

Public Academy for Performing Arts

Governing Council

Meeting Agenda

Tuesday, April 27, 2021 5:00pm

Public Academy for Performing Arts Campus
11800 Princess Jeanne Ave NE, Albuquerque, NM 87112, Room 2

NOTE: THIS MEETINGS WILL BE HELD VIRTUALLY VIA ZOOM

Type of meeting:	Community / Monthly	Chair:	Elizabeth Roybal
Invited to Attend:	1. Elizabeth Roybal, President 2. Lisa Miller, GC Vice President, Acting Secretary 3. Barbara CampBell, GC Member 4. Alexis Corbin, GC Member 5. Phil Krehbiel, GC Member 6. Mark Huntzinger, GC Member 7. Santana Gonzalez, GC Member	8. Virginia Wilmerding, Staff Representative 9. Carol Torrez, Staff Representative 10. Melanie Dunn-Chavez, Executive Director 11. Rhonda Cordova, Business Manager	Scheduled Absence: Scheduled Guests:

1. Call to Order, Roll Call (Quorum 4/7 voting members).....Chair.....5:00p.m.
2. Welcome and Introductions.....Chair.....5:02p.m.
3. Approval of Agenda **ACTION ITEM**All.....5:04p.m.
4. Approval of Previous Meeting Minutes (3/5, 3/13, 3/30) **ACTION ITEM**.....All.....5:06p.m.
5. Open Forum for Public Comment (Form Required).....Chair.....5:10p.m.
6. Budget & Finance Committee Report **ACTION ITEM**Phil Krehbiel and Rhonda Cordova.....5:15p.m.
 - a. March Financial Report
 - b. BARS/Permanent Transfer **ACTION ITEM**
 - c. POs over \$5,000
 - d. Quarterly Financial Report
 - e. 2021-22 Budget Review for Approval **ACTION ITEM**
7. Executive Director's Report.....Melanie Chavez.....5:20p.m.
 - a. Written Report
8. Organizational BusinessChair.....5:30p.m.
 - a. Nominating Committee Recommendation
9. President's Report.....Elizabeth Roybal.....5:40p.m.
10. Other Announcements/DiscussionAll.....5:45p.m.
11. Executive Session to Discuss Director Evaluation.....Elizabeth Roybal.....5:50p.m.
12. Adjourn.....Chair

ZOOM Time: April 27, 2021 5:00 PM Mountain Time (US and Canada)

Monthly: <https://zoom.us/join/97081337988?pwd=ZlRxeURXNWlnZTN0K3loQlkrDVVQT09>

Join Zoom Meeting

Meeting ID: 970 8133 7988

Password: 1XDM6u

<https://zoom.us/j/97081337988?pwd=ZlRxeURXNWlnZTN0K3loQlkrDVVQT09>

---- Statement on Open Forum for Public Comment ----

The Governing Council welcomes public comments during the "Public Comment" portion of the governing council meeting agenda. Individuals wishing to make public comments shall complete a Public Comment form and submit it to the Council President prior to the "Public Comment" section of the meeting. Individual oral presentations will be limited to 5 minutes, unless extended by the Council President.

---- Statement of Non Discrimination ----

Public Academy for Performing Arts does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at 830-3128 Ext. 0 at least 24 hours prior to the meeting. The Title IX Coordinator is the Executive Director.

---- Additional Information ----

Audit Committee – Phil Krehbiel (Chair), OPEN, Melanie Dunn-Chavez, Rhonda Cordova, Ruby Arispe, Barbara CampBell
Finance Committee – Phil Krehbiel (Chair), Rhonda Cordova, Melanie Dunn-Chavez, Barbara CampBell –8:00a.m.monthly, day of Council Meeting.
Long-Range Planning – OPEN (Chair), Melanie Dunn-Chavez, Naomi Montoya, Lisa Miller
Performing Arts Committee – Elizabeth Roybal (Chair), Melanie Dunn-Chavez, Naomi Montoya, Alexis Corbin
Policy Review Committee – Mark Huntzinger (Chair), Melanie Dunn-Chavez, OPEN, Virginia Wilmerding, Lisa Miller

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-047-2021-0021-IB
Fund Type: Flowthrough

Adjustment Type: Initial Budget

Fiscal Year: 2020-2021

Entity Name: Public Academy for Performing Arts

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rhonda Cordova, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-604-5056

Email: rhondacordova1000@outlook.com

FLOWTHROUGH ONLY	
Budget Period: 07/01/2020	To: 06/30/2021
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 24308.0000.41924 \$523,079

