



**Governing Council
Meeting Agenda**
Thursday, August 25, 2022, 4:15pm, Room 2
Public Academy for Performing Arts Campus
11800 Princess Jeanne Ave NE, Albuquerque, NM 87112

Type of meeting: Community/Monthly

Chair: Elizabeth Roybal

Invited to Attend			
1. Elizabeth Roybal, President	5. Phil Krehbiel, GC Member	9. Virginia Wilmerding, Staff Representative	Scheduled Guests: Ed Torrez, Naomi Montoya, Su Hudson
2. Santana Gonzalez, Vice President	6. Issac Trujillo, GC Member	10. Rhonda Cordova, Business Manager	
3. Jessica Short, Secretary	7. OPEN, GC Member	11. Melanie Dunn-Chavez, Executive Director	Scheduled Absence:
4. Barbara CampBell, GC Member	8. Carol Torrez, Staff Representative		

Agenda Item	Presented by	Time
1. Call to Order, Roll Call (Quorum 4/7 voting members)	Chair	4:15p.m.
2. Welcome and Introductions	Chair	4:17p.m.
3. Approval of Agenda ACTION ITEM	All	4:19p.m.
4. Approval of Previous Meeting Minutes (7/30/22) ACTION ITEM	All	4:20p.m.
5. Open Forum for Public Comment (Form Required)		
6. Budget & Finance Committee Report ACTION ITEM <ul style="list-style-type: none"> a. July Financial Report b. BARS/Permanent Transfer ACTION ITEM c. POs over \$5,000 d. Review and Approve 22-23 Overall Budget ACTION ITEM 	Phil Krehbiel and Rhonda Cordova	4:25p.m.
7. Executive Director's Report <ul style="list-style-type: none"> a. Written Report b. Out of State Group Travel Requests ACTION ITEM 	Melanie Dunn-Chavez	4:35p.m.
8. Organizational Business <ul style="list-style-type: none"> a. Nominating Committee Recommendation ACTION ITEM b. Membership Demographic Review for Accuracy 	Liz Roybal	4:45p.m.
c. President's Report	Liz Roybal	4:50p.m.
d. Other Announcements/Discussion	Liz Roybal	4:55p.m.
e. Adjourn	Liz Roybal	5:00p.m.

----- Statement on Open Forum for Public Comment -----

The Governing Council welcomes public comments during the "Public Comment" portion of the governing council meeting agenda. Individuals wishing to make public comments shall complete a Public Comment form and submit it to the Council President prior to the "Public Comment" section of the meeting. Individual oral presentations will be limited to 5 minutes, unless extended by the Council President.

----- Statement of Non-Discrimination -----

Public Academy for Performing Arts does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at (505) 830-3128 Ext. 0 at least 24 hours prior to the meeting. The Title IX Coordinator is the Executive Director.

----- Additional Information -----

Audit Committee – Phil Krehbiel (Chair), Melanie Dunn-Chavez, Rhonda Cordova, Jessica Short, Tamara Lopez
Finance Committee – Phil Krehbiel (Chair), Rhonda Cordova, Melanie Dunn-Chavez, Barbara CampBell –8:00a.m.monthly, day of Council Meeting.
Long-Range Planning – Santana Gonzalez (Chair), Barbara CampBell, Melanie Dunn-Chavez, Naomi Montoya, Virginia Wilmerding
Performing Arts Committee – Santana Gonzalez (Chair), Liz Roybal, Melanie Dunn-Chavez, Naomi Montoya
Policy Review Committee – Barbara CampBell (Chair), Melanie Dunn-Chavez, Virginia Wilmerding, Jessica Short



Meeting MINUTES

Saturday, July 30, 2022, 8:00am

Public Academy for Performing Arts Campus
11800 Princess Jeanne Ave NE, Albuquerque, NM 87112, Room 2

