

Public Academy for Performing Arts

Governing Council

Meeting Agenda

Tuesday, October 29, 2019, 4:15pm

Public Academy for Performing Arts Campus

11800 Princess Jeanne Ave NE, Albuquerque, NM 87112, Room 2

Type of meeting: Community / Monthly

Chair: Elizabeth Roybal

Invited to Attend:

- | | |
|---------------------------------------|--|
| 1. Elizabeth Roybal, President | 8. Mance Anderson, GC Member At Large |
| 2. Mark Huntzinger, GC Vice President | 9. Virginia Wilmerding, Staff Representative |
| 3. Jennifer Lopez, GC Secretary | 10. Carol Torrez, Staff Representative |
| 4. Barbara CampBell, GC Member | 11. Melanie Chavez, Executive Director |
| 5. Alexis Corbin, GC Member | 12. Rhonda Cordova, Business Manager |
| 6. Phil Krehbiel, GC Member | |
| 7. Lisa Miller, GC Member | |

Scheduled Guests: Christopher Viavant, Emily Box, Karen Valdez, PAPA Foundation

Scheduled Absence: Lisa Miller

- | | |
|--|-----------|
| 1. Call to Order, Roll Call (Quorum 4/7 voting members).....Chair..... | 4:15 p.m. |
| 2. Welcome and IntroductionsChair..... | 4:17 p.m. |
| 3. Approval of Agenda ACTION ITEMAll..... | 4:20p.m. |
| 4. Approval of Previous Meeting Minutes ACTION ITEMAll..... | 4:25 p.m. |
| 5. Open Forum for Public Comment (Form Required).....Chair..... | 4:30 p.m. |
| 6. Removal of Current Member, Approval of New Member ACTION ITEMChair..... | 4:35 p.m. |
| 7. Budget & Finance Committee Report ACTION ITEMPhil Krehbiel and Rhonda Cordova..... | 4:40 p.m. |
| a. BARS/Permanent Transfer ACTION ITEM | |
| b. Bank Transition Update | |
| c. Quarterly Financial Report | |
| 8. Executive Director's Report.....Melanie Chavez..... | 4:50 p.m. |
| a. Written Report | |
| b. PAPA Foundation | |
| 9. Organizational BusinessChair..... | 5:00 p.m. |
| a. Policy Committee ACTION ITEM ,.....Mark Huntzinger | |
| i. Policies for Approval: | |
| C.18 Right to Organize and Collectively Bargain | |
| C.12.1 Executive Director's Evaluation | |
| B.3 Fiscal Integrity | |
| E.2.14 PAPA Violence Prevention Plan | |
| C. 14 Background Investigations | |
| A. 12 Council Organizational Meeting | |
| D. 14.1 Grant Funds | |
| ii. New Material: | |
| E.2.16.2 Medical Cannabis in Schools; | |
| Student Diabetes Management; | |
| Vehicle Use Policy | |
| b. 2019-2020 Training Update | |
| 10. President's Report.....Elizabeth Roybal..... | 5:10 p.m. |
| 11. Other Announcements/DiscussionAll..... | 5:20 p.m. |
| 12. Adjourn.....Chair | |

---- Statement on Open Forum for Public Comment ----

The Governing Council welcomes public comments during the "Public Comment" portion of the governing council meeting agenda. Individuals wishing to make public comments shall complete a Public Comment form and submit it to the Council President prior to the "Public Comment" section of the meeting. Individual oral presentations will be limited to 5 minutes, unless extended by the Council President.

---- Statement of Non Discrimination ----

Public Academy for Performing Arts does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at 830-3128 Ext. 0 at least 24 hours prior to the meeting. The Title IX Coordinator is the Executive Director.

---- Additional Information ----

Audit Committee – Phil Krehbiel (Chair), Jennifer Lopez, Melanie Chavez, Rhonda Cordova, Ruby Arispe, Barbara CampBell
Finance Committee – Phil Krehbiel (Chair), Rhonda Cordova, Melanie Chavez, Barbara CampBell –7:30a.m.monthly, day of Council Meeting.
Long-Range Planning – Jennifer Lopez (Chair), Melanie Chavez, Naomi Montoya, Lisa Miller, Mance Anderson
Performing Arts Committee – Elizabeth Roybal (Chair), Mance Anderson, Melanie Chavez, Naomi Montoya, Alexis Corbin
Policy Review Committee – Mark Huntzinger (Chair), Melanie Chavez, Jennifer Lopez, Virginia Wilmerding, Lisa Miller

Public Academy for Performing Arts

Draft Governing Council Meeting Minutes September 24, 2019

Date: 09/24/2019	Location: PAPA Room 2	
Governing Council Meeting		
Time: 4:15 to 5:12	Facilitator: Elizabeth Roybal	
Invitees in Attendance: Elizabeth Roybal (voting member), Mark Huntzinger (voting member) Jennifer Lopez (voting member), Lisa Miller (voting member), Alexis Corbin (member), Melanie Chavez (Executive Director) Carol Torrez (staff representative)		
Not in Attendance: Phil Krehbiel (voting member), Mandle Anderson (voting member), Rhonda Cordova (business manager), Virginia Wilmerding (staff representative),		
Guests in Attendance: Barbara CampBell		
Discussion		Resource
1. Call to Order at 4:15 pm/ Roll Call, 5 voting members present		Elizabeth Roybal
2. Welcome and Introductions of all present.		Elizabeth Roybal
3. Approval of Agenda <ul style="list-style-type: none"> Motion to approve the agenda with the change of deleting Item #6 made by Mark Huntzinger and seconded by Jennifer Lopez. The motion carried 5-0. 		Elizabeth Roybal
4. Approval of Prior Meeting Minutes <ul style="list-style-type: none"> Motion to approve the agenda was made by Mark Huntzinger, seconded by Jennifer Lopez and approved 5-0. 		Elizabeth Roybal
5. Public Comment - none		Elizabeth Roybal
6. Budget and Finance Report – no report		
7. Executive Director's Report a) Written Report/Site Visit: During our Open House we had 193 parents or 42% of our parents attend. Ms. Chavez and Ms. Maestas visited with 85 students who were earning mainly Fs. In one week that list was down to 20 students. Upperclassmen who do not receive at least a 3 on the PARCC no longer have to retake it, but rather they will be given an opportunity to retake the EOCs. We currently have only 2 12 th graders who have to retake their EOCs from last school year. Teacher evaluations will now be comprised of summative score of their observations of Domains 2 and 3 (50%), the scoring of their Domains 1 and 4 (40%), and a Student Survey (10%). NMPED is in the process of recalculating the summative teacher evaluations from SY2018/19. The PAPA Foundation has a new leader who is also a parent of on of our students. The last PTSO meeting had 8 parents attending. KRQE will be highlighting PAPA in a segment that focuses on high achieving charter schools. Unfortunately, the upcoming election will not be discussed. Fourteen teachers completed the driver's training so they are eligible to drive our Suburbans. Carol Torrez is mentoring other teachers in Universal Design techniques. On October 17 APS will be conducting a walk-through at PAPA in		Melanie Chavez