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24308 CRRSA, ESSER II	1000 Instruction	51100 Salaries Expense	4020 Alternative and At-Risk Programs	1411 Teachers- Grades 1-12		\$97,829	\$97,829	0.17
24308 CRRSA, ESSER II	1000 Instruction	56113 Software	1010 Regular Education (K- 12) Programs	0000 No Job Class		\$61,625	\$61,625	
24308 CRRSA, ESSER II	2100 Support Services-Students	51100 Salaries Expense	0000 No Program	1218 School/Student Support		\$160,000	\$160,000	1.00
24308 CRRSA, ESSER II	2600 Operation & Maintenance of Plant	57331 Fixed Assets (more than \$5,000)	0000 No Program	0000 No Job Class		\$163,625	\$163,625	
24308 CRRSA, ESSER II	2600 Operation & Maintenance of Plant	57332 Supply Assets (\$5,000 or less)	0000 No Program	0000 No Job Class		\$40,000	\$40,000	
Sub Total						\$523,079		1.17
Indirect Cost								
DOC. TOTAL						\$523,079		

Justification:

3 Year Allocation Award

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

<u>Name</u>	<u>Role</u>	<u>Date</u>
Rhonda Cordova	Business Manager	4/19/2021 10:57:58 AM

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-047-2021-0022-D
Fund Type: General Fund / Capital
Outlay / Debt Service
Adjustment Type: Decrease

Fiscal Year: 2020-2021
Adjustment Changes Intent/Scope of Program Yes or No?: No
Total Approved Budget (Flowthrough):

Entity Name: Public Academy for Performing Arts
Contact: Rhonda Cordova, Business Manager
Phone: 505-604-5056
Email: rhondacordova1000@outlook.com

FLOWTHROUGH ONLY

Budget Period: Jul 1 2020 12:00AM

To: Jun 30 2021 12:00AM

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 11000.0000.11111 (\$6,548)

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	2400 Support Services-School Administration	56118 General Supplies and Materials	0000 No Program	0000 No Job Class	\$27,586	(\$6,548)	\$21,038	
Sub Total						(\$6,548)		
Indirect Cost								
DOC. TOTAL						(\$6,548)		

Justification:

Decrease in carryover balance due to unapproved RFR for fund 24154 from prior year

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

<u>Name</u>	<u>Role</u>	<u>Date</u>
Rhonda Cordova	Business Manager	4/15/2021 7:14:20 PM

Public Academy for Performing Arts

Budget Summary Of Funds Report

Accounting Cycle: FY2021; End Date: 03/31/2021; Account Type: Expenditure; Show Prior Year Accounts: No; Created On: 4/19/2021 12:19:10 PM

Fund	Description	Adopted	Current	YTD Actuals	YTD Payable/Encumber	Unencumbered Budget Balance	Percent Remaining
11000	Operational	\$3,751,546.00	\$3,635,336.00	\$2,175,526.18	\$1,101,869.39	\$357,940.43	10%
21000	Food Services	\$155,000.00	\$155,000.00	\$31,463.38	\$49,298.32	\$74,238.30	
23000	Non-Instructional Support	\$230,000.00	\$266,941.05	\$33,146.24	\$24,711.63	\$209,083.18	
24106	Entitlement IDEA-B	\$103,458.00	\$103,458.00	\$66,443.91	\$37,014.09	\$0.00	
24153	English Language Acquisition	\$120.00	\$120.00	\$0.00	\$0.00	\$120.00	
24154	Teacher/Principal Training & Recruiting	\$19,360.00	\$19,360.00	\$14,321.02	\$4,101.18	\$937.80	
24301	CARES Act	\$114,633.00	\$78,557.00	\$62,310.21	\$16,246.79	\$0.00	
24306	CARES Act/Geer	\$11,536.00	\$11,536.00	\$0.00	\$11,536.00	\$0.00	
25152	Title XIX MEDICAID 0/2 Years	\$31,000.00	\$57,779.61	\$15,192.59	\$10,301.91	\$32,285.11	
26207	CNM Foundation	\$3,800.00	\$5,767.13	\$1,254.25	\$1,000.00	\$3,512.88	
27103	TQM in Public Schools PED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
27107	Literacy For Children @ Risk PED	\$5,026.00	\$5,026.00	\$0.00	\$0.00	\$5,026.00	
27109	Instructional Mats - GAA of 2019	\$18,995.00	\$18,995.00	\$13,520.50	\$257.00	\$5,217.50	
29130	Youth Chat Grant	\$5,735.30	\$5,735.30	\$0.00	\$500.00	\$5,235.30	
31200	Public School Capital Outlay	\$333,665.00	\$333,665.00	\$250,248.74	\$83,416.26	\$0.00	
31400	Special Capital Outlay-State	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	
31600	Capital Improvements HB-33	\$331,285.00	\$493,143.35	\$300,502.44	\$162,962.62	\$29,678.29	
31700	SB9 State Match	\$6,941.00	\$6,941.00	\$0.00	\$6,941.00	\$0.00	
31701	SB9 Ad Valorem	\$337,790.00	\$373,718.03	\$102,377.35	\$78,365.15	\$192,975.53	
31703	SB-9 State Match Cash	\$10,758.00	\$10,758.00	\$0.00	\$10,758.00	\$0.00	
Fund Totals		\$5,490,648.30	\$5,601,836.47	\$3,066,306.81	\$1,599,279.34	\$936,250.32	



