\$29,285.69
2023-114	Dollar	Summit Fire and Security	8/23/2022	Closed		\$37,963.06	\$0.00	\$37,963.06	\$0.00
2023-146	Regular	The Center for Culturally Responsive Teaching and Learning	9/1/2022	Closed		\$6,000.00	\$3,500.00	\$6,000.00	\$0.00
2023-163	Regular	Hudson, Su	9/12/2022	Closed		\$9,456.22	\$8,645.67	\$9,456.22	\$0.00
2023-171	Regular	Josten's	9/19/2022	Issued	121	\$14,960.00	\$6,554.50	\$6,640.00	\$8,320.00
2023-195	Regular	Hostelling International Santa Monica	9/29/2022	Closed		\$5,355.72	\$2,677.86	\$5,355.72	\$0.00
2023-213-1	Regular	Group Experience	10/12/2022	Issued	98	\$33,620.00	\$12,000.00	\$12,000.00	\$21,620.00
2023-213	Regular	Group Experience	10/12/2022	Closed		\$46,000.00	\$23,000.00	\$46,000.00	\$0.00
2023-245	Regular	UNM Public Events	11/3/2022	Issued	76	\$5,000.00	\$3,000.00	\$3,000.00	\$2,000.00
2023-288	Regular	MyBus	12/1/2022	Closed		\$5,843.73	\$1,016.30	\$5,843.73	\$0.00
2023-295	Regular	Group Experience	12/5/2022	Issued	44	\$27,884.00	\$0.00	\$0.00	\$27,884.00



11800 Princess Jeanne Ave., NE / Albuquerque, NM 87112 / (T) 505-830-3128 / (F) 505-830-9930 / www.paparts.org
[Melanie L. Dunn-Chavez, Executive Director](#)

Executive Director's Report February 23, 2023

OPERATIONAL/FACILITIES

- Lottery closed, Lottery drawing held and posted Fri 2/24 -- applications 273 open spots 123. 96.5% of students intend to return
- Prospective Student Open House (1/25) – blended (in person and online) nice turn out. Great feedback.
- Foundation meetings 1/26 and 2/8 – David Campbell, attorney – discussed options for future
- Security issues with APS
- PAPA THRIVES (MLSS/SEL/Equity), Health and Wellness Team and PLCs for student staffings meet 1x-2x/month. March – spaghetti dinner, lunch zoom, coffee to gather Graduate Profile information
- UNM social connectedness survey participant – results will be shared, professor to help with PAWtential workshops.
- Working on Individual Learning Plans, Next Step Plans, course selection, parent meetings for transition grades, master schedule
- Food Service – breakfast and lunch numbers are up. Met with all students on free lunch (free + reduced) and discussed importance of eating. Pro's Snack Bar also generating \$\$ (\$120/day)
- Security – gates closed at 9:15am. Only gates open are front turn around. Decrease # of people on campus and lunch deliveries.

VISIBILITY

- Legislative Tour 2/15 – informative, gave gift bags to legislators in service areas with invite to coffee and pastries in April
- Tour/coffee for local and state representatives planned for April.

ACADEMICS

- Progress Report for Q3 – 127 students with Fs. Student meetings, parent meetings, mandatory study hall on in-service day (2/16)
- Quarter 2 Honor Roll Ice-cream Social – kids loved it, energy and excitement evident
- NM Assoc of Student Council State Conference fieldtrip 2/9, 2/10, 2/11
- ACCESS ELL tests complete
- National Honor Society and PAPA Junior Honor Society Induction Ceremonies
- 33 suspensions (25 drugs, 48 other, 6 students left PAPA) to date.
- Former PAPA graduate visited AP classes to discuss first year in college
- Hakim Bellamy, guest poet in AP classes
- Gabriella Shryock selected for the 2023 Dionisio "Dennis" Chavez New Mexico Lorenzo de Zavala Youth Legislative Session. They will attend a legislative session with 150 other students from around New Mexico at the University of New Mexico in June.
- Attendance Challenge for quarter 2 – showed attendance chart with rewards decreased absences and tardies for majority of students. Continue meeting with parents of students with little/no change.

