



**Governing Council
Meeting Agenda**
Thursday, November 17, 2022, 4:15pm, Room 2
Public Academy for Performing Arts Campus
11800 Princess Jeanne Ave NE, Albuquerque, NM 87112

Type of meeting: Community/Monthly

Chair: Elizabeth Roybal

Invited to Attend			
1. Elizabeth Roybal, President	5. Phil Krehbiel, GC Member	9. Virginia Wilmerding, Staff Representative	Scheduled Guests:
2. Santana Gonzalez, Vice President	6. Issac Trujillo, GC Member	10. Rhonda Cordova, Business Manager	
3. Jessica Short, Secretary	7. Paul Paradise, GC Member	11. Melanie Dunn-Chavez, Executive Director	Scheduled Absence:
4. Barbara CampBell, GC Member	8. Carol Torrez, Staff Representative		

Agenda Item	Presented by	Time
1. Call to Order, Roll Call (Quorum 4/7 voting members)	Chair	4:15p.m.
2. Welcome and Introductions	Chair	4:17p.m.
3. Approval of Agenda ACTION ITEM	All	4:19p.m.
4. Approval of Previous Meeting Minutes (10/27/22) ACTION ITEM	All	4:20p.m.
5. Open Forum for Public Comment (Form Required)		
6. Budget & Finance Committee Report ACTION ITEM <ul style="list-style-type: none"> a. October Financial Report b. BARS/Permanent Transfer ACTION ITEM c. POs over \$5,000 	Phil Krehbiel and Rhonda Cordova	4:25p.m.
7. Executive Director's Report <ul style="list-style-type: none"> a. Written Report b. EDAC Report 	Melanie Dunn-Chavez	4:35p.m.
8. Organizational Business <ul style="list-style-type: none"> a. GC Training to date 	Liz Roybal	4:45p.m.
9. President's Report	Liz Roybal	4:50p.m.
10. Other Announcements/Discussion	Liz Roybal	4:55p.m.
11. Adjourn	Liz Roybal	5:00p.m.

----- Statement on Open Forum for Public Comment -----

The Governing Council welcomes public comments during the "Public Comment" portion of the governing council meeting agenda. Individuals wishing to make public comments shall complete a Public Comment form and submit it to the Council President prior to the "Public Comment" section of the meeting. Individual oral presentations will be limited to 5 minutes, unless extended by the Council President.

----- Statement of Non-Discrimination -----

Public Academy for Performing Arts does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at (505) 830-3128 Ext. 0 at least 24 hours prior to the meeting. The Title IX Coordinator is the Executive Director.

----- Additional Information -----

Audit Committee – Phil Krehbiel (Chair), Melanie Dunn-Chavez, Rhonda Cordova, Jessica Short, Tamara Lopez
Finance Committee – Phil Krehbiel (Chair), Rhonda Cordova, Melanie Dunn-Chavez, Barbara CampBell –8:00a.m. monthly, Tuesday before Council Meeting.
Long-Range Planning – Santana Gonzalez (Chair), Barbara CampBell, Melanie Dunn-Chavez, Naomi Montoya, Virginia Wilmerding
Performing Arts Committee – Santana Gonzalez (Chair), Liz Roybal, Issac Trujillo, Melanie Dunn-Chavez, Naomi Montoya
Policy Review Committee – Barbara CampBell (Chair), Melanie Dunn-Chavez, Virginia Wilmerding, Jessica Short



**Governing Council
Meeting MINUTES**

Thursday, October 27, 2022, 4:15 pm
Public Academy for Performing Arts Campus
11800 Princess Jeanne Ave NE, Albuquerque, NM 87112, Room 2

Type of meeting: Community/Monthly

Chair: Elizabeth Roybal

Invited to Attend			
1. Elizabeth Roybal, President	5. Phil Krehbiel, GC Member	9. Virginia Wilmerding, Staff Representative and EDAC Rep	Scheduled Guests: Tamara Lopez
2. Santana Gonzalez, Vice President	6. Isaac Trujillo, GC Member	10. Rhonda Cordova, Business Manager	
3. Jessica Short, Secretary	7. Paul Paradise, GC Member	11. Melanie Dunn-Chavez, Executive Director	Absent: Barbara Campbell, Jessica Short, Melanie Chavez
4. Barbara Campbell, GC Member	8. Carol Torrez, Staff Representative		