11800 Princess Jeanne Ave., NE / Albuquerque, NM 87112 / (T) 505-830-3128 / (F) 505-830-9930 / www.paparts.org
[Melanie L. Dunn-Chavez, Executive Director](#)

Executive Director's Report April 2021

- **Return to in Person Learning** – going swimmingly! Joy to hear/see students learning, dancing, singing, playing.
- **COVID Updates** – new COVID test procedure for surveillance and sick students. Binex. 1% of student population, given at school, 15 minutes
- **Emergency Drills** – one fire drill, shelter in place May 7
- **Assessment** – MS ELA, Math (NM-MSSA grades 6-8), Science (NM-ASR grades 8, 11) PSAT, SAT. All assessments good baseline data through pandemic. Clean administration with some hiccups with SAT (new platform, administration session). AP exams early May.
- **Equity Council** – working on evaluation tools for programs/systems/teaching with focus on equity
- **SAC/SHAC** – ideas for next year
- **PTSO** – new officers elected, healthy budget, teacher appreciation week activities
- **Foundation** – plans for 20th reunion event in fall
- **Observations** – PED released requirement. Will finish up what working on, exempt end of year reflection and walkthrough #3
- **Spirit Week** – 4/12-16
- **APS Spring Site Visit** – successful, all components rated as green, spec ed review comments were much improved, finance review TBD
- **Prom** – about 40 total students attended in grade level hour long spots Fun with not bad press!
- **NMASSP** – virtual conference and Capitol Hill Advocate, spoke with representatives about NM needs
- **New Student Orientation** – 6th graders and new PAPA students (for 2021-22) schedule requests, forms, PAPA info. 1 virtual session with 20 people, all others came in person.
- **Quality of Ed surveys** – out, deadline to return is 4/23
- **NJHS Earth Day Clean Up** – 4/22
- **Events for Remainder of Year**
 - **Senior Farewell** – south field, Tues 4/27 12:30
 - **Senior Sunset** – 4/27 7:30 pm
 - **Spring Dance Show** – launches 4/30-5/2 5-7pm 519 Studio Channel 27
 - **Graduation May 7 6pm** – south field. GC please arrive at 5:30.
 - **Final Exams** – 5/10-5/12
 - **Awards grades 6, 7, 9, 10, 11** - Wed 5/12
 - **8th Grade Promotion** – Wed 5/12 6pm
 - **Last day of school** – 5/13 (students), 5/14 (teachers)

Public Academy for Performing Arts

final Governing Council Meeting Minutes February 23, 2021

Date: 2/23/2021	Location: Due to current health conditions, meeting was conducted via Zoom	
Governing Council Meeting		
Time: 5:02-6:39 pm	Facilitator: Elizabeth Roybal	
Invitees in Attendance: Elizabeth Roybal (voting member) via Zoom, Mark Huntzinger (voting member) via Zoom, Phil Krehbiel (voting member) via Zoom, Lisa Ulibarri-Miller (voting member) via Zoom, Barbara CampBell (voting member) via Zoom , Melanie Chavez (Executive Director) via Zoom, Rhonda Cordova (business manager) via Zoom, Carol Torrez (staff representative) via Zoom, Virginia Wilmerding (staff representative)via Zoom, Santana Gonzalez (voting member) via Zoom, Alexis Corbin (voting member) via zoom		
Not in Attendance:		
Guests in Attendance as named in Zoom meeting: Melinda Forward, Justine Judway, Amy Lynn, Butts they/them, Theresa Palmer		
Discussion		Resource
1. Call to Order at 5:01 pm/ Roll Call, voting members Elizabeth Roybal, Phil Krehbiel, Barbara CampBell, Santana Gonzales, Lisa Ulibarri-Miller, Mark Huntzinger, Alexis Corbin		Elizabeth Roybal
2. Welcome and Introductions of all governing council members present. Welcoming remarks by Elizabeth Roybal.		Elizabeth Roybal
3. Approval of Agenda Motion by Phil Krehbiel to approve the agenda seconded by Barbara CampBell. Roll call vote, Motion carried 7-0.		Elizabeth Roybal
4. Approval of Minutes 1/26/2021 Requested that extraneous portions of template be removed 2/2/2021 Requested that misspellings be fixed Motion by Phil Krehbiel and seconded by Mark Huntzinger to approve both sets of minutes as corrected. Roll call vote. Motion carried 7-0		Elizabeth Roybal
5. Open Forum for Public Comment None		
6. Budget and Finance Committee Report A. January Financial Report: Phil Krehbiel, Barbara CampBell, Melanie Chavez, and Rhonda Cordova met the morning of February 23, 2021. Financial report and Budget summary was given by Phil Krehbiel. He provided the council with		

