



**PUBLIC ACADEMY FOR PERFORMING ARTS**

**Governing Council**

**Meeting Agenda**

**Saturday, July 30, 2022, 8:00am**

Public Academy for Performing Arts Campus

11800 Princess Jeanne Ave NE, Albuquerque, NM 87112, Room 2

Type of meeting: Community/Monthly

Chair: Elizabeth Roybal

Invited to Attend			
1. Elizabeth Roybal, President	5. Phil Krehbiel, GC Member	9. Virginia Wilmerding, Staff Representative	Scheduled Guests:
2. Lisa Miller, GC Vice President	6. Santana Gonzalez, GC Member	10. Rhonda Cordova, Business Manager	
3. Barbara CampBell, Secretary	7. Jessica Short, GC Member	11. Melanie Dunn-Chavez, Executive Director	Scheduled Absence:
4. Alexis Corbin, GC Member	8. Carol Torrez, Staff Representative		Phil Krehbiel, Carol Torrez

Agenda Item	Presented by	Time
1. Call to Order, Roll Call (Quorum 4/7 voting members)	Chair	8:00a.m.
2. Welcome and Introductions	Chair	8:02a.m.
3. Approval of Agenda ACTION ITEM	All	8:04a.m.
4. Approval of Previous Meeting Minutes (6/28/22) ACTION ITEM	All	8:05a.m.
5. Open Forum for Public Comment (Form Required)		
6. Budget & Finance Committee Report ACTION ITEM <ul style="list-style-type: none"> <li>a. June Financial Report</li> <li>b. BARS/Permanent Transfer ACTION ITEM</li> <li>c. POs over \$5,000</li> <li>d. Fixed Assets Review Certification ACTION ITEM</li> </ul>	Phil Krehbiel and Rhonda Cordova	8:08a.m.
7. Executive Director's Report <ul style="list-style-type: none"> <li>a. Written Report</li> </ul>	Melanie Dunn-Chavez	8:20a.m.
8. Organizational Business <ul style="list-style-type: none"> <li>a. Nominating Committee Recommendation ACTION ITEM</li> <li>b. Officer Election – Office commences following the July meeting ACTION ITEM</li> <li>c. 2021-22 Meeting Date/Time/Location ACTION ITEM</li> <li>d. Committee Membership Assignments</li> <li>e. Membership Demographic Updates</li> <li>f. Training Hours Final Update and 2022-23 Training Information</li> <li>g. Signatures - Member Affidavits, Open Meetings Act Resolution ACTION ITEM</li> </ul>	Liz Roybal Santana Gonzalez	8:30a.m.
h. President's Report	Liz Roybal	8:45a.m.
i. Other Announcements/Discussion	Liz Roybal	8:47a.m.
j. Executive Session to Discuss Limited Personnel Matters	Liz Roybal	8:50am
k. Adjourn	Liz Roybal	

**---- Statement on Open Forum for Public Comment ----**

The Governing Council welcomes public comments during the "Public Comment" portion of the governing council meeting agenda. Individuals wishing to make public comments shall complete a Public Comment form and submit it to the Council President prior to the "Public Comment" section of the meeting. Individual oral presentations will be limited to 5 minutes, unless extended by the Council President.

**---- Statement of Non-Discrimination ----**

Public Academy for Performing Arts does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at (505) 830-3128 Ext. 0 at least 24 hours prior to the meeting. The Title IX Coordinator is the Executive Director.

**---- Additional Information ----**

Audit Committee – Phil Krehbiel (Chair), Melanie Dunn-Chavez, Rhonda Cordova, Ruby Arispe, Jessica Short, Tamara Lopez  
Finance Committee – Phil Krehbiel (Chair), Rhonda Cordova, Melanie Dunn-Chavez, Barbara CampBell – 8:00a.m. monthly, day of Council Meeting.  
Long-Range Planning – Lisa Miller (Chair), Melanie Dunn-Chavez, Naomi Montoya, Santana Gonzalez, Virginia Wilmerding  
Performing Arts Committee – Elizabeth Roybal (Chair), Alexis Corbin, Melanie Dunn-Chavez, Naomi Montoya, Santana Gonzalez  
Policy Review Committee – Lisa Miller (Chair), Melanie Dunn-Chavez, Virginia Wilmerding, Barbara CampBell, Jessica Short

# Public Academy for Performing Arts

## Governing Council Meeting Minutes

### June 28, 2022

<b>Date:</b> 06/28/2022	<b>Location:</b> Meeting was held in person on PAPA campus. Meetings may return to Zoom as appropriate for the prevailing health conditions.
<b>Governing Council Meeting</b>	
<b>Time:</b> 8:00-9:00 am	<b>Lisa Ulibarri-Miller</b>
<b>Invitees in Attendance:</b> Barbara CampBell (voting member), Virginia Wilmerding (staff representative), Santana Gonzalez (voting member), Melanie Chavez (Executive Director), Lisa Ulibarri-Miller (voting member), Carol Torrez, (staff representative Rhonda Cordova (business manager), Alexis Corbin (voting member).	
<b>Not in Attendance:</b> : Elizabeth Roybal (voting member), Phil Krehbiel (voting member), Jessica Short (voting member)	
<b>Guests in Attendance:</b> NONE	
Discussion	Resource
1. <b>Call to Order</b> at 8:04 am/ Roll Call, voting members	Lisa Ulibarri-Miller
2. <b>Welcome and Introductions</b> of all governing council members present. Welcoming remarks including Governing Council meeting procedures by Lisa Ulibarri-Miller.	Lisa Ulibarri-Miller
1. <b>Approval of Agenda</b> Motion by Barbara CampBell to approve the agenda. Seconded by Alexis Corbin Roll call vote. Motion carried 4 in favor, 0 against.	Lisa Ulibarri-Miller
2. <b>Approval of Minutes</b> Moved by a motion by Santana Gonzalez and seconded by Barbara CampBell to approve the minutes from May 24, 2022. Roll call vote. Motion carried 4 in favor, 0 against.	Lisa Ulibarri-Miller
3. <b>Open Forum –</b> None	Lisa Ulibarri-Miller
4. <b>Finance committee report</b> Melanie Chavez, Barbara CampBell, and Rhonda Cordova met the morning of June 28, 2022. Financial report and Budget summary were given to the GC by Barb CampBell. She provided the council with a list of reports the finance committee is requesting. The 13 reports being regularly reviewed by the committee are as follows:  <b>For previous month:</b> <ul style="list-style-type: none"> <li>• Bank Statement</li> <li>• Bank Reconciliation</li> <li>• Journal Entries</li> <li>• Balance Sheet Report (showing assets and liabilities for all accounts)</li> <li>• Bank Account Register (showing all checks written)</li> </ul>	Barb CampBell

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## Governing Council Meeting Minutes

### June 28, 2022

<ul style="list-style-type: none"> <li>• Budget Summary of Funds Report (showing a summary of budgeted expenses versus actual, offset by encumbrances)</li> <li>• Comparative Financial Statements – summary (revenues and expenses, all funds, last fiscal year, and current fiscal year)</li> <li>• Comparative Financial Statements – detail (revenues and expenses, all funds, last fiscal year, and current fiscal year)</li> <li>• Trial Balance Report (all transactions)</li> <li>• Monthly Balance Forecast Report – summary (actual revenues and expenses by month compared to the budget)</li> <li>• Account Balance Report – detailed (actual revenues and expenses, and encumbrances, compared to the budget)</li> <li>• Budget Adjustment Request (BARS) History Report</li> <li>• Purchase Orders of \$5,000 or more, current fiscal year</li> </ul> <p>No concerns were noted at this time. Budget summary indicates 80% of the budget expended so through end of May 2022</p> <p>Approval of the Finance Committee report motion made by Alexis Corbin second by Santana Gonzalez Roll Call vote, motion carried, 4 in favor 0 against.</p> <p>BARS : NONE</p> <p>Purchase orders over 5000— Amazon Go Bond Library Books</p> <p>GC Voted to Approve the modification of the Substitute Schedule. Santana Gonzalez moved, Barbara CampBell seconded, roll call vote motion carried 4 to 0</p> <p>Overall budget \$7.7 million to \$7.9 million.</p> <p>Fixed Asset review Ginny and Santana will inspect assets for the Audit</p>	
<p><b>5. Executive Director report</b></p> <ul style="list-style-type: none"> <li>• Report sent to all members. Attached to minutes</li> </ul>	Melanie
<p><b>6. Organizational business</b></p> <p><b>7. A. Move to approve the billing rates for Patty Mathews and her paralegal. Motion made by Barbara CampBell, seconded by Alexis Corbin. Motion Carries 4 to 0</b></p> <p><b>8. Next meeting will be 7/30/22 at 8:00am.</b></p> <p><b>Committee updates:</b>          Audit Committee: Phil Krehbiel (chair), Melanie Dunn-Chavez, Rhonda Cordova, Ruby Arispe, Jessica Short</p> <p>Finance Committee: Phil Krehbiel (chair), Rhonda Cordova, Barbara CampBell, Melanie Dunn-Chavez,</p>	Lisa Ulibarri-Miller

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<p>Long-range Planning: Lisa Ulibarri-Miller (chair), Melanie Dunn-Chavez, Naomi Montoya, Santana Gonzales, Ginny Wilmerding</p> <p>Performing Arts: Liz Roybal (chair), Alexis Corbin, Melanie Dunn-Chavez, Naomi Montoya, Santana Gonzales</p> <p>Policy Review: Lisa Ulibarri-Miller (chair), Melanie Dunn-Chavez, Virginia Wilmerding, Barbara Campbell, Jessica Short</p> <p><b>Trainings:</b></p> <p>All council members are responsible for training</p> <p>GC meeting time and dates:</p> <p>4:15 pm 7/27, 8/31, 9/28, 10/26, 11/30, 12/14, 1/25, 2/22, 3/29, 4/26, 5/31, 6/28</p>	
<p><b>9. Announcements/ Discussion</b></p> <p>Performing Arts: upcoming</p>	
<p><b>10. President's report:</b></p>	
<p><b>11. Executive Session</b></p> <p>none</p>	
<p><b>12. Adjournment</b></p> <p>13.</p> <p>14.</p> <p>15. Next regular meeting July 30, 2022</p>	<p>Lisa Ulibarri-Miller</p>