Agenda Item	Presented by	Time
1. Call to Order, Roll Call (Quorum 5/7 voting members)	Chair	4:19 pm
2. Welcome and Introductions In attendance: Liz Roybal,, Santana Gonzalez, Paul Paradise, Isaac Trujillo, Virginia Wilmerding, Rhonda Cordova, Phil Krehbiel, Carol Torrez, Tamara Lopez, Anaya Gonzalez (NHS)	Chair	4: 21 p.m.
3. Approval of Agenda ACTION ITEM Correction: Scheduled guest Tamara Lopez and scheduled absence Melanie Chavez Approved Phil Krehbiel – first, Santana Gonzalez– second, Roll Call vote 5/0 to Approve	All	4:22 p.m.
4. Approval of Previous Meeting Minutes (9/27/22) ACTION ITEM Correction: "Barbara Campbell" Approved, Santana Gonzalez-First, Isaac Trujillo - second, Roll Call vote 5/0 to Approve	All	4:23 p.m.
5. Open Forum for Public Comment (Form Required) None		
a. Budget & Finance Committee Report ACTION ITEM b. September Financial Report c. BARS/Permanent Transfer ACTION ITEM d. POs over \$5,000 - None Budget and Finance Committee report was given by Phil Krehbiel. Finance Meeting on 10/24/22 at 8 am was attended by Phil Krehbiel, Barbara Campbell, Rhonda Cordova, and Tamara Lopez via Zoom. Report was approved.Phil Krehbiel- First, Santana Gonzalez -second, Roll Call vote 5/0 to Approve BARS ending in 0015-IB, 0013-I, and 0014-I discussed and approved – Phil Krehbiel – First Isaac Trujillo – Second Roll Call Vote 5/0 to approve	Phil Krehbiel and Rhonda Cordova	4:24 p.m.

6. Executive Director's Report a. Written Report b. EDAC Report – None	Tamara Lopez	4:32 p.m.
7. Organizational Business a. New member, Paul Paradise, joined Long Range Planning Committee and Policy Review Committee	Liz Roybal	p.m.
h. President's Report – Reminder that all members need to sign up to complete training hours	Liz Roybal	p.m.
i. Other Announcements/Discussion – November meeting will be on Thursday November 17 th , 2022 due to the holiday the following week.	Liz Roybal	p.m.
k. Adjourn	Liz Roybal	4:48 p.m.

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---- Additional Information ----

Audit Committee – Phil Krehbiel (Chair), Melanie Dunn-Chavez, Rhonda Cordova, Ruby Arispe, Jessica Short, Tamara Lopez
Finance Committee – Phil Krehbiel (Chair), Rhonda Cordova, Melanie Dunn-Chavez, Barbara CampBell –8:00a.m.monthly, day of Council Meeting.
Long-Range Planning – Lisa Miller (Chair), Melanie Dunn-Chavez, Naomi Montoya, Santana Gonzalez, Virginia Wilmerding
Performing Arts Committee – Elizabeth Roybal (Chair), Alexis Corbin, Melanie Dunn-Chavez, Naomi Montoya, Santana Gonzalez
Policy Review Committee – Lisa Miller (Chair), Melanie Dunn-Chavez, Virginia Wilmerding, Barbara CampBell, Jessica Short