Public Academy for Performing Arts
Draft Governing Council Meeting Minutes September 24, 2019

preparation for Site Visit in the Spring.		
<p>8. Organizational Business</p> <p>a) Policy Committee—Lisa Miller made the motion and Alexis Corbin made the second to put the following policies out for public comment with the noted changes:</p> <ul style="list-style-type: none">• C.18 Right to Organize and Collectively Bargain—this was taken straight from statute and will be implemented as a result of our audit.• C.12.1 Executive Director’s Evaluation—the ED’s evaluation will follow guidelines from NMPED versus the specific domains previously noted.• B.3 Fiscal Integrity—change principal to Executive Director• E.2.14 PAPA Violence Prevention Plan—this will now reflect recently passed legislation• C.14 Background Investigations—this will reflect 2019 HB 431, Section 3.22-10A-5• A.12 Council Organizational Meeting—new officers will take office at the meeting following the July organizational meeting.• D.14.1 Grant Funds—Grants applications exceeding \$40,000.00 will be approved by the Governing Council. This also follows the procurement code. <p>New material—immunizations—A policy was written stating that each student must provide an immunization record showing current immunizations required by Department of Health and Public Education Department at registration each year. Students without a current record will be disenrolled.</p> <p>The motion carried 5-0.</p> <p>b) 2019-2020 Training Update—All Governing Council members have completed all required training that permits them to vote at meetings. Jennifer Lopez will conduct an Onboarding Course on November 19, 2019 11:00-2:00 for new GC members.</p> <p>We have several other policies we need to discuss in policy committee meetings, to include the use of medical cannabis in the schools and the implementation of the Attendance for Success Act.</p>		<p>Mark Huntzinger</p> <p>Melanie Chavez</p>
9. President’s Report: Considering his move out of state, Mandle Anderson’s continuing as a Governing Council member needs to be looked at.		Elizabeth Roybal
10. Other Announcements/Discussion: A quorum was present on September 14, 2019 at the training provided by NMPED. No business was discussed.		Mark Huntzinger
11. Adjourn: We adjourned at 5:12. The next meeting will be on October 29, 2019 at 4:15.		Elizabeth Roybal
Status		Action Item
	Resource	Due Date

Budget Report as of October 28, 2019

OPERATIONAL

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>	<u>% to Budget</u>
\$3,230,214.75	(\$858,890.36)	(\$2,381,471.35)	(\$10,146.96)	0.04%
			\$2,327.33	United Way donation
			\$9,131.47	Reallocate to IDEA B
			<u>\$1,311.84</u>	

INSTRUCTIONAL MATERIALS

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$12,550.47	(\$7,092.68)	(\$5,445.91)	\$11.88

Food Services

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$149,916.00	(\$32,660.45)	(\$108,286.75)	\$8,968.80

Activities

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$126,482.77	(\$14,225.81)	(\$35,850.54)	\$76,406.42
			<u>\$28,551.00</u>
			\$104,957.42

IDEA B

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$95,973.00	(\$21,857.71)	(\$64,983.82)	\$9,131.47

Title III

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$0.00	\$0.00	\$0.00	\$0.00

Teacher/Principal Training

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$25,774.00	(\$4,957.17)	(\$7,421.04)	\$13,395.79

Medicaid

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$29,186.74	(\$527.57)	(\$1,053.07)	\$27,606.10

CNM

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$2,767.13	\$0.00	\$0.00	\$2,767.13

Dual Credit

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$0.00	(\$1,360.75)	(\$3,639.25)	(\$5,000.00)
			\$11,084.00 Pending BAR by APS
			<u>\$6,084.00</u>

IM - GAA of 2019

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$25,994.50	\$0.00	(\$2,823.29)	\$23,171.21

Youth Chat Grant

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$0.00	\$0.00	(\$104.44)	(\$104.44)
			\$5,419.91 BAR 0013-IB
			<u>\$5,315.47</u>

Lease Assistance

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$0.00	\$0.00	\$0.00	\$0.00

HB33

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$82,541.97	(\$89,190.83)	(\$302,892.80)	(\$309,541.66)
			\$291,547.00 BAR 0016-I
			<u>(\$17,994.66)</u>

SB9 State Match

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$6,767.00	\$0.00	\$0.00	\$6,767.00

SB9 Tax Allocation

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$122,424.46	(\$52,256.05)	(\$16,822.74)	\$53,345.67

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-047-1920-0012-D

Fund Type: Direct Grant

Adjustment Type: Decrease

Fiscal Year: 2019-2020

Entity Name: Public Academy for Performing Arts

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rhonda Cordova, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-604-5056

Email: rhondacordova1000@outlook.com

FLOWTHROUGH ONLY

Budget Period: Jul 1 2019 12:00AM

To: Jun 30 2020 12:00AM

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 29103.0000.11112 (\$5,420)

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
29103 Teen Pregnanc y	1000 Instruction	55915 Other Contract Services	1010 Regular Education (K- 12) Programs	0000 No Job Class	\$5,420	(\$5,420)		
Sub Total						(\$5,420)		
Indirect Cost								
DOC. TOTAL						(\$5,420)		

Justification:

Carryover balance should have gone into 29130, not 29103.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name

Role

Date

Rhonda Cordova

Business Manager

10/28/2019 9:27:42 PM

Must submit backup for all BARS,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-047-1920-0013-IB
Fund Type: Direct Grant
Adjustment Type: Initial Budget

Fiscal Year: 2019-2020

Entity Name: Public Academy for Performing Arts

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rhonda Cordova, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-604-5056

Email: rhondacordova1000@outlook.com

FLOWTHROUGH ONLY

Budget Period: Jul 1 2019 12:00AM

To: Jun 30 2020 12:00AM

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 29130.0000.11112 \$5,420

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
29130 School Based Health Center	1000 Instruction	55915 Other Contract Services	1010 Regular Education (K- 12) Programs	0000 No Job Class		\$5,420	\$5,420	
Sub Total						\$5,420		
Indirect Cost								
DOC. TOTAL						\$5,420		

Justification:

Carryover balance from prior year

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

<u>Name</u>	<u>Role</u>	<u>Date</u>
Rhonda Cordova	Business Manager	10/28/2019 9:31:39 PM

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-047-1920-0014-I

Fund Type: General Fund / Capital
Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2019-2020

Entity Name: Public Academy for Performing Arts

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rhonda Cordova, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-604-5056

Email: rhondacordova1000@outlook.com

FLOWTHROUGH ONLY

Budget Period: Jul 1 2019 12:00AM

To: Jun 30 2020 12:00AM

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 23000.0000.41705 \$28,551

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
23000 Non-Instructional Support	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (K- 12) Programs	0000 No Job Class	\$126,483	\$28,551	\$155,034	
Sub Total						\$28,551		
Indirect Cost								
DOC. TOTAL						\$28,551		

Justification:

Revenues Received as of 10-28-19

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name

Rhonda Cordova

Role

Business Manager

Date

10/28/2019 10:54:04 PM

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-047-1920-0015-IB

Fund Type: Capital Outlay

Adjustment Type: Initial Budget

Fiscal Year: 2019-2020

Entity Name: Public Academy for Performing Arts

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rhonda Cordova, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-604-5056

Email: rhondacordova1000@outlook.com

FLOWTHROUGH ONLY

Budget Period: Jul 1 2019 12:00AM

To: Jun 30 2020 12:00AM

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 27107.0000.43202 \$5,026

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
27107 27107 GOB Library	2100 Support Services-Students	56114 Library And Audio-Visual	0000 No Program	0000 No Job Class		\$5,026	\$5,026	
					Sub Total	\$5,026		
					Indirect Cost			
					DOC. TOTAL	\$5,026		

Justification:

Fund 27107 Capital Appropriation

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

<u>Name</u>	<u>Role</u>	<u>Date</u>
Rhonda Cordova	Business Manager	10/28/2019 11:09:50 PM