Minutes taken Barbara CampBell. Draft typed on 04/02/2022

**Public Academy for Performing Arts**  
Budget Summary Of Funds Report

Fund	Description	Adopted Budget as of 7/1/21	Revised Adopted Budget with Initial Budget BARS	Approved BARS	Current Budget	Revised Budget	Total Adopted Budget	YTD Actuals	YTD Payable Encumber	Unencumbered Budget Balance	Unencumbered Budget	Percent of Anticipated Budget Remaining	Percent of Total Available Funds
11000	Operational	\$3,910,696.00	\$3,910,696.00	\$177,443.55	\$4,088,139.55	\$4,088,139.55	\$4,088,139.55	\$3,447,435.23	\$0.00	\$640,704.32	\$640,704.32	16%	16%
21000	Food Services	\$62,000.00	\$62,000.00	\$28,077.41	\$90,077.41	\$90,077.41	\$90,077.41	\$90,077.41	\$0.00	\$0.00	\$0.00	0%	0%
23000	Non-Instructional Support	\$266,265.00	\$266,265.00	(\$8,420.68)	\$257,844.32	\$257,844.32	\$257,844.32	\$132,553.88	\$0.00	\$125,290.44	\$125,290.44	49%	49%
24106	Entitlement IDEA-B	\$90,576.00	\$90,576.00	\$0.00	\$90,576.00	\$90,576.00	\$90,576.00	\$90,576.00	\$0.00	\$0.00	\$0.00	0%	0%
24153	English Language Acquisition	\$75.00	\$75.00	\$0.00	\$75.00	\$75.00	\$75.00	\$0.00	\$0.00	\$75.00	\$75.00	100%	100%
24154	Teacher/Principal Training & Recruiting	\$19,967.00	\$19,967.00	\$0.00	\$19,967.00	\$19,967.00	\$19,967.00	\$11,560.45	\$0.00	\$8,406.55	\$8,406.55	42%	42%
24174	Carl D Perkins Secondary - Current	\$9,060.00	\$9,060.00	(\$9,060.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	0%
24307	Social Emotional Learning	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$8,736.00	\$0.00	\$1,264.00	\$1,264.00	13%	13%
24308	CRSSA ESSER II	\$523,079.00	\$523,079.00	\$0.00	\$523,079.00	\$523,079.00	\$523,079.00	\$47,600.28	\$0.00	\$475,478.72	\$475,478.72	91%	91%
24309	CRSSA - Social Emotional Learning	\$0.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$15,000.00	100%	100%
24316	USDE CRRSA ESSER II Air Quality	\$0.00	\$4,570.00	\$9,106.00	\$9,106.00	\$9,106.00	\$9,106.00	\$9,099.00	\$0.00	\$7.00	\$7.00	0%	0%
24330	ARP ESSER III CDFA 84.425U	\$0.00	\$1,221,214.00	\$1,221,214.00	\$1,221,214.00	\$1,221,214.00	\$1,221,214.00	\$61,477.03	\$0.00	\$1,159,736.97	\$1,159,736.97	95%	95%
25152	Title XIX MEDICAID 0/2 Years	\$35,000.00	\$35,000.00	(\$35,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	0%
25153	Title XIX MEDICAID 3/21 Years	\$0.00	\$38,659.15	\$38,659.15	\$38,659.15	\$38,659.15	\$38,659.15	\$3,404.80	\$0.00	\$35,254.35	\$35,254.35	91%	91%
26207	CNM Foundation	\$6,000.00	\$6,000.00	(\$487.12)	\$5,512.88	\$5,512.88	\$5,512.88	\$1,000.00	\$0.00	\$4,512.88	\$4,512.88	82%	82%
27107	Literacy For Children @ Risk PED	\$8,956.00	\$8,956.00	\$0.00	\$8,956.00	\$8,956.00	\$8,956.00	\$3,930.00	\$0.00	\$5,026.00	\$5,026.00	56%	56%
27109	Instructional Mats - GAA of 2019	\$0.00	\$9,850.40	\$9,850.40	\$9,850.40	\$9,850.40	\$9,850.40	\$9,850.40	\$0.00	\$0.00	\$0.00	0%	0%
29130	Youth Chat Grant	\$5,600.00	\$5,600.00	\$135.36	\$5,735.36	\$5,735.36	\$5,735.36	\$4,141.91	\$0.00	\$1,593.45	\$1,593.45	28%	28%
31200	Public School Capital Outlay	\$0.00	\$339,578.00	\$339,578.00	\$339,578.00	\$339,578.00	\$339,578.00	\$339,578.00	\$0.00	\$0.00	\$0.00	0%	0%
31400	Special Capital Outlay-State	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00	100%	100%
31600	Capital Improvements HB-33	\$378,016.00	\$378,016.00	\$132,956.20	\$510,972.20	\$510,972.20	\$510,972.20	\$456,462.36	\$0.00	\$54,509.84	\$54,509.84	11%	11%
31701	SB9 Ad Valorem	\$361,857.00	\$361,857.00	\$23,948.41	\$385,805.41	\$385,805.41	\$385,805.41	\$81,880.96	\$0.00	\$303,924.45	\$303,924.45	79%	79%
31703	SB-9 State Match Cash	\$12,338.00	\$12,338.00	\$12,537.00	\$24,875.00	\$24,875.00	\$24,875.00	\$13,966.68	\$0.00	\$10,908.32	\$10,908.32	44%	44%
Fund Totals		\$5,709,485.00	\$7,348,356.55	\$1,965,537.68	\$7,675,022.68	\$7,675,022.68	\$7,675,022.68	\$4,813,330.39	\$0.00	\$2,861,692.29	\$2,861,692.29	37%	37%

## Adjustment History for Bud

Budget Public Academy for Performing Arts 2021-2022

Fund C	Fund Name	Bar	Adjustment Requ	Status Date	Board Approved C	Adjustment	Status
11000	Operational	001-047-2122-0001-I	8/31/2021 8:53:51 AM	10/14/2021 8:33:05 AM	9/28/2021 12:00:00 AM	\$70,842.00	PED Approved BAR
21000	Food Services	001-047-2122-0002-I	9/18/2021 10:14:02 PM	10/13/2021 9:15:07 AM	9/28/2021 12:00:00 AM	\$3,077.00	PED Approved BAR
23000	Non-Instructional Support	001-047-2122-0003-I	9/19/2021 7:42:36 AM	10/13/2021 9:15:43 AM	9/28/2021 12:00:00 AM	\$23,579.00	PED Approved BAR
25152	Title XIX MEDICAID 0/2 Years	001-047-2122-0004-I	9/19/2021 7:45:20 AM	10/13/2021 10:30:33 AM	9/28/2021 12:00:00 AM	\$8,659.00	PED Approved BAR
26207	CNM Foundation	001-047-2122-0005-D	9/19/2021 7:47:32 AM	10/13/2021 10:31:00 AM	9/28/2021 12:00:00 AM	(\$487.00)	PED Approved BAR
27109	Instructional Materials -- Special Appropriations	001-047-2122-0006-IB	9/19/2021 7:49:54 AM	11/9/2021 8:35:06 AM	9/28/2021 12:00:00 AM	\$9,850.00	BAR Disapproved
29130	School Based Health Center	001-047-2122-0007-I	9/19/2021 7:52:14 AM	10/13/2021 10:31:22 AM	9/28/2021 12:00:00 AM	\$135.00	PED Approved BAR
31600	Capital Improvements HB-33	001-047-2122-0008-I	9/19/2021 7:54:44 AM	10/13/2021 10:31:49 AM	9/28/2021 12:00:00 AM	\$132,956.00	PED Approved BAR
31701	Capital Improvements SB-9 Local	001-047-2122-0009-I	9/19/2021 7:56:51 AM	10/15/2021 8:57:50 AM	9/28/2021 12:00:00 AM	\$23,948.00	PED Approved BAR
31200	Public School Capital Outlay	001-047-2122-0010-IB	9/27/2021 3:53:15 PM	10/13/2021 4:57:24 PM	9/28/2021 12:00:00 AM	\$339,578.00	PED Approved BAR
21000	Food Services	001-047-2122-0011-I	10/26/2021 12:46:57 PM	11/22/2021 5:01:13 PM	10/26/2021 12:00:00 AM	\$25,000.00	BAR Disapproved
24307	CARES Act, GEERF, Social Emotional Learning (SEL)	001-047-2122-0012-IB	10/28/2021 4:24:48 PM	12/21/2021 8:20:28 AM	11/30/2021 12:00:00 AM	\$10,000.00	PED Approved BAR
27109	Instructional Materials -- Special Appropriations	001-047-2122-0013-IB	11/29/2021 10:08:07 PM	2/25/2022 12:16:40 PM	1/25/2022 12:00:00 AM	\$9,850.00	PED Approved BAR
24316	USDE CRRSA ESSER II 84.425D SHARE ID -PED24316GY201 - Air Quality	001-047-2122-0014-IB	12/1/2021 9:36:31 AM	1/10/2022 2:16:36 PM	12/14/2021 12:00:00 AM	\$4,570.00	PED Approved BAR
24330	24330 - ARP ESSER III CDFA 84.425U	001-047-2122-0015-IB	12/8/2021 10:36:30 AM	1/21/2022 4:31:52 PM	12/14/2021 12:00:00 AM	\$1,221,214.00	PED Approved BAR
24174	Carl D Perkins Secondary - Current	001-047-2122-0016-D	1/10/2022 10:57:50 AM	2/10/2022 4:58:16 PM	1/25/2022 12:00:00 AM	(\$9,060.00)	PED Approved BAR
24309	CRRSA - Social Emotional Learning	001-047-2122-0017-IB	1/12/2022 10:55:43 AM	2/11/2022 1:09:51 PM	1/25/2022 12:00:00 AM	\$15,000.00	PED Approved BAR
21000	Food Services	001-047-2122-0018-I	1/17/2022 8:27:44 PM	1/24/2022 1:55:43 PM	10/26/2021 12:00:00 AM	\$25,000.00	PED Approved BAR
31703	SB-9 State Match Cash	001-047-2122-0019-I	1/25/2022 9:42:50 AM	2/3/2022 8:29:07 AM	1/25/2022 12:00:00 AM	\$12,537.00	PED Approved BAR
11000	Operational	001-047-2122-0020-I	2/10/2022 10:54:15 AM	3/8/2022 8:20:36 AM	2/22/2022 12:00:00 AM	\$58,935.00	PED Approved BAR
11000	Operational	001-047-2122-0021-I	3/2/2022 10:24:24 PM	4/11/2022 9:17:49 AM	3/29/2022 12:00:00 AM	\$24,253.00	PED Approved BAR
24316	USDE CRRSA ESSER II 84.425D SHARE ID -PED24316GY201 - Air Quality	001-047-2122-0022-I	3/9/2022 11:14:11 AM	3/28/2022 6:45:53 PM		\$9,099.00	BAR Voided
24316	USDE CRRSA ESSER II 84.425D SHARE ID -PED24316GY201 - Air Quality	001-047-2122-0023-D	3/9/2022 2:24:54 PM	3/28/2022 6:46:04 PM		(\$9,099.00)	BAR Voided
24316	USDE CRRSA ESSER II 84.425D SHARE ID -PED24316GY201 - Air Quality	001-047-2122-0024-I	3/9/2022 2:36:28 PM	3/28/2022 6:48:02 PM		\$9,106.00	BAR Voided
24316	USDE CRRSA ESSER II 84.425D SHARE ID -PED24316GY201 - Air Quality	001-047-2122-0025-D	3/21/2022 9:16:11 PM	3/28/2022 6:48:14 PM		(\$9,106.00)	BAR Voided
24316	USDE CRRSA ESSER II 84.425D SHARE ID -PED24316GY201 - Air Quality	001-047-2122-0026-I	3/21/2022 9:27:52 PM	4/13/2022 4:57:34 PM	3/29/2022 12:00:00 AM	\$4,536.00	PED Approved BAR
25152	Title XIX MEDICAID 0/2 Years	001-047-2122-0027-D	4/11/2022 12:11:07 PM	4/25/2022 9:00:20 AM	4/19/2022 12:00:00 AM	(\$38,659.00)	PED Approved BAR
25152	Title XIX MEDICAID 0/2 Years	001-047-2122-0028-D	4/11/2022 12:15:09 PM	4/25/2022 9:03:28 AM	4/19/2022 12:00:00 AM	(\$5,000.00)	PED Approved BAR
25153	Title XIX MEDICAID 3/21 Years	001-047-2122-0029-IB	4/11/2022 12:16:46 PM	4/25/2022 9:03:52 AM	4/19/2022 12:00:00 AM	\$38,659.00	PED Approved BAR
11000	Operational	001-047-2122-0030-I	4/17/2022 8:58:08 PM	4/25/2022 9:04:56 AM	4/19/2022 12:00:00 AM	\$23,414.00	PED Approved BAR
23000	Non-Instructional Support	001-047-2122-0031-D	4/24/2022 7:11:44 PM	6/27/2022 11:03:50 AM	5/24/2022 12:00:00 AM	(\$32,000.00)	PED Approved BAR
24106	Entitlement IDEA-B	001-047-2122-0032-T	5/15/2022 10:29:17 PM	6/24/2022 5:21:06 PM	5/24/2022 12:00:00 AM	\$0.00	PED Approved BAR
24316	USDE CRRSA ESSER II 84.425D SHARE ID -PED24316GY201 - Air Quality	001-047-2122-0033-I	5/17/2022 12:23:45 PM	5/19/2022 9:22:53 PM		\$4,570.00	BAR Voided
24316	USDE CRRSA ESSER II 84.425D SHARE ID -PED24316GY201 - Air Quality	001-047-2122-0034-D	6/3/2022 9:12:51 AM	6/13/2022 3:47:16 PM		(\$4,570.00)	BAR Voided

