



11800 Princess Jeanne Ave., NE Albuquerque, NM 87112 (T) 505-830-3128 (F) 505-830-9930
www.paparts.org

Melanie Dunn-Chavez, Executive Director

Welcome to PAPA Summer School!

As we begin the summer school session, we need to keep a few things in mind. Please read the following before you register and commit to summer school, and sign below to agree to all of the terms of summer school at PAPA:

1. Courses: Summer school courses are offered on a semester basis, and offered for both credit recovery and credit advancement. PAPA summer school courses are BYU Independent Study online courses, using the Agilix/Buzz platform. Course offerings for high school are available in various content areas, and each course registration must be individually approved by PAPA's Academic Transition Specialist or member of the Administrative team.

2. Term: Students are expected to complete a semester course during one of the following sessions. They should expect to work 40-60 hours per semester course to complete it within the session. Students can complete either semester one or two of a course during either session. Students may take up to two courses during a session.

Session 1: June 1-25

Session 2: June 28-July 23 (off Monday, July 5 in observance of Independence Day)

There will be no extensions for vacations. If you have a vacation planned that will interfere with completion of a course within a session, please do not sign up for the class as the final exams need to be finished on or before the designated dates.

3. Payment: The prices for each semester course are based on a student's lunch fee designation, as follows:

Full Pay Lunch:

\$175/semester Reduced

Lunch: \$125/semester Free

Lunch: \$60/semester

All classes need to be paid for before a student is able to start. There will be no refunds for courses that are unfinished, and there will be no exceptions or extensions for classes. Classes need to be completed in the time allotted and will be disabled at the end of each session.

4. Academic Honesty: Students taking courses at PAPA, whether face-to-face or online, are expected to complete their course work in accordance with a high level of honesty and integrity. Academic dishonesty on the part of a student, such as cheating on a test or aiding other students' cheating, plagiarism, falsification, fabrication, or unauthorized collaboration will be subject to academic sanctions. Students committing these offenses are subject to penalty ranging from a "0" on the assignment or test, to an "F" for the course.

For all online courses offered through BYU/Agilix/Buzz, students are not just allowed, but expected to use any notes that they have created throughout the semester. These may be handwritten or in electronic form. These notes may also include ones that were

taken during a previous attempt at the course. For example, if a student took Chemistry last year, it is

allowable for that student to use those notes to study for and pass the current Chemistry on BYU/Agilix. Remember that these notes should be the student's own notes.

Using your resources does NOT include googling the answers on the final exam. Use the exam review, preparation and/or practice to fully prepare for the exam. The final exam must be passed with a grade of 60% or higher. If you do not score above a 60%, you will be allowed to retake the exam before the end of the term. You must complete all of the assignments that come before the final exam in order to take the final exam.

Students are allowed to take final exams off campus with this signed agreement from the student and a proctor. Proctors may be a member of your household. If there are extenuating circumstances which prevent a proctor from being available, please contact the Academic Transition Specialist to make other arrangements.

By signing below student and parent agree to uphold the academic honesty expectations of PAPA and use only the student's own notes during final exams. Student will have someone in his/her household act as a proctor to verify the notes and resources used for final exams. We understand that student needs to pass with a 60% or higher on the final exam in order to receive credit for the course.

Please sign below to acknowledge the following:

- 1) We have read the letter regarding the PAPA Summer School Policies and Procedures.
- 2) We understand that we are responsible for abiding by all of the requirements it contains.

Parent Printed Name

Parent Signature

Date

Student Printed Name

Student Signature

Date