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-047-1920-0016-I
Fund Type: General Fund / Capital
Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2019-2020

Entity Name: Public Academy for Performing Arts

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rhonda Cordova, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-604-5056

Email: rhondacordova1000@outlook.com

FLOWTHROUGH ONLY

Budget Period: Jul 1 2019 12:00AM

To: Jun 30 2020 12:00AM

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 31600.0000.41110 \$291,547

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31600 Capital Improvem ents HB- 33	4000 Capital Outlay	55914 Contracts - Interagency	0000 No Program	0000 No Job Class	\$82,542	\$291,547	\$374,089	
Sub Total						\$291,547		
Indirect Cost								
DOC. TOTAL						\$291,547		

Justification:

FY2020 Allocation

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name

Role

Date

Rhonda Cordova

Business Manager

10/28/2019 11:32:39 PM

School District: Albuquerque
Charter Name: Public Academy for Performing Arts

**PED Cash Report
for 2019-2020 Fiscal Year**

County: Bernalillo
PED No.: 001-047

Month/Quarter 9/30/19	06/30/19 9/30/19	OPERATIONAL FUND 11000	TEACHERAGE FUND 12000	TRANSPORTATION FUND 13000	INST. MATERIALS FUND 14000	FOOD SERVICES FUND 21000	ATHLETICS FUND 22000	NON-INSTRUCT. FUND 23000
Previous Year								
Report ending date								
Refer to "Instructions for PED Cash Report" for details on how to properly complete this form.								
Total Cash Balance 06/30/19	+OR-	35,347.75	0.00	0.00	10,042.93	(4,867.87)	0.00	99,633.77
Current Year Rev. to Date (Per Receipts Report-excluding Refunds & including any Deposits in Transit)	+	801,043.01	0.00	0.00	2,507.54	14,832.85	0.00	55,399.66
Prior Year Warrants Voided	+	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Resources to Date for Current Year 9/30/19	=	836,390.76	0.00	0.00	12,550.47	9,964.98	0.00	155,033.43
Current Year Expenditures to Date Enter as a Minus (Per Expenditure Report)	-	(600,912.27)	0.00	0.00	(6,594.68)	(11,931.57)	0.00	(11,067.39)
Permanent Cash Transfers/Reversions * Provide Full Explanation on Last Page	+OR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Cash	=	235,478.49	0.00	0.00	5,955.79	(1,966.59)	0.00	143,966.04
Other Reconciling Items								
Payroll Liabilities	+	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**Adjustments - Provide Full Explanation on Last Page	+OR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECONCILED CASH BALANCE 9/30/19	=	235,478.49	0.00	0.00	5,955.79	(1,966.59)	0.00	143,966.04
Total Outstanding Loans	+OR-	(20,714.51)	0.00	0.00	0.00	1,966.59	0.00	0.00
*** Provide Full Explanation on Last Page								
Total Ending Cash 9/30/19	+OR-	214,763.98	0.00	0.00	5,955.79	0.00	0.00	143,966.04

School District: Albuquerque
 Charter Name: Public Academy for Performing Arts
 Month/Quarter 9/30/19

PED Cash Report
for 2019-2020 Fiscal Year

County: Bernalillo
 PED No.: 001-047

Month/Quarter 9/30/19	FEDERAL FLOWTHROUGH FUND 24000	FEDERAL DIRECT FUND 25000	LOCAL GRANTS FUND 26000	STATE FLOWTHROUGH FUND 27000	STATE DIRECT FUND 28000	LOCAL OR STATE FUND 29000	BOND BUILDING- FUND 31100	
Total Cash Balance 06/30/19	=	(65,833.56)	29,186.74	2,767.13	(0.60)	0.00	5,419.91	0.00
Current Year Rev. to Date (Per Receipts Report-excluding Refunds & including any Deposits in Transit)	+	65,833.56	0.00	0.00	25,994.50	0.00	100.00	0.00
Prior Year Warrants Voided	+	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Resources to Date for Current Year 9/30/19	=	0.00	29,186.74	2,767.13	25,993.90	0.00	5,519.91	0.00
Current Year Expenditures to Date Enter as a Minus (Per Expenditure Report)	-	(18,747.92)	(527.57)	0.00	(664.50)	0.00	0.00	0.00
Permanent Cash Transfers/Reversions * Provide Full Explanation on Last Page	+OR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Cash	=	(18,747.92)	28,659.17	2,767.13	25,329.40	0.00	5,519.91	0.00
Other Reconciling Items								
Payroll Liabilities	+	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**Adjustments - Provide Full Explanation on Last Page	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECONCILED CASH BALANCE 9/30/19	=	(18,747.92)	28,659.17	2,767.13	25,329.40	0.00	5,519.91	0.00
Total Outstanding Loans	+OR-	18,747.92	0.00	0.00	0.00	0.00	0.00	0.00
*** Provide Full Explanation on Last Page	+OR-	0.00	28,659.17	2,767.13	25,329.40	0.00	5,519.91	0.00
Total Ending Cash 9/30/19								

School District: Albuquerque
 Charter Name: Public Academy for Performing Arts
 Month/Quarter 9/30/19

PED Cash Report
for 2019-2020 Fiscal Year

County: Bernalillo
 PED No.: 001-047

PUBLIC SCHOOL SPECIAL CAPITAL SPECIAL CAPITAL SPECIAL CAPITAL CAPITAL IMPROV CAPITAL IMPROV. CAPITAL OUTLAY OUTLAY LOCAL OUTLAY STATE OUTLAY FEDERAL HB 33 SB9- STATE SB9- LOCAL 31200 31300 31400 31500 31600 31700 31701									
Total Cash Balance 06/30/19	=	(69,942.95)	0.00	0.00	0.00	82,541.97	(2,664.81)	122,424.45	
Current Year Rev. to Date (Per Receipts Report-excluding Refunds & including any Deposits in Transit)	+	69,943.78	0.00	0.00	0.00	6,351.01	2,664.81	3,105.32	
Prior Year Warrants Voided	+	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Resources to Date for Current Year 9/30/19	=	0.83	0.00	0.00	0.00	88,892.98	0.00	125,529.77	
Current Year Expenditures to Date Enter as a Minus (Per Expenditure Report)	-	0.00	0.00	0.00	0.00	(88,206.47)	0.00	(50,978.89)	
Permanent Cash Transfers/Reversions * Provide Full Explanation on Last Page	+OR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Cash	=	0.83	0.00	0.00	0.00	686.51	0.00	74,550.88	
Other Reconciling Items									
Payroll Liabilities	+	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
**Adjustments - Provide Full Explanation on Last Page	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL RECONCILED CASH BALANCE 9/30/19	=	0.83	0.00	0.00	0.00	686.51	0.00	74,550.88	
Total Outstanding Loans	+OR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
*** Provide Full Explanation on Last Page	+OR-	0.83	0.00	0.00	0.00	686.51	0.00	74,550.88	
Total Ending Cash 9/30/19									

School District: Albuquerque
 Charter Name: Public Academy for Performing Arts
 Month/Quarter 9/30/19