Public Academy for Performing Arts
final Governing Council Meeting Minutes February 23, 2021

a list of reports the finance committee is requesting. The 13 reports being regularly reviewed by the committee are as follows:

For previous month:

- Bank Statement
- Bank Reconciliation
- Journal Entries
- Balance Sheet Report (showing assets and liabilities for all accounts)
- Bank Account Register (showing all checks written)
- Budget Summary of Funds Report (showing a summary of budgeted expenses versus actual, offset by encumbrances)
- Comparative Financial Statements – summary (revenues and expenses, all funds, last fiscal year and current fiscal year)
- Comparative Financial Statements – detail (revenues and expenses, all funds, last fiscal year and current fiscal year)
- Trial Balance Report (all transactions)
- Monthly Balance Forecast Report – summary (actual revenues and expenses by month compared to the budget)
- Account Balance Report – detailed (actual revenues and expenses, and encumbrances, compared to the budget)
- Budget Adjustment Request (BARS) History Report
- Purchase Orders of \$5,000 or more, current fiscal year

Committee reported that we are about 11/8% ahead of the operational budget. This has been about the margin maintained all year.

Moved by Barb CampBell and seconded by Phil Krehbiel to approve the finance committee report. Roll call vote. Carried 7=0.

B. BARS

Bar ending in 00191b

The bar moves money to 4306 Cares Act Grant for school filters.

Moved by Phil Krehbiel and seconded by Barb CampBell to approve the bar. Roll call vote. Carried 7-0

- C. Teacher Sick Leave if COVID:** an amendment was presented on the teacher sick leave policy to include 2 weeks of sick leave in case of COVID. Since this is an addendum to a policy, it needs to go to Public comment for 10 days. Special GC meeting will be held on March 5th to take action.
- D. Impact of in-person learning.** Teachers who are coming into the building to service students in person in a 5:1 capacity are being given a 50.00 stipend. 80,000 was allocated for substitute teachers and is funding this initiative. No need for a BAR.

Public Academy for Performing Arts

final Governing Council Meeting Minutes February 23, 2021

<p>7. Executive director's report</p> <p>A. Written report Highlights: Lottery window Open Inspections met. Quarterly assessment data: Math and ELA growth not met Equity council will be submitting policy proposals to the policy committee Foundation meeting: Finalizing bylaws Observations: ongoing Nurse presented to staff on COVID safe procedures Open house tonight Intent to return from students positive with only 9 not returning</p> <p>B. Events for the remainder of 2020-2021 School year</p> <p>Senior showcase Spring Dance show Registration for next year: Panda U Spring concerts Graduation Awards Ceremony</p> <p>C. Student In person support 5:1</p> <p>19 teachers are currently participating, receiving 50.00 stipend</p> <p>58 students are currently participating</p> <p>Geared towards students with low grades, students with IEP, 504, SAT, and students identifying as struggling for any reason</p> <p>Cost of program to school is estimated between 30 and 40 thousand which is covered in the money allocated for substitutes</p> <p>D. Activity Fees</p> <p>Students will receive credits towards next year for activity fees paid this year. Students leaving the school and seniors will receive refunds.</p> <p>E. SY 2021-22 Back to School Plans</p>	<p>Melanie Chavez</p>
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Public Academy for Performing Arts
final Governing Council Meeting Minutes February 23, 2021

<p>NMPED has advised schools to plan for hybrid instruction in the fall and to offer a continued virtual option</p> <p>F. Purchase order review: NONE</p>	
<p>8. Organizational business</p> <p>A. Policy reviews revision of sections A.13.1, A.13.2, A.13.3, A.13.6, A.13.7 Policies were reviewed after public comment period. No comments reported. No further discussion Moved by Barbara CampBell and seconded by Phil Krehbiel to accept the policy changes. Roll call vote. Approved 7-0</p> <p>B. Performing Arts Committee Summary: Committee met and discussed further uses for outdoor dance area. Will look into a choir shell or outdoor practice area for band/ orchestra/ choir.</p> <p>C. Nominating committee: Michael Power, Mark Huntzinger, Doug Feery and working on finding community member.</p>	
<p>9. President's Report</p> <p>None</p>	<p>Elizabeth Roybal</p>
<p>10. Other Announcements/ Discussion</p> <p>None</p>	<p>Elizabeth Roybal</p>
<p>11. Executive session to discuss limited personnel matters</p> <p>6:08 Moved by Lisa Ulibarri-Miller that we "close the meeting for the purpose of going into Executive Session pursuant to NMSA 10-15-1-H(2) to discuss limited personnel matters. Seconded by Alexis Corbin. Roll call vote. Approved 7-0</p>	

