



**Governing Council
Meeting Agenda**
Thursday, January 26, 2023, 4:15pm, Room 2
Public Academy for Performing Arts Campus
11800 Princess Jeanne Ave NE, Albuquerque, NM 87112

Type of meeting: Community/Monthly

Chair: Elizabeth Roybal

Invited to Attend			
1. Elizabeth Roybal, President	5. Phil Krehbiel, GC Member	9. Virginia Wilmerding, Staff Representative	Scheduled Guests:
2. Santana Gonzalez, Vice President	6. Issac Trujillo, GC Member	10. Rhonda Cordova, Business Manager	
3. Jessica Short, Secretary	7. Paul Paradise, GC Member	11. Melanie Dunn-Chavez, Executive Director	Scheduled Absence:
4. Barbara CampBell, GC Member	8. Carol Torrez, Staff Representative		

Agenda Item	Presented by	Time
1. Call to Order, Roll Call (Quorum 4/7 voting members)	Chair	4:15p.m.
2. Welcome and Introductions	Chair	4:17p.m.
3. Approval of Agenda ACTION ITEM	All	4:19p.m.
4. Approval of Previous Meeting Minutes (12/15/22) ACTION ITEM	All	4:20p.m.
5. Open Forum for Public Comment (Form Required)		
6. Budget & Finance Committee Report ACTION ITEM <ul style="list-style-type: none"> a. December Financial Report b. BARS/Permanent Transfer ACTION ITEM c. POs over \$5,000 	Phil Krehbiel and Rhonda Cordova	4:25p.m.
7. Executive Director's Report <ul style="list-style-type: none"> a. EDAC Report b. Written Report c. 2023-23 School Calendar ACTION ITEM 	Melanie Dunn-Chavez	4:35p.m.
8. Organizational Business <ul style="list-style-type: none"> a. GC Training to date 	Liz Roybal	4:45p.m.
9. President's Report	Liz Roybal	4:50p.m.
10. Other Announcements/Discussion	Liz Roybal	4:55p.m.
11. Executive Session to Discuss Limited Personnel Matters	Liz Roybal	5:00pm
12. Adjourn	Liz Roybal	

----- Statement on Open Forum for Public Comment -----

The Governing Council welcomes public comments during the "Public Comment" portion of the governing council meeting agenda. Individuals wishing to make public comments shall complete a Public Comment form and submit it to the Council President prior to the "Public Comment" section of the meeting. Individual oral presentations will be limited to 5 minutes, unless extended by the Council President.

----- Statement of Non-Discrimination -----

Public Academy for Performing Arts does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at (505) 830-3128 Ext. 0 at least 24 hours prior to the meeting. The Title IX Coordinator is the Executive Director.

---- Additional Information ----

Audit Committee – Phil Krehbiel (Chair), Melanie Dunn-Chavez, Rhonda Cordova, Jessica Short, Tamara Lopez

Finance Committee – Phil Krehbiel (Chair), Rhonda Cordova, Melanie Dunn-Chavez, Barbara CampBell, Paul Paradise –8:00a.m. monthly, Tuesday before Council Meeting.

Long-Range Planning – Santana Gonzalez (Chair), Barbara CampBell, Melanie Dunn-Chavez, Naomi Montoya, Virginia Wilmerding, Paul Paradise

Performing Arts Committee – Santana Gonzalez (Chair), Liz Roybal, Issac Trujillo, Melanie Dunn-Chavez, Naomi Montoya

Policy Review Committee – Barbara CampBell (Chair), Melanie Dunn-Chavez, Virginia Wilmerding, Jessica Short, Paul Paradise

Meeting MINUTES

Thursday, December 15, 2022, 4:15 pm
Public Academy for Performing Arts Campus
11800 Princess Jeanne Ave NE, Albuquerque, NM 87112, Room 2

Type of meeting: Community/Monthly

Chair: Elizabeth Roybal

Invited to Attend			
1. Elizabeth Roybal, President	5. Phil Krehbiel, GC Member	9. Virginia Wilmerding, Staff Representative and EDAC Rep	Scheduled Guests:
2. Santana Gonzalez, Vice President	6. Isaac Trujillo, GC Member	10. Rhonda Cordova, Business Manager	
3. Jessica Short, Secretary	7. Paul Paradise, GC Member	11. Melanie Dunn-Chavez, Executive Director	Absent: Rhonda Cordova, Business Manager
4. Barbara Campbell, GC Member	8. Carol Torrez, Staff Representative		