PED Cash Report
for 2019-2020 Fiscal Year

County: Bernalillo
 PED No.: 001-047

	ENERGY EFFICIENCY 31800	ED. TECH EQUIP ACT 31900	PSCOC 20% FUND 32100	DEBT SERVICE FUND 41000	DEFERRED SICK LEAVE FUND 42000	ED TECH DEBT SERVICE FUND 43000	GRAND TOTAL ALL FUNDS
Total Cash Balance 06/30/19	=	0.00	0.00	0.00	0.00	0.00	244,054.86
Current Year Rev. to Date (Per Receipts Report-excluding Refunds & including any Deposits in Transit)	+	0.00	0.00	0.00	0.00	0.00	1,047,776.04
Prior Year Warrants Voided	+	0.00	0.00	0.00	0.00	0.00	0.00
Total Resources to Date for Current Year 9/30/19	=	0.00	0.00	0.00	0.00	0.00	1,291,830.90
Current Year Expenditures to Date Enter as a Minus (Per Expenditure Report)	-	0.00	0.00	0.00	0.00	0.00	(789,631.26)
Permanent Cash Transfers/Reversions * Provide Full Explanation on Last Page	+OR-	0.00	0.00	0.00	0.00	0.00	0.00
Total Cash	=	0.00	0.00	0.00	0.00	0.00	502,199.64
Other Reconciling Items							
Payroll Liabilities	+	0.00	0.00	0.00	0.00	0.00	0.00
**Adjustments - Provide Full Explanation on Last Page	-	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECONCILED CASH BALANCE 9/30/19	=	0.00	0.00	0.00	0.00	0.00	502,199.64
Total Outstanding Loans	+OR-	0.00	0.00	0.00	0.00	0.00	\$ -
*** Provide Full Explanation on Last Page	+OR-	0.00	0.00	0.00	0.00	0.00	502,199.64
Total Ending Cash 9/30/19		0.00	0.00	0.00	0.00	0.00	502,199.64

School District: Albuquerque
 Charter Name: Public Academy for Performing Arts
 Month/Quarter 9/30/19

PEB Cash Report for 2019-2020 Fiscal Year

COUNTY: Bernalillo
 PED No.: 001-047

		B	C		D	E		F	G	H	I	J
					+	+		+OR-	+OR-	+		+OR-
From Bank Statements												
Account Name/Type	Bank	Statement	Overnight	Adjustments to Bank Statement		Adjusted Bank Balance	Description	Adjustment Amount				
		Balance	Investments	Net Outstanding Items (Checks) Deposits	Outstanding Interbank transfers							
Operational	Wells Fargo	608,275.37	0.00	(106,075.73)	0.00	502,199.64		0.00				
		0.00	0.00	0.00	0.00	0.00		0.00				
		0.00	0.00	0.00	0.00	0.00		0.00				
Totals		608,275.37	0.00	(106,075.73)	0.00	502,199.64		502,199.64			0.00	

Please provide Page 1 of each of your Bank Statement(s).

NOTE: Total Column H must equal total Column J

* PERMANENT CASH TRANSFERS/REVERSIONS (LINE 6)

Please identify all cash transfers and reversions per school district general ledger. Enter the name or fund number on the FROM FUND and TO FUND columns. Please list each transaction separately.

FROM FUND	AMOUNT FROM	TO FUND	Explicit Explanation

** OTHER RECONCILING ITEMS (LINE 8 & 9)

Please identify all reconciling adjustments per school district general ledger. Enter the name or fund number on the FROM FUND and TO FUND columns. Please list each transaction separately.

FROM FUND	AMOUNT FROM	TO FUND	Explicit Explanation

*** TOTAL OUTSTANDING LOANS (LINE 11)

Please identify all outstanding loans per school district general ledger. Enter the name or fund number on the FROM FUND and TO FUND columns. Please list each transaction separately.

FROM FUND	AMOUNT FROM	TO FUND	Explicit Explanation
11000	1,966.59	21000	Outstanding Loan
11000	18,747.92	24000	Outstanding Loan

I, hereby, certify that the information contained in this cash report reconciles to the General Ledger.

Signature of Licensed Business Manager

Date

Public Academy for Performing Arts

Balance Sheet Report

Cycle: FY2020, Fund Class: [All], Fund Columns: [All Funds], Account Code Expression: [All], Balance Date: 09/30/2019, Detail: No, Created On: 10/28/2019 5:32:30 PM

Description	11000	14000	21000	23000	24106	24154
11011 - Bank Accounts	\$236,599.65	\$5,955.79	(\$1,966.59)	\$143,966.04	(\$14,644.74)	(\$4,103.18)
11103 - Cash for Payroll	(\$1,121.16)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal of Account Type: Asset	\$235,478.49	\$5,955.79	(\$1,966.59)	\$143,966.04	(\$14,644.74)	(\$4,103.18)
Subtotal of Account Group: Assets	\$235,478.49	\$5,955.79	(\$1,966.59)	\$143,966.04	(\$14,644.74)	(\$4,103.18)
23011 - Accrued Salaries and Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23147 - Voluntary Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23221 - Salaries & Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23224 - State Retirement Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23225 - Employment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23226 - Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23242 - State Income Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23245 - State Retirement Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28041 - Compensated Absences - Long Term	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28247 - Voluntary Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal of Account Type: Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
32300 - Unreserved Fund Balance	\$35,347.75	\$10,042.93	(\$4,867.87)	\$99,633.77	(\$51,569.92)	(\$14,263.64)
Net Increase/Decrease	\$200,130.74	(\$4,087.14)	\$2,901.28	\$44,332.27	\$36,925.18	\$10,160.46
Subtotal of Account Type: Fund	\$235,478.49	\$5,955.79	(\$1,966.59)	\$143,966.04	(\$14,644.74)	(\$4,103.18)
Balance/Retained Earnings						
Subtotal of Account Group: Liabilities/Fund	\$235,478.49	\$5,955.79	(\$1,966.59)	\$143,966.04	(\$14,644.74)	(\$4,103.18)
Balance						

	31701	Total
	\$74,550.88	\$503,320.80
	\$0.00	(\$1,121.16)
	\$74,550.88	\$502,199.64
	\$74,550.88	\$502,199.64
	\$0.00	\$0.00
	\$0.00	\$0.00
	\$0.00	\$0.00
	\$0.00	\$0.00
	\$0.00	\$0.00
	\$0.00	\$0.00
	\$0.00	\$0.00
	\$0.00	\$0.00
	\$0.00	\$0.00
	\$0.00	\$0.00
	\$0.00	\$0.00
	\$122,424.45	\$244,054.86
	(\$47,873.57)	\$258,144.78
	\$74,550.88	\$502,199.64
	\$74,550.88	\$502,199.64

State of New Mexico
Public School Operating Budget - Actuals Expenditure Rollup Report
Public Academy for Performing Arts 2019-2020 - First Quarter (Jul - Sep) - Expenditure
Submitted