Type of meeting: Community/Monthly

Chair: Elizabeth Roybal

Invited to Attend			
1. Elizabeth Roybal, President	5. Phil Krehbiel, GC Member	9. Virginia Wilmerding, Staff Representative	Scheduled Guests:
2. Lisa Miller, GC Vice President	6. Santana Gonzalez, GC Member	10. Rhonda Cordova, Business Manager	
3. Barbara CampBell, Secretary	7. Jessica Short, GC Member	11. Melanie Dunn-Chavez, Executive Director	Absent:
4. Alexis Corbin, GC Member	8. Carol Torrez, Staff Representative		Phil Krehbiel, Carol Torrez

Agenda Item	Presented by	Time
1. Call to Order, Roll Call (Quorum 4/7 voting members)	Chair	8:06 am
2. Welcome and Introductions In attendance: Liz Roybal, Lisa Miller, Barb CampBell, Alexis Corbin, Santana Gonzalez, Jessica Short, Virginia Wilmerding, Rhonda Cordova, Melanie Dunn-Chavez, Anaya Gonzalez	Chair	8:02a.m.
3. Approval of Agenda ACTION ITEM Approved, Lisa Miller– first, Barb CampBell – second, Roll Call vote 6/0 to Approve	All	8:04a.m.
4. Approval of Previous Meeting Minutes (6/28/22) ACTION ITEM Approved, Alexis Corbin First, Lisa Miller - second, Roll Call vote 6/0 to Approve	All	8:05a.m.
5. Open Forum for Public Comment (Form Required) None		
a. Budget & Finance Committee Report ACTION ITEM b. June Financial Report c. BARS/Permanent Transfer ACTION ITEM d. POs over \$5,000 e. Fixed Assets Review Certification ACTION ITEM Budget and Finance Committee report was given by Barb CampBell. Report was approved. Santana Gonzalez First, Jessica Short second, Roll Call vote 6/0 to Approve No BARS Pos over \$5,000 were reviewed, no questions Fixed Assets Review Certification Approved Barb CampBell first, Lisa Miller second, Roll Call vote 6/0 to Approve	Phil Krehbiel and Rhonda Cordova	8:08a.m.



<p>6. Executive Director's Report</p> <p>a. Written Report</p> <p>See attached report, clarification about EDAC was given – one representative from EDAC reports to GC</p>	<p>Melanie Dunn-Chavez</p>	<p>8:20a.m.</p>
<p>7. Organizational Business</p> <p>a. Nominating Committee Recommendation ACTION ITEM</p> <p>b. Officer Election – Office commences following the July meeting ACTION ITEM</p> <p>c. 2022-23 Meeting Date/Time/Location ACTION ITEM</p> <p>d. Committee Membership Assignments</p> <p>e. Membership Demographic Updates</p> <p>f. Training Hours Final Update and 2022-23 Training Information</p> <p>g. Signatures - Member Affidavits, Open Meetings Act Resolution ACTION ITEM</p> <p>Nominating Committee approved Issac Trujillo's appointment to GC. Approved Alexis Corbin First, Barb CampBell second, Roll Call vote 6/0 to Approve</p> <p>Officer elections Approved Liz Roybal – President, Santana Gonzalez – VP, Jessica Short – Secretary Barb CampBell first, Jessica Short second, Roll Call vote 6/0 to Approve</p> <p>Approved - Meetings will be held the last Thursday of each month at 4:15pm in room 2. Barb CampBell First, Alexis Corbin second, Roll Call vote 6/0 to Approve</p> <p>Committee Membership Assignments:</p> <p>Audit: same except need non-staff parent; Finance: same; Long-range Planning: Santana Gonzalez Chair, add Barb Campbell, remove Lisa Miller and rest is the same; Performing Arts: Santana Gonzalez Chair, Liz Roybal is member, remove Alexis Corbin; Policy: Barb CampBell Chair, remove Lisa Miller, 1 open position</p> <p>Membership Demographic Updates – check information and send corrections</p> <p>Training Hours – required, will send updated checklist</p> <p>Approved Open Meetings Act Resolution, Member Affidavits first, second Roll Call vote 6/0 to Approve</p>	<p>Liz Roybal Santana Gonzalez</p>	<p>8:30a.m.</p>
<p>h. President's Report</p>	<p>Liz Roybal</p>	<p>8:45a.m.</p>
<p>i. Other Announcements/Discussion</p>	<p>Liz Roybal</p>	<p>8:47a.m.</p>
<p>j. Executive Session to Discuss Limited Personnel Matters Executive session motion made by Barb CampBell and Seconded by Alexis Corbin Roll Call vote 6/0 to Approve Executive session to close motion made by Lisa Miller and Seconded by Santana Gonzalez only limited personnel matters were discussed and No Action was taken</p>	<p>Liz Roybal</p>	<p>8:50am</p>
<p>k. Adjourn</p>	<p>Liz Roybal</p>	<p>9:51am</p>

