Public Academy for Performing Arts

Governing Council

Meeting Agenda

Tuesday, July 27, 2021, 5:00pm

Public Academy for Performing Arts Campus 11800 Princess Jeanne Ave NE, Albuquerque, NM 87112, Room 2

NOTE: GC Meetings will be held in person beginning July, 2021.

	Тур	e of meeting:	Community	y / Monthly	C	hair:	Elizabeth Roybal
No contraction of the contractio	Invited to	o Attend:	2. L A 3. B 4. A 5. P 6. S	Elizabeth Roybal, President Lisa Miller, GC Vice Preside Acting Secretary Sarbara CampBell, GC Mem Alexis Corbin, GC Member Phil Krehbiel, GC Member antana Gonzalez, GC Meml essica Short, GC Member	iber	11. Scho	Virginia Wilmerding, Staff Representative Carol Torrez, Staff Representative Melanie Dunn-Chavez, Executive Director Rhonda Cordova, Business Manager eduled Absence: eduled Guests:
1.	Call to C	Order, Roll Call	(Quorum 4/	7 voting members)			Chair5:00p.m.
2.	weicom	e and Introduct	ions			(Chair 5:02n m
3.	Approva	ıl of Agenda A(CTION ITEM.				.All 5:04p m
4.	Approva	ii of Previous iv	ieeting Minu	ites (6/29/21) ACTION IT	EM		.All 5:06n m
5.	Open ro	rum for Public	Comment (F	form Required)		(Chair 5:10n m
6.	Budget &	& Finance Com	mittee Repor	rt ACTION ITEM	Phil K	rehbiel	and Rhonda Cordova5:15p.m.
	a.	June Financia	l Report				F
	b.			r ACTION ITEM			
	c.	POs over \$5,0					A
7.	Executiv	e Director's Re	port		N	/lelanie	Chavez5:20p.m.
_	a.	Written Repor	rt	. 1			
8.	Organiza	ational Business	3		• • • • • • • • • • • • • • • • • • • •	Cl	nair5:30p.m.
	a.	Medicine Stor	ability, A15. rage, H.2 Reg	1 Public Hearings, A. 16 gulations, H. 7 Student D	Counci ress Co	l Agen de, C.6	ondiscrimination on the Basis of ida, C.5 Drug-free Workplace, E.7.4 Student of Staff Conduct with Students
		ACTION ITEM			Lisa	Miller	5:35p.m.
	b.	Officer Election	on – Office c	commences following the	July m	eeting	ACTION ITEM
	c.			ne/Location ACTION ITI	EM		
	d.	Committee M		_			*
	e.			odates and Member Affidav			
	f.			ate and 2021-22 Training			
0	g.	Signatures – N	Aember Affi	davits, Open Meetings A	ct Reso	lution .	ACTION ITEM
9. 10.	Other A.	t's Report			Е	lizabet	h Roybal5:40p.m.
	A dioum	mouncements/1	Jiscussion				\ll5:45p.m.
11.	Aujourn.	•••••••			••••••	Ch	air
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Brossessan and							,
TIL	C			Statement on Open Forum			nent

The Governing Council welcomes public comments during the "Public Comment" portion of the governing council meeting agenda. Individuals wishing to make public comments shall complete a Public Comment form and submit it to the Council President prior to the "Public Comment" section of the meeting. Individual oral presentations will be limited to 5 minutes, unless extended by the Council President.

---- Statement of Non Discrimination ----

Public Academy for Performing Arts does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at 830-3128 Ext. 0 at least 24 hours prior to the meeting. The Title IX Coordinator is the Executive Director.

---- Additional Information ----

Audit Committee – Phil Krehbiel (Chair), OPEN, Melanie Dunn-Chavez, Rhonda Cordova, Ruby Arispe, Barbara CampBell
Finance Committee – Phil Krehbiel (Chair), Rhonda Cordova, Melanie Dunn-Chavez, Barbara CampBell –8:00a.m.monthly, day of Council Meeting.
Long-Range Planning – Lisa Miller (Chair), Melanie Dunn-Chavez, Naomi Montoya, Santana Gonzalez, Virginia Wilmerding
Performing Arts Committee – Elizabeth Roybal (Chair), Alexis Corbin, Melanie Dunn-Chavez, Naomi Montoya
Policy Review Committee – Lisa Miller (Chair), Melanie Dunn-Chavez, OPEN, Virginia Wilmerding, OPEN

		June 29, 2021	
Date:	6/29/2021	Location: Due to current health conditions, meeting was cor Zoom	nducted via
		Governing Council Meeting	
Time: 5	5:00-6:12 pm	Facilitator: Elizabeth Roybal	
Zoom, via Zoo Zoom,	er) Via Zoom, Phil K Barbara CampBell (om, Carol Torrez (sta	izabeth Roybal (voting member) via Zoom, Mark Huntzinger (verehbiel (voting member) via Zoom, Lisa Ulibarri-Miller (voting (voting member) via Zoom, via Zoom, Rhonda Cordova (businaff representative) via Zoom, Virginia Wilmerding (staff represevoting member) via Zoom, Alexis Corbin (voting member) via Zoom	member) via less manager)
Not in	Attendance: Melar	nie Chavez (Executive Director)	
		amed in Zoom meeting: none	
Discus	sion		Resource
1.	Call to Order at 5:0 Krehbiel, Santana Lisa Ulibarri-Miller	00 pm/ Roll Call, voting members Elizabeth Roybal, Phil Gonzales, Mark Huntzinger, Alexis Corbin, Barbara CampBell, , Jessica Short	Elizabeth Roybal
2.	Welcome and Intr Welcoming remark Elizabeth Roybal.	oductions of all governing council members present. s including Governing Council meeting procedures by	Elizabeth Roybal
3.	Long Range planni Santana Gonzales Virginia Wilmerdin Motion by Mark H	da s to be added to Agenda as voting member. ng committee Chair is Lisa Ulibarri-Miller is a member of long-range planning. g is a member of long-range planning. untzinger to approve the agenda as amended. Seconded by Roll call vote motion carried 8-0.	Elizabeth Roybal
4.	Approval of Minut	es	Elizabeth
	Moved by Barbara the minutes from I carried 8-0	CampBell and seconded by Santana Gonzalez to approve Way's Governing Council meeting. Roll call vote. Motion	Roybal