Fund	Func	Obj	Job Description	Budget	Adjustments	Adjusted Budget	Current Period	YTD	Encumbrance	Budget Balance	FTE
11000	1000		Operational Instruction								
			Salaries Expense								
11000	1000	51100	Teachers-Grades 1-12	\$1,373,850.00	\$0.00	\$1,373,850.00	\$230,681.21	\$230,681.21	\$1,160,000.04	(\$16,831.25)	26.43
11000	1000	51100	Teachers- Special Education	\$241,141.00	\$0.00	\$241,141.00	\$39,810.24	\$39,810.24	\$199,050.97	\$2,279.79	4.07
11000	1000	51100	Substitutes-Sick Leave	\$25,000.00	\$0.00	\$25,000.00	\$2,692.39	\$2,692.39	\$8,371.61	\$13,936.00	0.00
11000	1000	51100	Instructional Assistants-Special Education	\$19,844.00	\$0.00	\$19,844.00	\$0.00	\$0.00	\$0.00	\$19,844.00	0.00
11000	1000	51100	SUBTOTAL Salaries Expense	\$1,659,835.00	\$0.00	\$1,659,835.00	\$273,183.84	\$273,183.84	\$1,367,422.62	\$19,228.54	30.50
			Additional Compensation								
11000	1000	51300	Teachers-Grades 1-12	\$17,978.00	\$0.00	\$17,978.00	\$4,513.98	\$4,513.98	\$21,456.54	(\$7,992.52)	0.00
11000	1000	51300	Teachers- Special Education	\$0.00	\$0.00	\$0.00	\$416.64	\$416.64	\$2,083.36	(\$2,500.00)	0.00
11000	1000	51300	SUBTOTAL Additional Compensation	\$17,978.00	\$0.00	\$17,978.00	\$4,930.62	\$4,930.62	\$23,539.90	(\$10,492.52)	0.00
			Compensation								
11000	1000	52111	Educational Retirement	\$229,741.00	\$0.00	\$229,741.00	\$39,116.15	\$39,116.15	\$196,021.77	(\$5,396.92)	0.00
11000	1000	52112	ERA - Retiree Health	\$33,056.00	\$0.00	\$33,056.00	\$5,535.43	\$5,535.43	\$27,812.68	(\$292.11)	0.00
11000	1000	52210	FICA Payments	\$99,169.00	\$0.00	\$99,169.00	\$16,736.32	\$16,736.32	\$83,658.87	(\$1,226.19)	0.00
11000	1000	52220	Medicare Payments	\$23,139.00	\$0.00	\$23,139.00	\$3,914.08	\$3,914.08	\$19,564.96	(\$340.04)	0.00
11000	1000	52311	Health and Medical Premiums	\$130,562.00	\$0.00	\$130,562.00	\$15,221.42	\$15,221.42	\$115,783.00	(\$442.42)	0.00
11000	1000	52312	Life	\$1,800.00	\$0.00	\$1,800.00	\$296.60	\$296.60	\$1,480.20	\$23.20	0.00
11000	1000	52313	Dental	\$6,300.00	\$0.00	\$6,300.00	\$906.38	\$906.38	\$4,797.60	\$596.02	0.00
11000	1000	52314	Vision	\$1,300.00	\$0.00	\$1,300.00	\$198.28	\$198.28	\$1,028.60	\$73.12	0.00
11000	1000	52315	Disability	\$1,250.00	\$0.00	\$1,250.00	\$208.04	\$208.04	\$1,039.80	\$2.16	0.00
11000	1000	52500	Unemployment Compensation	\$2,753.00	\$0.00	\$2,753.00	\$362.82	\$362.82	\$2,446.09	(\$55.91)	0.00
11000	1000	52720	Workers Compensation Employer's Fee	\$450.00	\$0.00	\$450.00	\$86.26	\$86.26	\$312.76	\$50.98	0.00
11000	1000	55915	Other Contract Services	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$0.00	\$7,035.00	\$965.00	0.00
11000	1000	56112	Other Textbooks	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00
11000	1000	56118	General Supplies and Materials	\$3,500.00	\$0.00	\$3,500.00	\$640.15	\$640.15	\$39.52	\$2,820.33	0.00
11000	1000	57332	Supply Assets (\$5,000 or less)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39.00	(\$39.00)	0.00
11000	1000		SUBTOTAL Instruction	\$2,221,833.00	\$0.00	\$2,221,833.00	\$361,336.39	\$361,336.39	\$1,852,022.37	\$8,474.24	30.50
			Support Services								
11000	2100	51100	Support Services-Students								
			Salaries Expense								
11000	2100	51100	Coordinator/Subject Matter Specialist	\$132,755.00	\$0.00	\$132,755.00	\$11,666.68	\$11,666.68	\$88,333.32	\$62,755.00	1.00
11000	2100	51100	Guidance Counselors/Social Workers	\$38,603.00	\$0.00	\$38,603.00	\$5,361.60	\$5,361.60	\$26,907.90	\$6,433.50	0.50
11000	2100	51100	SUBTOTAL Salaries Expense	\$171,358.00	\$0.00	\$171,358.00	\$17,028.28	\$17,028.28	\$85,441.22	\$69,188.50	1.50
			Additional Compensation								
11000	2100	51300	Coordinator/Subject Matter Specialist	\$9,699.00	\$0.00	\$9,699.00	\$0.00	\$0.00	\$0.00	\$9,699.00	0.00
11000	2100	51300	SUBTOTAL Additional Compensation	\$9,699.00	\$0.00	\$9,699.00	\$0.00	\$0.00	\$0.00	\$9,699.00	0.00
			Compensation								
11000	2100	52111	Educational Retirement	\$25,167.00	\$0.00	\$25,167.00	\$2,409.48	\$2,409.48	\$11,634.68	\$11,122.84	0.00
11000	2100	52112	ERA - Retiree Health	\$3,621.00	\$0.00	\$3,621.00	\$340.56	\$340.56	\$1,702.80	\$1,577.64	0.00
11000	2100	52210	FICA Payments	\$10,863.00	\$0.00	\$10,863.00	\$1,074.90	\$1,074.90	\$5,278.79	\$4,509.31	0.00

State of New Mexico
Public School Operating Budget - Actuals Expenditure Rollup Report
Public Academy for Performing Arts 2019-2020 - First Quarter (Jul - Sep) - Expenditure
Submitted