Public Academy for Performing Arts
final Governing Council Meeting Minutes February 23, 2021

<p>6:38 Moved by Lisa Ulibarri-Miller and seconded by Mark Huntzinger that we come out of Executive Session. Roll call vote. 7-0.</p> <p>Pursuant to NMSA 10-15-1-H(2) Limited personnel matters were the only topic addressed. No action was taken and no action needs to be taken.</p> <p>Meeting adjourned 6:39pm</p> <p>Special Meeting March 5, 2021</p> <p>Regular Meeting March 30, 2021</p>	
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Minutes taken by Lisa Ulibarri-Miller. Draft typed on 2.7.2021

Finalized with spelling corrections, February 23, 2021. Lisa M. Ulibarri-Miller, GC Vice-President and Acting Secretary

Public Academy for Performing Arts
draft Governing Council Meeting Minutes
March 30, 2021

Date: 3/30/2021	Location: Due to current health conditions, meeting was conducted via Zoom	
Governing Council Meeting		
Time: 5:02-6:45 pm	Facilitator: Elizabeth Roybal	
Invitees in Attendance: Elizabeth Roybal (voting member) via Zoom, Mark Huntzinger (voting member) via Zoom, Phil Krehbiel (voting member) via Zoom, Lisa Ulibarri-Miller (voting member) via Zoom, Barbara CampBell (voting member) via Zoom , Melanie Chavez (Executive Director) via Zoom, Rhonda Cordova (business manager) via Zoom, Carol Torrez (staff representative) via Zoom, Virginia Wilmerding (staff representative)via Zoom, Santana Gonzalez (voting member) via Zoom, Alexis Corbin (voting member) via Zoom		
Not in Attendance:		
Guests in Attendance as named in Zoom meeting: Penelope Baca		
Discussion		Resource
1. Call to Order at 5"02 pm/ Roll Call, voting members Elizabeth Roybal, Phil Krehbiel, Barbara CampBell, Santana Gonzales, Lisa Ulibarri-Miller, Mark Huntzinger, Alexis Corbin		Elizabeth Roybal
2. Welcome and Introductions of all governing council members present. Welcoming remarks including Governing Council meeting procedures by Elizabeth Roybal.		Elizabeth Roybal
3. Approval of Agenda Motion by Mark Huntzinger to approve the agenda seconded by Phil Krehbiel. Roll call vote motion carried 7-0.		Elizabeth Roybal
4. Approval of Minutes Moved by Barbara CampBell to approve the February 23 rd minutes with the correction of the date and removal of "special meeting, and to approve the minutes of the special meetings on March 5 th and March 13 th as written. Motion seconded by Phil Krehbiel. Motion carried 7-0		Elizabeth Roybal
5. Open Forum None		Elizabeth Roybal
6. Finance committee report Phil Krehbiel, Barbara CampBell, Melanie Chavez, and Rhonda Cordova met the morning of March 30, 2021. Financial report and Budget summary was		Phil Krehbiel

Public Academy for Performing Arts
draft Governing Council Meeting Minutes
March 30, 2021

given by Phil Krehbiel. He provided the council with a list of reports the finance committee is requesting. The 13 reports being regularly reviewed by the committee are as follows:

For previous month:

- Bank Statement
- Bank Reconciliation
- Journal Entries
- Balance Sheet Report (showing assets and liabilities for all accounts)
- Bank Account Register (showing all checks written)
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- Monthly Balance Forecast Report – summary (actual revenues and expenses by month compared to the budget)
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- Budget Adjustment Request (BARS) History Report
- Purchase Orders of \$5,000 or more, current fiscal year

We have about 11.1% of revenues unencumbered which is about 11.1% of the budget. Phil reviewed the bar ending in 0020-T that needs approval and that the committee recommends it be approved. There was discussion clarifying CARES act money and the BAR.

Phil Krehbiel moved to approve the bar ending in 0020-T. Seconded by Barbara CampBell. Roll call vote. Passed 7-0.

Report continued:

Budget is being constructed. We are unsure of due date. Committee will see if the budget needs to be presented to public before we approve it.

Per PAPA policy, the budget is dragged by the Executive Director, approved by the Governing Council then approved by APS and ultimately NMPED.

Barbara CampBell moved to approve the budget and finance report as presented by Phil Krehbiel. Lisa Ulibarri-Miller seconded. Roll call vote. Motion carried 7-0.