Agenda Item	Presented by	Time
1. Call to Order, Roll Call (Quorum 7/7 voting members)	Chair	4:15 pm
2. Welcome and Introductions In attendance: Liz Roybal, Santana Gonzalez, Paul Paradise, Isaac Trujillo, Virginia Wilmerding, Rhonda Cordova, Carol Torrez, Tamara Lopez, Jessica Short, Phil Krehbiel, Barbara Campbell, Anaya Gonzalez (NHS Student Rep), Rumi Pecasting (Student Rep)	Chair	4: 17 p.m.
3. Approval of Agenda ACTION ITEM Approved : Barbara Campbell – first, Paul Paradise– second, Roll Call vote 7/0 to Approve	All	4:19 p.m.
4. Approval of Previous Meeting Minutes (11/17/22) ACTION ITEM Approved with Corrections: Barbara Campbell-First, Jessica Short- second, Roll Call vote 7/0 to Approve	All	4:30 p.m.
5. Open Forum for Public Comment (Form Required) None		
a. Budget & Finance Committee Report ACTION ITEM b. November Financial Report c. BARS/Permanent Transfer ACTION ITEM d. POs over \$5,000 – 1 PO for Experience – Approved by roll call vote Santana Gonzalez – First, Isaac Trujillo – Second 6/0 approved Budget and Finance Committee report was given by Phil Krehbiel. Finance Meeting on 12/15/22 was attended by Phil Krehbiel, Barbara Campbell, Rhonda Cordova, and Melanie Chavez via Zoom. Phil Krehbiel requested that all reports that are reviewed by the finance committee are included in the GC notes. Those reports are as follows: Bank statement Journal entries Bank reconciliation Balance sheet Bank register	Phil Krehbiel	4:20 p.m.

<p>Budget expense summary Comparative financial summary Trial Balance Monthly balance forecast report Detailed budget to actual report BAR history report Purchase orders over \$5,000 Check report Approved vendors</p> <p>APS would like for us to have a surplus at the end of the year, 8.4% must be available in the operational budget. We are currently at 6%. Rhonda will move money from other accounts to achieve this. Otherwise, we are in good shape financially.</p> <p>Phil Krehbiel requested that Paul Paradise be added to the Finance Committee: Approved.</p> <p>Barb Campbell presented the BARS (2): Approved by roll call vote: Isaac Trujillo – 1st, Paul Paradise – 2nd Roll Call Vote to approve: 7/0</p> <p>1 PO over \$5000 for Graduation – UNM for Venue</p> <p>Report was approved: Phil Krehbiel - First, Isaac Trujillo -second, Roll Call vote 7/0 to Approve</p>		
<p>6. Executive Director's Report</p> <ul style="list-style-type: none"> a. Written Report – Question was posed by Jessica Short regarding drug related suspensions. Is nicotine counted as a drug – Director reported that yes, and students are suspended for it. b. EDAC Report – Report given by Dr. Virginia Wilmerding – Discussed Cultural Study PD that has been happening, What to do during Assessment Week with students when they are not actively testing, Scheduling for performances at least a year in advance c. Out of State Travel Request – Director is requesting travel for the STARS coordinator to attend Powerschool Training: Approved: Barb Campbell – First, Santana Gonzalez – Second Roll Call Vote to approve: 7/0 d. APS Site Visit Report 	Melanie Dunn-Chavez	4:33 p.m.
<p>7. Organizational Business</p> <ul style="list-style-type: none"> a. GC Training to Date 	Liz Roybal	4:56 p.m.
<p>h. President's Report – None</p>	Liz Roybal	4:57 p.m.
<p>i. Other Announcements/Discussion - None</p>	Liz Roybal	4:55 p.m.
<p>j. Executive Session to Discuss Limited Personnel Matters</p> <p>At 4:58 pm Jessica Short made the motion to close the meeting for the purpose of going into Executive Session pursuant to NMSA 10-15-1-H(2) with Liz Roybal making the second. The motion was passed with a roll call vote. Limited personnel matters were the only topic addressed. At 5:15 pm made a motion to come out of Executive Session with Barbara Campbell making the second. The motion passed by roll call vote.</p>		4:58 p.m.
<p>k. Adjourn</p>	Liz Roybal	5:16 p.m.



----- Statement on Open Forum for Public Comment -----

The Governing Council welcomes public comments during the "Public Comment" portion of the governing council meeting agenda. Individuals wishing to make public comments shall complete a Public Comment form and submit it to the Council President prior to the "Public Comment" section of the meeting. Individual oral presentations will be limited to 5 minutes, unless extended by the Council President.

----- Statement of Non-Discrimination -----

Public Academy for Performing Arts does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at (505) 830-3128 Ext. 0 at least 24 hours prior to the meeting. The Title IX Coordinator is the Executive Director.

