

# PUBLIC ACADEMY FOR PERFORMING ARTS BACKGROUND CHECK INFORMATION SHEET

All applicants and/or volunteers must register to be fingerprinted

- Go to [https://www.aps.gemalto.com/nm/index\\_NM.htm](https://www.aps.gemalto.com/nm/index_NM.htm)

- Choose the New Mexico icon



- Choose "Register Online for a Background Check"

| Applicant Use   |
|---|
| <a href="#">➤ Register Online for a Background Check</a>  |
| <a href="#">➤ Already registered with DOH? Click here</a> |
| <a href="#">➤ Cancel an existing registration</a>         |
| <a href="#">➤ Modify an existing registration</a>         |
| <a href="#">➤ Print a registration receipt</a>            |
| <a href="#">➤ Print a fingerprint submission receipt</a>  |

- Choose Payment Type:

| Payment Type - \$44.00  |   |
|-------------------------|---|
| Online                  | <ul style="list-style-type: none"> <li>Credit/Debit Card</li> </ul>   |
| At the Fingerprint Site | <ul style="list-style-type: none"> <li>Money order/cashier's check made out to Gemalto <b>Cogent</b></li> <li>NO cash</li> <li>NO checks</li> </ul> |

- Enter ORI # **NM931173Z** (**this number is specific to PAPA – we are not APS**)
- Reason: **Employment or Volunteer**
- Step 1 Enter your demographic information
- Step 2 Verify Your Information
- Step 3 Complete Payment (credit card payments only)
- Write down your Registration ID#
- Take you Registration ID# and a Valid Photo ID to one of the approved fingerprinting sites below.
- Once you have completed the background check process, please call Jackie Danfelser at 505-830-3150 and leave a message with your name and Registration ID#
- Your background check results will be sent directly to your employer or requesting agency.

# StateMark Fingerprinting, LLC

8230 Menaul Blvd NE, Albuquerque, NM 87110

|                        |  |
|------------------------|--|
| Hours                  | <b>No appointments needed.</b><br>You may visit the fingerprint site anytime during the hours listed below.<br><b>Monday through Friday 9:00am to 6:00pm</b><br><b>Saturday and Sunday - Closed</b>  |
| Directions             | <a href="#">Click here for directions</a><br>We are located in the Hoffmantown Shopping Center   |
| Phone Number           | 505-433-6995   |
| Additional Information | <ul style="list-style-type: none"><li>• Please register prior to arriving at the fingerprinting site</li><li>• Bring your Registration ID to the site.</li><li>• Bring a valid photo ID to the site.</li><li>• Your background check results will be sent directly to your employer.</li></ul> |

# The UPS Store #6336

3705 B-1 Ellison Rd NW, Albuquerque, NM 87114

|                        |  |
|------------------------|--|
| Hours                  | <b>No appointments needed.</b><br>You may visit the fingerprint site anytime during the hours listed below.<br><b>Monday - Friday 8:30am to 6:00pm</b><br><b>Saturday 9:00am to 5:00pm</b><br><b>Sunday 12:00pm Noon to 4:00pm</b>   |
| Directions             | <a href="#">Click here for directions</a><br>Heading west on Alameda Blvd (Hwy 528) pass a traffic light named Ellison Rd.<br>At the next left-hand turning lane (intersection name is unmarked) turn left.<br>Make 2 immediate right turns into parking lot.                                  |
| Phone Number           | 505-898-2222   |
| Additional Information | <ul style="list-style-type: none"><li>• Please register prior to arriving at the fingerprinting site</li><li>• Bring your Registration ID to the site.</li><li>• Bring a valid photo ID to the site.</li><li>• Your background check results will be sent directly to your employer.</li></ul> |

## Fingerprinting Services of NM, LLC

2921 Carlisle Blvd NE Suite 126  
Albuquerque, NM 87110

|                        |   |
|------------------------|---|
| Hours                  | You may visit the fingerprint site anytime during the hours listed below.<br><b>Mon - Fri 9am to 4:45pm (Closed for lunch 1:00pm to 2:00pm.)</b>  |
| Directions             | <a href="#">Click here for directions.</a><br>South of Candelaria, on the west side of the street, two buildings south of Weinerschnitzel in the Carlisle Office Center   |
| Phone Number           | <b>(505) 872-2769</b>   |
| Additional Information | Please register prior to arriving at the fingerprinting site.<br>Bring your Registration ID to the site.<br>Bring a valid photo ID to the site.<br>Your background check results will be sent directly to your employer, or requesting agency. Gemalto Cogent does not have access to your results. |

