

Public Academy for Performing Arts

Governing Council

Meeting Agenda

Tuesday, March 24, 2020, 4:15pm

Public Academy for Performing Arts Campus

11800 Princess Jeanne Ave NE, Albuquerque, NM 87112, Room 2

Type of meeting: Community / Monthly

Chair: Elizabeth Roybal

Invited to Attend:

- |                                       |  |
|---------------------------------------|--|
| 1. Elizabeth Roybal, President        | 8. Mance Anderson, GC Member At Large        |
| 2. Mark Huntzinger, GC Vice President | 9. Virginia Wilmerding, Staff Representative |
| 3. Jennifer Lopez, GC Secretary       | 10. Carol Torrez, Staff Representative       |
| 4. Barbara CampBell, GC Member        | 11. Melanie Chavez, Executive Director       |
| 5. Alexis Corbin, GC Member           | 12. Rhonda Cordova, Business Manager         |
| 6. Phil Krehbiel, GC Member           |  |
| 7. Lisa Miller, GC Member             |  |

Scheduled Guests:

Scheduled Absence:

- |  |                                       |           |
|--|---------------------------------------|-----------|
| 1. Call to Order, Roll Call (Quorum 4/7 voting members)..... | Chair.....                            | 4:15 p.m. |
| 2. Welcome and Introductions.....                            | Chair.....                            | 4:16 p.m. |
| 3. Approval of Agenda ACTION ITEM .....                      | All.....                              | 4:18p.m.  |
| 4. Approval of Previous Meeting Minutes ACTION ITEM.....     | All.....                              | 4:20 p.m. |
| 5. Open Forum for Public Comment (Form Required).....        | Chair.....                            | 4:21 p.m. |
| 6. Budget & Finance Committee Report ACTION ITEM .....       | Phil Krehbiel and Rhonda Cordova..... | 4:23 p.m. |
| a. BARS/Permanent Transfer ACTION ITEM                       |                                       |           |
| 7. Executive Director's Report.....                          | Melanie Chavez.....                   | 4:27 p.m. |
| a. Written Report  |                                       |           |
| b. Corona Virus  |                                       |           |
| 8. Organizational Business .....                             | Chair.....                            | 4:35 p.m. |
| 9. President's Report.....                                   | Elizabeth Roybal.....                 | 4:37 p.m. |
| 10. Other Announcements/Discussion .....                     | All.....                              | 4:42 p.m. |
| 11. Adjourn.....   | Chair                                 |           |

**-THE MARCH GOVERNING COUNCIL MEETING IS CANCELLED DUE TO THE COVID-19 VIRUS  
THE NEXT SCHEDULED GC MEETING WILL BE APRIL 28, 2020-**

---- Statement on Open Forum for Public Comment ----

The Governing Council welcomes public comments during the "Public Comment" portion of the governing council meeting agenda. Individuals wishing to make public comments shall complete a Public Comment form and submit it to the Council President prior to the "Public Comment" section of the meeting. Individual oral presentations will be limited to 5 minutes, unless extended by the Council President.

---- Statement of Non Discrimination ----

Public Academy for Performing Arts does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at 830-3128 Ext. 0 at least 24 hours prior to the meeting. The Title IX Coordinator is the Executive Director.

---- Additional Information ----

Audit Committee – Phil Krehbiel (Chair), Jennifer Lopez, Melanie Chavez, Rhonda Cordova, Ruby Arispe, Barbara CampBell  
Finance Committee – Phil Krehbiel (Chair), Rhonda Cordova, Melanie Chavez, Barbara CampBell –7:30a.m.monthly, day of Council Meeting.  
Long-Range Planning – Jennifer Lopez (Chair), Melanie Chavez, Naomi Montoya, Lisa Miller, Mance Anderson  
Performing Arts Committee – Elizabeth Roybal (Chair), Mance Anderson, Melanie Chavez, Naomi Montoya, Alexis Corbin  
Policy Review Committee – Mark Huntzinger (Chair), Melanie Chavez, Jennifer Lopez, Virginia Wilmerding, Lisa Miller