----- Additional Information -----

Audit Committee – Phil Krehbiel (Chair), Melanie Dunn-Chavez, Rhonda Cordova, Ruby Arispe, Jessica Short, Tamara Lopez

Finance Committee – Phil Krehbiel (Chair), Rhonda Cordova, Melanie Dunn-Chavez, Barbara CampBell –8:00a.m.monthly, day of Council Meeting.

Long-Range Planning – Lisa Miller (Chair), Melanie Dunn-Chavez, Naomi Montoya, Santana Gonzalez, Virginia Wilmerding

Performing Arts Committee – Elizabeth Roybal (Chair), Alexis Corbin, Melanie Dunn-Chavez, Naomi Montoya, Santana Gonzalez

Policy Review Committee – Lisa Miller (Chair), Melanie Dunn-Chavez, Virginia Wilmerding, Barbara CampBell, Jessica Short



Meeting MINUTES

Tuesday, January 10, 2023, 3:00 pm
Public Academy for Performing Arts Campus
11800 Princess Jeanne Ave NE, Albuquerque, NM 87112, Room 2

Type of meeting: Emergency

Chair: Elizabeth Roybal

Invited to Attend			
1. Elizabeth Roybal, President	5. Phil Krehbiel, GC Member	9. Melanie Dunn-Chavez, Executive Director	Scheduled Guests: Financial Specialist
2. Santana Gonzalez, Vice President	6. Isaac Trujillo, GC Member		
3. Jessica Short, Secretary	7. Paul Paradise, GC Member		Absent:
4. Barbara Campbell, GC Member	8. Rhonda Cordova, Business Manager		

Agenda Item	Presented by	Time
1. Call to Order, Roll Call (Quorum 7/7 voting members)	Chair	3:08 pm
2. Welcome and Introductions In attendance: Liz Roybal, Santana Gonzalez, Paul Paradise, Isaac Trujillo, Rhonda Cordova, Jessica Short, Phil Krehbiel, Barbara Campbell, Melanie Dunn-Chavez, Financial Specialist	Chair	3: 09 p.m.
3. Approval of Agenda ACTION ITEM Approved : – first,– second, Roll Call vote 6/1 to Approve Phil Krehbiel voted no – believes that the meeting should not be executive session based on the content of the meeting and is a violation of the open meetings act	All	3:15 p.m.
4. Executive Session Jessica Short moves to move into executive session “I move to close the meeting for the purpose of going into Executive Session pursuant to NMSA 10-15-1-H(2) to discuss limited personnel matters. Can I get a second? Can I get a roll call vote to pass the motion?” Roll Call Vote approved: 7/7 Exit Executive Session: Jessica Short moves to come out of executive session “Pursuant to NMSA 10-15-1-H(2) limited personnel matters were the only topic addressed. No action was taken and no action needs to be taken.” Roll Call Vote approved: 7/7	All	3:20 p.m. 3:53 p.m.
5. Adjourn		3:54 pm