## Fingerprint Solutions & More, LLC

2845-A San Mateo NE, Albuquerque, NM 87110

|                        |   |
|------------------------|---|
| Hours                  | <b>Monday thru Thursday</b><br><b>9:00AM to 2:00PM</b><br><b>We take the last customer 10 minutes before closing</b><br><br>Closed Fridays, Saturdays, Sundays, and all Federal Holidays<br><br><b>NO APPOINTMENTS</b><br><b>WALK-INS ONLY</b><br><br>ENTER THROUGH NORTH SIDE ENTRANCE |
| Directions             | <a href="#">Click here for directions</a><br>1 block south of Candelaria. Southwest corner of San Mateo and Los Arboles. Next to a big blue sign that reads Padilla & Company.  |
| Phone Number           | (505) 883-0983  |
| Additional Information | <ul style="list-style-type: none"><li>• Please register prior to arriving at the fingerprinting site</li><li>• Bring your Registration ID to the site.</li><li>• Bring a valid photo ID to the site.</li></ul>  |

# Hospital Services Corporation

7471 Pan American Freeway NE  
Albuquerque, NM 87109

|                        |  |
|------------------------|--|
| Hours                  | <b>Temporary fingerprinting hours are 10am to 2pm.</b>   |
| Directions             | <a href="#">Click here for directions.</a><br>I-25 to San Antonio Exit. Travel West on San Antonio to Jefferson. Make a right turn. Proceed North on Jefferson to Masthead. Make a right turn on Masthead. Travel East on Masthead, 2 story office building located at the corner of Masthead and Pan American Freeway. Located in the Journal Center off I-25. Pan American is one way. |
| Phone Number           | <b>(505) 343-0070 or Toll Free 866-908-0070</b>  |
| Additional Information | <ul style="list-style-type: none"><li> ↵  Please register prior to arriving at the fingerprinting site</li><li> ↵  Bring your Registration ID to the site.</li><li> ↵  Bring a valid photo ID to the site.</li><li> ↵  Your background check results will be sent directly to your employer, or requesting agency. Gemalto Cogent does not have access to your results.</li></ul>        |

## AXSS Investigative Services LLC

Serving Albuquerque & Rio Rancho

|                        |  |
|------------------------|--|
| Hours                  | <b>MOBILE FINGERPRINTING BY APPOINTMENT</b><br><br><b>Monday, Tuesday &amp; Thursday 9am to 6pm</b><br><b>Friday &amp; Saturday 9am to 5pm</b><br><b>Wednesday &amp; Sunday Closed</b>   |
| Directions             | Serving Albuquerque & Rio Rancho Metro Areas.  |
| Phone Number           | <b>505-304-6635 - Brian</b>  |
| Additional Information | <ul style="list-style-type: none"><li>• Please register prior to arriving at the fingerprinting site</li><li>• Bring your Registration ID to the site.</li><li>• Bring a valid photo ID to the site.</li><li>• Your background check results will be sent directly to your employer.</li></ul> |

# Desert Wolf Security Inc

2625 Pennsylvania St. NE Suite 200  
Albuquerque, NM 87110

|                        |   |
|------------------------|---|
| Hours                  | <b>No appointments needed.</b><br>You may visit the fingerprint site anytime during the hours listed below.<br><b>Monday - Friday:</b><br><b>9:00am-5:00pm</b><br><b>Weekends by appointment only.</b>  |
| Directions             | <a href="#">Click here for directions</a>   |
| Phone Number           | 505-797-0102  |
| Additional Information | <ul style="list-style-type: none"><li>• Please register prior to arriving at the fingerprinting site</li><li>• Bring your Registration ID to the site.</li><li>• Bring a valid photo ID to the site.</li><li>• Your background check results will be sent directly to your employer</li></ul> |

# Thundering\_Herd\_Services.htm

3722 Hawkins Street NE, Albuquerque, NM 87109

|                        |  |
|------------------------|--|
| Hours                  | <b>Call, (505)317-2787 to schedule Mobile Services for Albuquerque Metro and Rio Rancho Areas</b>  |
| Directions             | <a href="#">Click here for directions</a>  |
| Phone Number           | 505-317-2787   |
| Additional Information | <ul style="list-style-type: none"><li>• Please register prior to arriving at the fingerprinting site</li><li>• Bring your Registration ID to the site.</li><li>• Bring a valid photo ID to the site.</li><li>• Your background check results will be sent directly to your employer.</li></ul> |