Public Academy for Performing Arts

Budget Summary Of Funds Report

Fund	Description	Adopted Budget as of 07/01/2022	Revised Adopted Budget with Initial Budget BARS	Approved BARS	Current Budget	Pending Budget/BARS	Total Anticipated Budget	YTD Actuals	YTD Payable/ Encumber	Unencumbered Budget Balance	Unencumbered Anticipated Budget	Percent Remaining 9	Percent Remaining of TOTAL ANTICIPATE D
11000	Operational	\$4,413,375.00	\$4,413,375.00	\$15,844.65	\$4,429,219.65		\$4,429,219.65	\$1,151,775.38	\$3,017,847.15	\$259,597.12	\$259,597.12	6%	6%
21000	Food Services	\$105,000.00	\$105,000.00	\$76,651.75	\$181,651.75		\$181,651.75	\$41,377.78	\$90,332.28	\$49,941.69	\$49,941.69	27%	27%
23000	Non-Instructional Support	\$220,000.00	\$220,000.00	(\$9,836.94)	\$210,163.06		\$210,163.06	\$45,291.14	\$79,035.40	\$85,836.52	\$85,836.52	41%	41%
24106	Entitlement IDEA-B	\$67,318.00	\$67,318.00	\$0.00	\$67,318.00		\$67,318.00	\$24,013.18	\$73,147.30	(\$29,842.48)	(\$29,842.48)	-44%	-44%
24154	Teacher/Principal Training & Recruiting	\$24,581.00	\$24,581.00	\$0.00	\$24,581.00		\$24,581.00	\$3,225.25	\$0.00	\$21,355.75	\$21,355.75	87%	87%
24174	Carl D Perkins Secondary - Current	\$8,972.00	\$8,972.00	\$0.00	\$8,972.00		\$8,972.00	\$0.00	\$0.00	\$8,972.00	\$8,972.00	100%	100%
24308	CRSSA ESSER II	\$419,824.00	\$419,824.00	\$0.00	\$419,824.00		\$419,824.00	\$0.00	\$108,178.00	\$311,646.00	\$311,646.00	74%	74%
24309	CRRSA - Social Emotional Learning	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	100%	100%
24330	ARP ESSER III CDEA 84.425U	\$1,000,000.00	\$1,000,000.00	\$0.00	\$1,000,000.00		\$1,000,000.00	\$35,302.07	\$281,575.62	\$683,122.31	\$683,122.31	68%	68%
25153	Title XIX MEDICAID 3/21 Years	\$45,000.00	\$45,000.00	\$4,422.24	\$49,422.24		\$49,422.24	\$668.87	\$573.94	\$48,179.43	\$48,179.43	97%	97%
26207	CNM Foundation	\$4,513.00	\$4,513.00	\$0.00	\$4,513.00		\$4,513.00	\$0.00	\$0.00	\$4,513.00	\$4,513.00	100%	100%
27107	Literacy For Children @ Risk PED	\$3,930.00	\$3,930.00	\$1,096.00	\$5,026.00		\$5,026.00	\$0.00	\$0.00	\$5,026.00	\$5,026.00	100%	100%
27502	Career Technical Education Program (Pilot)	\$8,682.00	\$8,682.00	\$0.00	\$8,682.00		\$8,682.00	\$0.00	\$0.00	\$8,682.00	\$8,682.00	100%	95%
29130	Youth Chat Grant	\$2,500.00	\$2,500.00	\$2,593.45	\$5,093.45		\$5,093.45	\$2,642.67	\$1,172.68	\$1,278.10	\$1,278.10	25%	0%
31200	Public School Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$354,378.00	\$354,378.00	\$118,126.00	\$236,252.00	(\$354,378.00)	\$0.00	0%	0%
31400	Special Capital Outlay State	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00		\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00	100%	91%
31600	Capital Improvements HB-33	\$352,468.00	\$352,468.00	\$59,114.73	\$411,582.73		\$411,582.73	\$10,621.55	\$411,101.93	(\$10,140.75)	(\$10,140.75)	-2%	-2%
31700	SB9 State Match	\$175.00	\$175.00	\$0.00	\$175.00		\$175.00	\$0.00	\$179.99	(\$4.99)	(\$4.99)	-3%	-3%
31701	SB9 Ad Valorem	\$383,034.00	\$383,034.00	\$109,126.07	\$492,160.07		\$492,160.07	\$89,988.31	\$115,373.53	\$286,798.23	\$286,798.23	58%	58%
31703	SB-9 State Match Cash	\$8,725.00	\$8,725.00	\$0.00	\$8,725.00	\$2,183.00	\$10,908.00	\$0.00	\$0.00	\$8,725.00	\$10,908.00	100%	100%
Fund Totals		\$7,088,097.00	\$7,088,097.00	\$259,011.95	\$7,347,108.95	\$371,561.00	\$7,718,669.95	\$1,523,032.20	\$4,414,769.82	\$1,409,306.93	\$1,780,867.93	19%	23%