5

Public Academy for Performing Arts

Budget Summary Of Funds Report

Fund	Description	Adopted Budget as of 07/01/2022	Revised Adopted Budget with Initial Budget BARS	Approved BARS	Current Budget	Pending Budget/BARS	Total Anticipated Budget	YTD Actuals	YTD Payable Encumber	Unencumbered Budget Balance	Unencumbered Anticipated Budget	Percent Remaining	Percent Remaining of TOTAL ANTICIPATED
11000	Operational	\$4,413,375.00	\$4,413,375.00	\$15,844.65	\$4,429,219.65		\$4,429,219.65	\$1,816,215.58	\$2,347,822.34	\$265,181.73	\$265,181.73	6%	6%
21000	Food Services	\$105,000.00	\$105,000.00	\$76,651.75	\$181,651.75		\$181,651.75	\$59,048.81	\$72,770.47	\$49,832.47	\$49,832.47	27%	27%
23000	Non-Instructional Support	\$220,000.00	\$220,000.00	(\$9,836.94)	\$210,163.06		\$210,163.06	\$108,509.12	\$97,557.04	\$4,096.90	\$4,096.90	2%	2%
24106	Entitlement IDEA-B	\$67,318.00	\$67,318.00	\$0.00	\$67,318.00		\$67,318.00	\$40,140.63	\$56,450.75	(\$29,273.38)	(\$29,273.38)	-43%	-43%
24154	Teacher/Principal Training & Recruiting	\$24,581.00	\$24,581.00	\$0.00	\$24,581.00		\$24,581.00	\$10,009.16	\$2,026.28	\$12,545.56	\$12,545.56	51%	51%
24174	Carl D Perkins Secondary - Current	\$8,972.00	\$8,972.00	\$0.00	\$8,972.00		\$8,972.00	\$0.00	\$0.00	\$8,972.00	\$8,972.00	100%	100%
24308	CRSSA ESSER II	\$419,824.00	\$419,824.00	\$55,655.00	\$475,479.00	\$15,000.00	\$475,479.00	\$108,178.00	\$0.00	\$367,301.00	\$367,301.00	77%	77%
24309	CRRSA - Social Emotional Learning	\$0.00	\$0.00	\$0.00			\$15,000.00				\$15,000.00		100%
24330	ARP ESSER III CDFA 84.428U	\$1,000,000.00	\$1,000,000.00	\$159,737.00	\$1,159,737.00		\$1,159,737.00	\$130,276.80	\$190,894.67	\$838,565.53	\$838,565.53	72%	72%
24346	Individuals With Disabilities Act					\$17,336.00	\$17,336.00				\$17,336.00		100%
25153	Title XIX MEDICAID 3/21 Years	\$45,000.00	\$45,000.00	\$4,422.24	\$49,422.24		\$49,422.24	\$1,017.81	\$364.98	\$48,039.45	\$48,039.45	97%	97%
26207	CNM Foundation	\$4,513.00	\$4,513.00	\$0.00	\$4,513.00		\$4,513.00	\$500.00	\$500.00	\$3,513.00	\$3,513.00	78%	78%
27107	Literacy For Children @ Risk PED	\$3,930.00	\$3,930.00	\$1,096.00	\$5,026.00		\$5,026.00	\$0.00	\$4,012.81	\$1,013.19	\$1,013.19	20%	20%
27502	Career Technical Education Program (Pilot)	\$8,682.00	\$8,682.00	\$0.00	\$8,682.00	(\$8,682.00)	\$0.00	\$0.00	\$0.00	\$8,682.00	\$0.00	100%	95%
29130	Youth Chat Grant	\$2,500.00	\$2,500.00	\$2,593.45	\$5,093.45		\$5,093.45	\$5,096.48	\$1,223.97	(\$1,227.00)	(\$1,227.00)	0%	0%
31200	Public School Capital Outlay	\$0.00	\$354,378.00	\$354,378.00	\$354,378.00		\$354,378.00	\$177,189.00	\$177,189.00	\$0.00	\$0.00	0%	0%
31400	Special Capital Outlay-State	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00		\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00	100%	91%
31600	Capital Improvements HB-33	\$352,468.00	\$352,468.00	\$59,114.73	\$411,582.73		\$411,582.73	\$11,319.43	\$410,404.05	(\$10,140.75)	(\$10,140.75)	-2%	-2%
31700	SB9 State Match	\$175.00	\$175.00	\$0.00	\$175.00		\$175.00	\$179.99	\$0.00	(\$4.99)	(\$4.99)	-3%	-3%
31701	SB9 Ad Valorem	\$383,034.00	\$383,034.00	\$109,126.07	\$492,160.07		\$492,160.07	\$119,135.31	\$90,456.12	\$282,568.64	\$282,568.64	57%	57%
31703	SB-9 State Match Cash	\$8,725.00	\$8,725.00	\$2,183.41	\$10,908.41		\$10,908.41	\$0.00	\$0.00	\$10,908.41	\$10,908.41	100%	100%
Fund Totals		\$7,088,097.00	\$7,442,475.00	\$830,965.36	\$7,919,062.36	\$23,654.00	\$7,942,716.36	\$2,586,816.12	\$3,451,672.48	\$1,880,573.76	\$1,904,227.76	24%	24%

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-047-2223-0018-IB
Fund Type: Flowthrough

Adjustment Type: Initial Budget

Fiscal Year: 2022-2023

Entity Name: Public Academy for Performing Arts

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rhonda Cordova, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-604-5056

Email: rhondacordova1000@outlook.com

FLOWTHROUGH ONLY

Budget Period: 07/01/2022

To: 06/30/2023

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 24346.0000.41924 \$17,336

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24346 Individuals with Disabilities Education Act (IDEA)/Amercian Rescue Plan Act of 2021 (APR)	2100 Support Services-Students	51100 Salaries Expense	2000 Special Programs	001047 Public Academy for Performing Arts	1214 Guidance Counselors/Social Workers		\$17,336	\$17,336	0.24
Sub Total							\$17,336		0.24
Indirect Cost									
DOC. TOTAL							\$17,336		

Justification:

Award letter for FY23

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

<u>Name</u>	<u>Role</u>	<u>Date</u>
Rhonda Cordova	Business Manager	1/18/2023 2:05:20 PM

7

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-047-2223-0019-D
Fund Type: Flowthrough

Adjustment Type: Decrease

Fiscal Year: 2022-2023

Entity Name: Public Academy for Performing Arts

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rhonda Cordova, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-604-5056

Email: rhondacordova1000@outlook.com

FLOWTHROUGH ONLY

Budget Period: 07/01/2022

To: 06/30/2023

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 27502.0000.41924 (\$8,682)