7. Executive Director report

Mel

**Public Academy for Performing Arts
draft Governing Council Meeting Minutes
March 30, 2021**

<ul style="list-style-type: none"> *List serv for GC not working *spring budget workshop *Parent Q&A about return to school *Expecting 58% in person and 43% virtually. * In person learning ready—music outside on rotation, dance outside on rotation, 2 staff members to support virtual students. *Graduation plans on soccer field or perhaps Vet Memorial, 52 graduates expected. *Discussion on Extended Learning Time of 10 days. May not be something PAPA supports. *Discussion of CSSR money... 523,000 over 3 years to include: portable, computers, part time teachers to help with Dual credit, 504, SAT, summer school, targeted assistance, shade structures, dance/music structure, cleaning equipment. *8th grade promotion to be a drive through maybe. 	
<p>8. Organizational business</p> <p>Nominating committee led by Michael Power. 4 applicants</p>	Liz Roybal
<p>9. Announcements/ Discussion</p> <p>None</p>	
<p>10. Executive Session</p> <p>Liz Roybal moved “we close this meeting for limited personnel matters as specified in NMSA 10-15-1-H(2). Time 6:02 pm</p> <p>Roll call vote. Motion carried 7-0</p>	

**Public Academy for Performing Arts
draft Governing Council Meeting Minutes
March 30, 2021**

At 6:45 Liz Roybal moved that "matters discussed in the closed meeting were limited to limited personnel matters, no action was taken, and no action is needed at this time. Roll call vote. Motion carried 7-0	
11. Adjournment Agenda was completed. Liz Roybal announced meeting ended at 6:45 pm. Next regular meeting April 27 th , 5pm	Liz Roybal

Minutes taken by Lisa Ulibarri-Miller. Draft typed on 3.17.2021

Public Academy for Performing Arts
Governing Council Meeting Minutes SPECIAL Meeting
March 5, 2021

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Date: 3/5/2021	Location: Due to current health conditions, meeting was conducted via Zoom
Governing Council Meeting	
Time: 5:02-7:22 pm	Facilitator: Elizabeth Roybal
Invitees in Attendance: Elizabeth Roybal (voting member) via Zoom, Phil Krehbiel (voting member) via Zoom, Barbara CampBell (voting member) via Zoom , Santana Gonzalez (voting member) via Zoom, Alexis Corbin (voting member) Melanie Chavez (Executive Director) via Zoom, Carol Torrez (staff representative) via Zoom, Virginia Wilmerding (staff representative) via Zoom, Taryn Penny (student Council representative)	
Not in Attendance: Mark Huntzinger (voting member), Lisa Ulibarri-Miller (voting member), Rhonda Cordova (business manager)	
Guests in Attendance as named in Zoom meeting: Lola Roybal (acting secretary) via Zoom	
Discussion	Resource
1. Call to Order at 5:02 pm/ Roll Call, voting Members Liz Roybal, Barb CampBell, Alexis Corbin, Phil Krehbiel, Santana Gonzalez	Elizabeth Roybal
2. Welcome and Introductions of all governing council members present. Welcoming remarks by Elizabeth Roybal. Announcement that Lola Roybal will be acting secretary at meeting this evening. The PAPA policy and procedure for governing council meeting read and explained.	Elizabeth Roybal
3. Approval of Agenda <ul style="list-style-type: none"> Motion by Phil Krehbiel to approve the agenda seconded by Alexis Corbin . Roll call vote, Motion carried 5-0. 	Elizabeth Roybal

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Melanie Chavez	
Liz Roybal	
GC Members	
Elizabeth Roybal	
Elizabeth Roybal	

Minutes finalized 3/30/2021 Lisa M. Ulibarri-Miller, acting Secretary

Public Academy for Performing Arts
Final Governing Council Meeting Minutes SPECIAL Meeting
March 13, 2021

Date: 3/13/2021	Location: Due to current health conditions, meeting was conducted via Zoom	
Governing Council Meeting		
Time: 4:03-4:31 pm	Facilitator: Elizabeth Roybal	
Invitees in Attendance: Elizabeth Roybal (voting member) via Zoom, Mark Huntzinger (voting member) via Zoom, Phil Krehbiel (voting member) via Zoom, Lisa Ulibarri-Miller (voting member) via Zoom, Barbara CampBell (voting member) via Zoom , Melanie Chavez (Executive Director) via Zoom, Rhonda Cordova (business manager) via Zoom, Carol Torrez (staff representative) via Zoom, Virginia Wilmerding (staff representative)via Zoom, Santana Gonzalez (voting member) via Zoom, Alexis Corbin (voting member)		
Not in Attendance:		
Guests in Attendance as named in Zoom meeting: Amy Lynn, Ariana Dabria, Brittany Brinker, Colin Butts, Isis Lopez, Kahlil Simpson, Melinda Forward, Monica Maestas, Michael Power, Darian Muniz		
Discussion		Resource
1. Call to Order at 4:03 pm/ Roll Call, voting members Elizabeth Roybal, Phil Krehbiel, Barbara CampBell, Santana Gonzales, Lisa Ulibarri-Miller, Mark Huntzinger, Alexis Corbin		Elizabeth Roybal
2. Welcome and Introductions of all governing council members present. Welcoming remarks including Governing Council meeting procedures by Elizabeth Roybal.		Elizabeth Roybal
3. Approval of Agenda <ul style="list-style-type: none">Motion by Barbara CampBell to approve the agenda seconded by Phil Krehbiel. Roll call vote, Mark Huntzinger's internet connection was unstable and he was absent for this vote, but returned to the meeting. Motion carried 6-0.		Elizabeth Roybal
4. Executive director's report <p>Number of D and F grades went from 197 to 146 at reporting period. Most grades improved in terms of percentage. This is due to targeted support. Honor roll included 45% of students.</p> <p>For targeted support, 77 students attend regularly and meet with a teacher 2 times a day.</p> <p>Teachers have expanded office hours on Fridays.</p> <p>Panda U is scheduled. It will allow us to see our COVID safe practices in action</p> <p>New Student orientation April 5th. Scheduled to be in person.</p> <p>PED directive to return to in person learning by April 5th with social distancing to the greatest extent possible</p>		Melanie Chavez Liz Roybal GC Members