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----- Additional Information -----

Audit Committee – Phil Krehbiel (Chair), Melanie Dunn-Chavez, Rhonda Cordova, Ruby Arispe, Jessica Short, Tamara Lopez

Finance Committee – Phil Krehbiel (Chair), Rhonda Cordova, Melanie Dunn-Chavez, Barbara CampBell –8:00a.m.monthly, day of Council Meeting.

Long-Range Planning – Lisa Miller (Chair), Melanie Dunn-Chavez, Naomi Montoya, Santana Gonzalez, Virginia Wilmerding

Performing Arts Committee – Elizabeth Roybal (Chair), Alexis Corbin, Melanie Dunn-Chavez, Naomi Montoya, Santana Gonzalez

Policy Review Committee – Lisa Miller (Chair), Melanie Dunn-Chavez, Virginia Wilmerding, Barbara CampBell, Jessica Short

Public Academy for Performing Arts

Budget Summary Of Funds Report July 2022

Fund	Description	Adopted Budget as of 07/01/2022	Revised Adopted Budget with Initial Budget BARS	Approved BARS	Current Budget	Pending Budget/BA Rs	Total Anticipated Budget	YTD Actuals	YTD Payable/ Encumber	Unencumbered Budget Balance	Unencumbered Anticipated Budget	Percent Remaining	Percent Remaining of TOTAL ANTICIPATED
11000	Operational	\$4,413,375.00	\$4,413,375.00	\$0.00	\$4,413,375.00		\$4,413,375.00	\$98,147.28	\$2,509,945.19	\$1,805,282.53	\$1,805,282.53	41%	41%
21000	Food Services	\$105,000.00	\$105,000.00	\$0.00	\$105,000.00		\$105,000.00	\$0.00	\$100,570.59	\$4,429.41	\$4,429.41	4%	4%
23000	Non-Instructional Support	\$220,000.00	\$220,000.00	\$0.00	\$220,000.00		\$220,000.00	(\$200.00)	\$23,800.07	\$196,399.93	\$196,399.93	89%	89%
24106	Entitlement IDEA-B	\$67,318.00	\$67,318.00	\$0.00	\$67,318.00		\$67,318.00	\$0.00	\$29,875.60	\$37,442.40	\$37,442.40	56%	56%
24154	Teacher/Principal Training & Recruiting	\$24,581.00	\$24,581.00	\$0.00	\$24,581.00		\$24,581.00	\$854.00	\$0.00	\$23,727.00	\$23,727.00	97%	97%
24174	Carl D Perkins Secondary - Current	\$8,972.00	\$8,972.00	\$0.00	\$8,972.00		\$8,972.00	\$0.00	\$0.00	\$8,972.00	\$8,972.00	100%	100%
24308	CRSSA ESSER II	\$419,824.00	\$419,824.00	\$0.00	\$419,824.00		\$419,824.00	\$0.00	\$108,178.00	\$311,646.00	\$311,646.00	74%	0%
24330	ARP ESSER III CDFA 84.425U	\$1,000,000.00	\$1,000,000.00	\$0.00	\$1,000,000.00		\$1,000,000.00	\$0.00	\$148,545.08	\$851,454.92	\$851,454.92	85%	85%
25153	Title XIX MEDICAID 3/21 Years	\$45,000.00	\$45,000.00	\$0.00	\$45,000.00		\$45,000.00	\$0.00	\$480.00	\$44,520.00	\$44,520.00	99%	99%
26207	CNM Foundation	\$4,513.00	\$4,513.00	\$0.00	\$4,513.00		\$4,513.00	\$0.00	\$1,000.00	\$3,513.00	\$3,513.00	78%	78%
27107	Literacy For Children @ Risk PED	\$3,930.00	\$3,930.00	\$0.00	\$3,930.00		\$3,930.00	\$0.00	\$0.00	\$3,930.00	\$3,930.00	100%	100%
27502	Career Technical Education Program (Pilot)	\$8,682.00	\$8,682.00	\$0.00	\$8,682.00		\$8,682.00	\$0.00	\$0.00	\$8,682.00	\$8,682.00	100%	95%
29130	Youth Chat Grant	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00		\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	100%	0%
31400	Special Capital Outlay-State	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00		\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00	100%	91%