	Julie 29, 2021	
,	Open Forum None	Elizabeth Roybal
	Finance committee report Phil Krehbiel, Melanie Chavez, Barbara CampBell, and Rhonda Cordova met the morning of June 29, 2021. Financial report and Budget summary was given by Phil Krehbiel. He provided the council with a list of reports the finance committee is requesting. The 13 reports being regularly reviewed by the committee are as follows:	Phil Krehbiel
	Bank Statement	147
	Bank Reconciliation	
	Journal Entries	
		_
•	Balance Sheet Report (showing assets and liabilities for all accounts)	
•	Bank Account Register (showing all checks written) Budget Summary of Funds Report (showing a summary of budgeted expenses versus actual, offset by encumbrances)	
•	Comparative Financial Statements – summary (revenues and expenses, all funds, last fiscal year, and current fiscal year)	
•	Comparative Financial Statements – detail (revenues and expenses, all funds, last fiscal year, and current fiscal year) Trial Balance Report (all transactions)	
•	Trial Balance Report (all transactions) Monthly Balance Forecast Report – summary (actual revenues and expenses by month compared to the budget) Account Balance Report – detailed (actual revenues and expenses, and encumbrances, compared to the budget) Budget Adjustment Request (BARS) History Report Purchase Orders of \$5,000 or more, current fiscal year	
No cor	acerns were noted at this time.	,
Barbar Krehbi	a CampBell moved to approve the finance committee report. Phil el seconded. Roll call vote. Motion carried 8-0	
project	a Cordova reviewed accounting codes for the overall budget as well as the ed amounts. A copy of the draft projected budget summary was sent to ers to review.	
approv	rehbiel moved that the presented overall budget for the upcoming year be ed. Seconded by Barbara CampBell. Roll call vote. Motion carried 7-1 ark Huntzinger as the dissenting vote.	
approv	ed. Seconded by Barbara CampBell. Roll call vote. Motion carried 7-1	

	No BA	ARS	
	Purcha	ase orders over 5000 none	
	7.	Executive Director report	Melanie
	•	Report sent to all members. Director Chavez was absent.	
	•	Highlights:	
	•	Building: HVAC upgrades, breaking ground 2022, security updates, double portable	
	•	Equity Council grant for SEL	
,	•	Registration the last week of July	
	•	Expected schools to be open in the fall, COVID requirements expected. No virtual requirement at this time. BYU will be an option for PAPA students. This option is not available to 6 th graders.	
	•	Student and Staff handbooks were reviewed.	
	8.	Organizational business	Liz Roybal
		Policy Discussion	
		A.2 Nondiscrimination based on HB 29. Draft was accepted	
		A.15.1 Public Hearing based on statue NMSA 22-8-10	
		A.16 Council agenda, adjusted to read that it will be available 36 hours instead of 24 hours prior to the meeting	
		C.5 Added Zero tolerance and Cannabis policy requirements	
		E.7.4 Updated to reflect students with appropriate training can self-carry asthma and anaphylaxis medications	
		H.2.15 Dress code adjustments to protect hair styles and cultural/religious hair styles	

	H.7 Dress code revisions	
	D.1 Budget Process: Includes dates for adopting budget and holding public meetings.	
	C. 6 Staff Conduct with Students	
	Updated to include rational discourse and controversial issues	
d	Phil Krehbiel moved to table discussion on D.1 budget process. Seconded by Barbara CampBell. Roll call vote, motion carried 5-3 with dissenting votes by Mark Huntzinger, Lisa Ulibarri-Miller and Liz Roybal.	
	Barbara CampBell moved that remaining policies move to public comment. Seconded by Santana Gonzales. Roll call vote. Motion carried 8-0.	
	There are other statutes that were recently adopted that may require further policy adjustments.	
	Performing Arts committee report: Planning the Platinum Celebration. PAPA has a sizzle reel. Spring Dance is scheduled for March 1-5 th . Senior Showcase is scheduled as well.	
	Working on locations and venues for Performing Arts.	
9.	Announcements/ Discussion	
	Su Hudson compiled all of the video for Spring Dance Show	
10.	President's report:	
	Spring Dance show was well done.	

11. Executive Session		
Not required	· · · · · · · · · · · · · · · · · · ·	
12. Adjournment 6:12 pm		Liz Roybal
Next regular meeting July 27, 2021		,

Minutes taken by Lisa Ulibarri-Miller. Draft typed on 7.04.2021

Public Academy for Performing Arts

Budget Summary Of Funds Report

Accounting Cycle: FY2021; End Date: 06/30/2021; Account Type: Expenditure; Show Prior Year Accounts: No; Created On: 7/23/2021 5:34:38 PM