# Public Academy for Performing Arts

## Issued and Closed POs Report

Accounting Cycle: F12022; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: (Run) >= 1000 ; Include Tax and Shipping: No; Include Closed POs: Yes; Show Detail: Yes; Created On: 6/17/2022 12:17:20 AM

PO Number	Type	Vendor Name	Date Issued	Status	Days Outstanding	PO Amount	Invoiced Amount	Uninvoiced Amount	Remaining Encumbrance
2021-005	Dollar	ABCWUA	7/1/2020	Closed		\$8,445.75	\$3,360.85	\$8,445.75	\$0.00
2021-004	Dollar	PNM	7/1/2020	Closed		\$10,495.22	\$2,133.91	\$10,495.22	\$0.00
2021-111-1	Dollar	APS	7/1/2020	Closed		\$94,386.74	\$0.00	\$94,386.74	\$0.00
2022-016	Dollar	Matthews Fox, P.C.	7/1/2021	Closed		\$5,000.00	\$433.76	\$5,000.00	\$0.00
2022-030-1	Regular	Southwest Copy Systems	7/1/2021	Closed		\$7,923.28	\$7,074.18	\$7,923.28	\$0.00
2022-019	Dollar	PowerSchool Group, LLC	7/1/2021	Closed		\$8,000.00	\$5,395.39	\$8,000.00	\$0.00
2022-027	Dollar	CNM	7/1/2021	Closed		\$8,000.00	\$3,594.12	\$8,000.00	\$0.00
2022-037-1	Dollar	Labatt Food Service	7/1/2021	Closed		\$9,088.83	\$7,003.52	\$9,088.83	\$0.00
2022-018	Dollar	Harris School Solutions	7/1/2021	Closed		\$13,000.00	\$11,534.91	\$13,000.00	\$0.00
2022-015	Dollar	NM Gas Company	7/1/2021	Closed		\$15,000.00	\$10,382.21	\$15,000.00	\$0.00
2022-017	Dollar	Moss Adams LLP	7/1/2021	Closed		\$15,000.00	\$13,214.69	\$15,000.00	\$0.00
2022-015-1	Dollar	NM Gas Company	7/1/2021	Closed		\$17,600.00	\$11,455.15	\$17,600.00	\$0.00
2022-028	Dollar	ACES	7/1/2021	Closed		\$20,000.00	\$12,952.05	\$20,000.00	\$0.00
2022-026	Dollar	CES	7/1/2021	Closed		\$26,538.93	\$25,173.57	\$26,538.93	\$0.00
2022-014	Dollar	PNM	7/1/2021	Closed		\$35,000.00	\$32,490.79	\$35,000.00	\$0.00
2022-008	Dollar	ABCWUA	7/1/2021	Closed		\$38,000.00	\$32,871.29	\$38,000.00	\$0.00
2022-025	Dollar	Central Region Educational Cooperative	7/1/2021	Closed		\$47,112.19	\$44,896.14	\$47,112.19	\$0.00
2022-037	Dollar	Labatt Food Service	7/1/2021	Closed		\$53,000.00	\$52,329.12	\$53,000.00	\$0.00
2022-020	Regular	Rhonda Cordova	7/1/2021	Closed		\$64,725.12	\$64,725.12	\$64,725.12	\$0.00
2022-007	Regular	NMPSIA	7/1/2021	Closed		\$66,989.00	\$66,989.00	\$66,989.00	\$0.00
2022-013	Dollar	APS	7/1/2021	Closed		\$355,153.00	\$0.00	\$355,153.00	\$0.00
2022-066	Dollar	APS	7/1/2021	Closed		\$388,500.00	\$9,994.93	\$388,500.00	\$0.00
2022-003-1	Dollar	BYU Continuing Education	7/2/2021	Closed		\$7,000.00	\$4,605.00	\$7,000.00	\$0.00
2022-030	Regular	Southwest Copy Systems	7/13/2021	Closed		\$6,923.28	\$0.00	\$6,923.28	\$0.00
2022-045	Regular	Shamrock Supply	7/14/2021	Closed		\$5,172.50	\$5,172.50	\$5,172.50	\$0.00
2022-049-1	Dollar	Sweetwater	7/15/2021	Closed		\$5,753.93	\$5,753.93	\$5,753.93	\$0.00
2022-049	Regular	Sweetwater	7/15/2021	Closed		\$5,753.93	\$0.00	\$5,753.93	\$0.00
2021-111-2	Dollar	APS	7/20/2021	Closed		\$96,805.46	\$96,805.46	\$96,805.46	\$0.00
2022-081	Regular	Best Buy Business Advantage	8/9/2021	Closed		\$5,670.00	\$5,670.00	\$5,670.00	\$0.00
2022-085	Dollar	ACES	8/11/2021	Closed		\$6,000.00	\$437.85	\$6,000.00	\$0.00
2022-094	Regular	Best Buy Business Advantage	8/17/2021	Closed		\$9,450.00	\$9,450.00	\$9,450.00	\$0.00
2022-099	Regular	Best Buy Business Advantage	8/18/2021	Closed		\$5,292.00	\$5,292.00	\$5,292.00	\$0.00
2022-117	Regular	Apple Education Sales	8/24/2021	Closed		\$11,472.00	\$0.00	\$11,472.00	\$0.00
2022-134	Regular	Amazon.com	8/31/2021	Closed		\$17,218.97	\$0.00	\$17,218.97	\$0.00
2022-134-1	Regular	Amazon.com	8/31/2021	Closed		\$17,293.22	\$17,293.22	\$17,293.22	\$0.00
2022-117-1	Regular	Apple Education Sales	9/3/2021	Closed		\$5,116.00	\$5,116.00	\$5,116.00	\$0.00
2022-150	Regular	Berry Medics	9/9/2021	Closed		\$7,980.00	\$0.00	\$7,980.00	\$0.00
2022-066 b	Dollar	APS	9/30/2021	Closed		\$271,000.00	\$253,917.45	\$271,000.00	\$0.00
2022-189	Regular	Public Charter Schools of New Mexico	10/6/2021	Closed		\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
2022-252	Regular	Josten's	11/5/2021	Closed		\$9,960.00	\$9,798.00	\$9,960.00	\$0.00
2022-262	Regular	APS Board of Education	11/19/2021	Closed		\$339,578.04	\$226,385.36	\$339,578.04	\$0.00
2022-357	Regular	B&H Photo Video	1/27/2022	Closed		\$7,000.00	\$0.00	\$7,000.00	\$0.00
2022-262-1	Regular	APS Board of Education	1/31/2022	Closed		\$84,894.51	\$84,894.51	\$84,894.51	\$0.00
2022-467	Regular	Best Buy Business Advantage	3/9/2022	Closed		\$6,690.00	\$0.00	\$6,690.00	\$0.00
2022-467-1	Regular	Best Buy Business Advantage	3/9/2022	Closed		\$6,690.00	\$6,690.00	\$6,690.00	\$0.00
2022-459	Regular	Josten's	3/14/2022	Closed		\$9,800.00	\$9,654.00	\$9,800.00	\$0.00
2022-483	Regular	RJS Refrigeration Sales and Service Inc.	3/18/2022	Closed		\$5,200.00	\$5,200.00	\$5,200.00	\$0.00
2022-485	Regular	PowerSchool Group, LLC	3/18/2022	Closed		\$24,704.20	\$24,704.20	\$24,704.20	\$0.00
2022-542-2	Dollar	Wilson & Company	4/12/2022	Closed		\$48,022.00	\$14,769.45	\$48,022.00	\$0.00
2022-542-1	Dollar	Wilson & Company	4/12/2022	Closed		\$51,822.00	\$0.00	\$51,822.00	\$0.00
2022-540	Regular	Sweetwater	4/12/2022	Closed		\$11,849.86	\$11,849.86	\$11,849.86	\$0.00
2022-542	Regular	Wilson & Company	4/12/2022	Closed		\$48,022.00	\$0.00	\$48,022.00	\$0.00
2022-066 b-1	Dollar	APS	5/1/2022	Closed		\$150,000.00	\$95,744.52	\$150,000.00	\$0.00
2022-624	Regular	Amazon.com	5/16/2022	Closed		\$5,654.30	\$5,654.30	\$5,654.30	\$0.00
2022-645	Regular	Public Charter Schools of New Mexico	6/1/2022	Closed		\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
2022-658-1	Dollar	EGSM Inc.	6/20/2022	Closed		\$11,405.41	\$0.00	\$11,405.41	\$0.00
2022-658	Dollar	EGSM Inc.	6/20/2022	Closed		\$11,405.41	\$0.00	\$11,405.41	\$0.00
2022-666-1	Dollar	Rio Conchos Corporation	6/27/2022	Closed		\$256,723.08	\$0.00	\$256,723.08	\$0.00
2022-666-2	Dollar	Rio Conchos Corporation	6/27/2022	Closed		\$256,723.08	\$0.00	\$256,723.08	\$0.00
2022-666	Regular	Rio Conchos Corporation	6/27/2022	Closed		\$256,723.08	\$0.00	\$256,723.08	\$0.00
Sub Total						\$3,821,084.26	\$1,620,398.16	\$3,821,084.26	\$0.00