**Executive Director's Report**  
**March 19, 2020**

**GENERAL**

- Prospective Student Open House 2/25/20 – approximately 300 people in attendance. Positive feedback on event structure.
- Lottery window closed, Lottery results posted to website, 85 new students
- Registration, ILP/NSP, powerpoint to prep for next year for all non-dancers (3/3/20) and dancers (3/10/20)
- Mandatory study hall for non dancers with Ds and Fs 3/3/20
- Entering registration requests now and should be ready to begin 2020/21 master schedule early April
- End of Quarter 3 3/6/20
- 8th Grade Pre-Registration for 9th Grade meeting with parents 3/10/2020
- SAC/SHAC with Rebecca Ezechukwu, Ph.D. - Ms. Ezechukwu will present information about stress, healthy stress, typical behavior, atypical behavior and how to help our teenagers. 3/12/2020
- Job postings in Albuquerque Journal, APS website, interviews scheduled for early April (in person or remotely)
- Academic Meetings (F List) with students and parents with low Ds and Fs
- 2019-2020 Quality of Education & Family Engagement Survey – return deadline extended
- State mandated tests have been cancelled and/or rescheduled, depending on test
- Café - new items on the Lunch Menu – Homemade Pizza, Green Chili Cheese Potatoes, Baked Potato Bar
- Prom rescheduled for 5/2
- **COVID 19** -- Planning/Preparation – parent & student surveys re: computer & internet access, distributed laptops, hard copies of lessons, online lesson plans, outreach 3/11-present – before schools were ordered to close. PAPA is one of only a few schools to mobilize and has enough equipment to offer school remotely. We are prepared for extension of school closure, if ordered by Governor. Building has been sterilized – all walls, lockers, desks, chairs, doors, Café, floors, offices. Custodial and Café staff are on campus. Admin sending parents and staff emails regularly as information becomes available re: COVID-19 and school. Approximately 80-90% of students are submitting work!!! Phone calls home by teachers and admin for students not working. All staff are working from home on projects to continue teaching this year and/or prepare for next year. Creating fillable registration and course selection forms for remote New Student Orientation. Developing powerpoint s with audio/video for new students and 11<sup>th</sup> to 12<sup>th</sup> parent meetings. Virtual department meetings for 3/20 inservice, modification of incoming 6<sup>th</sup> grade math skills assessment, planning for summer math boot camp. Remote data entry of course requests, immunization records.

**PD**

- Staff meeting to plan ahead for closure and clarify school-wide expectations for continuation of education, assignment submission and grade entry

**ARTS**

- Film students on the Colt Bolak Show – publicity for Turning 2/27/20
- Mariachi de Panda at Festival de Bellas Artes 2/28/20
- Orchestra Music Performance Assessment 2/28/2020
- Dance Tech and Spring Dance Performance 3/3/20-3/7/20 – 3 performances, nearly sold out all 3 shows
- Tracks by Peter Tarsi Thespian Troupe Rehearsal 3/9/20 – great show, directed by junior, thought provoking
- Public Performance/Workshop for Students of Mountainair - Mr Sisneros and 13 Flamenco Students 3/12/2020 PAPA's Advanced and Intermediate High School Artists (Daniela Basista, Riley Buckman, Kiana Lithyovong, Brendan Ryan, Alex Arguello, Morgan Arthur, Leslie Bello Garcia, Chelsea Christensen, Hannah Cowles, Shawna Dodge, Diego Enriquez-Frakes, Michelle Garcia, Andrew Lopez, Xavier Niroo, Stasha Penn, Jamie Lynn Poncho, & Mya Stolz) artwork on display at NHCC and at 1<sup>st</sup> Annual Mural Festival HS Art Contest
- Maysie Kilgore! Maysie will represent PAPA as 2<sup>nd</sup> place Poetry Out Loud winner on March 8th in Santa Fe for the Poetry Out Loud state title, which will qualify her to compete in Washington, D.C. in April. Please congratulate PAPA junior Maysie Kilgore for taking second place at the Poetry Out Loud State competition yesterday in Santa Fe! Way to go, Maysie!
- Auditions for advanced guitar "CADENZA"
- Adrienne Clancy from Clancyworks in Maryland gave a master class to dance students 3/13/20
- Premiere of Turning moved to May 5, 2020

**CLUBS**

- Suicide Prevention Kahoot and I am Me Screening 2/26/20
- RLAS meeting 3/4/2020
- YouthCHAT Team Meeting 3/10/2020



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11800 Princess Jeanne Ave., NE / Albuquerque, NM 87112 / (T) 505-830-3128 / (F) 505-830-9930 / [www.paparts.org](http://www.paparts.org)  
Melanie Dunn Chavez, Executive Director

Dear PAPA Governing Council,

The 2019-20 cycle on the PAPA Governing Council brings the end of terms for position 1 Jennifer Lopez Community Member and position 6 Phil Krehbiel Community Member. Phil Krehbiel has expressed interest in remaining on the board while Ms. Lopez has expressed that she will exit service at the end of this term. After advertising the GC opening, we have had one applicant. Doreen Winn, Community Member and retired PAPA Executive Director has expressed interest, I recommend Doreen Winn be appointed to position 1 as community member beginning the three-year term for cycle 2020-2021.

Respectfully,

Tamara Lopez

Nominating Committee Chair  
Public Academy for Performing Arts

**PAPA GOVERNING COUNCIL**

Elizabeth Roybal, President / Mark Huntzinger/ Jennifer Lopez /  
Phil Krehbiel / Alexis Corbin / Lisa Miller / Barbara CampBell

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