Fund	Description	Adopted	Current	YTD Actuals	Payable/Enc	Unencumbered Budget Balance	Percent Remaining
11000	Operational	\$3,751,546.00	\$3,615,679.73	\$3,205,439.90	umber \$0.00	\$410,239.83	44.000/
21000	Food Services	\$155,000.00	\$155,000.00	\$45,899.18	,	\$109,100.82	11.00% 70.00%
23000	Non- Instructional Support	\$230,000.00	\$206,173.05	\$53,697.00	\$0.00	\$152,476.05	74.00%
24106	Entitlement IDEA-B	\$103,458.00	\$103,458.00	\$103,458.00	\$0.00	\$0.00	0.00%
24153	English Language Acquisition	\$120.00	\$120.00	\$0.00	\$0.00	\$120.00	100.00%
24154	Teacher/Princi pal Training & Recruiting	\$19,360.00	\$19,360.00	\$15,217.11	\$0.00	\$4,142.89	21.00%
24301	CARES Act	\$114,633.00	\$78,557.00	\$78,557.00	\$0.00	\$0.00	0.00%
24306	CARES Act/Geer	\$11,536.00	\$11,536.00	\$7,852.00	\$0.00	\$3,684.00	32.00%
24307	Social Emotional Learning	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.00%
24308	CRSSA ESSER II	\$523,079.00	\$523,079.00	\$0.00	\$0.00	\$523,079.00	100.00%
25152	Title XIX MEDICAID 0/2 Years	\$31,000.00	\$57,779.61	\$21,161.38	\$0.00	\$36,618.23	63.00%
26207	CNM Foundation	\$3,800.00	\$4,267.13	\$1,754.25	\$0.00	\$2,512.88	59.00%
27103	TQM in Public Schools PED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
27107	Literacy For Children @ Risk PED	\$5,026.00	\$5,026.00	\$0.00	\$0.00	\$5,026.00	100.00%
27109	Instructional Mats - GAA of 2019	\$18,995.00	\$18,995.00	\$13,520.50	\$0.00	\$5,474.50	29.00%
29130	Youth Chat Grant	\$5,735.30	\$5,735.30	\$3,499.94	\$0.00	\$2,235.36	39.00%
31200	Public School Capital Outlay	\$333,665.00	\$333,665.00	\$333,665.00	\$0.00	\$0.00	0.00%
31400	Special Capital Outlay- State	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.00%
31600	Capital Improvements HB-33	\$331,285.00	\$493,143.35	\$341,231.40	\$0.00	\$151,911.95	31.00%
31700	SB9 State Match	\$6,941.00	\$174.00	\$0.00	\$0.00	\$174.00	100.00%
31701	SB9 Ad Valorem	\$337,790.00	\$373,718.03	\$169,652.86	\$0.00	\$204,065.17	55.00%
31703	SB-9 State Match Cash	\$10,758.00	\$10,758.00	\$10,758.00	\$0.00	\$0.00	0.00%
Fund Totals		\$6,023,727.30	\$6,046,224.20	\$4,405,363.52	\$0.00	\$1,640,860.68	



11800 Princess Jeanne Ave., NE / Albuquerque, NM 87112 / (T) 505-830-3128 / (F) 505-830-9930 / www.paparts.org

Executive Director's Report July 2021

- SEL/Equity Council presentation
- Summer school using BYU. Grades 8 11, about 10 students enrolled. Second session began June 28, 8 students. No Boot Camp for MS reading and math wanted at least 20 students, only 9 rsvp'd.
- Facility
 - Capital Master Plan Facility Assessment no word yet...
 - o On Capital Master Plan Committee Meeting Thursday, July 29
 - Band portable request submitted answers to additional questions Monday am. Should be in by October. Will use ESSER II \$\$ (about \$100,000.
 - HVAC upgrade each room has own supply and return/exhaust. Currently dropping electrical lines and switch boxes. Fixed office – bigger motor and cut some air supply off to nurse and restrooms to allow for flow to end of line offices.
 - Security Site Assessment project for gates, doors, security cameras. Over \$100,000, project to be completed by September. No new news.
 - Cleaning/projects finished for summer working on grounds (lots of weeds with rain, not complaining, though), re-cleaning rooms as electricians finish.
- Running Calendar created and being updated. Will send to GC every other month.
- Staffing patterns looking for two hs math and 1 hs spec ed math teachers to fill open positions. Waiting for references for Alg 2 position (to offer job), waiting for final "yes" for Geometry position, no applicants for part-time special ed hs math. Have back up plan for special ed.
- Administrator trainings Procurement re-certification finished and have certificate.
- Final Registration week of July 24-29 ready and in progress. **GC PLEASE COME THIS WEEK TO TAKE PICTURE!**
- All schools fully in person. Currently following CDC guidelines and current PED guidelines. New set guidelines supposed to be published early last week. Still not sent out (at DOH and Governor's desks). Masks for non-vaccinated, social distance 3 ft (as possible), screenings upon entry to campus, frequent hand washing, cleaning procedures same.
- Social Studies teacher awarded Bueno Foods grant. Social Studies books student interest books. \$1,000.
- In-service August 2, 3 planned and ready
- Jump Start August 10, orientation for new students. Activities planned.
- PAPAFest August 11 activities planned to celebrate, set climate and expectations.
- Foundation expanded Arts Coordinator position to include Foundation work (1 period/day).

≅Congratulations to the recipients of the Bueno Books for Classroom Grants! **≅**

Brittany Brinker Teacher

Public Academy for Performing Arts
"Books are uniquely portable magic." ~Stephen King
Albuquerque

We study history because we care about other people and their stories. To learn about others, we need to work collaboratively, read critically, write coherently and discuss constantly. These books will provide our 6-8th grade students a combination of "windows" and "doors": our young New Mexicans will get their hands on stories of people who look, think and live like they do, but they will have access to the stories of people who look, think and live differently. Before the COVID-19 lockdown and remote learning, many school classrooms (like mine) shifted to digital collections. However, remote learning taught us that not all students have equal access to the internet. Lack of internet access should not limit a student's ability to learn and grow! Thank you to Bueno Foods and the Golden Apple Foundation of New Mexico for providing the funds to purchase print books for our class library. Now, all students will have equal opportunity to learn about other people and their stories.

June 2021 Draft Policies

A.2 NONDISCRIMINATION ON THE BASIS OF HANDICAP/DISABILITY

(date)

As a common policy, PAPA affirms its commitment to the rights of students, parents and employees with disabilities as set forth in Section 504 of the Rehabilitation Act of 1973, the New Mexico Human Rights Act (NMHRA) and the Americans with Disabilities Act (ADA).

Federal and state laws and constitutional provisions prohibiting discrimination on the basis of disability, physical or mental handicap, serious medical condition, race, creed, color, sex, gender identity, sexual orientation, spousal affiliation, national origin, religion, ancestry or need for special education services and shall not allow for the imposition of discipline, discrimination or disparate treatment against a student based on the student's race, religion or culture or because of the student's use of protective hairstyles or cultural or religious headdresses. (HB-29 2021)

A15.1 Public Hearings

(date)

Statues require a Public Hearing prior to adoption of the school's operating budget (NMSA 22-8-10) and policies (NMSA 1978, 22-5-4.3).

