

Public Academy for Performing Arts

Draft Governing Council Meeting Minutes July 28, 2020

Date: 07/28/2020	Location: Due to current health conditions, meeting was conducted via Zoom	
Governing Council Meeting		
Time: 4:21 to 5:30	Facilitator: Elizabeth Roybal	
Invitees in Attendance: Elizabeth Roybal (voting member) via Zoom, Mark Huntzinger (voting member) via Zoom, Phil Krehbiel (voting member) via Zoom, Lisa Miller (voting member) via Zoom (arrived 4:30), Barbara CampBell (voting member) via Zoom, Melanie Chavez (Executive Director) via Zoom, Rhonda Cordova (business manager) via Zoom, Carol Torrez (staff representative) via Zoom, Virginia Wilmerding (staff representative) via Zoom		
Not in Attendance: Mandle Anderson (member-at-large), Alexis Corbin (voting member)		
Guests in Attendance: Santana Gonzalez		
Discussion		Resource
1. Call to Order at 4:21 pm/ Roll Call, voting members present		Elizabeth Roybal
2. Welcome and Introductions of all present.		Elizabeth Roybal
3. Approval of Agenda		Elizabeth Roybal
<ul style="list-style-type: none"> • Motion to approve the agenda was made by Barbara CampBell and seconded by Phil Krehbiel and approved 4-0. 		
4. Approval of Prior Meeting Minutes		Elizabeth Roybal
<ul style="list-style-type: none"> • Motion to approve the prior meeting minutes was made by Phil Krehbiel, seconded by Mark Huntzinger, and approved 4-0. 		
5. Public Comment - none		Elizabeth Roybal
6. Budget and Finance Committee Report:		Phil Krehbiel, Rhonda Cordova, Barbara CampBell
a. June Financial Report: Phil Krehbiel, Barbara CampBell, Melanie Chavez, and Rhonda Cordova met the morning of July 28, 2020 via Zoom. The committee reviewed the bank register, journal entries, expenditure report, bank reconciliation, and the overall budget in comparison to our current spending. Clarification that teacher raises are only 1% this year. Staff contracts are being adjusted. Phil Krehbiel made a motion to accept the financial report. Mark Huntzinger made the second and the motion carried 4-0.		
b. BARS/Permanent Transfer: None		
c. Final Budget ACTION ITEM: not needed		
d. Audit: Audit will be conducted in August.		Rhonda Cordova
7. Executive Director's Report		Melanie Chavez

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<p>a) Written Report: BYU credit recovery was a rigorous curriculum. Ms. Chavez and Ms. Maestas reached out to students who struggled to complete successfully.</p> <p>b) Dance team is working with Stewart Ingham to bid a structure for dance that would be about 2000 sq ft near the basketball courts. There was discussion if this structure would be ready for students, when they return in October. Consensus was maybe, but also unlikely. We have \$50,000 from SB 9 that could be applied towards the building. If the foundation was to build the building, some of the APS conditions could be lessened as the foundation does not have to follow the same procurement codes.</p> <p>c) Staff PD will include staff teaching staff strategies and tools for online learning, through capacity building teams, Kagan training via Zoom, and a meeting with Rhonda--- all next week.</p> <p>d) 2020-21 Planning, PED Re-Entry Plan: We were able to meet 7 of 8 criteria for reopening the school in a hybrid fashion. However, we were not able to meet the criteria for testing of staff and rapid response testing. Although this criteria was dropped, keeping staff and students safe is a priority and PAPA made the decision to do the first quarter (9 weeks) on a virtual platform to allow families time to plan and make arrangements. This plan will be revisited as health restrictions and governor orders change throughout the year.</p>	
<p>8. Organizational Business</p> <p>A) 2020-2021 Meeting Date/ Time Location (for resolution) Meeting date will continue to be the last Tuesday of the month with exceptions made for school holidays and breaks. The time will be changed to 5:00 pm to better meet the needs of the team. The location will still officially be PAPA campus, room 2, but we will update the announcements with using Zoom as a meeting alternative during the continued COVID-19 health crisis in our state.</p> <p>It was moved by Phil Krehbiel and seconded by Lisa to adopt the last Tuesday of the month at 5:00 at PAPA as our meeting date/ time and location for the 2020-2021 school year. Motion carried 5-0.</p> <p>B) 2020-2021 Training hours Lisa Ulibarri-Miller and Alexis Corbin attended training in June that qualified towards credit for this year. They have to still do one hour of academic training and one hour of equity training. Liz Roybal will reach out to Melissa Brown about scheduling training for the board.</p> <p>C) Officer Elections If no one wishes to be secretary, we could use a student or staff member to act as the scribe to take notes. There was discussion if Phil Krehbeil or Barbara Campbell would like to be secretary as they would not be check</p>	<p>Elizabeth Roybal</p>

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<p>signers and could continue on the budget and audit committees. Both declined. Lisa Ulibarri-Miller agreed to perform the duties of the secretary until we find someone.</p> <p>A motion was made by Phil Krehbiel to have Liz Roybal continue as President and Lisa Ulibarri-Miller would be the Vice President. Seconded by Mark Huntzinger. The motion carried 5-0.</p> <p>D) Committee Memberships Members agreed to continue with current committee assignments. There are open positions on the following committees: Long range planning Policy review Audit</p> <p>There was a reminder that staff is always welcome on committees, we just have to avoid a GC quorum.</p> <p>E) Signatures- Pages needing board member signatures: board members can download doc, and return with signature as a pdf or use docusign. Notes should be made that the document could be signed in several counterparts and each part should be considered an original.</p>	
<p>9. President’s Report:</p> <p>We have 2 candidates for the open board position. An interview committee will be convened to interview the candidates and make recommendations at the next GC meeting.</p>	Elizabeth Roybal
<p>10. Other Announcements/Discussion: None.</p>	Elizabeth Roybal
<p>11. Executive Session: not needed</p>	Elizabeth Roybal
<p>12. Adjourn: We adjourned at 5:30 The next meeting will be August 25, 2020 at 5pm.</p>	
Status	Action Item
	Resource
	Due Date