ARTS

- Les Chanteuses fundraising totals exceeded expectations – raised \$98,955.10 to date.
- Experiments in Cinema – workshop 2/2
- Blithe Smith Thespian – great reviews
- Middle School Musical – Matilda, Jr – very entertaining, students did a great job
- Combined Music Concert – packed the house, house too small, larger venue next year
- Year-long partnership with Dr. MaryAnne Santos Newhall – Jazz and Ensemble master classes
- Hummingbird Music Camp this weekend
- Spotlight Performances during lunch Friday
- Scholastic Awards – two students won multiple awards – Armareya Campbell and Linn Padilla
- Aylin Bermudez wins Future Voices of New Mexico Photo contest

TRAINING

- In-service 2/17 – workshop on tools to help students with executive function, ADD/ADHD tools; CPR training for staff
- Two teachers attended behavior management workshop, will present to staff in March/April
- PLC/Student Staffing (2x/month) – 8th Period Light – continues to work well, NHS tutoring students in Café.
- Walk throughs for semester 2 continue

ACTIVITIES

2/24 Hummingbird Music Camp
2/24 Lottery Results Posted, Broadcast to Studio 519, Spotlight Performances during lunch, Hummingbird Music Camp
Sat., 2/25 Hummingbird Music Camp, Scholastic Awards Ceremony
Fri., 3/3 PAPA Spirit Day, hosted by NHS, PJHS and Student Council; Middle School Dance 6-8:30
Sat., Mar 4 Flamenco performance in Mountainair
Mon, Tues 3/6, 7 Registrations
Wed., 3/8 Transition meetings with parents (8th to 9th and 11th to 12th)
3/9-17 Music Performance Assessments
Fri, 3/10 New Student Orientation
Sun 3/12-15 Les Chanteuses to NYC
3/15 SAC/SHAC meeting 3:30
3/20-24 Spring Break - March 20-24
3/28 Senior Showcase -
3/30-4/1 Mama Mia HS Musical
4/5 Spring Dance
4/11-14 Assessment Week and PAWtential Activities

GC Training Completed as of 2/21/23

PAPA Board Training Sheet												
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NamedRange PAPA												
PAPA												
1	A	B	C	D	E	F	G	H	I	J	K	L
2	Board Member Name	Position	Term Start	Department Assigned Course Code	Fiscal Requirements 3 Hours Required	Academic Data 2 Hour Required	Open Government/ Org. Performance 1 Hour Required	Ethics/ Responsibility 1 Hour Required	Equity/Culturally & Linguistically Responsive Practices	New Member Training 7 Hours	*School Specific Onboarding 2019-PAPA_OB	TOTAL HOURS
3	Liz Roybal	President	<FY18	FFY23.1; FFY23.2; AUFY23a/AUFY23b; Fiscal 3/Equity & CLR; OGLOP23; REFY23	3	2	1	1	1	1		8
4	Santana Gonzalez	Vice President	FY21	AUFY23a/AUFY23b; ECLRFY23; OGLOP23; REFY23; FFY23.1; FFY23.2; Fiscal 3	3	2	1	1	1	1		8
5	Phil Krehbiel		<FY18	FFY23.1; ECLRFY23; FFY23.3; AUFY23a/AUFY23b; OGLOP23; REFY23; FFY23.2	3	2	1	1	1	1		8
6	Barbara CampBell		FY20	ECLRFY23; OGLOP23; REFY23; AUFY23a/AUFY23b; FFY23.1; FFY23.2; FFY23.3	3	2	1	1	1	1		8
7	Jessica Short	Secretary	FY21	OGLOP23/REFY23; AUFY23a/	1	2	1	1	1	1		5
8	Issac Trujillo		FY23	ECLRFY23; introFY23						7		8
9	Paul Paradise		FY23									0
10												0
11												0
12												0
13												0
14												0
15												0