6

**Public Academy for Performing Arts**

**FIXED ASSET CERTIFICATION**  
**Fiscal Year Ending June 30, 2022**

This is to certify that an inventory of the attached fixed assets as of June 30, 2022 was conducted on July 5, 2022. Any discrepancies or missing items are noted below if applicable. The results of this inventory will presented at the July 2022 Governing Council meeting.

Notes: N/A  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Certified by:

Virginia Wilmerding Ph.D.  
Print Name

V Wilmerding  
Signature

~~Paul~~ Santana Gonzalez  
Print Name

[Signature]  
Signature

Rhonda Carter  
Print Name

[Signature]  
Signature

Jackie Danfelsen  
Print Name

Jackie Danfelsen  
Signature



7/18/2012 LDD Consulting	Furniture, Fixtures, & Equipment	School Server	2600	5	SL	6,879.27
7/5/2016 Shamrock Supply	Furniture, Fixtures, & Equipment	Vacuum Extractor	4000	5	SL	5,517.35
6/15/2017 McComas	Furniture, Fixtures, & Equipment	Reach in Freezer	3100	5	SL	6,808.60
6/15/2017 McComas	Furniture, Fixtures, & Equipment	Refrigerated Merchandiser	3100	5	SL	5,917.20
6/15/2017 McComas	Furniture, Fixtures, & Equipment	Diswasher Door Type	3100	5	SL	14,651.00
6/15/2017 McComas	Furniture, Fixtures, & Equipment	Serving Counter, Cold Pan	3100	5	SL	5,299.23
6/15/2017 McComas	Furniture, Fixtures, & Equipment	Soft Serve Machine	3100	5	SL	5,231.15
6/15/2017 McComas	Furniture, Fixtures, & Equipment	Shipping, Delivery & Installation	3100	5	SL	8,165.00
5/11/2018 McComas	Furniture, Fixtures, & Equipment	Convection Oven, Gas	3100	5	SL	\$8,322.12
5/11/2018 McComas	Furniture, Fixtures, & Equipment	Endurance Restaurant Range, Gas	3100	5	SL	\$6,264.75
5/11/2018 McComas	Furniture, Fixtures, & Equipment	Heated Cabinet	3100	5	SL	\$6,118.81
5/11/2018 McComas	Furniture, Fixtures, & Equipment	Installation	4000	5	SL	\$1,518.00
5/11/2018 McComas	Furniture, Fixtures, & Equipment	Heated Cabinet - Operational	4000	5	SL	\$ 741.25
1/22/2018 Amazon.com	Furniture, Fixtures, & Equipment	100 Piece Modular Dance Set with Edge Pieces (Oak)	4000	10	SL	6,999.90
6/29/2020 ACES	Furniture, Fixtures, & Equipment	HPE Proliant DL380 G10 2U Rack Server	4000	5	SL	9,098.62
1/1/2020 CES	Furniture, Fixtures, & Equipment	2020 Chevrolet Suburban (Vin #1GNSCKEC2LR198439)	4000	5	SL	47,012.00
1/1/2020 CES	Furniture, Fixtures, & Equipment	2020 Chevrolet Suburban (Vin #1GNSCKEC0LR198245)	4000	5	SL	47,012.00
##### Rio Conchos Corporation	Furniture, Fixtures, & Equipment	Outdoor shade structure	4000	5	SL	7,848.99
##### Play	Furniture, Fixtures, & Equipment	Outdoor shade structure	4000	5	SL	12,837.75
##### Raks Building Supply	Furniture, Fixtures, & Equipment	Flooring for outdoor shade structure	1000	5	SL	5,000.00
##### Raks Building Supply	Furniture, Fixtures, & Equipment	Flooring for outdoor shade structure	4000	5	SL	2,078.44
##### RJS Refrigeration Sales						
3/29/2022 and Service Inc.	Furniture, Fixtures, & Equipment	Walk-In Refrigerator Repair	2600	5	SL	5,200.00
		Total				#####
8/30/2016 CES	Buildings and building improvements	Carpet Installation	4000	10	SL	25,045.65
8/30/2016 CES	Buildings and building improvements	Floor Covering/Carpet	4000	10	SL	38,030.70

*W Seg*



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11800 Princess Jeanne Ave., NE / Albuquerque, NM 87112 / (T) 505-830-3128 / (F) 505-830-9930 /  
[www.paparts.org](http://www.paparts.org)

Melanie L. Dunn-Chavez, Executive Director

**Executive Director's Report  
July 2022**

- PowerSchool upgrade to manage all aspects of special programs (MLSS, SAT, 504 and IEPs) this summer to launch in Fall.
- Summer School – two sessions, using BYU, 17 students, 24 semester's worth of classes passed,
- Portables – Construction underway. On site, met with contractors, project completion date unknown. Plan for beginning semester without them is in place.
- Building is clean, ready to go! Freezer broke, repaired within 2 days, walk in (was fixed in spring) being checked for temperature variations. Floor on outdoor stage being upgraded and repainted.
- Two staff members resigned mid-July. Both positions are filled and all new staff participated in New Staff Orientation.
- Master Schedule – attached
- 6th Grade Team hosts Family Meetings with nearly all 6<sup>th</sup> grade students and parents this summer.
- 2022-23 Theme PAPA United – unity, team building, working together toward a common goal – based on feedback from all staff, student needs, SEL team surveys and meetings.
- In-service, PLC planning - attached
- Planning and Collaboration - Met with SEL and Equity teams to identify theme and outline/schedule in-services (see above), invited whole staff for working lunch to plan Jump Start and PAPAfest (first two days of school).
- Attended NMCEL conference – networked with superintendents
- NMASSP Treasurer – presentation/workshop to lead in July rescheduled for October's Fall Principal's Conference, collaborating with CES to bring in Doug Reeves (Solution Tree – Common Core, leadership, student engagement) and Todd Whitaker (staff motivation, teacher leadership, principal effectiveness) as keynotes.
- Final Registration - attached, goal is to have all paperwork, vast majority of schedule changes and much of school business finished before year starts. Vision and hearing screenings for 6<sup>th</sup> grade, SEL meetings/greeting station. Schedule changes usually end within the first week of school.
- Jump Start – attached, new student orientation, expansion of Family Meetings to all new families (not just 6<sup>th</sup> grade), tour, locker opening practice, meet teachers, walk schedule
- PAPAfest - attached, set tone for year, welcome students back, focus on arts, handbook, getting to know each other and teachers. PAPAfest allows teachers to begin teaching asap.



## **PUBLIC ACADEMY FOR PERFORMING ARTS**

**11800 Princess Jeanne Street, NE / Albuquerque, NM 87112 / (T) 505-830-3128 / (F)**

**505-830-9930 / [www.paparts.org](http://www.paparts.org)**

July 11, 2022

Hello Parents and Students:

Guess what time it is????? Yup, it's time for a brand new, exciting school year! PAPA is ready to welcome all our students back to campus! Yahoo!

PAPA is hosting our Final Registration the last week of July as follows. Please sign up for a time for Final Registration with this link to decrease wait times [Registration Sign Up Genius – Click Here!](https://www.paparts.org) Be sure to access our website (<https://www.paparts.org>) and click on the top left green banner called Final Registration Information for links to all forms noted in this letter.

Registration Schedule: Spirit T-Shirts will be available for purchase at registration.

**Mon., 7/25** Seniors 8:30-11:30am; Juniors 12:30-3:30pm

**Tues, 7/26** Sophomores 8:30-11:30am; Freshmen 12:30-3:30pm

**Wed., 7/27** 8th Grade 8:30-11:30am; 7th Grade 12:30-3:30pm

**Thurs., 7/28** 6th Grade 8:30-11:30am

**FORMS** - Please complete online and bring as noted. We will have computers and paper copies available, if needed. Final Registration will be much shorter if all forms are completed, copies are ready to hand in or are submitted prior to arriving.