Fund	Description	Adopted Budget as of 07/01/2022	Revised Adopted Budget with Initial Budget BARS	Approved BARS	Current Budget	Pending Budget/BA Rs	Total Anticipated Budget	YTD Actuals	YTD Payable/ Encumber	Unencumbered Budget Balance	Unencumbered Anticipated Budget	Percent Remaining	Percent Remaining of TOTAL ANTICIPATED
31600	Capital Improvements HB-33	\$352,468.00	\$352,468.00	\$0.00	\$352,468.00		\$352,468.00	\$0.00	\$54,255.48	\$298,212.52	\$298,212.52	85%	85%
31700	SB9 State Match	\$175.00	\$175.00	\$0.00	\$175.00		\$175.00	\$0.00	\$0.00	\$175.00	\$175.00	100%	100%
31701	SB9 Ad Valorem	\$383,034.00	\$383,034.00	\$0.00	\$383,034.00		\$383,034.00	\$12,679.79	\$66,144.82	\$304,209.39	\$304,209.39	79%	79%
31703	SB-9 State Match Cash	\$8,725.00	\$8,725.00	\$0.00	\$8,725.00		\$8,725.00	\$0.00	\$0.00	\$8,725.00	\$8,725.00	100%	100%
Fund Totals		\$7,088,097.00	\$7,088,097.00	\$0.00	\$7,088,097.00	\$0.00	\$7,088,097.00	\$111,481.07	\$3,042,794.83	\$3,933,821.10	\$3,933,821.10	55%	55%

Public Academy for Performing Arts

Issued and Closed POs Report

Accounting Cycle: FY2023; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: ([Fund] >= "11000"); Include Tax and Shipping: No; Include Closed Pos: Yes; Show Detail: Yes; Created On: 8/17/2022 2:54:05 PM