Public Academy for Performing Arts

Issued and Closed POs Report

Accounting Cycle: FY2023; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: ([Fund] >= "11000"); Include Tax and Shipping: No; Include Closed POs: Yes; Show Detail: Yes; Created On: 11/7/2022 2:15:44 PM

PO Number	Type	Vendor Name	Re qu es ted	En ter ed	Shippi ng Destin	Date Issued	Status	Days Outstan ding	PO Amount	Invoiced Amount	Unencumbered Amount	Remaining Encumbrance
2023-016	Dollar	Matthews Fox, P.C.			PAPA	7/1/2022	Issued	129	\$5,000.00	\$476.58	\$476.58	\$4,523.42
2022-008	Dollar	ABCWUA			PAPA	7/1/2021	Issued	494	\$5,128.71	\$0.00	\$0.00	\$5,128.71
2022-015-1	Dollar	NM Gas Company			PAPA	7/1/2021	Closed		\$6,144.85	\$0.00	\$6,144.85	\$0.00
2022-028	Dollar	ACES			PAPA	7/1/2021	Issued	494	\$7,047.95	\$0.00	\$0.00	\$7,047.95
2022-066 b-1	Dollar	APS			PAPA	5/1/2022	Issued	190	\$54,255.48	\$6,449.05	\$6,449.05	\$47,806.43
2022-542-2	Dollar	Wilson & Company			PAPA	4/12/2022	Issued	209	\$33,252.55	\$22,334.71	\$22,334.71	\$10,917.84
2023-002	Dollar	Moss Adams LLP			PAPA	7/5/2022	Issued	125	\$19,781.00	\$2,693.97	\$2,693.97	\$17,087.03
2023-003	Regular	EGSM Inc.			PAPA	7/1/2022	Issued	129	\$11,405.41	\$0.00	\$0.00	\$11,405.41
2023-004	Regular	Rio Conchos Corporation			PAPA	7/1/2022	Issued	129	\$256,723.08	\$0.00	\$0.00	\$256,723.08
2023-009	Regular	NMPSIA			PAPA	7/1/2022	Closed		\$69,382.00	\$69,382.00	\$69,382.00	\$0.00
2023-010	Regular	APS Board of Education			PAPA	7/1/2022	Issued	129	\$354,378.00	\$118,126.00	\$118,126.00	\$236,252.00
2023-011	Dollar	APS			PAPA	7/1/2022	Issued	129	\$367,468.00	\$4,172.50	\$4,172.50	\$363,295.50
2023-012	Dollar	PNM			PAPA	7/1/2022	Issued	129	\$35,000.00	\$15,264.08	\$15,264.08	\$19,735.92
2023-013	Dollar	ABCWUA			PAPA	7/1/2022	Issued	129	\$38,000.00	\$14,121.17	\$14,121.17	\$23,878.83
2023-014C	Dollar	NM Gas Company			PAPA	7/1/2022	Issued	129	\$25,000.00	\$1,122.78	\$1,122.78	\$23,877.22
2023-017	Dollar	Harris School Solutions			PAPA	7/1/2022	Issued	129	\$13,000.00	\$11,747.00	\$11,747.00	\$1,253.00
2023-018	Dollar	PowerSchool Group, LLC			PAPA	7/1/2022	Issued	129	\$8,000.00	\$0.00	\$0.00	\$8,000.00
2023-019-1	Dollar	CNM			PAPA	7/1/2022	Issued	129	\$10,000.00	\$2,912.20	\$2,912.20	\$7,087.80
