



PUBLIC ACADEMY FOR PERFORMING ARTS

Governing Council

Draft minutes

Tuesday, April 19, 2022, 4:15pm

Public Academy for Performing Arts Campus
11800 Princess Jeanne Ave NE, Albuquerque, NM 87112, Room 2

NOTE: GC Meetings will be held in person beginning July 2021

Type of meeting: Community/Monthly

Chair: Elizabeth Roybal

Invited to Attend			
1. Elizabeth Roybal, President-- absent	5. Phil Krehbiel, GC Member-- present	9. Virginia Wilmerding, Staff Representative-- present	Scheduled Guests:
2. Lisa Miller, GC Vice President-- present	6. Santana Gonzalez, GC Member-- present	10. Rhonda Cordova, Business Manager--present	
3. Barbara CampBell, Secretary—attended via speaker phone	7. Jessica Short, GC Member-- present	11. Melanie Dunn-Chavez, Executive Director-- present	Scheduled Absence:
4. Alexis Corbin, GC Member--absent	8. Carol Torrez, Staff Representative -- present	Guest:	

Agenda Item	Presented by	Time
1. Call to Order, Roll Call (Quorum 4/7 voting members) Liz Roybal and Alexis Corbin absent Lisa Ulibarri-Miller presided Meeting called to order at 4:15pm	Chair	4:15p.m.
2. Welcome and Introductions	Chair	4:17p.m.
3. Approval of Agenda ACTION ITEM MOVED BY JESSICA SHORT AND SECONDED BY SANTANA GONZALEZ TO APPROVE THE AGENDA. ROLL CALL VOTE, CARRIED 5-0	All	4:19p.m.
4. Approval of Previous Meeting Minutes (3/29/22) ACTION ITEM Moved by Santana Gonzalez and seconded by Jessica Short to approve the minutes. Roll call vote, carried 5-0	All	4:20p.m.
5. Open Forum for Public Comment (Form Required) none		
6. Budget & Finance Committee Report ACTION ITEM The major focus of the committee meeting were the proposed salary increases and operational budget. Members did receive all regular reports and checks and register were reviewed with no concerns. Moved by Phil Krehbiel and seconded by Jessica Short to approve the report. Roll call vote. Motion carried 5-0	Phil Krehbiel and Rhonda Cordova	4:25p.m.
a. March Financial Report		
b. BARS/Permanent Transfer ACTION ITEM Moved by Lisa Ulibarri Miller and seconded by Jessica Short to approve bars ending in 0027-D, 0028-D, 0029-IB, 0030-I. Roll call vote. Motion carried 5-0.		
c. POs over \$5,000 POs were reviewed. The Power School is for the IEP/ MLSS set up addition. The year to year cost for the added service is much less.		
d. Permanent Cash Transfer per PED ACTION ITEM This action was needed to move monies previously in account ending 25152 to 25153. This is the funding from Medicaid for services like nursing, SLP,SW etc. This account change is required by the state and necessary to avoid audit findings. Moved by Jessica Short and seconded by Santana Gonzales to approve the permanent cash transfer. Roll call vote. Approved 5-0		
e. Preliminary 2022-23 Operational Budget ACTION ITEM The proposed budget includes several salary items and substitute funding moved to ESSER III funding and substantial salary increases. Budget is based on 435 students but our expected enrollment is 450. Moved by Barbara CampBell and seconded by Jessica Short to accept the proposed budget. Roll call vote. Motion carried 5-0		
7. Executive Director's Report	Melanie Dunn-Chavez	4:35p.m.
a. Written Report Report was reviewed.		



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8. Organizational Business	Elizabeth Roybal	4:45p.m.
a. Policies for approval A.4, A.7, A.8, A.12, A. 13, A.19, C.12 ACTION ITEM No public comments received. No changes recommended. Moved by Jessica Short and Seconded by Phil Krehbiel to approve all policies. Roll Call vote. Motion carried 5-0. Lisa will try to have policy document updated soon.	Lisa Miller	
9. President's Report No report	Elizabeth Roybal	
10. Other Announcements/Discussion None	Elizabeth Roybal	
11. Executive Session to Discuss Limited Personnel Matters Moved by Jessica Short at 4:54 pm that the meeting be closed for the purpose of going into Executive Session pursuant to NMSA 10-15-1-H(2) with Barbara CampBell making the second. Roll call vote, motion carried 5-0 Limited personnel matters were the only thing discussed. And action was necessary after exiting the executive session. 5:18 Moved by Jessica Short that we exit executive session, seconded by Phil Krehbiel. Motion carried 5-0 Action Needed: Moved by Phil Krehbiel that the executive director's contract be renewed for the upcoming school year. Seconded by Barbara CampBell. Motion carried 5-0 A special meeting will be scheduled for limited personnel matters on May 3 rd at 4:15pm.	All	5:00p.m.
12. Adjourn 5:20pm		

---- Statement on Open Forum for Public Comment ----

The Governing Council welcomes public comments during the "Public Comment" portion of the governing council meeting agenda. Individuals wishing to make public comments shall complete a Public Comment form and submit it to the Council President prior to the "Public Comment" section of the meeting. Individual oral presentations will be limited to 5 minutes, unless extended by the Council President.

---- Statement of Non-Discrimination ----

Public Academy for Performing Arts does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at (505) 830-3128 Ext. 0 at least 24 hours prior to the meeting. The Title IX Coordinator is the Executive Director.

---- Additional Information ----

Audit Committee – Phil Krehbiel (Chair), Melanie Dunn-Chavez, Rhonda Cordova, Ruby Arispe, Jessica Short, Tamara Lopez
Finance Committee – Phil Krehbiel (Chair), Rhonda Cordova, Melanie Dunn-Chavez, Barbara CampBell –8:00a.m.monthly, day of Council Meeting.
Long-Range Planning – Lisa Miller (Chair), Melanie Dunn-Chavez, Naomi Montoya, Santana Gonzalez, Virginia Wilmerding
Performing Arts Committee – Elizabeth Roybal (Chair), Alexis Corbin, Melanie Dunn-Chavez, Naomi Montoya, Santana Gonzalez
Policy Review Committee – Lisa Miller (Chair), Melanie Dunn-Chavez, Virginia Wilmerding, Barbara CampBell, Jessica Short