

Public Academy for Performing Arts

Governing Council Meeting Minutes May 26, 2020

Date: 05/26/2020	Location: Virtual meeting via Zoon	
Governing Council Meeting		
Time: 4:15 to 6:13	Facilitator: Elizabeth Roybal	
Invitees in Attendance: Elizabeth Roybal (voting member), Mark Huntzinger (voting member) Jennifer Lopez (voting member), Phil Krehbiel (voting member), Lisa Miller (voting member, joined at 5:45), Alexis Corbin (voting member), Barbara CampBell (voting member), Melanie Chavez (Executive Director,) Rhonda Cordova (business manager), Carol Torrez (staff representative), Virginia Wilmerding (staff representative),		
Not in Attendance: Mandle Anderson (member-at-large),		
Guests in Attendance: Lizzie Marshall		
Discussion		Resource
1. Call to Order at 4:15 pm/ Roll Call, 6 voting members present		Elizabeth Roybal
2. Welcome and Introductions of all present.		Elizabeth Roybal
3. Approval of Agenda		Elizabeth Roybal
<ul style="list-style-type: none"> Motion to approve the agenda was made by Barbara CampBell and seconded by Phil Krehbiel and approved 6-0. 		
4. Approval of Prior Meeting Minutes		Elizabeth Roybal
<ul style="list-style-type: none"> Motion to approve the prior meeting minutes was made by Phil Krehbiel and seconded by Barbara CampBell and approved 6-0. 		
5. Public Comment - none		Elizabeth Roybal
6. Budget and Finance Committee Report:		Phil Krehbiel, Rhonda Cordova, Barbara CampBell
a. May Financial Report: Phil Krehbiel, Barbara CampBell, Melanie Chavez, and Rhonda Cordova met the morning of May 26, 2020. The committee reviewed the bank register, journal entries, expenditure report, bank reconciliation, and the overall budget in comparison to our current spending. Things looked as they should. However, upon reviewing our Food Service revenue, we would have been in the negative if school would have finished normally. This is due to low participation from students. We need to figure out a way to have more students eat in the cafeteria. Also, next school year there will be less payroll coming from Food Service. Phil Krehbiel made a motion to approve the budget report. Barbara CampBell made the second with the motion carrying 6-0.		
b. BARS/Permanent Transfer: The following BARS were made: <ul style="list-style-type: none"> Function 1000: an internal maintenance BAR; Mark Huntzinger made a motion to approve this specific BAR with Phil Krehbiel making the second. The motion carried 6-0. 0034-I: \$95.099.00 an increase coming from HB33 monies for SUV Shed and tech purchases Jennifer Lopez moved to approve the above BAR. Phil Krehbiel made the second with the motion carrying 6-0. 		Rhonda Cordova

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<p>c. Part-time Employee NMPSIA Resolution: The new rule from NMPSIA is to provide insurance for all employees who work at least 20 hours a week. This is a change from 15 hours a week. Mark Huntzinger made a motion to continue offering insurance for our employees who work 15 hours a week. The motion was seconded by Alexis Corbin and carried 6-0.</p>	<p>Rhonda Cordova</p>
<p>7. Executive Director's Report</p> <p>a) Written Report: The virtual graduation was very well received. We fielded many phone calls and emails thanking us for making it a special event in spite of the circumstances. We had a 92.5% graduation rate of this year's cohort compared to a 73.7% graduation rate in APS's traditional schools. We will be hosting an online summer school through BYU. We may also conduct a Math Boot Camp.</p> <p>b) Parent/Student Handbook 2020-21: Very few changes are necessary, but we are making adjustments where needed.</p> <p>c) 2020-21 Planning: We have created 3 different scenarios by which school may be conducted next year: face-to-face, online, or a blended version. Any of these scenarios will be very difficult for our arts classes. Also, a few teachers have reservations about teaching face-to-face.</p> <p>d) Performance Framework—Site Visit April, 2020: We met all requirements except 2 which were out of our control. One was a change the classification of audit findings and the other dealt with the timing and amount of funds in accounts. Do we have enough reserve?</p> <p>e) APS Charter Contract and Mission Specific Goals ACTION ITEM: Melanie Chavez is working with Dr. Escobedo on finalizing our Contract. She is working to his specifications. Evidence documenting our performance was attached to our renewal contract. The mission specific goals on the performance contract state that PAPA students will increase their knowledge and skills in the performing arts and that teachers will integrate performing arts into the core content. Phil Krehbiel made the motion to accept the contract. Alexis Corbin made the second. The motion passed 6-1. Mark Huntzinger voted no. He objected to not being able to view the evidence that documented the school's adherence to the contract at this meeting. Also, the contract states that the PAPA GC serves as a Board of Finance when, in reality, the APS Board is our Board of Finance.</p>	<p>Melanie Chavez</p>
<p>8. Organizational Business</p> <p>a) Names are being collected as possible replacements for Jennifer Lopez, whose position on the Council as a community member ends in June.</p>	<p>Elizabeth Roybal</p>
<p>9. President's Report: none</p>	<p>Elizabeth Roybal</p>
<p>10. Other Announcements/Discussion: None.</p>	<p>Elizabeth Roybal</p>
<p>11. Executive Session for limited personnel matters: At 5:13 Jennifer Lopez made the motion to close the meeting for the purpose of going into Executive Session pursuant to NMSA 10-15-1-H(2) with Barbara CampBell making the second. The motion was passed 6-0 with a roll call vote. Limited personnel matters was the only topic addressed. At 6:13 Jennifer Lopez made a motion to come out of</p>	<p>Elizabeth Roybal</p>

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Executive Session with Phil Krehbiel making the second. The motion passed 7-0 by roll call vote.		
12. Action Resulting from Executive Session: The Executive Director's evaluation was completed.		Elizabeth Roybal
13. Adjourn: We adjourned at 6:14. The next meeting will be on June 30, 2020, at 4:15.		
Status		Action Item
	Resource	Due Date