PO Number	Type	Vendor Name	Date Issued	Status	Days Outstanding	PO Amount	Invoiced Amount	Unencumbered Amount	Remaining Encumbrance
2023-016	Dollar	Matthews Fox, P.C.	7/1/2022	Issued	47	\$5,000.00	\$0.00	\$0.00	\$5,000.00
2022-008	Dollar	ABCWUA	7/1/2021	Issued	412	\$5,128.71	\$0.00	\$0.00	\$5,128.71
2022-015-1	Dollar	NM Gas Company	7/1/2021	Issued	412	\$6,144.85	\$0.00	\$0.00	\$6,144.85
2022-028	Dollar	ACES	7/1/2021	Issued	412	\$7,047.95	\$0.00	\$0.00	\$7,047.95
2022-066 b-1	Dollar	APS	5/1/2022	Issued	108	\$54,255.48	\$6,449.05	\$6,449.05	\$47,806.43
2022-542-2	Dollar	Wilson & Company	4/12/2022	Issued	127	\$33,252.55	\$12,281.00	\$12,281.00	\$20,971.55
2023-002	Dollar	Moss Adams LLP	7/5/2022	Issued	43	\$19,781.00	\$0.00	\$0.00	\$19,781.00
2023-003	Regular	EGSM Inc.	7/1/2022	Issued	47	\$11,405.41	\$0.00	\$0.00	\$11,405.41
2023-004	Regular	Rio Conchos Corporation	7/1/2022	Issued	47	\$256,723.08	\$0.00	\$0.00	\$256,723.08
2023-009	Regular	NMPSIA	7/1/2022	Closed		\$69,382.00	\$69,382.00	\$69,382.00	\$0.00
2023-012	Dollar	PNM	7/1/2022	Issued	47	\$35,000.00	\$5,101.16	\$5,101.16	\$29,898.84
2023-013	Dollar	ABCWUA	7/1/2022	Issued	47	\$38,000.00	\$3,155.80	\$3,155.80	\$34,844.20
2023-014	Regular	NM Gas Company	7/1/2022	Closed		\$25,000.00	\$94.20	\$25,000.00	\$0.00
2023-017	Dollar	Harris School Solutions	7/1/2022	Issued	47	\$13,000.00	\$0.00	\$0.00	\$13,000.00
2023-018	Dollar	Powerschool Group, LLC	7/1/2022	Issued	47	\$8,000.00	\$0.00	\$0.00	\$8,000.00
2023-019	Dollar	CNM	7/1/2022	Issued	47	\$6,000.00	\$0.00	\$0.00	\$6,000.00
2023-020	Regular	Rhonda Cordova	7/1/2022	Issued	47	\$64,650.00	\$8,081.25	\$8,081.25	\$56,568.75
2023-027	Dollar	ACES	7/1/2022	Issued	47	\$20,000.00	\$0.00	\$0.00	\$20,000.00
2023-029	Regular	Southwest Copy Systems	7/1/2022	Issued	47	\$8,200.00	\$1,212.88	\$2,200.00	\$6,000.00
2023-037	Dollar	Labatt Food Service	7/1/2022	Issued	47	\$68,000.00	\$0.00	\$0.00	\$68,000.00
2023-044	Dollar	BYU Continuing Education	7/1/2022	Issued	47	\$7,000.00	\$0.00	\$0.00	\$7,000.00
2023-054	Regular	IXL	7/14/2022	Closed		\$5,795.00	\$5,795.00	\$5,795.00	\$0.00
2023-066	Dollar	Baum's Music	7/19/2022	Issued	29	\$5,000.00	\$0.00	\$0.00	\$5,000.00
2023-076	Regular	McGraw Hill	7/21/2022	Issued	27	\$5,765.97	\$0.00	\$0.00	\$5,765.97



11800 Princess Jeanne Ave., NE / Albuquerque, NM 87112 / (T) 505-830-3128 / (F) 505-830-9930 / www.paparts.org
[Melanie L. Dunn-Chavez, Executive Director](#)

Executive Director's Report August 25, 2022

- Portables – working on it. Estimated cost \$425K
- Security – email to APS contact, no response
- In-service– very well received, great feedback, communication agreement drafted, Trauma Informed Practice in service was excellent, ALICE training, business meeting PICTURES
 - PLC/Student Staffing – protocols reviewed this week, 8th Period Light, 2x/month, once during in-service, first after school 8/24
 - 9/2 Sharoky Hollie – will be here, collaboration with DATA
- Jump Start and PAPAfest was great. Nice feedback from parents, new staff and majority of staff. Collected feedback from teachers/staff for next year. PICTURES
- Schedule changes finished by 3rd full day of school; teachers able to begin teaching quickly
- Beginning of the Year (BOY) Interim Assessments administered in all classes, data tool due early September
- Walkthroughs beginning, teacher PDPs due early September
- Dates for performances/events coming in
- 4 drills first month requirement. Evacuation, fire and shelter in place finished
- Office/teacher aides trained
- ¼ of student body has IEP or 504, differentiation, UDL, accommodations and planning imperative
- 6 suspensions (2 alcohol, 4 drugs) to date
- Senior Meeting
<https://docs.google.com/document/d/1Zqin1IIGZp9EqGZawqaCnbkl1zFOTDEpKhWP8PkAlHM/edit?usp=sharing>
- Lunches served average 130-140, breakfast 25-30 (because charging), salad bar now, work study students
- Health and Wellness meeting held
- Black Education Act uploaded
- 90 Day Plan exemption request submitted
- PTSO meeting 8/24
- NHS Senior Parking Spot painting 8/26, 27
- Broadcast class to Studio 519 8/26
- Required training (bloodborne pathogens, sexual harassment, child abuse, etc.) in progress
- EDAC meetings 7am in-service days, committee established, first meeting 9/2
- Enrollment at 442, working to get to 450.
- Out of State Travel Plans
 - Les Chanteuses
 - HS Advanced Film, Ensemble