1. Home Technology Survey (technology at home, required by PED) (<https://forms.gle/W1bXLrwXTQWgg3o98>)

2. Technology Use Agreement (technology at school) (<https://forms.gle/fbwKa8tXc5nKyjKp8>)

3. Public Release – Permission to Photograph (<https://forms.gle/ljj4LvXb7CvVnXIH8>)

4. Free & Reduced Lunch Form. If you are on SNAP please bring your account number. [PAPA FreeAndReducedLunchForm 22.23.pdf](https://www.paparts.org/papa_uploads/2021/11/PAPAFreeAndReducedLunchForm22.23.pdf)

5. Locker Use Agreement (Bring lock if you want a locker) (<https://forms.gle/5toMqegut8pSp5bw9>)

6. Carpool Sign Up (<https://forms.gle/Y5XQfFW1nJTSy2L28>)

7. Parking on Campus (<https://forms.gle/8BtngNpeZvqvzw9V6>)

**DETAILS** - If you have more than one child, bring all your children to the oldest child's registration time. It is important that a parent attend with their child to complete registration paperwork, submit updated shot records, approve or adjust schedules, and pay activity fees ([ACTIVITY FEES FORM 2022-2023.xls](#)).

**HANDBOOK** - Parents, please review the Student/Parent Handbook as we will have a signature page indicating you are in receipt of the Handbook during Final Registration. ([https://www.paparts.org/papa\\_uploads/2021/11/Student-Handbook-2022-23.pdf](https://www.paparts.org/papa_uploads/2021/11/Student-Handbook-2022-23.pdf)) Students will review the handbook the first few days of school.

**SCHOOL SUPPLIES** - Students will be able to compare their schedule/teacher with the teacher's school supply requests

at Final Registration. [https://www.paparts.org/papa\\_uploads/2021/11/PAPATeacherSupplyList22.23.pdf](https://www.paparts.org/papa_uploads/2021/11/PAPATeacherSupplyList22.23.pdf) We are updating the supply lists as teachers submit lists to us.

**JUMP START** - Jump Start is on Tuesday, August 9, 2022 for NEW students, from 7:55am to 1:00pm. Students will report to the front of the main building for check in. Look for the table with your last name. Lunch will be available. Have your student wear comfortable clothes and bring a water bottle.

If your child is NEW TO PAPA and you have NOT participated in a "Home Visit" meeting (most 6th grader parents have already done this), please sign up for a 20 minute meeting with teachers. Home Visits allow teachers to get to know you and your child and are valuable in our partnership with you. <https://www.signupgenius.com/go/508054BADAA2FA1F58-newstudent>

All Seniors will attend a Senior Showcase vision and requirements meeting on August 9th, at the National Hispanic Cultural Center (NHCC) from 9am - noon. We will have permission slips available at registration.

**PAPAFest and REGULAR SCHOOL** - school for everyone resumes Wednesday, August 10, 2022 with PAPAFest. All students are required to attend from 7:50am-3:18pm regardless of having an alternative class schedule. There will be no 8th period. We have a great day planned with activities and workshops to ensure that students and staff have a well-informed, motivational start to the school year! Students will check in at the front patio to receive their group number. Seniors will serve as ambassadors this day and will report to the cafe at 7:30 am for their assignments. Regular class schedule starts on August 11, 2022.

See you soon!

Melanie Dunn-Chavez, Executive Director



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Melanie L. Dunn-Chavez, Executive Director

Hello wonderful PAPA staff! We are so excited and are planning the start of the new school year! Thanks to those of you who helped with in-service, Jump Start, PAPAfest plans, calendar planning, art planning, GSP planning. Wow, lots of summer work happening!

Congratulations to Lauren on the arrival of her son!

Please help give a warm welcome to new staff as we wish our best those who are moving on to new endeavors! Help us welcome the following PAPA staffers:

Aimee Wray - ELA 8, 10  
Rachael Perea - Social Studies 6, 8  
Nick Ruedig - Social Studies 7, Math Intervention  
Annette Griego - Office/Health Assistant  
Lynnette Walker - Academic Transition Specialist  
Dr. Yu Chen - Special Education HS English

Choose your own adventure - click link now or August 1.....see you then!!

<https://docs.google.com/document/d/1HpMgp09L06ZaFzqJ4jqOFF8Plpj32pdLSohcxlmeM2Y/edit?usp=sharing>

Staff Copy of Inservice  
and PLC/Staffings 2022-  
23  
School year theme 2022-  
2023  
UNITE August 1 Inservice  
9:00am - 3:30pm  
Location: Manzano  
Mountain Retreat Torreon,  
NM Wear and Bring:  
comfortable clothes,  
tennies, sunscreen, water,  
sunglasses/hat, swimsuit  
and towel, bug spray,m  
extra shirt Directions: I-40  
East to Tijeras Exit, south  
o...  
[docs.google.com](https://docs.google.com)


We are in this together, just like glue!



## Registration 2022-2023 Checklist

Please visit each station and turn in your completed checklist for a raffle prize.

**Student Name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

Station	Location	Staff Signature
<b>Welcome and Check In - Pickup checklist and talk with SEL Team</b>	Main Lobby	
<b>1. Form Completion Check &amp; Copies - Mickey/Rios</b> New Students complete all documents (missed NSO) & make copies All students complete Health Authorization Form (take to station 3) Permission to Photograph Technology use at home & at school Carpool sign up (only if interested) F&R Lunch Form (take to station 6)	RM 1	
<b>2. Registrar/STARS - Lucero/Tarin</b> Demographic page, student cell phone #, check contact info, PowerSchool login	RM 6	
<b>3. Health Check - Griego</b> Do you have a health plan, diabetes, asthma, or take medication at school? Emergency Health Authorization Form Bring proof of immunizations (including COVID) and dental exams (new students only)	Hall	
<b>3B. Vision/Hearing Screening - J. Edwards</b> (Thursday AM for 6th)	Rooms 8 & 11	
<b>4. Locker Distribution &amp; Parking</b> Must have combination lock & combination present in order to receive locker assignment Vehicle Registration Senior Parking Space \$40	Café	Yes, need Senior Parking Space
<b>5. Schedule Review - Chavez, Lopez, Power (SPED), Walker</b> Schedule Change, Dance Permission Form, NHCC Flier, Senior Showcase Handbook, Awards/Items from 2021-22	Café	
<b>6. Complete Lunch Form - P. Padilla</b> F&R Lunch Form ( <b>1 per household required</b> ) Will be completed on campus	Room 18	<b>P R F</b>
<b>7. Purchase PAPA T-shirt and Pay Fees - Danfelter &amp; Candela</b> PAPA United T-Shirt \$20 - Show your school spirit every Friday!  <b>Turn in this form at this station for your chance to win a prize!</b>	Room 13	

*Thank you for coming to registration! See you soon!*



Inservice & PLC/Staffing 22-23

## School year theme 2022-2023 UNITE

- POMS & Associates required Trainings on own by early September
  - Professional Boundaries (HB 128 requirement) - 90 minutes
  - HIPAA/FERPA with COVID Regs and Updates - 45 minutes online hopefully
  - Blood-borne pathogens
  - Sexual Harassment
  - First Aid
- Trauma Informed Practice - SEL Aug 2
- ALICE Protocol Aug 3
- Cultural Awareness (HB 43 requirement) Sept 2, Sharroky Hollie
- Culturally and Linguistically Relevant Teaching Book Study (Sharroky Hollie)  
Oct, Nov, Dec, Jan at in-service 1.5 hrs each meeting
- PowerSchool MLSS/IEP/504/SAT suite of programs Aug 4
- Safe zone - Aug 3?
- Trans 101, I am Me - Aug 3?
- Suicide prevention- Aug 3?
- Using Assessment to Inform Instruction/Data Review October
- MLSS and SAT October
- SEL October
- Arts Integration November
- Standardized Testing/Test Security Dec, March/April
- CPR, Stop the Bleed, AED - due Feb 2023
- Diabetes Training-April
- Individualized trainings as needed: PowerSchool, PowerTeacher Pro, Promethean, Google Classroom



## Inservice & PLC/Staffing 22-23

- Special Programs **monthly**
- PLC/Student staffing, Horizontal grade-level collaboration meetings **monthly after school, each in-service**
- Vertical/Dept collaboration- arts collaboration, arts integration for all time to collaborate, planning time - each in-service as needed, when have data, **whole day collaboration day semester 1**
- How to teach/incorporate knowledge of how to be an audience, how to go to an audition, write a resume- arts resume vs job resume, demo reels,
- Activity Driver Training- defensive driving & activity driving - **due Sept. 20, 2023**

Every inservice - breakfast (doing a thing while eating – stickers red/yellow/green), big picture time (what are priorities for year, summary from other groups)– report outs, define and align



Inservice & PLC/Staffing 22-23

## August 1 Inservice 9:00am - 3:30pm

**Location:** Manzano Mountain Retreat Torreon, NM

**Wear and Bring:** comfortable clothes, tennies, sunscreen, water, sunglasses/hat

**Directions:** I-40 East to Tijeras Exit, south on Hwy 337 for 28 miles (at 26 miles, wave at Melanie's house to the west), at "T", right (S) on Hwy 55 for 12 miles. Right (W) on Ten Pines Road. Follow signs to Manzano Mountain Retreat. Check in at the biggest building.

**Carpool Options:** text each other to ride with each other or RSVP (text Melanie 505-550-1911) to ride together in the school vehicles - first 16 people take school have dibs.