The process for required Public Hearing is as follows:

- 1. In a properly noticed Governing Council Meeting, the Public Hearing will be opened, the item requiring a Public Hearing will be introduced, material presented, the Governing Council will discuss the item.
 - a. The meeting will then be open to public comment and questions, following the public comment and questions, any questions will be answered, if they can be at that time. The Public Hearing will be closed after the public comment.
 - b. The Governing Council may then discuss the item, make any changes based on the public comment/discussion, and may take action at that time if listed on the agenda or defer the item until a future meeting.
- 2. Materials that will be made available to the Governing Council as a part of the item will be posted on the school's web site at the same time as the final meeting agenda.
- 3. The agenda for the meeting with the Public Hearing will be annotated as "PUBLIC HEARING" and may also include an annotation of an ACTION ITEM.
- 4. The public comment in a Public Hearing is in addition to the "Open Forum from the Public" standing agenda item.
- 5. A Public Hearing will not be a part of an Emergency Meeting.

A.16 COUNCIL AGENDA

(date)

A request from any other Council member that an item be included on the agenda must be submitted to the Executive Director at least four (4) calendar days prior to the meeting. A written request by non-Council members that an item be included on the agenda must be filed with the Executive Director at

least seven (7) calendar days before the meeting. Such requests must include, in writing, all statements and materials the person anticipates presenting.

"Open Forum from the Public" shall be a standing agenda item.

Agenda items meeting the Open Meetings Act requirements to be held in closed session shall be stated with reasonable specificity in the motion calling for the vote on a closed meeting.

The Executive Director shall provide a draft copy of the agenda to each Council member and make the draft agenda available to the public at least 72 hours prior to the meeting. The final agenda shall be provided to the Council members and the general public at least 24 36 hours prior to the meeting.

C.5 DRUG-FREE WORKPLACE

(date)

In accordance with federal and state law, PAPA has adopted a common Zero-Tolerance Drug Free workplace policy. The unlawful possession, dispensing, distribution, manufacture, sale or use of controlled substances and alcohol in the workplace by a PAPA employee is prohibited on PAPA premises or as part of any PAPA sponsored activity.

The State of New Mexico "Cannabis Regulation Act" of 2021 does not allow the use of cannabis products in a public place, which by definition includes schools (Section 26.A.(1)). Section 29 further states: "...a person shall not possess or intentionally distribute any amount of a cannabis product on the premises of a school..."

Section 34 allows disciplinary action against employees for the possession, use, or impairment of intoxicating substances at work or during work hours; does not allow for the employer to commit an act to cause the employer to be noncompliant with federal law or federal regulations; and allows the employer to implement a written zero-tolerance policy regarding the use of cannabis products.

Student medical cannabis policy is in section E.7.3.

Since PAPA is the recipient of federal funding, as a condition of employment individual employees are required to notify their respective supervisors within five (5) days if they are convicted of a criminal controlled-drug statute violation occurring in the workplace. Failure by an employee to report such a conviction may be grounds for disciplinary action. Supervisors who become aware of a conviction of an employee for a criminal controlled-drug statute violation occurring in the workplace should immediately notify the Executive Director, who is responsible for ensuring institutional compliance with the Drug-Free Workplace Act of 1988.

Violation of this policy will be considered a serious matter and inconsistent with PAPA employment practices and will result in disciplinary action, which may include termination of employment and referral to law enforcement.

PAPA will implement and maintain drug-free awareness programs to inform employees about the dangers and risks of drug abuse in the workplace, about PAPA's drug-free policy, about available community counseling and referral services, and about the penalties involved for drug violation convictions.

PAPA transportation contractors will implement drug-testing programs for all persons responsible for driving or maintaining PAPA transportation vehicles consistent with the U.S. Department of Transportation guidelines.

E.7.4 Student Medicine Storage (initial adoption 12/17/2019) (date)

Storage of student medicine will be in accordance with Department of Health guidelines and as a minimum include double lock provision. The medicine will be in a locked container within another locked location controlled by school staff.

A locked cabinet within a normally locked room meets this criterion.

Refrigerated medicine will be stored in a locked refrigerator, non-medical items will not be stored in a refrigerator designated for medicine storage.

Medical cannabis will not be stored in the same container as other medicine.

Students may carry and self-administer prescribed asthma medication and emergency anaphylaxis medication provided that the student has been instructed by the health care provider on the use of the medication, the student has demonstrated to the health care provider and school the skill necessary to administer the medication, and there is a written treatment plan for use of the medication. (HB-29 2021)

H.2. REGULATIONS

(date)

Violations of the following regulations or of any other PAPA policy may result in the full range of disciplinary measures up to and including expulsion. These regulations apply to students both on campus as well as while participating in off-campus school-sponsored activities. Violations of the local, state or federal law, even if committed off campus, may result in disciplinary action at the school. Likewise, disciplinary action by the school shall not preclude reporting of the incident to the police or local or other authorities for any action by them.

- H.2.1. All forms of dishonesty, including but not limited to academic dishonesty such as cheating and plagiarism, knowingly furnishing false information, forgery, or alteration of documentation;
- H.2.2. Any act of violence towards any person, including but not limited to physical or emotional abuse, intimidation and harassment, or threat thereof, and acting with reckless disregard for the safety of others;
- H.2.3. Theft or unauthorized possession of school, personal or public property;
- H.2.4. Any criminal or delinquent act, gang related activity, sexual harassment or disruptive conduct;

