

**Public Academy for Performing Arts
Draft Governing Council Meeting Minutes
June 29, 2021**

Date: 6/29/2021	Location: Due to current health conditions, meeting was conducted via Zoom	
Governing Council Meeting		
Time: 5:00-6:12 pm	Facilitator: Elizabeth Roybal	
Invitees in Attendance: Elizabeth Roybal (voting member) via Zoom, Mark Huntzinger (voting member) via Zoom, Phil Krehbiel (voting member) via Zoom, Lisa Ulibarri-Miller (voting member) via Zoom, Barbara CampBell (voting member) via Zoom, via Zoom, Rhonda Cordova (business manager) via Zoom, Carol Torrez (staff representative) via Zoom, Virginia Wilmerding (staff representative) via Zoom, Santana Gonzalez (voting member) via Zoom, Alexis Corbin (voting member) via Zoom, Jessica Short (voting member) via Zoom		
Not in Attendance: Melanie Chavez (Executive Director)		
Guests in Attendance as named in Zoom meeting: none		
Discussion		Resource
1. Call to Order at 5:00 pm/ Roll Call, voting members Elizabeth Roybal, Phil Krehbiel, Santana Gonzales, Mark Huntzinger, Alexis Corbin, Barbara CampBell, Lisa Ulibarri-Miller, Jessica Short		Elizabeth Roybal
2. Welcome and Introductions of all governing council members present. Welcoming remarks including Governing Council meeting procedures by Elizabeth Roybal.		Elizabeth Roybal
3. Approval of Agenda Jessica Short needs to be added to Agenda as voting member. Long Range planning committee Chair is Lisa Ulibarri-Miller Santana Gonzales is a member of long-range planning. Virginia Wilmerding is a member of long-range planning. Motion by Mark Huntzinger to approve the agenda as amended. Seconded by Barbara CampBell. Roll call vote motion carried 8-0.		Elizabeth Roybal
4. Approval of Minutes Moved by Barbara CampBell and seconded by Santana Gonzalez to approve the minutes from May's Governing Council meeting. Roll call vote. Motion carried 8-0		Elizabeth Roybal

**Public Academy for Performing Arts
Draft Governing Council Meeting Minutes
June 29, 2021**

<p>5. Open Forum None</p>	<p>Elizabeth Roybal</p>
<p>6. Finance committee report Phil Krehbiel, Melanie Chavez, Barbara CampBell, and Rhonda Cordova met the morning of June 29, 2021. Financial report and Budget summary was given by Phil Krehbiel. He provided the council with a list of reports the finance committee is requesting. The 13 reports being regularly reviewed by the committee are as follows:</p> <p>For previous month:</p> <ul style="list-style-type: none"> • Bank Statement • Bank Reconciliation • Journal Entries • Balance Sheet Report (showing assets and liabilities for all accounts) • Bank Account Register (showing all checks written) • Budget Summary of Funds Report (showing a summary of budgeted expenses versus actual, offset by encumbrances) • Comparative Financial Statements – summary (revenues and expenses, all funds, last fiscal year, and current fiscal year) • Comparative Financial Statements – detail (revenues and expenses, all funds, last fiscal year, and current fiscal year) • Trial Balance Report (all transactions) • Monthly Balance Forecast Report – summary (actual revenues and expenses by month compared to the budget) • Account Balance Report – detailed (actual revenues and expenses, and encumbrances, compared to the budget) • Budget Adjustment Request (BARS) History Report • Purchase Orders of \$5,000 or more, current fiscal year <p>No concerns were noted at this time.</p> <p>Barbara CampBell moved to approve the finance committee report. Phil Krehbiel seconded. Roll call vote. Motion carried 8-0</p> <p>Rhonda Cordova reviewed accounting codes for the overall budget as well as the projected amounts. A copy of the draft projected budget summary was sent to members to review.</p> <p>Phil Krehbiel moved that the presented overall budget for the upcoming year be approved. Seconded by Barbara CampBell. Roll call vote. Motion carried 7-1 with Mark Huntzinger as the dissenting vote.</p>	<p>Phil Krehbiel</p>

**Public Academy for Performing Arts
Draft Governing Council Meeting Minutes
June 29, 2021**

<p>No BARS</p> <p>Purchase orders over 5000-- none</p>	
<p>7. Executive Director report</p> <ul style="list-style-type: none"> • Report sent to all members. Director Chavez was absent. • Highlights: • Building: HVAC upgrades, breaking ground 2022, security updates, double portable • Equity Council grant for SEL • Registration the last week of July • Expected schools to be open in the fall, COVID requirements expected. No virtual requirement at this time. BYU will be an option for PAPA students. This option is not available to 6th graders. • Student and Staff handbooks were reviewed. 	<p>Melanie</p>
<p>8. Organizational business</p> <p>Policy Discussion</p> <p>A.2 Nondiscrimination based on HB 29. Draft was accepted</p> <p>A.15.1 Public Hearing based on statue NMSA 22-8-10</p> <p>A.16 Council agenda, adjusted to read that it will be available 36 hours instead of 24 hours prior to the meeting</p> <p>C.5 Added Zero tolerance and Cannabis policy requirements</p> <p>E.7.4 Updated to reflect students with appropriate training can self-carry asthma and anaphylaxis medications</p> <p>H.2.15 Dress code adjustments to protect hair styles and cultural/religious hair styles</p>	<p>Liz Roybal</p>

**Public Academy for Performing Arts
Draft Governing Council Meeting Minutes
June 29, 2021**

<p>H.7 Dress code revisions</p> <p>D.1 Budget Process: Includes dates for adopting budget and holding public meetings.</p> <p>C. 6 Staff Conduct with Students</p> <p>Updated to include rational discourse and controversial issues</p> <p>Phil Krehbiel moved to table discussion on D.1 budget process. Seconded by Barbara CampBell. Roll call vote, motion carried 5-3 with dissenting votes by Mark Huntzinger, Lisa Ulibarri-Miller and Liz Roybal.</p> <p>Barbara CampBell moved that remaining policies move to public comment. Seconded by Santana Gonzales. Roll call vote. Motion carried 8-0.</p> <p>There are other statutes that were recently adopted that may require further policy adjustments.</p> <p>Performing Arts committee report: Planning the Platinum Celebration. PAPA has a sizzle reel. Spring Dance is scheduled for March 1-5th. Senior Showcase is scheduled as well.</p> <p>Working on locations and venues for Performing Arts.</p>	
<p>9. Announcements/ Discussion</p> <p>Su Hudson compiled all of the video for Spring Dance Show</p>	
<p>10. President's report:</p> <p>Spring Dance show was well done.</p>	

**Public Academy for Performing Arts
Draft Governing Council Meeting Minutes
June 29, 2021**

11. Executive Session Not required	
12. Adjournment 6:12 pm Next regular meeting July 27, 2021	Liz Roybal

Minutes taken by Lisa Ulibarri-Miller. Draft typed on 7.04.2021