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
27502 Career Technical Education Program (Pilot)	1000 Instruction	56118 General Supplies and Materials	3000 Vocational and Technical Programs	001047 Public Academy for Performing Arts	0000 No Job Class	\$8,682	(\$8,682)		
Sub Total							(\$8,682)		
Indirect Cost									
DOC. TOTAL							(\$8,682)		

Justification:

Final Allocation Letter

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name

Role

Date

Rhonda Cordova

Business Manager

1/9/2023 7:43:45 PM

8

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-047-2223-0020-T
Fund Type: Flowthrough

Adjustment Type: Transfer

Fiscal Year: 2022-2023

Entity Name: Public Academy for Performing Arts

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rhonda Cordova, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-604-5056

Email: rhondacordova1000@outlook.com

FLOWTHROUGH ONLY

Budget Period: 07/01/2022

To: 06/30/2023

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24106 Entitlement IDEA-B	1000 Instruction	51100 Salaries Expense	2000 Special Programs	001047 Public Academy for Performing Arts	1412 Teachers-Special Education	\$50,272	(\$12,576)	\$37,696	(0.18)
24106 Entitlement IDEA-B	2100 Support Services-Students	51100 Salaries Expense	2000 Special Programs	001047 Public Academy for Performing Arts	1214 Guidance Counselors/Social Workers		\$12,576	\$12,576	0.18
Sub Total							\$0		
Indirect Cost									
DOC. TOTAL							\$0		

Justification:

Transfer to cover SW Services

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name

Role

Date

Rhonda Cordova

Business Manager

1/18/2023 2:24:34 PM

Public Academy for Performing Arts

Issued and Closed POs Report

Accounting Cycle: FY2023; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: ([Fund] >= "11000"); Include Tax and Shipping: No; Include Closed POs: Yes; Show Detail: Yes; Created On: 1/18/2023 4:32:10 PM