- H.2.5. Damage to or misuse or destruction of any school, personal or public property;
- H.2.6. Any action disruptive or potentially disruptive to school activities, including teaching, administration, disciplinary actions, school sponsored events and public functions and the rights of other students to participate freely therein (which shall include, but not be limited to, use of foul language and backtalk);
- H.2.7. Repeated or willful failure to obey the reasonable directions of a teacher or staff member, refusal to identify self or refusal to cooperate with school personnel;
- H.2.8. Possession, use or distribution of alcohol or any controlled substance, (including any legal drug that is not prescribed for use by that student), being under the influence thereof, or advocating the use of drugs or other controlled substances;
- H.2.9. (July 31, 2018 update) Possession or use of tobacco, including e-cigarettes, or other vaping products unless under direct adult supervision while being used as a prop for a dramatic performance;
- H.2.10. Possession or use of a weapon of any kind at PAPA facilities or in connection with PAPA-sponsored activities, unless used exclusively as required equipment in a martial arts, fencing or similar class or extracurricular activity at or sponsored by PAPA, or as a prop for a dramatic performance, provided that such possession and use is under the direct supervision of an adult instructor;
- H.2.11 As required by Section 22-5-4.7 NMSA 1978 and 6.11.2.9(B) NMAC, a student who is determined to have knowingly brought a weapon (defined for purposes of this paragraph H2.11 only to be (i) any firearm that is designed to, may readily be converted to or will expel a projectile by the action of an explosion, or (ii) any destructive device that is an explosive or incendiary device, bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine or similar device) to school shall be suspended for a period of not less than one year;
- H.2.12 Unexcused tardiness or absence;
- H.2.13 Sharing or posting to social media of photographs/video/audio recordings taken during the school day or during school sponsored events that are considered inappropriate by school administration.
- H.2.14. Violation of any other published policy or regulation of the school or engaging in any activity prohibited by federal, state or local law pertaining to schools.
- H.2.15 There will be no imposition of discipline, discrimination or disparate treatment against a student based on the student's race, religion, or culture or because of the student's use of protective hairstyles or cultural or religious headdresses. (HB-29 2021)

E.7.4 Student Medicine Storage (initial adoption 12/17/2019) (date)

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H.7. STUDENT DRESS CODE

(Renumbered 4/25/2017)

(date)

PAPA expects student dress and grooming to reflect high standards of personal conduct so that each student's attire promotes a positive, safe and healthy atmosphere within the school. Student dress may not present a health or safety hazard, violate municipal or state law or present a potential for disruption to the instructional program. PAPA's charter focuses on college readiness and excellence in arts.

Thus, PAPA dress code promotes professional work and college/career readiness where student and staff dress/clothing reflect individuality and creativity in an atmosphere of professionalism and workplace readiness. Undergarments should not be exposed. Unacceptable clothing and accessories include, but are not limited to, attire or accessories which advertise, display or promote any drug, including alcohol or tobacco, sexual activity, violence, disrespect and/or bigotry towards any group are not acceptable. Gang related attire, excessively tight or revealing clothes, short shorts, bare midriff, lowcut blouses, spiked jewelry, chains, belts with more than 2 inches excess (strike through). "Sagging", or the wearing of pants below the waist and/or in a manner that allows underwear or bare skin to show, and "bagging", or the wearing of excessively baggy pants with low hanging crotches are prohibited. (Adopted August 30, 2001)

C.6 STAFF CONDUCT WITH STUDENTS

(date)

Staff members will maintain appropriate professional behavior while working with students and refrain from harassment, malicious or prejudicial treatment, and abridgement of student rights.

The teaching and discussion of controversial issues are managed by PAPA staff as follows: school is a neutral place for rational discourse and objective study. Discussion of controversial issues should allow students to explore a range of viewpoints and not advance the interest of any one particular individual or group. Material presented to students as a part of school programs and activities should be age appropriate, sensitive to student needs, and relevant to the curriculum and PAPA's mission. The study of controversial issues should not be discriminatory or harassing or have the potential to deny access to equitable educational opportunities.

Failure to comply with the obligations specified in this section may result in disciplinary action against the staff member.

2021-22 PAPA GOVERNING COUNCIL

COUNCIL MEMBERS

resident - Elizabeth Roybal, Realtor, Armstrong Properties, 505-249-4296 | roybal@paparts.org PARENT

vice President - Lisa Miller, Educator, 505-550-8811 Imiller@paparts.org PARENT

Secretary - Barbara CampBell, Accountant, Fidel, Perner & Michnovicz LLC, bcampbell@paparts.org PARENT

Member - Phil Krehbiel, Retired Attorney, 505-401-3860 pkrehbiel@paparts.org COMMUNITY

Member - Alexis Corbin, Dir. of Ed and Outreach, NM Phil, 505-385-7989 acorbin@paparts.org COMMUNITY

Member - Santana Gonzalez, UNM Student, 505-239-1117 sgonzalez@paparts.org COMMUNITY

Member -

FACULTY ADVISORY (NON VOTING MEMBERS - MAY CHANGE EACH YEAR)

Carol Torrez

Virginia Wilmerding

OPEN

STUDENT ADVISORS (NON VOTING MS/HS STUDENT COUNCIL PRESIDENTS)

Isis Lopez, HS Student Council President

Jillian Miller, National Honor Society President

NJHS President

COUNCIL MEMBERSHIP TERMS

#	POSITION	LENGTH OF TERM	2021/22 YEAR IN CYCLE	2022/23 YEAR IN CYCLE	2023/24 YEAR IN CYCLE	2024/25 YEAR IN CYCLE
1	Barbara CampBell Parent	3-year	3 Term Ends	1	2	3 Term Ends
	Lisa Miller Parent	3-year	1	2	3 Term Ends	1
3	Jessica Short Parent	3-year	1	2	3 Term Ends	1
4	Alexis Corbin Community	3-year	3 Term Ends	1	2	3 Term Ends
5	Phil Krehbiel Community	3-year	2	3 Term Ends	1	2
6	Elizabeth Roybal Parent	3-year	1	2	3 Term Ends	1
7	Santana Gonzalez Community	3-year	2	3 Term Ends	1	2
	*					

GOVERNING COUNCIL COMMITTEES 2021-22

Audit Committee - Phil Krehbiel (Chair), Barbara Campbell, Melanie Dunn-Chavez, Rhonda Cordova, Ruby Arispe, OPEN

Finance Committee - Phil Krehbiel (Chair), Rhonda Cordova, Barbara Campbell, Melanie Dunn-Chavez -8:00 a.m. monthly, day of Council Meeting

Long-Range Planning - Lisa Miller (Chair), Melanie Dunn-Chavez, Naomi Montoya, OPEN

Performing Arts Committee - Elizabeth Roybal (Chair), Alexis Corbin, Melanie Dunn-Chavez, Naomi Montoya, OPEN