2023-020	Regular	Rhonda Cordova			PAPA	7/1/2022	Issued	129	\$64,650.00	\$21,550.00	\$21,550.00	\$43,100.00
2023-025	Dollar	Central Region Educational Cooperative			PAPA	7/27/2022	Issued	103	\$47,112.19	\$9,776.70	\$9,776.70	\$37,335.49
2023-026	Dollar	CES			PAPA	7/1/2022	Issued	129	\$39,500.00	\$7,576.89	\$7,576.89	\$31,923.11
2023-027	Dollar	ACES			PAPA	7/1/2022	Issued	129	\$20,000.00	\$5,055.35	\$5,055.35	\$14,944.65
2023-029	Regular	Southwest Copy Systems			PAPA	7/1/2022	Issued	129	\$8,200.00	\$2,986.93	\$4,000.00	\$4,200.00
2023-037	Dollar	Labatt Food Service			PAPA	7/1/2022	Issued	129	\$68,000.00	\$25,182.74	\$25,182.74	\$42,817.26
2023-044	Dollar	BYU Continuing Educaiton			PAPA	7/1/2022	Issued	129	\$7,000.00	\$165.00	\$165.00	\$6,835.00
2023-054	Regular	IXL			PAPA	7/14/2022	Closed		\$5,795.00	\$5,795.00	\$5,795.00	\$0.00
2023-066	Dollar	Baum's Music			PAPA	7/19/2022	Issued	111	\$5,000.00	\$0.00	\$0.00	\$5,000.00
2023-076	Regular	McGraw Hill			PAPA	7/21/2022	Closed		\$5,765.97	\$5,765.97	\$5,765.97	\$0.00
2023-084	Regular	Accountability and Compliance Resources LLC			PAPA	8/3/2022	Closed		\$5,000.00	\$478.97	\$5,000.00	\$0.00
2023-084A	Dollar	Accountability and Compliance Resources LLC			PAPA	8/3/2022	Issued	96	\$5,000.00	\$957.94	\$957.94	\$4,042.06
2023-103-1	Dollar	AnchorBuilt			PAPA	8/12/2022	Issued	87	\$76,310.09	\$39,397.71	\$39,397.71	\$36,912.38
2023-114-1	Dollar	Summit Fire and Secuirty			PAPA	8/23/2022	Issued	76	\$37,963.06	\$0.00	\$0.00	\$37,963.06
2023-146	Regular	The Center for Culturally Responsive Teaching and Learning			PAPA	9/1/2022	Closed		\$6,000.00	\$3,500.00	\$6,000.00	\$0.00
2023-163	Regular	Hudson, Su			PAPA	9/12/2022	Issued	56	\$9,456.22	\$1,450.00	\$1,450.00	\$8,006.22
2023-171	Regular	Josten's			PAPA	9/19/2022	Issued	49	\$14,960.00	\$3,320.00	\$3,320.00	\$11,640.00
2023-189	Dollar	NM Gas Company			PAPA	7/1/2022	Closed		\$25,000.00	\$0.00	\$25,000.00	\$0.00
2023-195	Regular	Hostelling International Santa Monica			PAPA	9/29/2022	Issued	39	\$5,355.72	\$2,677.86	\$2,677.86	\$2,677.86
2023-213	Regular	Group Experience			PAPA	10/12/2022	Issued	26	\$46,000.00	\$11,500.00	\$11,500.00	\$34,500.00