2022-23 PAPA GOVERNING COUNCIL

COUNCIL MEMBERS

President – Elizabeth Roybal, Realtor, Armstrong Properties, 505-249-4296 lroybal@paparts.org , lroybal@gmail.com COMMUNITY

Vice President – Santana Gonzalez, UNM Student, 505-239-1117 sgonzalez@paparts.org COMMUNITY

Secretary – Jessica Short, APS Educator, 505-730-6234 jshort@paparts.org , short_j@pas.edu PARENT

Member – Phil Krehbiel, Retired Attorney, 505-401-3860 pkrehbiel@paparts.org COMMUNITY

Member – Barbara CampBell, Accountant, Fidel, Perner & Michnovicz LLC, 505-205-5294 bcampbell@paparts.org, bcampbell@fpmcpa.com PARENT

Member – Issac Trujillo, Safety & Security Director, Expo NM 505-929-0382, itruillo@paparts.org, IssacTrujillo@gmail.com, COMMUNITY

Member – Paul Paradise, Customer Service Rep Fidelity Investments, 505-220-0881, pparadise@paparts.org, COMMUNITY

STAFF REPRESENTATIVE (NON-VOTING MEMBERS, MAY CHANGE EACH YEAR)

Carol Torrez Virginia Wilmerding and EDAC Rep

STUDENT REPRESENTATIVE (NON-VOTING MS/HS STUDENT COUNCIL PRESIDENTS)

Jacob Peltz, Alondra Rodriguez, HS Student Council President Anaya Gonzalez, National Honor Society President

COUNCIL MEMBERSHIP TERMS

#	POSITION	LENGTH OF TERM	2022/23 YEAR IN CYCLE	2023/24 YEAR IN CYCLE	2024/25 YEAR IN CYCLE	2025/26 YEAR IN CYCLE
1	Barbara CampBell Parent	3-year	1	2	3 Term Ends	1
2	Paul Paradise Community	3-year	2	3 Term Ends	1	2
3	Jessica Short Parent	3-year	2	3 Term Ends	1	2
4	Issac Trujillo Community	3-year	1	2	3 Term Ends	1
5	Phil Krehbiel Community	3-year	3 Term Ends	1	2	3
6	Elizabeth Roybal Parent	3-year	2	3 Term Ends	1	2
7	Santana Gonzalez Community	3-year	3 Term Ends	1	2	3

GOVERNING COUNCIL COMMITTEES 2022-23

Audit Committee – Phil Krehbiel (Chair), Melanie Dunn-Chavez, Rhonda Cordova, Donna Krasnow, Jessica Short, Tamara Lopez

Finance Committee – Phil Krehbiel (Chair), Rhonda Cordova, Barbara CampBell, Paul Paradise, Melanie Dunn-Chavez –8:00 a.m. monthly, day of Council Meeting

Long-Range Planning – Santana Gonzalez (Chair), Barbara CampBell, Paul Paradise, Melanie Dunn-Chavez, Naomi Montoya, Ginny Wilmerding,

Performing Arts Committee – Santana Gonzalez (Chair), Liz Roybal, Issac Trujillo, Melanie Dunn-Chavez, Naomi Montoya

Policy Review Committee – Barbara CampBell (Chair), Melanie Dunn-Chavez, Virginia Wilmerding, Jessica Short, Paul Paradise

GOVERNING COUNCIL MEETING DATES 2022-23

Meetings take place at PAPA the last Thursday of each month at 4:15 in room 2.

Meeting Dates: 7/30/22, 8/25/22, 9/29/22, 10/27/22, 11/17/22*, 12/15/22*, 1/26/23, 2/23/23, 3/30/23, 4/27/23, 5/25/23, 6/29/23

*dates changed for holiday

SCHOOL CONTACTS

Front Office – 505-830-3128, Melanie Chavez Cell – 505-550-1911, Tamara Lopez Cell – 505-507-1260

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