Policy Review Committee - Lisa Miller (Chair), Melanie Dunn-Chavez, Virginia Wilmerding, OPEN

GOVERNING COUNCIL MEETING DATES 2021-22

Meetings take place at PAPA at 4:15 p.m. in Room 2

eting Dates: 7/27, 8/31, 9/28, 10/26, 11/30, 12/14 (to avoid holiday), 1/25, 2/22, 3/29, 4/26, 5/31, 6/28

SCHOOL CONTACTS

Front Office - 505-830-3128, Melanie Chavez Cell - 505-550-1911, Tamara Lopez Cell - 505-507-1260



11800 Princess Jeanne Ave., NE / Albuquerque, NM 87112 / (T) 505-830-3128 / (F) 505-830-9930 / www.paparts.org Melanie Dunn-Chavez, Executive Director

RESOLUTION – SCHOOL YEAR 2021-22 OPEN MEETINGS ACT

WHEREAS, the Governing Council of the Public Academy for Performing Arts met at the facilities of 11800 Princess Jean Ave, NE Albuquerque, NM 87112 on Tuesday, July 27, 2021, at 5:00 p.m., and

WHEREAS, Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to -4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1(D) of the Open Meetings Act requires the Governing Council of the Public Academy for Performing Arts to determine annually what constitutes reasonable notice of its public meetings;

NOW, THEREFORE, BE IT RESOLVED by the Governing Council of the Public Academy for Performing Arts that:

- 1. All meetings shall be held at the Public Academy for Performing Arts, 11800 Princess Jean Ave, NE, Albuquerque, NM 87112 or as otherwise indicated in the meeting notice.
- 2. Unless otherwise specified, regular meetings shall be held on the last Tuesday of the month at 4:15 pm with the exception of December, 2021 when the monthly meeting will be held on December 14, 2021. The final agenda will be available at least 72 hours prior to the meeting from Public Academy for Performing Arts, whose office is located at 11800 Princess Jean Ave, NE, Albuquerque, NM 87112 Notice of any other regular meetings will be given 10 days in advance of the meeting date.
- 3. Special meetings may be called by the Chairperson or a majority of the members upon 72 hours' notice. The notice shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least 72 hours before any special meeting.
- 4. Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety and property of citizens or to protect the public body from substantial financial loss. The Governing Council of the Public Academy for Performing Arts will avoid emergency meetings whenever possible. Emergency meetings may be called by the Chairman or a majority of the members upon 24 hours' notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda. Within 10 days of taking action on an emergency matter, the public body shall report to the New Mexico Attorney General's office the action taken and the circumstances creating the emergency.
- 5. For the purposes of regular meetings described in paragraph 2 of this resolution, notice requirements are met if notice of the date, time, place and agenda are posted at the administrative offices of Public Academy for Performing Arts and provided by email to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings. In addition, a notice of the regular meeting schedule of the Governing Council will be placed on the web-site of the Public Academy for Performing Arts www.paparts.org.



RESOLUTION – SY 2020-21 OPEN MEETINGS ACT

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- 6. For the purposes of special meetings and emergency meetings described in paragraphs 3 and 4 of this resolution, notice requirements are met if notice of the date, time, place and agenda is posted at the administrative offices of Public Academy for Performing Arts and provided by email to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.
- 7. In addition, a notice of the regular meeting schedule of the Governing Council will be placed on the website of the Public Academy for Performing Arts www.paparts.org.In addition to the information specified above, notice shall indicate how a copy of the agenda may be obtained or include a hyperlink to the agenda. They shall also indicate how an individual with a disability who wishes to attend a meeting of the Governing Council and who might be in need of special accommodations, can obtain information and/or accommodation for their disability.
- 8. The Governing Council of the Public Academy for Performing Arts may close a meeting to the public only if the subject matter of such discussion or action is accepted from the open meeting requirement under Section 10-15-1(H) of the Open Meetings Act.
 - a) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the Governing Council of the Public Academy for Performing Arts taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be noted with reasonable specificity. Only those subjects specified in the motion may be discussed in the closed meeting.
 - b) If a closed meeting is conducted when the Governing Council of the Public Academy for Performing Arts is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity, is given to the members and to the general public.
 - c) Following completion of any closed meeting, the minutes shall state whether the matters discussed in the closed meeting were limited only to those noted, when the meeting was closed.
 - d) Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussions in a closed meeting shall be made by vote of the Governing Council of the Public Academy for Performing Arts in an open public meeting.
- 9. Attendance by members of the Governing Body at school functions (such as open houses, performances, etc.) may constitute a quorum. The presence of the Governing Body members at these functions is not for the purpose of conducting school business. The potential for a quorum at these functions will be noted on the school calendar on the website www.paparts.org and the Governing Body members will not conduct any business.

Adopted this July 27, 2021 at Albuquerque	e, New Mexico.	
	. Chairperson	 , Membe
	. Member	. Membe
	Member	 Membe
	Member	

PAPA GOVERNING COUNCIL TRAINING REQUIREMENTS 2021-22

CONTINUING MEMBERS – 8 HOURS REQUIRED

EXISTING GC MEMBER NAME	1 hour ETHICS & RESPONSIBILITIES	3 hours FISCAL MANAGEMENT	2 hours ACADEMIC DATA	1 hour OPEN GOVERNMENT	1 hour LEGAL, ORGANIZATION FRAMEWORK	8 TOTAL HOURS
Alexis Corbin						
Lisa Miller			, ,			
Santana Gonzalez						
Phil Krehbiel						
Elizabeth Roybal						
Barbara CampBell						

*Note: The number of hours in each category may be modified pursuant to PED notification of exemption.