Public Academy for Performing Arts
Final Governing Council Meeting Minutes SPECIAL Meeting
March 13, 2021

<p>Questions: Staff meetings will be in person or on Zoom? New student orientation in person? Staff survey? How many staff are ready to come back?</p> <p>5. Open Forum</p> <p>Two speakers spoke *Breakfast club report out *How staff can support virtual students</p> <p>6. Organizational business</p> <p>A. PED directive:</p> <p>Moved by Lisa Ulibarri-Miller "I move we rescind the previous vote to remain in remote learning for the 20-21 school year and return to in person learning with the remote learning option per NMPED directive on April 5th with COVID-safe precautions in place". There was some discussion followed by roll call vote. Motion carried 7-0</p>	
<p>7. Adjournment</p> <p>Agenda was completed. Meeting called to an end by Elizabeth Roybal at 4:31 pm</p> <p>Regular meeting March 30th at 5pm.</p>	Elizabeth Roybal

Minutes taken by Lisa Ulibarri-Miller. Draft typed on 3.17.2021

Minutes finalized at meeting 3/30/2021 Lisa Ulibarri-Miller, Acting Secretary

Public Academy for Performing Arts

Issued and Closed POs Report

Accounting Cycle: FY2021; PO Type: [All]; Purchase Order: [All]; Account Expression: ([Fund] >= "11000") ; Include Tax and Shipping: No; Include Closed POs: Yes; Show Detail: Yes; Created On: 3/17/2021 2:44:45 AM

PO Number	Type	Vendor Name	Request Entered By	Shipping Destination	Date Issued	Status	Days Outstanding	PO Amount	Invoiced Amount	Unencumbered Amount	Remaining Encumbrance
2020-184	Regular	Josten's		PAPA	10/4/2019	Closed		\$5,000.00	\$0.00	\$5,000.00	\$0.00
2020-156	Dollar	APS		PAPA	9/18/2019	Closed		\$95,388.33	\$89,345.52	\$95,388.33	\$0.00
2020-634	Regular	Kagan Professional Development		PAPA	6/29/2020	Closed		\$6,221.00	\$5,471.00	\$6,221.00	\$0.00
2021-007	Dollar	Cuddy & McCarthy LLP		PAPA	7/1/2020	Closed		\$5,000.00	\$0.00	\$5,000.00	\$0.00
2021-007-2	Dollar	Matthews Fox, P.C.		PAPA	7/1/2020	Issued	259	\$5,000.00	\$1,043.72	\$1,043.72	\$3,956.28
2021-010	Dollar	PowerSchool Group, LLC		PAPA	7/1/2020	Issued	259	\$6,000.00	\$0.00	\$0.00	\$6,000.00
2021-011	Dollar	CNM		PAPA	7/1/2020	Closed		\$6,000.00	\$81.50	\$6,000.00	\$0.00
2021-017	Dollar	ACES		PAPA	7/1/2020	Issued	259	\$6,000.00	\$0.00	\$0.00	\$6,000.00
2021-019	Regular	Southwest Copy Systems		PAPA	7/1/2020	Issued	259	\$6,923.28	\$5,192.45	\$5,192.45	\$1,730.82
2021-006	Dollar	NM Gas Company		PAPA	7/1/2020	Closed		\$9,000.00	\$9,000.00	\$9,000.00	\$0.00
2021-009	Dollar	Harris School Solutions		PAPA	7/1/2020	Issued	259	\$12,000.00	\$10,654.88	\$10,654.88	\$1,345.12
2021-008	Dollar	Moss Adams LLP		PAPA	7/1/2020	Issued	259	\$13,000.00	\$12,912.65	\$12,912.65	\$87.35
2021-018	Dollar	ACES		PAPA	7/1/2020	Issued	259	\$20,000.00	\$9,290.37	\$9,290.37	\$10,709.63
2021-004	Dollar	PNM		PAPA	7/1/2020	Issued	259	\$35,000.00	\$17,716.64	\$17,716.64	\$17,283.36
2021-005	Dollar	ABCWUA		PAPA	7/1/2020	Issued	259	\$38,000.00	\$20,199.91	\$20,199.91	\$17,800.09
2021-034	Regular	NMPSIA		PAPA	7/1/2020	Closed		\$62,767.00	\$62,767.00	\$62,767.00	\$0.00
2021-012	Regular	Rhonda Cordova		PAPA	7/1/2020	Issued	259	\$64,725.12	\$45,846.96	\$45,846.96	\$18,878.16
2021-016	Dollar	Region Central Educational Cooperative		PAPA	7/1/2020	Issued	259	\$67,117.46	\$35,846.59	\$35,846.59	\$31,270.87