11800 Princess Jeanne Ave., NE / Albuquerque, NM 87112 / (T) 505-830-3128 / (F) 505-830-9930 / www.paparts.org
[Melanie L. Dunn-Chavez, Executive Director](#)

Executive Director's Report November 17, 2022

OPERATIONAL

- Portables – Band is ready. Has gas, waiting for internet and final inspection. Anchorbuilt working on dance portable. Project cost increased last week by \$179,000 due to draining re-design and dirt work. Will use HB33 \$. Leak (
- COVID #s stabilizing, continuing deep cleaning, encouraging hand washing and sanitizing each period
- Vaccine clinics Nov. 1 (approx..25 people vaccinated) and Dec. 1 (hope to serve more than last several visits)

VISIBILITY

- Public Charter Schools of NM – spotlight school and camera crew last week of October
- APS Charter School Fair this week, students performed, lower attendance than pre-COVID
- Greater Albuquerque Chamber of Commerce to visit went very well, compliments about high level of student engagement and energy/disposition of students and staff was calm, happy, welcoming and peaceful
- APS Site Visit On Site – same compliments about engagement, school energy
- Select PAPA performers and staff to Janet Kahn for performance 11/18
- Foundation meeting, established plan, dates and letters for city, county and state representatives to visit

ACADEMICS

- Quarter 2 progress reports 167 students with Fs. Student and parent meetings, 8th period Lite help with NHS students, required Study Hall during lunch (3 and 3 locations), 8th period in Café and during in-service for students with low grades
- Held workshop for parents regarding assessment. Great feedback from parents who attended (about 30-35)
- 19 suspensions (16 drugs, 3 other, 3 students left PAPA) to date.
- Attendance contest with frequent absences and tardies. Too early to determine overall impact. Working with some kids.

ARTS

- Arts News
 - All State auditions complete
 - Honor Band 5 HS, 3 MS PAPA students chosen to perform
 - Art students displayed work at Catopia Café and sold pieces
 - Spanish teacher choreographed and danced; student danced on YouTube
 - Guest artists in Flamenco, orchestra,
 - Anaya Gonzalez wrote, directed, and produced October Broadcast

TRAINING

- In-service 11/21 – Culturally and Linguistically Relevant Teaching and Learning -- book study, PLC/vertical/horizontal meetings, SAT/Equity/MLSS training, Senior Showcase Arts Panel
- PLC/Student Staffing (2x/month) –. 8th Period Light – continues to work well, NHS tutoring students in Café.

6

- Formal observations continue

ACTIVITIES

- Alongside, digital toolkit for adolescents that they can trust and use anytime. It is designed by licensed mental health counselors and psychologists. Peer2Peer launched program school-wide for students, staff will launch next week. Can see stats and immediate referral for students in immediate need of intervention
- Students represented PAPA 11/1 at Big Buddies event

Upcoming Events

11/17-19 - Honor Guitar Concert 4pm ABQ Academy
 11/17-19 - George Nason Festival 10-5:30 Rio Grande HS
 11/18 - Broadcast to Studio 519
 11/19 - Honor Guitar Concert 3pm ABQ Academy
 11/19 - Student Council Craft Fair 9am-2pm
 11/21 - Study Hall for students with low grades (8:30-12); Senior Showcase Panel; Inservice 8am-3:30pm
<https://docs.google.com/document/d/1HpMgp09L06ZaFzqJ4iqOFf8PIpj32pdLSohcxImeM2Y/edit?usp=sharing>
 11/22-25 - Thanksgiving Break -- enjoy and Happy Thanksgiving!
 12/1 - Math Team meeting
 12/1 - Vaccine Clinic
 12/1- 12/15 - Intent to Return forms out
 12/2 - Spotlight Performances (MS and HS lunch)
12/2 - Guitar Concert @ Manzano HS 6-7pm
12/3 - Thespian Troupe Blythe Spirit Fusion Forum 1pm and 6pm
12/5, 12/6 - Love/Hate and Everything In-between HS Musical Theatre North 4th 7pm
 12/7 - 8th Period Lite and PLC meetings
12/7 – Orchestra concert PAPA,
12/8 – Band concert PAPA
12/9 - PAPA Film Festival ABQ Main Library 4pm
 12/12-15 - Semester 1 Final Exams Schedule link
https://docs.google.com/document/d/1snUkN_m3FF11oQffVEVFWFdnKjvNMJWbFPVjv5cPiMk/edit?usp=sharing
 12/15 – Governing Council meeting 4:15
 12/16 - End of Semester 1, Senior Showcase Panel, Inservice (CLR first thing in am)
12/17 - Modern Band Performance Fusion time??
 12/19 - 1/2 - Winter Break
 1/3 – Inservice, grades due
 1/4 – Semester 2 begins, PAPAFest Take II