Jessica Short X X X X X X	NEW GC MEMBER NAME	2 hours ETHICS & RESPONSIBILITIES	2 hours FISCAL MANAGEMENT	1 hour ACADEMIC DATA	1 hour OPEN GOVERNMENT	1 hour LEGAL, ORGANIZATION FRAMEWORK	3 additional hours (recommend 1 Fiscal, 1 Academic Data)	10 TOTAL HOURS
	Jessica Short	*	×	×	×	×		

NEW MEMBERS – 10 HOURS REQUIRED DURING THE FIRST YEAR; 7 HOURS INTRODUCTORY TRAINING REQUIRED BEFORE VOTING

school issues. The training includes: 2 hours of Ethics and Responsibilities, 2 hours of Fiscal Requirements, 1 hour of Understanding Academic Data, 1 hour of Open Government, and 1 hour of Legal and Organizational Framework training. Email: charter.schools@state.nm.us for more information. Be sure to indicate you are affiliated with PAPA's Governing Council. One option for the additional 3 hours of required training is the Onboarding Training through PAPA GC. *Note: The 7-hour Introductory Online Training for New Governing Board Members is required for all new GC members and must be taken in order to vote on

Back to School FAQs SY 21-22



Mask Questions & Answers

Q: Will my child be required to wear a mask at school?

A: All individuals in elementary schools regardless of vaccination status are required to wear a mask while in a school building, on school transportation, or at an indoor school-sponsored event. Secondary school students, staff, volunteers and visitors who are fully vaccinated and provide documentation of full vaccination are not required to wear masks. Secondary school students, staff, volunteers and visitors who are unvaccinated (and those who do not provide documentation of full vaccination) are required to wear a mask while in a school building, on school transportation, or at an indoor school-sponsored event. Masks are not required outdoors for any individual. Vaccinated, non-participant spectators at secondary school events after school hours are not required to wear masks; and they are not required to provide evidence of vaccination status.

Q: Will my vaccinated high school student be required to wear a mask on the bus or in the cafeteria that is shared with elementary students?

A: Secondary school students who have provided evidence of full vaccination are not required by the PED to wear a mask while on the bus, in the cafeteria, or otherwise sharing space with elementary students. Schools may choose to have everyone wear masks at school all day, or during parts of the day, to ensure safety or reduce administrative burden.

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Q: What accommodations will be allowed for children with asthma or other medical conditions that make mask-wearing more difficult?

A: There are very limited circumstances under which a face mask cannot be worn. According to CDC guidance, the following individuals should not wear a face covering: children under age two, or anyone who has trouble breathing, is unconscious, incapacitated or otherwise unable to remove the mask without assistance. When wearing a face mask would obstruct breathing or exacerbate another medical condition for an unvaccinated student, then the student should be seen by a healthcare provider to discuss whether it is safe for the student to be in school during the public health emergency.

General Questions & Answers

Q: Will social distancing be required at school?

A: Social distancing is required for unvaccinated students and staff in schools. Unvaccinated adults are to maintain 6 feet of social distance to the extent possible from other adults and from students. Unvaccinated students are to maintain 3 feet of social distance to the extent possible, except when eating, exercising, taking mask breaks, playing wind instruments, and singing or shouting, in which case 6 feet of social distance is required.

Q: Will students need to cohort?

A: Cohorting is not required, although the practice of keeping groups of students and staff together over the course of the school day with the goal of limiting exposures to only those within the same cohort may help reduce the spread of COVID-19. Cohorting also can allow for targeted quarantine, testing, and/or isolation of a single cohort (instead of school-wide measures in the event of a positive case or cluster.

Q: What safety measures will be in place besides masks?

A: The goal as everyone returns to classes this summer and fall is to keep students and staff as safe as possible so that schools can operate in the mode we know works best: in-person learning. Other safety measures include ensuring students and staff maintain physical distance and encouraging those who can be vaccinated do so. In addition, COVID-19 surveillance testing is required for all schools providing in-person student services, including small-group special education services and athletics. The purpose of surveillance testing is to detect COVID-19 outbreaks as early as possible by screening asymptomatic individuals.

Q: Will water fountains be open?

A: It's up to the schools, but water fountains can be opened.

Q: Can lockers in hallways be used?

A: Schools can decide whether or not to allow the use of lockers, but there are no restrictions.

Q: Will schools still be required to notify families of positive cases?

A: Yes – for anyone who was infectious with COVID-19 while on campus.

Q: Will parents or visitors be allowed in schools? Will they be required to wear masks?

A: Visitors to schools are required to wear masks if they are unvaccinated. All individuals visiting elementary schools are required to wear masks.

Q: Will the P-EBT benefit continue?

A: Pandemic-EBT will continue for the summer and it will still be available for SY 21-22, but right now we do not have guidance as to how it will be implemented since we are anticipating that most schools will be conducing face to face learning. We should have more details soon.

Q: Will a student who is out sick have to have a negative COVID test to return to school? A: Anyone who is exhibiting symptoms of COVID-19 should self-isolate for 10 days (and be symptom/fever free without medication for 24 hours) or should be tested for COVID-19 and should have improved symptoms ar 11 self-eff-24 hours without fever reducing

Vaccine Questions & Answers

Q: Will my child age 12 or over be required to get a COVID-19 vaccine?

A: No. Vaccines are not mandated at this time. However, because vaccines are the best possible way to prevent COVID-19 infections and spread, we encourage everyone who is eligible to get vaccinated.

Q: If unvaccinated, will my child age 12 or over be treated differently from vaccinated peers? **A:** Unvaccinated individuals of any age will be required to wear masks on school property, at school events, and while riding school transportation to prevent infection and spread of COVID-19. The goal is to ensure safety, not to punish or otherwise isolate children from their peers.

Q: How will vaccination status be determined in schools?

A: Schools will create their own implementation and monitoring methods for determining vaccination status of its students. Schools also will update their student discipline policies for the upcoming school year 2021-2022 to include consequences for violating mask-wearing requirements with a focus on supportive and instructional approaches. Schools must provide notice to families about updated discipline policies and collect signatures acknowledging receipt of the update.

Q: Will my vaccinated child be required to self-isolate if determined to be a close contact to an infectious individual at school?

A: No. Vaccinated individuals ages 12 and up will not have to self-isolate should this occur.

Remote Learning Questions & Answers

Q: Is remote learning still an option if I don't want to send my child back to school?

A: The PED has closely aligned its COVID-Safe Practices with CDC guidance and consulted with state health experts to ensure schools are as safe as possible and that we can offer the greatest amount of in-person learning as possible. For the coming school year, the PED is not requiring districts or charter schools to provide a remote learning option for the upcoming

Q: If the virus makes a surge this fall, will I have the option to put my child into remote learning after the school year starts?

school year, but families should check with their local district for options.