Time	Activity	Location
9-9:20	Welcome, social time, light snacks	Main Hall
9:20-12:30	Intro, communication, team and trust building, goals for day 5 min Melanie, Leslye (9:20-9:25) Needle in a Haystack 25 min Amy (9:25-9:50) Plank Walk 35 min Carol/Justine (9:50-10:25) OR Blanket volleyball Hot Lava 30 min Melanie/Darian (10:25-10:55) Break 5 min (10:50-11) Identity 45 min Amy (11-11:45) Sponge Dodge 15 min (11:45-12) Team Scavenger Hunt 30 min Tamara/Tiffany (12-12:30)	Main Hall Outside Outside  Field Lodge Outside
12:30-1:30	Lunch, independent time (horseshoes, hike, relax)	Main Hall/Outside
1:30-3:30	Panda Puzzle 30 min Peter/Michael (1:30-2) Break 5 min (2-2:05) Communication Agreement 60-70 min Amy (2:05-3:15)	Main Hall

**After in-service – great, short field trip – Salinas Pueblo Ruins (122 Manzano Quarai Rd, follow Hwy 55 south to Punta de Agua. Turn right at sign, follow to end of road).**

The largest features of the ruins are the main pueblo and the walls of the mission church, which was probably one of the largest wall and beam structures in North America.<sup>[3]</sup> The walls range in thickness from three to six feet, and probably reached a height of 40 feet (12 m).<sup>[4]</sup> Also present are mounds





#### Inservice & PLC/Staffing 22-23

representing the archaeological sites of earlier buildings, and two extremely rare examples of fortified *plazuela* sites, Spanish colonial-style ranch sites developed in the 1820s and 1830s.<sup>[3]</sup>

The Quarai were a Tiguex (Southern Tiwa) Pueblo band of American Indians. They were one of several bands of Tiwa speakers that populated the Salinas basin when it was first documented by Spanish explorers in the late 16th century, and were referred to in Spanish documents as the "Cuarac". Based on the archaeology of the site, they are estimated to have settled here around 1300 AD. By the early 17th century the large pueblo compound had been built. Spanish missionaries were received by the Quarai in 1626, and granted permission to build a mission. Named Nuestra Señora de la Purísima Concepción de Quarai, it was completed in 1632. Although the community did well, a severe drought afflicted the region beginning in the late 1660s, which combined with attacks from hostile Apaches to lead to its abandonment in 1675.<sup>[3]</sup> The Quarai survivors eventually migrated to the Rio Grande valley south of what is now Albuquerque. The site was not reoccupied until the 19th century, when Spanish ranchers Miguel and Juan Lucero arrived in the 1820s. The Luceros used the ruined convento as a sheep pen, and built an irrigation system using elements of stone and brick salvaged from the ruins. Both the church and one their houses were built on top of mounds of prehistoric construction ruins. The Luceros and other local ranchers used the church (which at the time still had its roof) for services led by itinerant preachers. In 1829 they petitioned the Mexican governor for the construction of a new church building. This was granted, but disagreements among the residents and with the authorities led its construction to be halted at an early date; it was built at Manzano instead. The Lucero settlement was abandoned after a major Apache raid in 1830, one of whose effects was the collapse of the church roof.<sup>[3]</sup>

The ruins were acquired by the state in the 1930s and stabilized. They were operated by the state as a monument until they were taken over by the National Park Service in the 1980s, when the Casa Quiveras National Monument was expanded and renamed the Salinas Pueblo Missions National Monument.

<https://en.wikipedia.org/wiki/Quarai>

You are also welcome to stop by Melanie's house for refreshments on the way home!  
9062 Hwy 337 Estancia



Inservice & PLC/Staffing 22-23

### August 2 Inservice

Time	Activity	Location
8-9	Business meeting Common Agreements, parking lot Goodie bags Celebrations Theme - Unite Priorities for year - arts integration, student success, SEL, MLSS, Equity, EDAC Preliminary data review (big picture-GC) Updates: required events (2 help, 2 attend), Google Classroom, duty schedule, CANVAS/evals,	Cafè
9-9:50	Department meetings <ol style="list-style-type: none"> <li>1. Identify Exec Dir Advisory Committee Rep. the 1 to present to GC monthly</li> <li>2. Core - dates for vertical teaming, what does each teacher to identify baseline/prior skills to determine where students are (id high/low), intervention/TA expectations (Math/ELA), Interim assessment (ELA check PSAT/SAT, document, College Board links, spreadsheet)</li> <li>3. Perf Arts - event packet guidelines, dates (calendar details and forms-JMickey), venues, senior showcase</li> </ol>	English - rm 17 Math - rm 6 Science - rm 7 History, Spanish - rm 5 Perf Arts - Cafè Music Dance Art/Film/Theatre
10-3	Trauma Informed Practice (see flyer), break for lunch (lunch on own, time TBD)	Cafè

Big Picture Time: School Priorities Define & Align- sticky notes, red yellow green what questions do you have, aligned, informed, agree? (department meetings, universal screening, overview of Street Data – data reflection protocol, thoughtful, give some sort of data from classroom, anecdotal behavioral data (who following instructions, who paying attention, etc. Google Form)



Inservice & PLC/Staffing 22-23

### August 3 Inservice

Time	Activity]	Location
8-8:45	RAVE Mobile- Pat Ruiloba (Bring your cell phone)	Cafè
8:45-9:30 am	Employee Handbook, finance training - Rhonda Cordova	Cafè
9:30-11am	Universal Behavioral Screening August 9, 10 JumpStart PAPAFest PowerTeacher Pro, evacuation procedures  Gender Support Plans, Safe Zone, Trans 101, I am Me, and/or Suicide Prevention (Allie) OR Aug 9pm If Aug 9, move special programs up and	
11am-1pm	Work on own,/in classrooms, lunch on own	
1-2pm	ALICE Active Shooter  Mindfulness/Yoga (5 min) - fyi- yoga means unity and derives from the sanskrit word yuj or "to join", start beginning of each with unite/togetherness/mindfulness	Cafè
2-3:30pm	Work on own/in classrooms	

August 4 - Special meeting 9am-1pm - Special Education, 504, SAT, MLSS

Powerschool/PowerTeacher Pro (new users), Promethean (new users),, SEL/MLSS/Equity



Inservice & PLC/Staffing 22-23

**August 9 Jump Start 8-1 New Students Only, Inservice pm – work in rooms**

**August 24 PLC/Staffing 3:30-4:30 8th period light HS/MS/ARTS**

Norms, protocol, objectives for meeting, data reflection protocol, what does each teacher to identify baseline/prior skills to determine where students are - high/low, who following instructions, who paying attention, behavior screening

SAT data, PSAT? data by quartiles, iMSSA data by quartiles

**September 2 Inservice**

Unite

Business meeting

Big Picture Time: School Priorities Define & Align

Sharroky Hollie all day 8-11. 12-3

??Meeting time with Lynnette and performing arts teachers (replicate conversation about conservatory) or in October

**September 21 PLC/Staffing 3:30-4:30 8th period light HS/MS/ARTS**

**October 10 Inservice**

Unite

Business meeting

Big Picture Time: School Priorities Define & Align

SAT Training

??Meeting time with Lynnette and performing arts teachers (replicate conversation about conservatory) or in October

Hollie Book Study (1.5hr)

PLC - Deep dive NM MSSA, NM ASR data analysis

Arts Panel 9-11

**October 26 PLC/Staffing 3:30-4:30 8th period light HS/MS/ARTS**



Inservice & PLC/Staffing 22-23

**November 16 PLC/Staffing 3:30-4:30 8th period light HS/MS/ARTS**

**November 21 Inservice**

Unite

Business meeting

**PLC-Data Reflection (Grade Level)**

1 hour SEL Team Meeting (Data Reflection)

Big Picture Time: School Priorities Define & Align

Arts Panel 9-11

Hollie Book Study (1.5 hr)

Test Training (30 min)

Arts Integration

**December 7 PLC/Staffing 3:30-4:30 8th period light HS/MS/ARTS**

**December 16 Inservice**

Unite

Business meeting

**PLC-Data Reflection**

Big Picture Time: School Priorities Define & Align

Arts Panel 9-11

Hollie Book Study (1.5 hr)

**January 3 Inservice**

Business meeting

Big-Big Picture Time: School Priorities Define & Align: Updates for SEL/Equity/MLSS-Pilot

**PLC-Data Reflection**

Arts Panel 9-11

Hollie Book Study (1.5 hr)

**January 18 PLC/Staffing 3:30-4:30 8th period light HS/MS/ARTS**

**February 15 PLC/Staffing 3:30-4:30 8th period light HS/MS/ARTS**

**February 17**

Unite

CPR, AED, Stop the Bleed



Inservice & PLC/Staffing 22-23

Arts Integration  
Business meeting  
Arts Panel 9-11  
Big Picture Time: School Priorities Define & Align  
PLC-Data Reflection

**March 10 (New Student Orientation) & Staff Meeting**

Unite

1:00- 30 min. Big Picture Time: School Priorities Define & Align- root beer floats

1 pm Test Security Training (30 min)

**March 15th PLC/Staffing 3:30-4:30 8th period light HS/MS/ARTS**

**April 10**

Unite

Test Security, Assessment week, year end (awards, etc)

Business meeting

Big Picture Time: School Priorities Define & Align

PLC-Data Reflection

Diabetes Training- 1 hour

Testing and PAWtentail details

**April 19 PLC/Staffing 3:30-4:30 8th period light HS/MS/ARTS**

**May 19**

Unite

Business meeting

Big Picture Time: School Priorities Define & Align: Final updates and Year 3 vision

Year Wrap Up

## Jump Start Aug. 9, 2022

<b>Welcome, Check In and Tour</b> - students check in at grade level tables, get class schedule, group/start location, TAKE LUNCH COUNT, enter through front doors, NJHS scoops up in groups of 5-7 to take on tour (10 min max), all tours finished by 8:14					
<b>8:15-9:02 Meet Your Teachers</b> - students follow schedule to briefly meet teachers, 5 min rotation with 2 min					
Activity	Welcome to PAPA! Facts & Info	Icebreaker & Team Building-integrate PAPA vision/mission	Scavenger Hunt integrate PAPA vision/mission, Locker Opening Contest	Individualized Learning Plan or Next Step Plan	Line Dance- PAPA Style
Location	rm 13	South field	rm 19	rm 18	Front lawn/stage
Time/Staff	Chavez, Lopez, Power	Baca, Heard, Opperman (Wray, Barrio, Muniz, Simpson)	E. Torrez, Sundstrom (Ramirez, Rios, Feery)	Walker, Sisneros (Hennig, Judway, Ocken, C. Torrez)	Bennett, Tarin, Wilmerding (Eiland, Cunningham)
9:06 - 9:45	Group 1	Group 2	Group 3	Group 4	Group 5
9:47 - 10:26	Group 2	Group 3	Group 4	Group 5	Group 1
10:29 - 11:08	Group 3	Group 4	Group 5	Group 1	Group 2
11:11 - 11:50	Group 4	Group 5	Group 1	Group 2	Group 3
11:53 - 12:32	Group 5	Group 1	Group 2	Group 3	Group 4
12:32 - 1:00	LUNCH FOR ALL				
<b>Group Supervisors - rotate w/students</b>	<b>STUDENT LEADERS</b>	NJHS will be here to mentor 6th grade students			
		HOME VISIT meetings - 20 minute appts, see sign up genius, 4 at a time,			
		Leslye float, core teachers jump in/out of rotation to attend meeting			
		Rooms: 1, 6, 5, 4			
1-Franklin					
2-Ruedig					
3-Perea					
4-McKelvey					
5-Chen					
6-Labog					
seniors for 9/10.					

