

A.13.1 Executive Committee

The Executive Committee is composed of the Council officers as voting members, with the Executive Director and Business Manager as advisors.

The Executive Committee shall have authority to make decisions which (i) are, in the judgment of the Executive Director and/or the Council President, required to be made before the next regular or special meeting of the Council, or (ii) are delegated to the Executive Committee by the Council.

The Executive Committee shall also work with the Executive Director to set the agenda for Council meetings.

A report of decisions made by the Executive Committee shall be made at the next regular or special Governing Council meeting.

A.13.2 Finance Committee

(_____ update)

The Finance Committee is composed of up to five members and will include two voting Governing Council members and may include a member (not on the Governing Council or a school employee) who are the voting members. The non-Governing Council member is recommended to have a financial, accounting, or management background. The Business Manager and the Executive Director shall be non-voting members.

In accord with Section D.5 of this Policy Handbook, Governing Council check signatories may not be members of the Finance Committee.

The Finance Committee shall review the financial records of PAPA monthly to ensure compliance with the record-keeping and separation of duties requirements of this Policy Handbook, and to ensure that revenues and expenditures are in reasonable compliance with the annual budget approved by the Governing Council.

The Finance Committee shall report to the Governing Council at least monthly on the financial status of PAPA, compliance with the approved budget, and compliance with all financial procedures mandated by this Policy Handbook.

The Finance Committee shall have the authority to make recommendations to the Governing Council about any matter that comes to its attention affecting the financial affairs of PAPA.

A.13.6 Policy Committee

The Policy Committee composition is open and will include the Executive Director, a minimum of one voting Council member, parents, community, and faculty/staff. All members of the Policy Committee are voting members. The objective is to continually review policy and make policy recommendations to the Governing Council.

A.13.7. Ethics Committee:

The PAPA Ethics Committee shall be composed of three voting members, one of whom shall be a Governing Council member appointed by the Governing Council as the chair, and two other members (who may be parents, staff members, or disinterested community members) who the Council believes will be able to evaluate potential conflicts of interest objectively and in the best interests of PAPA. The Ethics Committee is not a standing Committee.