A: Parents always have the option to move their children into remote learning at any point of the school year by using the handful of virtual charter schools available in the state. Please check your local district for options they will have available, either through established virtual programs or partnerships with other districts via the New Mexico Virtual Course Consortium.

Educator Questions & Answers

Q: Will fully vaccinated teachers and school staff be required to wear masks at school? **A:** New Mexico no longer requires mask-wearing for fully vaccinated individuals at New Mexico public schools with the exception of elementary schools, which will still require masks for all individuals. In addition, individual districts may choose to require masks for everyone.

Q: As an educator, am I required to get a vaccine?

A: There is no employment requirement at this time to get a vaccine. However, the state strongly recommends the vaccines, which are safe, effective and the best known way to prevent infection and spread of COVID-19.

Q: Will teachers have to use their sick leave if they must quarantine?

A: Districts and state-chartered schools must provide emergency paid sick leave to employees through June 30, 2022.

NEW STATE

Q: May I request an alternative work assignment rather than returning to the classroom? A: Reasonable accommodations such as alternate work assignments may be available to an employee, including <u>high risk staff</u>, under the Americans with Disabilities Act (ADA). Additionally, you could be eligible for leave under the Family Medical Leave Act due to your serious medical condition.

Q: What if I can't return to the classroom because someone in my family has a serious medical condition?

A: Leave under the Family Medical Leave Act (FMLA) may be available to an employee who is unable to perform his or her duties due to the employee's or eligible family member's serious medical condition. ADA and FMLA requests may include consideration of the mitigating effects of the COVID-19 vaccine, which have been, and are being, made available to all school staff. Please consult with your Human Resources staff and legal counsel for advice about the process for making determinations about reasonable accommodations under the ADA and/or leave under the FMLA.

Emergency Paid Sick Leave

Districts and state-chartered schools must provide emergency paid sick leave to employees under House Bill 2 (signed April 9, 2021). The federal government renewed and expanded the Families First Coronavirus Response Act (FFCRA) as a voluntary program for the period April 1, 2021, through Sept. 30, 2021. However, House Bill 2 requires LEAs to implement the provisions of FFCRA through June 30, 2022. (See House Bill 2, https://nmlegis.gov/Sessions/21%20Regular/final/HB0002.pdf, lines 22-25 on p. 169 and lines 1-2 on p. 170.)

To pay for this mandate, you may use state-appropriated operational funds or available Elementary and Secondary School Emergency Relief funds. (See House Bill 2, https://nmlegis.gov/Sessions/21%20Regular/final/HB0002.pdf, lines 1-2 on p. 170.) ESSER funds are also subject to federal statutory use requirements and applicable federal regulations. If using ESSER funds, such use must be listed under "other activities necessary to maintain operation and continuity of services" in the American Rescue Plan application (see the highlighted provision below my signature block).

Elementary School Questions & Answers

Q: Will my child under age 12 be treated differently than my older child?

A: Because children under age 12 are currently ineligible for a COVID-19 vaccine, they will be required to wear masks at school to protect them from infections and community spread. The state no longer requires fully vaccinated children and adults to wear masks at secondary schools, although districts may choose to do so.

Q: Will elementary students still be quarantined if there is a positive case? And how long will the quarantine be?

A: Unvaccinated close contacts are required to quarantine for 10 days following their last exposure. Close contacts are defined as students who were within three feet of a confirmed case for 15 minutes over a 24-hour period.

Q: Will the Rapid Response protocols remain in place in elementary schools?

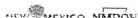
A: Rapid response protocols remain in effect in schools.

Q: Will schools still be required to notify families of positive cases?

A: Yes – for anyone who was infectious with COVID-19 while on campus.

Q: Will large school gatherings and/or performances be allowed?

A: Yes – following COVID-safe practices, including social distancing and mask wearing (as required).



Q: Will parents or visitors be allowed in schools? Will they be required to wear masks?
A: Schools will define their own policies regarding whether visitors will be allowed, but current guidance states that any individual visiting an elementary school is required to wear a mask. Vaccinated individuals at secondary schools are not required to wear a mask, unless the school requires it.

Q: Will students be sent home if they exhibit symptoms?

A: For mild symptoms like a cough or headache, students can be tested at school and return to class (if schools have implemented school-based BinaxNOW testing). If school-based testing is not available, then students would need to wait in the isolation room until they can be picked up. Students with chronic conditions can provide a note from their primary care provider indicating their base-line symptoms and may attend school with baseline symptoms.

Secondary School Questions & Answers

Q: Will classes still be required to quarantine if there is a positive case? If so, for how long? A: Unvaccinated close contacts are required to quarantine for 10 days following their last exposure. Close contacts are defined as students who were within three feet of a confirmed case for 15 minutes over a 24-hour period.

Q: Will the Rapid Response protocols remain in place in secondary schools? A: Rapid response protocols remain in effect in schools.

Q: Will all sports and extracurricular activities resume as normal? What about travel and overnight stays?

A: Yes, activities and travel may resume, and there is no requirement to quarantine for out of state travel (still recommended). However, unvaccinated individuals may not share rooms.

Q: Will athletes be required to wear masks?

A: Athletes who have not provided evidence of full vaccination will wear masks while indoors.

Q: Will athletes be required to have vaccines in order to compete?

A: Vaccination is not required by the PED to participate in in-person instruction or extracurricular activities.

Q: What safety measures will be required for band and choir classes?

A: Elementary students and secondary students who have not provided evidence of full vaccination will maintain 6-foot social distancing and will wear masks while singing and playing wind instruments. Specialized masks and bell covers are required for playing wind instruments. Instruments are not to be shared and supplies for cleaning instruments must be available.

Q: Will large school gatherings and/or performances be allowed?

A: Yes – following COVID-safe practices, including social distancing and mask wearing (as required).

Q: Will students be sent home if they exhibit any symptoms?

A: Schools are required to offer isolation rooms for anyone exhibiting symptoms of COVID-19. Students should be picked up as soon as possible.