# PAPAFest Wed., August 10, 2022

Activity	PAPAFest Wed., August 10, 2022									
	Icebreaker, Team-building	ART BITS Music	Google Classroom	Respect & Equity	ART BITS Dance	PAPA United - Me & We	ART BITS Theatre & Film	Handbook Highlights II & Locker Use	ART BITS Art	
location	South field	Choir room	room 5, 2	room 15, 19	Outside stage, Cafe	room 13, 14	Front Lawn	room 3,4	room 22,	
staff	Chavez, Walker,	Baca, Opperman, E. Torrez	Hennig, Eiland	Bennett, Sundstrom, Camryn, Atlee	Willmerding, Montoya, Tarin	Simpson, Cunningham, Sisneros, Padilla	Heard, Hudson	Power, Judway	Chandler, McKelvey	
	students check in at front, lunch count at front									
	7:55-8:10	Group 17, 18	Group 15, 16	Group 13, 14	Group 11, 12	Group 9, 10	Group 7, 8	Group 5, 6	Group 3, 4	
	8:10 - 8:50	Group 1, 2	Group 17, 18	Group 15, 16	Group 13, 14	Group 11, 12	Group 9, 10	Group 7, 8	Group 5, 6	
	8:54 - 9:34	Group 3, 4	Group 1, 2	Group 17, 18	Group 15, 16	Group 13, 14	Group 11, 12	Group 9, 10	Group 7, 8	
	9:38 - 10:18	Group 5, 6	Group 3, 4	Group 1, 2	Group 17, 18	Group 15, 16	Group 13, 14	Group 11, 12	Group 9, 10	
	10:22 - 11:02	Group 7, 8	Group 5, 6	Group 3, 4	Group 1, 2	Group 17, 18	Group 15, 16	Group 13, 14	Group 11, 12	
	11:06 - 11:46	Group 9, 10	Group 7, 8	Group 5, 6	Group 3, 4	Group 1, 2	Group 17, 18	Group 15, 16	Group 13, 14	
	11:50 - 12:30	Group 11, 12	Group 9, 10	Group 7, 8	Group 5, 6	Group 3, 4	Group 1, 2	Group 17, 18	Group 15, 16	
	12:30 - 1:10	LUNCH FOR ALL - HOT DOG PARTY WITH DJ								
1:10 - 1:50	Group 13, 14	Group 11, 12	Group 9, 10	Group 7, 8	Group 5, 6	Group 3, 4	Group 1, 2	Group 17, 18	Group 15, 16	
1:54 - 2:34	Group 15, 16	Group 13, 14	Group 11, 12	Group 9, 10	Group 7, 8	Group 5, 6	Group 3, 4	Group 1, 2	Group 17, 18	
2:38 - 3:18	Group 17, 18	Group 15, 16	Group 13, 14	Group 11, 12	Group 9, 10	Group 7, 8	Group 5, 6	Group 3, 4	Group 1, 2	
FIRST GROUP NOTED ON LIST GOES TO FIRST LOCATION, SECOND TO SECOND LOCATION										
		.net access								
		MS/HS Google Classrooms								
		PS log in								
		lunch #								
		locker #								



Core/Elective	DEPARTMENT	Teacher	Room	1st Period	2nd Period	3rd Period	4th Period	5th HS	5th MS	6th Period	7th Period	8th Period
				8:00-8:58	9:02-9:58	10:00-10:54	10:58-11:52	11:56-12:50	12:26-1:20	1:25-2:19	2:23-3:18	3:22-4:16
elective core	music science	Baca Barrio	Band P 10	PREP A&P	Camera HS/MS Biology	Orchestra HS/MS Biology	Adv. Band HS/MS Biology	Band HS/MS Biology	Beg Orchestra MS	Beg Band HS/MS Chemistry	Inter Band HS/MS A&P	
elective	dance	Bennett	LG Dance P	Late Start	MS Musical CHOIR (LgP)	MS/HS NP (LgP)	MS/HS SPL (LgP)	Band HS/MS	Band HS/MS	Jazz Adv MS/HS (Cafe)	Dance/MS Theatre (Cafe)	HS Musical Theatre (Cafe)
elective	art	Chandler	RM 22	Late Start	Science 6	Art MS	Art MS	Band HS/MS	Band HS/MS	Art HS	Art HS	Art HS/MS
core	science	Cunningham	RM 11	Science 6	Spanish I	Spanish II	Science 6	Spanish I	Science 7	Science 7	Science 7	Science 7
core	foreign lang	Eiland	RM 5	Spanish II	Spanish I	Spanish II	Spanish I	Spanish I	Spanish I	Spanish I	Spanish I	Spanish I
core	math	Feery	RM 9	Late Start	Math 8	Math 8	Math 8	Math 8	Math 8	Alg I	Alg I-Co Teach	TA Math 8
core	math	Franklin	RM 6	Late Start	Math 7	Math 7	Math 7	Math 7	Math 7	Math 7/8	Math 8	TA Math 7
elective	acting	Heard	RM 21	Late Start	504	504	504	Acting for Camera HS RM18	Acting for Camera HS RM18	Act Camera MS RM 14	Technical Theatre RM 18	HS Musical
core	social studies	Hennig	RM 2	NM/Health	NM/Health	NM/Health	World History	World History	World History	World History	World History	World History
elective	film	Hudson	F&M	Film MS	Film MS	Film MS	Film MS	Yearbook	Yearbook	Film HS	Broadcast	Science 8
core	science, math	Ingham	RM 12	Science 8	Math 6	Math 6	Science 8	English 9	English 9	Math 6/7	Science 8	English 11/12
core	ela	Judway	RM 13	English 9	English 11/12	English 11/12	English 11/12	English 9	English 9	English 9 H	English 11/12	English 11/12
core	math	Labog	RM 1	Late Start	Co-teach	Geometry	Algebra II-Co-teach	Geometry	Geometry	MS/HS	Senior Seminar	Geo/Alg II TA
elective	transition	Walker	RM 24	Senior Seminar								
elective	dance	Montoya	SP	Late Start				Ensemble SP (LgDance P)	Ensemble SP (LgDance P)	Cont. Dance Adv/Inter HS/MS SP (LgDance P)	Cont Beg/Inter HS/MS SP (LgDance P)	Beg Contemp HS/MS SP (LgDance P)
core	spec ed ela	Muniz	RM 18	Inclusion	English 6/7/8	US Hist H/US Hist	English 9 SE	English 8 (RM 15)	English 8 (RM 15)	English 6,7,8	Inclusion	Inclusion
core	social studies	Ocken	RM 3	SS7	Gov/Econ	US Hist H/US Hist	US Hist H/US Hist	Reading Intervention	Reading Intervention	Gov/Econ	Gov/Econ	Gov/Econ
elective	music	Opperman	RM 20	Modern Band HS/MS	Beg Guitar HS/MS	Beg Guitar HS/MS	Beg Guitar HS/MS	Chamber Guitar HS	Chamber Guitar HS	Inter Guitar HS/MS	Beg Piano HS/MS	Beg Piano HS/MS
core	social studies	Perea, R	RM 4	SS 6	SS 8	SS 6	SS 6	SS 8	SS 8	SS 8	SS 8	SS 8
core	science	Ramirez	RM 7	Chemistry	Chemistry	Chemistry	Physics	Online	Online	Physics	Environmental Sci	Environmental Sci
core	math	Rios	RM 8	Late Start		online math	Consumer Math Co-teach	Algebra II	Algebra II	Online Math	Algebra II	TA Alg II
core	spec ed math, social studies	Ruedig Simpson	RM/25	Late Start	Co-teach Geom RM 1	SS 7 (RM 9)	Co-Teach Algebra I/RM 1	Algebra II	Algebra II	Co-Teach Algebra I RM 9	Co-Teach Algebra I RM 9	TA Math 6(RM12)
core	ela	Sisneros	RM 14	Eng 7 Honors	English 7	English 6	English 7	Flamenco Inter	Flamenco Inter	Flamenco Adv	Flamenco Beg	Flamenco Beg
both	ela, dance	Sundstrom	RM NP/15	AP Lang (15)	AP Lit (15)	MS Musical	MS Act	Thespian	Thespian	HS/MS	HS/MS	HS/MS
elective	acting	Tarin	RM 19	MS Act	MS Musical	HH Beg HS/MS	HH Beg HS/MS	MS Act	MS Act	MS ACT	HS Act	HS Act
elective	dance	Tarin	Cafe	HH Beg HS/MS	HH Beg HS/MS	HH Beg HS/MS	HH Beg HS/MS	HH Beg HS/MS	HH Beg HS/MS	MS ACT	HS Act	HS Act
core	spec ed math	Torrez, C.	RM 16	Late Start	Math 8/Pre-Algebra	Math 6/7	Math 8/Pre-Algebra	Math 8/Pre-Algebra	Math 8/Pre-Algebra	Math 7/8	Inclusion	Study Skills MS
elective	music	Torrez, E	Choir	Adv/Inter (RM 20)		Les Chanteuses	MS Choir	MS Choir	MS Choir	Music Tech (RM )	Mixed Choir	English TA & Study Skills HS
core	spec ed ela	Chen	RM 15	Late Start	Inclusion	English 11/12	Co-teach Consumer Math	Co-teach Consumer Math	Co-teach Consumer Math	English 9/10, 11	Reading	Reading
elective	dance	Wilmerding	SP	Adv Ballet HS/MS	Beg Ballet HS/MS	Inter Ballet HS/MS	Inter Ballet HS/MS	Inter Ballet HS/MS	Inter Ballet HS/MS	English 9/10, 11	Reading	Reading
core	ela	Wray, A.	RM 17	English 8	Pre AP 10	Eng 8 Honors	online	online	online	English 10	English 10	English 10