Fund	Func	Obj	Job Description	Budget	Adjustments	Adjusted Budget	Current Period	YTD	Encumbrance	Budget Balance	FTE
11000	2100	52220	Medicare Payments	\$2,535.00	\$0.00	\$2,535.00	\$251.38	\$251.38	\$1,234.40	\$1,049.22	0.00
11000	2100	52311	Health and Medical Premiums	\$22,298.00	\$0.00	\$22,298.00	\$913.21	\$913.21	\$3,505.20	\$17,879.59	0.00
11000	2100	52312	Life	\$140.00	\$0.00	\$140.00	\$4.72	\$4.72	\$23.60	\$111.68	0.00
11000	2100	52313	Dental	\$1,028.00	\$0.00	\$1,028.00	\$71.38	\$71.38	\$428.20	\$528.42	0.00
11000	2100	52314	Vision	\$180.00	\$0.00	\$180.00	\$7.52	\$7.52	\$37.60	\$134.88	0.00
11000	2100	52500	Unemployment Compensation	\$206.00	\$0.00	\$206.00	\$38.52	\$38.52	\$103.45	\$64.03	0.00
11000	2100	52720	Workers Compensation Employer's Fee	\$30.00	\$0.00	\$30.00	\$3.45	\$3.45	\$13.80	\$12.75	0.00
11000	2100	53211	Diagnosticians - Contracted	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0.00
11000	2100	53212	Speech Therapists - Contracted	\$43,000.00	\$0.00	\$43,000.00	\$0.00	\$0.00	\$0.00	\$43,000.00	0.00
11000	2100	53213	Occupational Therapists - Contracted	\$21,500.00	\$0.00	\$21,500.00	\$0.00	\$0.00	\$0.00	\$21,500.00	0.00
11000	2100	53214	Therapists - Contracted	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$2,100.00	(\$1,600.00)	0.00
11000	2100	53215	Psychologists/Counselors - Contracted	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00
11000	2100	53330	Professional Development	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00	\$0.00	(\$250.00)	0.00
11000	2100		SUBTOTAL Support	\$328,125.00	\$0.00	\$328,125.00	\$22,393.40	\$22,393.40	\$111,203.74	\$194,527.86	1.50
2300			Services-Students								
2300			Support Services-General								
2300			Administration								
51100			Salaries Expense								
11000	2300	51100	Superintendent	\$103,161.00	\$0.00	\$103,161.00	\$27,160.64	\$27,160.64	\$76,000.00	\$0.36	2.00
11000	2300	51100	SUBTOTAL Salaries Expense	\$103,161.00	\$0.00	\$103,161.00	\$27,160.64	\$27,160.64	\$76,000.00	\$0.36	2.00
11000	2300	52111	Educational Retirement	\$14,339.00	\$0.00	\$14,339.00	\$3,843.24	\$3,843.24	\$10,754.00	(\$258.24)	0.00
11000	2300	52112	ERA - Retiree Health	\$2,063.00	\$0.00	\$2,063.00	\$543.22	\$543.22	\$1,520.00	(\$0.22)	0.00
11000	2300	52210	FICA Payments	\$6,190.00	\$0.00	\$6,190.00	\$1,579.77	\$1,579.77	\$4,303.12	\$307.11	0.00
11000	2300	52220	Medicare Payments	\$1,444.00	\$0.00	\$1,444.00	\$369.45	\$369.45	\$1,006.43	\$68.12	0.00
11000	2300	52311	Health and Medical Premiums	\$4,800.00	\$0.00	\$4,800.00	\$2,371.61	\$2,371.61	\$9,614.40	(\$586.01)	0.00
11000	2300	52312	Life	\$59.00	\$0.00	\$59.00	\$14.10	\$14.10	\$47.00	(\$2.10)	0.00
11000	2300	52313	Dental	\$342.00	\$0.00	\$342.00	\$140.20	\$140.20	\$513.20	(\$11.40)	0.00
11000	2300	52314	Vision	\$80.00	\$0.00	\$80.00	\$24.35	\$24.35	\$84.80	(\$29.15)	0.00
11000	2300	52500	Unemployment Compensation	\$110.00	\$0.00	\$110.00	\$0.00	\$0.00	\$81.84	\$28.16	0.00
11000	2300	52720	Workers Compensation Employer's Fee	\$12.00	\$0.00	\$12.00	\$4.60	\$4.60	\$9.20	(\$1.80)	0.00
11000	2300	53411	Auditing	\$13,000.00	\$0.00	\$13,000.00	\$2,726.63	\$2,726.63	\$13,000.00	\$0.00	0.00
11000	2300	53413	Legal	\$3,000.00	\$0.00	\$3,000.00	\$145.33	\$145.33	\$462.78	(\$189.41)	0.00
11000	2300	55400	Advertising	\$1,000.00	\$0.00	\$1,000.00	\$145.33	\$145.33	\$978.11	(\$123.44)	0.00
11000	2300		SUBTOTAL Support	\$149,600.00	\$7,100.00	\$156,700.00	\$38,923.14	\$38,923.14	\$118,574.88	(\$798.02)	2.00
2400			Services-General								
2400			Administration								
2400			Support Services-School								
51100			Salaries Expense								
11000	2400	51100	Principals	\$75,000.00	\$0.00	\$75,000.00	\$12,500.00	\$12,500.00	\$62,500.00	\$0.00	1.00
11000	2400	51100	Secretarial/Clerical/Technical Assistants	\$93,751.00	\$5,000.00	\$98,751.00	\$20,101.51	\$20,101.51	\$81,409.75	(\$2,760.26)	3.29
11000	2400	51100	SUBTOTAL Salaries Expense	\$168,751.00	\$5,000.00	\$173,751.00	\$32,601.51	\$32,601.51	\$143,909.75	(\$2,760.26)	4.29
11000	2400	52111	Educational Retirement	\$23,456.00	\$0.00	\$23,456.00	\$4,547.00	\$4,547.00	\$19,707.87	(\$792.87)	0.00

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Public School Operating Budget - Actuals Expenditure Rollup Report
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Fund	Func	Obj	Job	Description	Budget	Adjustments	Adjusted Budget	Current Period	YTD	Encumbrance	Budget Balance	FTE
11000	2400	52112		ERA - Retiree Health	\$3,375.00	\$0.00	\$3,375.00	\$652.02	\$652.02	\$2,876.79	(\$153.81)	0.00
11000	2400	52210		FICA Payments	\$10,125.00	\$0.00	\$10,125.00	\$1,921.85	\$1,921.85	\$8,445.57	(\$242.42)	0.00
11000	2400	52220		Medicare Payments	\$2,364.00	\$0.00	\$2,364.00	\$449.46	\$449.46	\$1,975.20	(\$60.66)	0.00
11000	2400	52311		Health and Medical Premiums	\$21,152.00	\$0.00	\$21,152.00	\$4,186.28	\$4,186.28	\$20,679.80	(\$3,714.08)	0.00
11000	2400	52312		Life	\$175.00	\$0.00	\$175.00	\$38.01	\$38.01	\$222.15	(\$85.16)	0.00
11000	2400	52313		Dental	\$1,000.00	\$0.00	\$1,000.00	\$205.65	\$205.65	\$1,011.40	(\$217.05)	0.00
11000	2400	52314		Vision	\$200.00	\$0.00	\$200.00	\$38.96	\$38.96	\$185.40	(\$24.36)	0.00
11000	2400	52315		Disability	\$120.00	\$0.00	\$120.00	\$18.80	\$18.80	\$75.20	\$26.00	0.00
11000	2400	52500		Unemployment Compensation	\$262.00	\$0.00	\$262.00	\$10.75	\$10.75	\$260.70	(\$9.45)	0.00
11000	2400	52720		Workers Compensation Employer's Fee	\$30.00	\$0.00	\$30.00	\$10.72	\$10.72	\$41.36	(\$22.08)	0.00
11000	2400	55915		Other Contract Services	\$1,207.00	\$0.00	\$1,207.00	\$1,996.11	\$1,996.11	\$279.73	(\$1,068.84)	0.00
11000	2400	56113		Software	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	(\$1,000.00)	0.00
11000	2400	56118		General Supplies and Materials	\$12,000.00	\$0.00	\$12,000.00	\$4,985.58	\$4,985.58	\$2,607.82	\$4,406.60	0.00
11000	2400			SUBTOTAL Support	\$249,217.00	\$5,000.00	\$254,217.00	\$51,662.70	\$51,662.70	\$208,272.74	(\$5,718.44)	4.29