Upcoming Events

Student Pictures - Head Shot Day 8/30 – GC come at 8:45am

Open House Wednesday, 8/31 6pm

Senior Sunrise 9/1

Progress Reports 9/9

2022-23 PAPA GOVERNING COUNCIL

COUNCIL MEMBERS

President – Elizabeth Roybal, Realtor, Armstrong Properties, 505-249-4296 lroybal@paparts.org , lroybal@gmail.com COMMUNITY

Vice President – Santana Gonzalez, UNM Student, 505-239-1117 sgonzalez@paparts.org COMMUNITY

Secretary – Jessica Short, APS Educator, 505-730-6234 jshort@paparts.org , short_j@pas.edu PARENT

Member – Phil Krehbiel, Retired Attorney, 505-401-3860 pkrehbiel@paparts.org COMMUNITY

Member – Barbara CampBell, Accountant, Fidel, Perner & Michnovicz LLC, 505-205-5294 bcampbell@paparts.org, bcampbell@fpmcpa.com PARENT

Member – Issac Trujillo, Safety & Security Director, Expo NM 505-929-0382, itruillo@paparts.org, IssacTrujillo@gmail.com, COMMUNITY

Member -

STAFF REPRESENTATIVE (NON-VOTING MEMBERS, MAY CHANGE EACH YEAR)

Carol Torrez

Virginia Wilmerding

OPEN, EDAC Rep

STUDENT REPRESENTATIVE (NON-VOTING MS/HS STUDENT COUNCIL PRESIDENTS)

Jacob Peltz, Alondra Rodriguez, HS Student Council President

Anaya Gonzalez, National Honor Society President

COUNCIL MEMBERSHIP TERMS

#	POSITION	LENGTH OF TERM	2022/23 YEAR IN CYCLE	2023/24 YEAR IN CYCLE	2024/25 YEAR IN CYCLE	2025/26 YEAR IN CYCLE
1	Barbara CampBell Parent	3-year	1	2	3 Term Ends	1
2	OPEN Parent	3-year	2	3 Term Ends	1	2
3	Jessica Short Parent	3-year	2	3 Term Ends	1	2
4	Issac Trujillo Community	3-year	1	2	3 Term Ends	1
5	Phil Krehbiel Community	3-year	3 Term Ends	1	2	3
6	Elizabeth Roybal Parent	3-year	2	3 Term Ends	1	2
7	Santana Gonzalez Community	3-year	3 Term Ends	1	2	3

GOVERNING COUNCIL COMMITTEES 2022-23

Audit Committee – Phil Krehbiel (Chair), Melanie Dunn-Chavez, Rhonda Cordova, Donna Krasnow, Jessica Short, Tamara Lopez

Finance Committee – Phil Krehbiel (Chair), Rhonda Cordova, Barbara CampBell, Melanie Dunn-Chavez –8:00 a.m. monthly, day of Council Meeting

Long-Range Planning – Santana Gonzalez (Chair), Barbara CampBell, Melanie Dunn-Chavez, Naomi Montoya, Ginny Wilmerding,

Performing Arts Committee – Santana Gonzalez (Chair), Liz Roybal, Melanie Dunn-Chavez, Naomi Montoya

Policy Review Committee – Barbara CampBell (Chair), Melanie Dunn-Chavez, Virginia Wilmerding, Jessica Short, OPEN

GOVERNING COUNCIL MEETING DATES 2022-23

Meetings take place at PAPA the last Thursday of each month at 4:15 in room 2.

Meeting Dates: 7/30/22, 8/25/22, 9/29/22, 10/27/22, 11/17/22*, 12/15/22*, 1/26/23, 2/23/23, 3/30/23, 4/27/23, 5/25/23, 6/29/23

*dates changed for holiday

SCHOOL CONTACTS

Front Office – 505-830-3128, Melanie Chavez Cell – 505-550-1911, Tamara Lopez Cell – 505-507-1260

[illegible]