PO Number	Type	Vendor Name	Date Issued	Status	Days Outstanding	PO Amount	Invoiced Amount	Unencumbered Amount	Remaining Encumbrance
2022-008	Dollar	ABCWUA	7/1/2021	Issued	566	\$5,128.71	\$0.00	\$0.00	\$5,128.71
2022-015-1	Dollar	NM Gas Company	7/1/2021	Closed		\$6,144.85	\$0.00	\$6,144.85	\$0.00
2022-028	Dollar	ACES	7/1/2021	Issued	566	\$7,047.95	\$0.00	\$0.00	\$7,047.95
2022-542-2	Dollar	Wilson & Company	4/12/2022	Issued	281	\$33,252.55	\$23,378.71	\$23,378.71	\$9,873.84
2022-066 b-1	Dollar	APS	5/1/2022	Issued	262	\$54,255.48	\$6,449.05	\$6,449.05	\$47,806.43
2023-016	Dollar	Matthews Fox, P.C.	7/1/2022	Issued	201	\$5,000.00	\$1,221.23	\$1,221.23	\$3,778.77
2023-019	Dollar	CNM	7/1/2022	Closed		\$6,000.00	\$0.00	\$6,000.00	\$0.00
2023-044	Dollar	BYU Continuing Educaiton	7/1/2022	Issued	201	\$7,000.00	\$330.00	\$330.00	\$6,670.00
2023-018	Dollar	PowerSchool Group, LLC	7/1/2022	Issued	201	\$8,000.00	\$0.00	\$0.00	\$8,000.00
2023-029	Regular	Southwest Copy Systems	7/1/2022	Issued	201	\$8,200.00	\$4,169.63	\$5,200.00	\$3,000.00
2023-019-1	Dollar	CNM	7/1/2022	Issued	201	\$10,000.00	\$2,912.20	\$2,912.20	\$7,087.80
2023-003	Regular	EGSM Inc.	7/1/2022	Issued	201	\$11,405.41	\$0.00	\$0.00	\$11,405.41
2023-017	Dollar	Harris School Solutions	7/1/2022	Issued	201	\$13,000.00	\$11,747.00	\$11,747.00	\$1,253.00
2023-027	Dollar	ACES	7/1/2022	Issued	201	\$20,000.00	\$8,473.21	\$8,473.21	\$11,526.79
2023-014	Regular	NM Gas Company	7/1/2022	Closed		\$25,000.00	\$0.00	\$25,000.00	\$0.00
2023-014A	Regular	NM Gas Company	7/1/2022	Closed		\$25,000.00	\$0.00	\$25,000.00	\$0.00
2023-014B	Regular	NM Gas Company	7/1/2022	Closed		\$25,000.00	\$360.45	\$25,000.00	\$0.00
2023-014C	Dollar	NM Gas Company	7/1/2022	Issued	201	\$25,000.00	\$11,719.22	\$11,719.22	\$13,280.78
2023-189	Dollar	NM Gas Company	7/1/2022	Closed		\$25,000.00	\$0.00	\$25,000.00	\$0.00
2023-012	Dollar	PNM	7/1/2022	Issued	201	\$35,000.00	\$15,264.08	\$15,264.08	\$19,735.92
2023-013	Dollar	ABCWUA	7/1/2022	Issued	201	\$38,000.00	\$18,906.71	\$18,906.71	\$19,093.29
2023-026	Dollar	CES	7/1/2022	Issued	201	\$39,500.00	\$12,299.13	\$12,299.13	\$27,200.87
2023-020	Regular	Rhonda Cordova	7/1/2022	Issued	201	\$64,650.00	\$35,018.75	\$35,018.75	\$29,631.25
2023-037	Dollar	Labatt Food Service	7/1/2022	Issued	201	\$68,000.00	\$40,327.04	\$32,300.60	\$35,699.40
2023-009	Regular	NMPSIA	7/1/2022	Closed		\$69,382.00	\$69,382.00	\$69,382.00	\$0.00
2023-004	Regular	Rio Conchos Corporation	7/1/2022	Closed		\$256,723.08	\$0.00	\$256,723.08	\$0.00
2023-004-1	Dollar	Rio Conchos Corporation	7/1/2022	Issued	201	\$256,723.08	\$179,706.16	\$179,706.16	\$77,016.92
2023-010	Regular	APS Board of Education	7/1/2022	Issued	201	\$354,378.00	\$206,720.50	\$206,720.50	\$147,657.50
2023-011	Dollar	APS	7/1/2022	Issued	201	\$367,468.00	\$81,614.36	\$81,614.36	\$285,853.64
2023-002	Dollar	Moss Adams LLP	7/5/2022	Issued	197	\$19,781.00	\$16,813.85	\$16,813.85	\$2,967.15
2023-054	Regular	IXL	7/14/2022	Closed		\$5,795.00	\$5,795.00	\$5,795.00	\$0.00
2023-066	Dollar	Baum's Music	7/19/2022	Issued	183	\$5,000.00	\$0.00	\$0.00	\$5,000.00
2023-076	Regular	McGraw Hill	7/21/2022	Closed		\$5,765.97	\$5,765.97	\$5,765.97	\$0.00
2023-025	Dollar	Central Region Educational Cooperative	7/27/2022	Issued	175	\$47,112.19	\$17,444.70	\$17,444.70	\$29,667.49
2023-084A	Dollar	Accountability and Compliance Resources LLC	8/3/2022	Issued	168	\$5,000.00	\$2,394.85	\$2,394.85	\$2,605.15
2023-084	Regular	Accountability and Compliance Resources LLC	8/3/2022	Closed		\$5,000.00	\$478.97	\$5,000.00	\$0.00
2023-103-1	Dollar	AnchorBuilt	8/12/2022	Issued	159	\$76,310.09	\$58,678.69	\$58,678.69	\$17,631.40
2023-103	Regular	AnchorBuilt	8/12/2022	Closed		\$76,310.09	\$0.00	\$76,310.09	\$0.00
2023-114-1	Dollar	Summit Fire and Security	8/23/2022	Issued	148	\$37,963.06	\$8,677.37	\$8,677.37	\$29,285.69
2023-114	Dollar	Summit Fire and Security	8/23/2022	Closed		\$37,963.06	\$0.00	\$37,963.06	\$0.00
2023-146	Regular	The Center for Culturally Responsive Teaching and Learning	9/1/2022	Closed		\$6,000.00	\$3,500.00	\$6,000.00	\$0.00
2023-163	Regular	Hudson, Su	9/12/2022	Closed		\$9,456.22	\$8,645.67	\$9,456.22	\$0.00
2023-171	Regular	Josten's	9/19/2022	Issued	121	\$14,960.00	\$6,554.50	\$6,640.00	\$8,320.00
2023-195	Regular	Hostelling International Santa Monica	9/29/2022	Closed		\$5,355.72	\$2,677.86	\$5,355.72	\$0.00
2023-213-1	Regular	Group Experience	10/12/2022	Issued	98	\$33,620.00	\$12,000.00	\$12,000.00	\$21,620.00
2023-213	Regular	Group Experience	10/12/2022	Closed		\$46,000.00	\$23,000.00	\$46,000.00	\$0.00
2023-245	Regular	UNM Public Events	11/3/2022	Issued	76	\$5,000.00	\$3,000.00	\$3,000.00	\$2,000.00
2023-288	Regular	MyBus	12/1/2022	Closed		\$5,843.73	\$1,016.30	\$5,843.73	\$0.00
2023-295	Regular	Group Experience	12/5/2022	Issued	44	\$27,884.00	\$0.00	\$0.00	\$27,884.00