2500				Central Services								
				Salaries Expense								
11000	2500	51100	1115	Assoc. Suppl-Fin./Bus. Mgr.	\$0.00	\$0.00	\$0.00	\$10,467.30	\$10,467.30	\$39,775.74	(\$50,243.04)	1.00
11000	2500	51100	1220	Business Office Support	\$42,400.00	\$8,000.00	\$50,400.00	\$0.00	\$0.00	\$0.00	\$50,400.00	0.00
11000	2500	51100		SUBTOTAL Salaries Expense	\$42,400.00	\$8,000.00	\$50,400.00	\$10,467.30	\$10,467.30	\$39,775.74	\$156.96	1.00
11000	2500	52111		Educational Retirement	\$5,894.00	\$0.00	\$5,894.00	\$1,481.10	\$1,481.10	\$5,628.18	(\$1,215.28)	0.00
11000	2500	52112		ERA - Retiree Health	\$848.00	\$0.00	\$848.00	\$209.35	\$209.35	\$795.53	(\$156.89)	0.00
11000	2500	52210		FICA Payments	\$2,544.00	\$0.00	\$2,544.00	\$545.79	\$545.79	\$2,060.55	(\$62.34)	0.00
11000	2500	52220		Medicare Payments	\$594.00	\$0.00	\$594.00	\$127.64	\$127.64	\$461.84	(\$15.48)	0.00
11000	2500	52311		Health and Medical Premiums	\$11,750.00	\$0.00	\$11,750.00	\$2,371.61	\$2,371.61	\$9,814.40	(\$436.01)	0.00
11000	2500	52312		Life	\$59.00	\$0.00	\$59.00	\$11.75	\$11.75	\$47.00	\$0.25	0.00
11000	2500	52313		Dental	\$650.00	\$0.00	\$650.00	\$124.64	\$124.64	\$513.20	\$12.16	0.00
11000	2500	52314		Vision	\$90.00	\$0.00	\$90.00	\$0.00	\$0.00	\$0.00	\$90.00	0.00
11000	2500	52315		Disability	\$0.00	\$0.00	\$0.00	\$17.00	\$17.00	\$68.00	(\$85.00)	0.00
11000	2500	52500		Unemployment Compensation	\$125.00	\$0.00	\$125.00	\$10.34	\$10.34	\$81.84	\$32.82	0.00
11000	2500	52720		Workers Compensation Employer's Fee	\$12.00	\$0.00	\$12.00	\$2.30	\$2.30	\$9.20	\$0.50	0.00
11000	2500	53330		Professional Development	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00
11000	2500	55915		Other Contract Services	\$64,500.00	\$0.00	\$64,500.00	\$16,181.28	\$16,181.28	\$48,543.84	(\$225.12)	0.00
11000	2500	56113		Software	\$10,500.00	\$0.00	\$10,500.00	\$0.00	\$0.00	\$12,000.00	(\$1,500.00)	0.00
11000	2500	56118		General Supplies and Materials	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00
11000	2500			SUBTOTAL Central	\$140,466.00	\$8,000.00	\$148,466.00	\$31,550.10	\$31,550.10	\$119,819.32	(\$2,903.42)	1.00

2600				Operation & Maintenance of Plant								
				Salaries Expense								
11000	2600	51100	1614	Maintenance	\$49,166.00	\$0.00	\$49,166.00	\$8,412.55	\$8,412.55	\$40,312.45	\$441.00	1.63
11000	2600	51100		SUBTOTAL Salaries Expense	\$49,166.00	\$0.00	\$49,166.00	\$8,412.55	\$8,412.55	\$40,312.45	\$441.00	1.63

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Fund	Func	Obj	Job Description	Budget	Adjustments	Adjusted Budget	Current Period	YTD	Encumbrance	Budget Balance	FTE
11000	2600	52111	Educational Retirement	\$6,834.00	\$0.00	\$6,834.00	\$1,190.39	\$1,190.39	\$5,704.33	(\$60.72)	0.00
11000	2600	52112	ERA - Referee Health	\$983.00	\$0.00	\$983.00	\$168.27	\$168.27	\$806.26	\$8.47	0.00
11000	2600	52210	FICA Payments	\$2,950.00	\$0.00	\$2,950.00	\$521.59	\$521.59	\$2,459.36	(\$70.95)	0.00
11000	2600	52220	Medicare Payments	\$688.00	\$0.00	\$688.00	\$121.97	\$121.97	\$564.46	(\$18.43)	0.00
11000	2600	52312	Life	\$59.00	\$0.00	\$59.00	\$16.45	\$16.45	\$91.65	(\$49.10)	0.00
11000	2600	52313	Dental	\$400.00	\$0.00	\$400.00	\$41.67	\$41.67	\$171.60	\$186.73	0.00
11000	2600	52314	Vision	\$100.00	\$0.00	\$100.00	\$9.40	\$9.40	\$37.60	\$53.00	0.00
11000	2600	52315	Disability	\$100.00	\$0.00	\$100.00	\$13.60	\$13.60	\$54.40	\$32.00	0.00
11000	2600	52500	Unemployment Compensation	\$150.00	\$0.00	\$150.00	\$27.74	\$27.74	\$116.91	\$5.35	0.00
11000	2600	52720	Workers Compensation Employer's Fee	\$24.00	\$0.00	\$24.00	\$4.60	\$4.60	\$16.10	\$3.30	0.00
11000	2600	54411	Electricity	\$0.00	\$0.00	\$0.00	\$7,914.29	\$7,914.29	\$27,085.71	(\$35,000.00)	0.00
11000	2600	54412	Natural Gas (Buildings)	\$0.00	\$0.00	\$0.00	\$171.58	\$171.58	\$11,828.42	(\$12,000.00)	0.00
11000	2600	54415	Water/Sewage	\$0.00	\$0.00	\$0.00	\$11,877.06	\$11,877.06	\$28,904.50	(\$40,781.56)	0.00
11000	2600	55200	Property/Liability Insurance	\$54,172.00	\$0.00	\$54,172.00	\$58,528.00	\$58,528.00	\$0.00	(\$4,356.00)	0.00
11000	2600	55915	Other Contract Services	\$0.00	\$0.00	\$0.00	\$2,459.12	\$2,459.12	\$10,793.30	(\$13,252.42)	0.00
11000	2600	56118	General Supplies and Materials	\$0.00	\$5,248.00	\$5,248.00	\$3,390.76	\$3,390.76	\$2,676.48	(\$819.24)	0.00
11000	2600	57332	Supply Assets (\$5,000 or less)	\$0.00	\$0.00	\$0.00	\$177.50	\$177.50	\$81.46	(\$258.96)	0.00
11000	2600		SUBTOTAL Operation & Maintenance of Plant	\$175,626.00	\$5,248.00	\$120,874.00	\$95,046.54	\$95,046.54	\$131,764.99	(\$105,937.59)	1.63
11000	2000		SUBTOTAL Support	\$983,034.00	\$25,348.00	\$1,008,382.00	\$239,575.88	\$239,575.88	\$689,635.67	\$79,170.45	10.42
11000			Services	\$3,204,867.00	\$25,348.00	\$3,230,215.00	\$600,912.27	\$600,912.27	\$2,541,658.04	\$87,644.69	40.92
14000	1000	56111	Instruction	\$5,000.00	\$7,551.00	\$12,551.00	\$6,594.68	\$6,594.68	\$7,635.37	(\$1,679.05)	0.00
14000	1000		Instructional Materials Cash - 50%	\$5,000.00	\$7,551.00	\$12,551.00	\$6,594.68	\$6,594.68	\$7,635.37	(\$1,679.05)	0.00
14000	1000		Textbooks	\$5,000.00	\$7,551.00	\$12,551.00	\$6,594.68	\$6,594.68	\$7,635.37	(\$1,679.05)	0.00
14000	1000		SUBTOTAL Instruction	\$5,000.00	\$7,551.00	\$12,551.00	\$6,594.68	\$6,594.68	\$7,635.37	(\$1,679.05)	0.00
14000			TOTAL Total	\$5,000.00	\$7,551.00	\$12,551.00	\$6,594.68	\$6,594.68	\$7,635.37	(\$1,679.05)	0.00
21000			Instructional Materials								
21000			Sub-Fund								
21000	3000		Food Services								
21000	3000		Operation of Non-Instructional Services								
21000	3100	51100	Food Services Operations	\$55,338.00	\$0.00	\$55,338.00	\$9,025.88	\$9,025.88	\$46,129.37	\$1,183.75	2.00
21000	3100	51100	Salaries Expense	\$55,338.00	\$0.00	\$55,338.00	\$9,025.88	\$9,025.88	\$46,129.37	\$1,183.75	2.00
21000	3100	51100	Food Service	\$55,338.00	\$0.00	\$55,338.00	\$9,025.88	\$9,025.88	\$46,129.37	\$1,183.75	2.00
21000	3100	52111	SUBTOTAL Salaries Expense	\$55,338.00	\$0.00	\$55,338.00	\$9,025.88	\$9,025.88	\$46,129.37	\$1,183.75	2.00
21000	3100	52111	Educational Retirement	\$7,692.00	\$0.00	\$7,692.00	\$1,225.39	\$1,225.39	\$6,385.80	\$80.81	0.00
21000	3100	52112	ERA - Referee Health	\$1,107.00	\$0.00	\$1,107.00	\$180.52	\$180.52	\$902.60	\$23.88	0.00
21000	3100	52210	FICA Payments	\$3,320.00	\$0.00	\$3,320.00	\$559.60	\$559.60	\$2,796.00	(\$37.60)	0.00
21000	3100	52220	Medicare Payments	\$775.00	\$0.00	\$775.00	\$130.84	\$130.84	\$654.20	(\$10.04)	0.00
21000	3100	52311	Health and Medical Premiums	\$3,200.00	\$0.00	\$3,200.00	\$522.42	\$522.42	\$2,652.00	\$25.58	0.00