# 2022-23 PAPA GOVERNING COUNCIL

TO  
BE  
COMPLETED  
1/30

## COUNCIL MEMBERS

President

Vice President -

Secretary -

Member -

Member -

Member -

Member -

Elizabeth Roybal, Realtor, Armstrong Properties, 505-249-4296 [lroybal@paparts.org](mailto:lroybal@paparts.org) PARENT

Barbara CampBell, Accountant, Fidel, Perner & Michnovicz LLC, 505-205-5294 [bcampbell@paparts.org](mailto:bcampbell@paparts.org) PARENT

Phil Krehbiel, Retired Attorney, 505-401-3860 [pkrehbiel@paparts.org](mailto:pkrehbiel@paparts.org) COMMUNITY

Santana Gonzalez, UNM Student, 505-239-1117 [sgonzalez@paparts.org](mailto:sgonzalez@paparts.org) COMMUNITY

Jessica Short, APS Educator, 505-730-6234 [jshort@paparts.org](mailto:jshort@paparts.org) PARENT

## FACULTY ADVISORY (NON VOTING MEMBERS - (MAY CHANGE EACH YEAR)

Carol Torrez

Virginia Wilmerding

OPEN

## STUDENT ADVISORS (NON VOTING MS/HS STUDENT COUNCIL PRESIDENTS)

Jacob Peltz, Alondra Rodriguez, HS Student Council President

Anaya Gonzalez, National Honor Society President

## COUNCIL MEMBERSHIP TERMS

#	POSITION	LENGTH OF TERM	2022/23 YEAR IN CYCLE	2023/24 YEAR IN CYCLE	2024/25 YEAR IN CYCLE	2025/26 YEAR IN CYCLE
1	Barbara CampBell Parent	3-year	1	2	3 Term Ends	1
2	Lisa Miller Parent	3-year	2	3 Term Ends	1	2
3	Jessica Short Parent	3-year	2	3 Term Ends	1	2
4	Alexis Corbin Community	3-year	1	2	3 Term Ends	1
5	Phil Krehbiel Community	3-year	3 Term Ends	1	2	3
6	Elizabeth Roybal Parent	3-year	2	3 Term Ends	1	2
7	Santana Gonzalez Community	3-year	3 Term Ends	1	2	3

## GOVERNING COUNCIL COMMITTEES 2021-22

Audit Committee – Phil Krehbiel (Chair), Melanie Dunn-Chavez, Rhonda Cordova, Donna Krasnow, Jessica Short, Tamara Lopez

Finance Committee – Phil Krehbiel (Chair), Rhonda Cordova, Barbara CampBell, Melanie Dunn-Chavez –8:00 a.m. monthly, day of Council Meeting

Long-Range Planning – Lisa Miller (Chair), Melanie Dunn-Chavez, Naomi Montoya, Santana Gonzalez, Ginny Wilmerding,

Performing Arts Committee – Elizabeth Roybal (Chair), Alexis Corbin, Melanie Dunn-Chavez, Naomi Montoya, Santana Gonzalez

Policy Review Committee – Lisa Miller (Chair), Melanie Dunn-Chavez, Virginia Wilmerding, Barbara CampBell, Jessica Short

## GOVERNING COUNCIL MEETING DATES 2021-22

Meetings take place at PAPA at

ab

Meeting Dates:

**SCHOOL CONTACTS**

Front Office – 505-830-3128, Melanie Chavez Cell – 505-550-1911, Tamara Lopez Cell – 505-507-1260

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# PAPA GOVERNING COUNCIL TRAINING REQUIREMENTS 2022-23

## CONTINUING MEMBERS – 8 HOURS REQUIRED

EXISTING GC MEMBER NAME	1 hour ETHICS & RESPONSIBILITIES	3 hours FISCAL MANAGEMENT	2 hours ACADEMIC DATA	1 hour OPEN GOVERNMENT	1 hour LEGAL, ORGANIZATION FRAMEWORK	8 TOTAL HOURS
Jessica Short						
Santana Gonzalez						
Phil Krehbiel						
Elizabeth Roybal						
Barbara CampBell						

\*Note: The number of hours in each category may be modified pursuant to PED notification of exemption.

## NEW MEMBERS – 10 HOURS REQUIRED DURING THE FIRST YEAR; 7 HOURS INTRODUCTORY TRAINING REQUIRED BEFORE VOTING

NEW GC MEMBER NAME	2 hours ETHICS & RESPONSIBILITIES	2 hours FISCAL MANAGEMENT	1 hour ACADEMIC DATA	1 hour OPEN GOVERNMENT	1 hour LEGAL, ORGANIZATION FRAMEWORK	3 additional hours (recommend 1 Fiscal, 1 Academic Data)	10 TOTAL HOURS

\*Note: The 7-hour Introductory Online Training for New Governing Board Members is required for all new GC members and must be taken in order to vote on school issues. The training includes: 2 hours of Ethics and Responsibilities, 2 hours of Fiscal Requirements, 1 hour of Understanding Academic Data, 1 hour of Open Government, and 1 hour of Legal and Organizational Framework training. Email: [charter.schools@state.nm.us](mailto:charter.schools@state.nm.us) for more information. Be sure to indicate you are affiliated with PAPA's Governing Council. One option for the additional 3 hours of required training is the Onboarding Training through PAPA GC.



11800 Princess Jeanne Ave., NE / Albuquerque, NM 87112 / (T) 505-830-3128 / (F) 505-830-9930 / [www.paparts.org](http://www.paparts.org)  
Melanie Dunn-Chavez, Executive Director

TO  
BE  
Completed  
7/20/21  
J. Dunn

## RESOLUTION – SCHOOL YEAR 2022-23 OPEN MEETINGS ACT

WHEREAS, the Governing Council of the Public Academy for Performing Arts met at the facilities of 11800 Princess Jeanne Ave, NE Albuquerque, NM 87112 on Tuesday, July 27, 2021, at 5:00 p.m., in

WHEREAS, Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to -4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1(D) of the Open Meetings Act requires the Governing Council of the Public Academy for Performing Arts to determine annually what constitutes reasonable notice of its public meetings;

NOW, THEREFORE, BE IT RESOLVED by the Governing Council of the Public Academy for Performing Arts that:

1. All meetings shall be held at the Public Academy for Performing Arts, 11800 Princess Jeanne Ave, NE, Albuquerque, NM 87112 or as otherwise indicated in the meeting notice.
2. Unless otherwise specified, regular meetings shall be held on the last Tuesday of the month at 4:15 pm with the exception of December, 2021 when the monthly meeting will be held on December 14, 2021. The final agenda will be available at least 72 hours prior to the meeting from Public Academy for Performing Arts, whose office is located at 11800 Princess Jean Ave, NE, Albuquerque, NM 87112 Notice of any other regular meetings will be given 10 days in advance of the meeting date.
3. Special meetings may be called by the Chairperson or a majority of the members upon 72 hours' notice. The notice shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least 72 hours before any special meeting.
4. Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety and property of citizens or to protect the public body from substantial financial loss. The Governing Council of the Public Academy for Performing Arts will avoid emergency meetings whenever possible. Emergency meetings may be called by the Chairman or a majority of the members upon 24 hours' notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda. Within 10 days of taking action on an emergency matter, the public body shall report to the New Mexico Attorney General's office the action taken and the circumstances creating the emergency.
5. For the purposes of regular meetings described in paragraph 2 of this resolution, notice requirements are met if notice of the date, time, place and agenda are posted at the administrative offices of Public Academy for Performing Arts and provided by email to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings. In addition, a notice of the regular meeting schedule of the Governing Council will be placed on the web-site of the Public Academy for Performing Arts [www.paparts.org](http://www.paparts.org).

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RESOLUTION – SY 2021-22  
OPEN MEETINGS ACT  
Page 2

6. For the purposes of special meetings and emergency meetings described in paragraphs 3 and 4 of this resolution, notice requirements are met if notice of the date, time, place and agenda is posted at the administrative offices of Public Academy for Performing Arts and provided by email to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.
7. In addition, a notice of the regular meeting schedule of the Governing Council will be placed on the website of the Public Academy for Performing Arts [www.paparts.org](http://www.paparts.org). In addition to the information specified above, notice shall indicate how a copy of the agenda may be obtained or include a hyperlink to the agenda. They shall also indicate how an individual with a disability who wishes to attend a meeting of the Governing Council and who might be in need of special accommodations, can obtain information and/or accommodation for their disability.
8. The Governing Council of the Public Academy for Performing Arts may close a meeting to the public only if the subject matter of such discussion or action is accepted from the open meeting requirement under Section 10-15-1(H) of the Open Meetings Act.
  - a) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the Governing Council of the Public Academy for Performing Arts taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be noted with reasonable specificity. Only those subjects specified in the motion may be discussed in the closed meeting.
  - b) If a closed meeting is conducted when the Governing Council of the Public Academy for Performing Arts is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity, is given to the members and to the general public.
  - c) Following completion of any closed meeting, the minutes shall state whether the matters discussed in the closed meeting were limited only to those noted, when the meeting was closed.
  - d) Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussions in a closed meeting shall be made by vote of the Governing Council of the Public Academy for Performing Arts in an open public meeting.
9. Attendance by members of the Governing Body at school functions (such as open houses, performances, etc.) may constitute a quorum. The presence of the Governing Body members at these functions is not for the purpose of conducting school business. The potential for a quorum at these functions will be noted on the school calendar on the website [www.paparts.org](http://www.paparts.org) and the Governing Body members will not conduct any business.

Adopted this July 30, 2022 at Albuquerque, New Mexico.

_____	, Chairperson	_____	, Member
_____	, Member	_____	, Member
_____	, Member	_____	, Member
_____	, Member		

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**PAPA GOVERNING COUNCIL**

Elizabeth Roybal, President / Lisa Miller, Vice President  
Members: Alexis Corbin / Phil Krehbiel / Santana Gonzalez / Barbara CampBell / Jessica Short