11800 Princess Jeanne Ave., NE / Albuquerque, NM 87112 / (T) 505-830-3128 / (F) 505-830-9930 / www.paparts.org
[Melanie L. Dunn-Chavez, Executive Director](#)

Executive Director's Report

January 24, 2023

OPERATIONAL/FACILITIES

- Portables – Yahoo! Finished and classes are currently being held in there!
- PSFA rankings out. PAPA moved down to 308 on need list. Unsure what that means for new build. Left message for
- Currently developing procedures for out of state travel and/or fundraising to clarify requirements, expectations, and deadlines for such activities. This will be added to the Employee Handbook.
- Lottery open, Intent to Return forms out, Prospective Student Open House (1/25),
- PAPAfest, Take 2 – reset and welcome to semester 2. 7 workshops: PAPA Learner Profile (MS), PAPA Graduate Profile (HS); identify expected behaviors (SPBS); Importance of good nutrition and sleep; Google Classroom/PowerSchool/email etiquette; Vaping/Opioid Use; Goal setting, United Mindfully
- Alumni Panel – discussion to help build PAPA Graduate Profile, Q/A for seniors
- Foundation meeting 1/26
- Winter Ball, sponsored by Student Council, held 1/14. Decorations were great, kids had a great time.
- PAPA THRIVES (MLSS/SEL/Equity), Health and Wellness Team and PLCs for student staffings meet 1x-2x/month
- Alongside App pilot – mental health
- UNM social connectedness survey participant – results will be shared, professor to help with PAWtential workshops.

VISIBILITY

- Prospective Student Open House (1/25)
- Les Chanteuses invited to sing at NM United game
- January Media exposure for Les Chanteuses (channel??)
- Tour/coffee for local and state representatives planned for February and March
- Visit to Legislature February 16

ACADEMICS

- Honor Roll Q2/S1: 44% (189) of students earned HR q2; 52% (223) of students earned HR s1. HR Icecream Social – 2/14
- Report shows 31 students with Fs (52 Fs). Down from 167 at progress report.
- Progress reports for Q3 go out 2/3. Continue student and parent meetings, 8th period Lite help with NHS students. Considering Study Hall during lunch, 8th period in Café and during in-service for students with low grades.
- Senior Parent meeting 1/18 to discuss activities/deadlines/to-dos now until graduation.
- Gabriella Shryock selected to the 2023 Dionisio “Dennis” Chavez New Mexico Lorenzo de Zavala Youth Legislative Session. They will attend a legislative session with 150 other students from around New Mexico at the University of New Mexico in June.
- Poetry Out Loud contest held. Winner (Robyn Blakeman) goes to state competition in Santa Fe.
- NM Assoc of Student Council State Conference fieldtrip 2/9, 2/10, 2/11
- 26 suspensions (22 drugs, 4 other, 5 students left PAPA, 1 expulsion??) to date.

ARTS

- Les Chanteuses fundraising totals as of 1/23/23 (see attached)
- Ensemble performed Universal Studios, VIP back studio lot tour (props, special effects, etc.), workshop w/Barnard College for dancers and filmmakers,
- Dance Camera West – international film festival, students filmed and created
- All spring venues are scheduled, master event planning calendar w/venue created for all performances in 2023-24. Booking for next year already.
- Modern Band concert 12/17 well attended, PAPA bands sounded great
- All State early January – audition tapes sent in, judged, top performers play/sing at concert. Kudos for PAPA students.
- Experiments in Cinema – workshop 2/2

TRAINING

- In-service 1/3 – Culturally and Linguistically Relevant Teaching and Learning -- last session of book study, PLC/vertical/horizontal meetings, SAT/Equity/MLSS training, Senior Showcase Arts Panels and Artist/Bio workshops, arts integration. Next in-service – 2/17
- Math Department – two teachers observed upper level math classes at East Mountain High School.
- PLC/Student Staffing (2x/month) –. 8th Period Light – continues to work well, NHS tutoring students in Café.
- Walk throughs for semester 2 beginning

ACTIVITIES

Melanie off campus 2/3, 2/6 – care for mother

Melanie off campus 5/23-6/1 – vacation

1/26, 1/27, 1/28 Blythe Smith, Thespian Troupe Production, 6pm and 1pm Saturday

1/27 Spotlight performances during lunch

1/27 PJHS Induction

2/3 Les Chanteuses Movie Night

2/4 Q3 Progress Reports go home

2/7 NHS Induction

2/9, 2/10, 2/11 Matilda Jr., The Musical – MS Musical Theatre Manzano HS, 7pm, 2pm Saturday