2021-003	Regular	APS Board of Education	PAPA	7/1/2020	Closed		\$317,972.04	\$0.00	\$317,972.04	\$0.00
2021-111	Dollar	APS	PAPA	7/1/2020	Issued	259	\$331,285.00	\$203,307.93	\$203,307.93	\$127,977.07
2021-003-1	Regular	APS Board of Education	PAPA	7/1/2020	Issued	259	\$333,665.04	\$250,248.78	\$250,248.78	\$83,416.26
2021-026	Dollar	Labatt Food Service	PAPA	7/6/2020	Issued	254	\$53,000.00	\$11,257.42	\$11,257.42	\$41,742.58
2021-007-1	Dollar	Cuddy & McCarthy LLP	PAPA	7/6/2020	Closed		\$5,000.00	\$0.00	\$5,000.00	\$0.00
2021-047	Regular	ACES	PAPA	7/8/2020	Issued	252	\$34,985.55	\$0.00	\$0.00	\$34,985.55
2021-048	Regular	ACES	PAPA	7/13/2020	Issued	247	\$7,142.24	\$7,134.50	\$7,134.50	\$7.74
2021-061	Regular	IXL	PAPA	7/22/2020	Closed		\$6,238.00	\$6,238.00	\$6,238.00	\$0.00
2021-065-1	Regular	Amazon.com	PAPA	7/29/2020	Closed		\$5,250.00	\$0.00	\$5,250.00	\$0.00
2021-065-2	Regular	Amazon.com	PAPA	7/29/2020	Issued	231	\$17,500.00	\$12,841.49	\$15,050.00	\$2,450.00
2021-129	Dollar	CES	PAPA	8/3/2020	Issued	226	\$20,108.50	\$13,584.70	\$13,584.70	\$6,523.80
2021-011-1	Dollar	CNM	PAPA	8/5/2020	Closed		\$6,000.00	\$4,341.47	\$6,000.00	\$0.00
2021-079	Regular	Play	PAPA	8/7/2020	Closed		\$13,718.53	\$12,837.75	\$13,718.53	\$0.00
2021-086	Dollar	BYU Continuing Education	PAPA	8/11/2020	Issued	218	\$5,000.00	\$2,325.00	\$2,325.00	\$2,675.00
2021-136	Regular	Amazon.com	PAPA	9/9/2020	Closed		\$17,500.00	\$17,374.50	\$17,500.00	\$0.00
2021-143	Regular	Rio Conchos Corporation	PAPA	9/10/2020	Closed		\$7,848.99	\$7,848.99	\$7,848.99	\$0.00
2021-152	Regular	National Business Furniture	PAPA	9/14/2020	Closed		\$7,654.21	\$7,654.21	\$7,654.21	\$0.00
2021-165	Regular	APS Grants Management	PAPA	9/30/2020	Closed		\$6,548.10	\$6,548.10	\$6,548.10	\$0.00
2021-177	Regular	Josten's	PAPA	10/12/2020	Closed		\$13,446.40	\$0.00	\$13,446.40	\$0.00
2021-188	Regular	Josten's	PAPA	10/16/2020	Issued	152	\$13,446.40	\$6,446.40	\$6,446.40	\$7,000.00
2021-222	Regular	Raks Building Supply	PAPA	11/18/2020	Closed		\$7,078.44	\$7,078.44	\$7,078.44	\$0.00
2021-279	Regular	Amazon.com	PAPA	1/26/2021	Issued	50	\$6,962.49	\$0.00	\$0.00	\$6,962.49
2021-327	Dollar	NM Gas Company	PAPA	2/2/2021	Issued	43	\$6,000.00	\$515.62	\$515.62	\$5,484.38
2021-321	Regular	Apple Inc.	PAPA	3/8/2021	Issued	9	\$60,783.00	\$0.00	\$0.00	\$60,783.00
2021-326	Regular	School Outfitters	PAPA	3/11/2021	Closed		\$10,124.48	\$0.00	\$10,124.48	\$0.00
Sub Total							\$2,010,769.75	\$1,019,835.42	\$1,457,160.13	\$553,609.62