

# Public Academy for Performing Arts

## Draft Governing Council Meeting Minutes February 25, 2020

<b>Date:</b> 02/25/2020	<b>Location:</b> PAPA Room 2	
Governing Council Meeting		
<b>Time:</b> 4:15 to 5:00	<b>Facilitator:</b> Elizabeth Roybal	
<b>Invitees in Attendance:</b> Elizabeth Roybal (voting member), Mark Huntzinger (voting member) Jennifer Lopez (voting member), Phil Krehbiel (voting member), Lisa Miller (voting member), Alexis Corbin arrived at 4:10 (voting member), Barbara CampBell (voting member), Melanie Chavez (Executive Director,) Rhonda Cordova (business manager), Carol Torrez (staff representative), Virginia Wilmerding (staff representative),		
<b>Not in Attendance:</b> Mandle Anderson (member-at-large),		
<b>Guests in Attendance:</b> Byron Taylor (teacher)		
<b>Discussion</b>	<b>Resource</b>	
1. <b>Call to Order</b> at 4:15 pm/ Roll Call, 6 voting members present	Elizabeth Roybal	
2. <b>Welcome and Introductions</b> of all present.	Elizabeth Roybal	
3. <b>Approval of Agenda</b> <ul style="list-style-type: none"> <li>• Motion to approve the agenda was made by Mark Huntzinger and seconded by Phil Krehbiel and approved 6-0.</li> </ul>	Elizabeth Roybal	
4. <b>Approval of Prior Meeting Minutes</b> <ul style="list-style-type: none"> <li>• Motion to approve the prior meeting minutes was made by Mark Huntzinger and seconded by Barbara CampBell and approved 6-0.</li> </ul>	Elizabeth Roybal	
5. <b>Public Comment</b> - none	Elizabeth Roybal	
6. <b>Budget and Finance Committee Report:</b> Phil Krehbiel, Barbara CampBell, Melanie Chavez, and Rhonda Cordova met the morning of February 25, 2020. The committee reviewed the bank register, journal entries, expenditure report, and random checks. Our current financial status was compared to our predicted budget and we have 7% more funds at this point in the school year than we anticipated. We will place this surplus in the carryover. We had originally budgeted for 425 students and on the 120 <sup>th</sup> day we had 444. On February 7, 2020 our bank account with Wells Fargo was officially closed. Lisa Miller made a motion to approve the Budget and Finance Report with Mark Huntzinger making the second. The motion carried 7-0. <ul style="list-style-type: none"> <li>a. <b>BARS/Permanent Transfer:</b> The following BARS were made: <ul style="list-style-type: none"> <li>• 0024-IB: \$790.00 to initiate the initial budget for Title IV</li> <li>• 0025-I: \$247,787.00 an increase to the unit value increase and an increase in students</li> <li>• 0027-IB: \$10,758.00 an increase due to an allocation for SB9 State Match monies</li> <li>• 00028-I: \$144,083.00 an increase from the mill levy</li> </ul> </li> <li>Mark Huntzinger moved to approve the BARS listed above. Barbara CampBell made the second and the motion carried 6-0.</li> <li>b. motion that we execute this document and Barbara CampBell made the second. The motion carried 7-0.</li> </ul>	Phil Krehbiel, Rhonda Cordova, Barbara CampBell	
7. <b>Executive Director's Report</b>	Melanie Chavez	

**Public Academy for Performing Arts**  
**Draft Governing Council Meeting Minutes February 25, 2020**

<p>a) <b>Written Report:</b> As of the morning of 2/25/20, 120 lottery applications have been submitted. Currently we have a waiting list for the 6<sup>th</sup> grade. The performance, The Music In Us, was a success! It was years in the making and showcased the excellence in our music department in our quest to expand that department. We want PAPA to be recognized for our music programs as well as dance and theatre. The Senior Showcase was a successful collaboration of all departments and was a testament as to how our staff works across disciplines. Our ELA staff attended a Kagan workshop in which they learned different methodologies to teach using various student grouping. How students work together in a classroom to learn content was taught in the training. Staff give rave reviews of this training and are already implementing it in their classrooms. Quarterly assessments have been administered twice this year. An increase of 3% in the scores was hoped for. This was met or exceeded in all but 6 out of 32 subgroups. The dance teachers will be creating a performance rubric.</p>	
<p><b>8. Organizational Business</b>  a) <b>Membership Terms</b>—Jennifer Lopez and Phil Krehbiel’s terms will be ending this Summer. Jennifer Lopez stated she will not seek another term. However, Phil Krehbiel would like to run for another term.</p>	Elizabeth Roybal
<p><b>9. President’s Report:</b> none</p>	Elizabeth Roybal
<p><b>10. Other Announcements/Discussion:</b> None.</p>	Elizabeth Roybal
<p><b>11. Executive Session for limited personnel matters:</b> At 4:43 Jennifer Lopez made the motion to close the meeting for the purpose of going into Executive Session pursuant to NMSA 10-15-1-H(2) with Mark Huntzinger making the second. The motion was passed 7-0 with a roll call vote. Limited personnel matters was the only topic addressed. At 4:58 Jennifer Lopez made a motion to come out of Executive Session with Barbara CampBell making the second. The motion passed 7-0 by roll call vote.</p>	Elizabeth Roybal
<p><b>12. Action Resulting from Executive Session:</b> Surveys pertaining to the Executive Director’s evaluation will be delivered directly to the President of the GC.</p>	Elizabeth Roybal
<p><b>13. Adjourn:</b> We adjourned at 5:00. The next meeting will be on March 31, 2020, at 4:15.</p>	
<p><b>Status</b></p>	<p><b>Action Item</b></p>
	<p><b>Resource</b></p>
	<p><b>Due Date</b></p>