2/14 Honor Roll Icecream Social 6th, 7th periods

2/15 8th Period Lite, PLC

2/15 Combined Music Concert, UNM Continuing Education Center 7pm

2/16 Les Chanteuses Game Night 3:30

2/20 No School, Load in/workshop for Thespian

2/24 Hummingbird Music Camp

2/24 Lottery Results Posted

PAPA Lottery 23.24	Current students returning (based on intent to return)	Goal	Current incoming Sibs	Lottery Siblings (if selected for lottery)	Seats Open	Lottery Apps (as of 1/26/23)
6		75	11	2	64	101
7 (6th)	71	75	0	3	4	27
8 (7th)	63	75	1	3	11	21
9 (8th)	61	75	1	3	13	39
10 (9th)	65	65	1	2	10	9
11 (10th)	60	60	1	1	18	9
12 (11th)	54	54	0	0	14	1
Totals	374	479	15	14	134	207

Student Growth by Subject Aug 2022 - Dec 2022
Percent of Students Proficient

Subject	BOY mean	MOY mean	Difference	Met 5% growth?
ELA	MS Read 36%, Lang 47%	MS Read 34% Lang 48%	MS Read - 2%, MS Lang 1%	no
	HS 47%	HS 60%	13%	yes
Math	19%	33%	16%	yes
	42%	65%	23%	yes
Sci	39%	58%	20%	yes
Soc Studies				
Art	55%	72%	17%	yes
Dance	Written 69%	Perform 71%	na	na
Music	Written 33%		na	na
Film	Written 23%		na	na
Acting/Theatre	Written 61%		na	na

2

PAPA Calendar

2023-24

Draft 1

Notes:

Jul 04	Independence Day
Sep 04	Labor Day
Oct 09	Indigenous Peoples' Day
Oct 31	Halloween
Nov 11	Veterans Day
Nov 23	Thanksgiving Day
Dec 25	Christmas
Jan 01	New Year's Day
Jan 15	M L King Day
Feb 19	Presidents' Day
Mar 29	Good Friday
Mar 31	Easter Sunday
May 27	Memorial Day
Jun 16	Father's Day
	In-service
	No school for all
	New Student Orientation no school, in-service
	Jump Start, new students
	First/last day of school
	Final registration
	All-school awards, 1pm release
	Graduation

July						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
						19

September						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
						19

October						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
						19

November						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
						16

December						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						10

January						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
						19

February						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		
						19

March						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						15

April						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
						20

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
						12

June						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Les Chanteuses Carnegie Hall Trip

Total Cost of Trip
Amount Raised To Date

\$87,284.00
\$87,465.09 + 1200 = 88,665.09

Total Overage
Chaperone Refund
Amount Needed to Refund Chaperones

\$181.09
\$4,600.00
\$4,418.91

\$4,418.91 ÷ \$400.00 = 11
Need 11 more students pay in order to
stop fundraising

We will take the total amount received
from students and divide it by 39 students
and that should give us the total amount
due for each student

OR

Go Fund Me Account Raises \$4,418.91 More

Foundation Deposit Donations

\$2,250.00

1/10/2023

Foundation PayPal Choir Concert Donation

\$4,950.00
\$50.00

1/25/2023
1/10/2022

Go Fund Me
Go Fund Me Fee

\$35,000.00
~~\$1,200.00~~ 3671.5

Total

\$41,050.00

Student Deposits
Chaperone Deposits
The Rocking JT Foundation Donation
Balloon Fiesta Donations
Donation
Face Painting
Balloon Fiesta Check
Pancake Breakfast
12 Days of Christmas
Bamboo
Choir Concert Donations
Choir Cocoa Sales
Choir Duck Jewelry
Choir Singing Gram

\$16,500.00
\$4,600.00
\$10,000.00
\$174.00
\$700.00
\$249.25
\$10,378.51
\$465.30
\$1,875.00
\$339.50
\$420.53
\$10.00
\$668.00
\$35.00

Total

\$46,415.09

GRAND TOTAL

\$87,465.09

19

**Changes to
Board
Information,
please email
charter.schools@
state.nm.us**

Printed Name, Role	Signature
Melanie Chavez, ED	Melanie Chavez
Barbara Glamstein GC	Barbara Glamstein
412 ROBB	
Rhonda Carter BU	Rhonda Carter
Phil Kruttschnitt GC	Phil Kruttschnitt
Santana Gonzalez GC	Santana Gonzalez
Angela Gonzalez	Angela Gonzalez
Wilmerdy	Wilmerdy
Jessica Short	Jessica Short
ISSAC TRUTH	
Paul Paradise	Paul Paradise
Carol Torrez	Carol Torrez