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Fund	Func	Obj	Job	Description	Budget	Adjustments	Adjusted Budget	Current Period	YTD	Encumbrance	Budget Balance	FTE
21000	3100	52312	Life	Life	\$113.00	\$0.00	\$113.00	\$18.80	\$18.80	\$94.00	\$0.20	0.00
21000	3100	52313	Dental	Dental	\$120.00	\$0.00	\$120.00	\$16.76	\$16.76	\$65.80	\$17.44	0.00
21000	3100	52314	Vision	Vision	\$50.00	\$0.00	\$50.00	\$7.52	\$7.52	\$37.60	\$4.88	0.00
21000	3100	52500	Unemployment Compensation	Unemployment Compensation	\$175.00	\$0.00	\$175.00	\$29.80	\$29.80	\$134.04	\$11.16	0.00
21000	3100	52720	Workers Compensation Employer's Fee	Workers Compensation Employer's Fee	\$25.00	\$0.00	\$25.00	\$4.60	\$4.60	\$16.10	\$4.30	0.00
21000	3100	56116	Food	Food	\$75,000.00	\$0.00	\$75,000.00	\$58.50	\$58.50	\$68,000.00	\$6,941.50	0.00
21000	3100	56118	General Supplies and Materials	General Supplies and Materials	\$0.00	\$0.00	\$0.00	\$150.94	\$150.94	\$2,070.87	(\$2,221.81)	0.00
21000	3100			SUBTOTAL Food Services	\$146,916.00	\$0.00	\$146,916.00	\$11,931.57	\$11,931.57	\$128,960.38	\$6,024.05	2.00
21000	3000			Operations	\$146,916.00	\$0.00	\$146,916.00	\$11,931.57	\$11,931.57	\$128,960.38	\$6,024.05	2.00
21000	3000			SUBTOTAL Operation of Non-Instructional Services	\$146,916.00	\$0.00	\$146,916.00	\$11,931.57	\$11,931.57	\$128,960.38	\$6,024.05	2.00
21000				TOTAL Food Services	\$146,916.00	\$0.00	\$146,916.00	\$11,931.57	\$11,931.57	\$128,960.38	\$6,024.05	2.00
23000				Non-Instructional Support								
23000	1000	55915	Instruction	Instruction	\$0.00	\$0.00	\$0.00	\$964.54	\$964.54	\$0.00	(\$964.54)	0.00
23000	1000	56118	Other Contract Services	Other Contract Services	\$0.00	\$0.00	\$0.00	\$10,102.85	\$10,102.85	\$18,996.63	\$97,383.52	0.00
23000	1000		General Supplies and Materials	General Supplies and Materials	\$0.00	\$0.00	\$0.00	\$11,067.39	\$11,067.39	\$18,996.63	\$96,418.98	0.00
23000	1000			SUBTOTAL Instruction	\$0.00	\$126,483.00	\$126,483.00	\$11,067.39	\$11,067.39	\$18,996.63	\$96,418.98	0.00
23000				TOTAL Non-Instructional Support	\$0.00	\$126,483.00	\$126,483.00	\$11,067.39	\$11,067.39	\$18,996.63	\$96,418.98	0.00
24000				Instructional Support								
24000				Federal Flow-through Grants								
24106	1000			Entitlement IDEA-B								
24106	1000			Instruction								
24106	1000	51100	Salaries Expense	Salaries Expense	\$39,170.00	\$0.00	\$39,170.00	\$5,361.60	\$5,361.60	\$28,807.90	\$7,000.50	0.50
24106	1000	51100	Teachers- Special Education	Teachers- Special Education	\$39,170.00	\$0.00	\$39,170.00	\$5,361.60	\$5,361.60	\$28,807.90	\$7,000.50	0.50
24106	1000	52111	Educational Retirement	Educational Retirement	\$4,472.00	\$0.00	\$4,472.00	\$758.68	\$758.68	\$3,793.40	(\$80.08)	0.00
24106	1000	52112	ERA - Retiree Health	ERA - Retiree Health	\$643.00	\$0.00	\$643.00	\$107.24	\$107.24	\$536.20	(\$0.44)	0.00
24106	1000	52210	FICA Payments	FICA Payments	\$1,930.00	\$0.00	\$1,930.00	\$286.52	\$286.52	\$1,428.00	\$215.48	0.00
24106	1000	52220	Medicare Payments	Medicare Payments	\$450.00	\$0.00	\$450.00	\$67.00	\$67.00	\$334.00	\$49.00	0.00
24106	1000	52311	Health and Medical Premiums	Health and Medical Premiums	\$6,200.00	\$0.00	\$6,200.00	\$1,053.02	\$1,053.02	\$5,372.00	(\$225.02)	0.00
24106	1000	52312	Life	Life	\$0.00	\$0.00	\$0.00	\$4.64	\$4.64	\$23.00	(\$27.64)	0.00
24106	1000	52313	Dental	Dental	\$290.00	\$0.00	\$290.00	\$49.30	\$49.30	\$250.40	(\$9.70)	0.00
24106	1000	52314	Vision	Vision	\$54.00	\$0.00	\$54.00	\$9.04	\$9.04	\$44.80	\$0.16	0.00
24106	1000	52315	Disability	Disability	\$58.00	\$0.00	\$58.00	\$9.84	\$9.84	\$48.80	(\$0.64)	0.00
24106	1000	52900	Unemployment Compensation	Unemployment Compensation	\$55.00	\$0.00	\$55.00	\$0.00	\$0.00	\$39.97	\$15.03	0.00
24106	1000	52720	Workers Compensation Employer's Fee	Workers Compensation Employer's Fee	\$6.00	\$0.00	\$6.00	\$1.14	\$1.14	\$4.48	\$0.38	0.00
24106	1000			SUBTOTAL Instruction	\$53,328.00	\$0.00	\$53,328.00	\$7,708.02	\$7,708.02	\$38,682.95	\$6,937.03	0.50
2000				Support Services								
2100				Support Services-Students								

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Fund	Func	Obj	Job	Description	Budget	Adjustments	Adjusted Budget	Current Period	YTD	Encumbrance	Budget Balance	FTE
2400	2000			Support Services								
	2400			Support Services-School								
24154	2400	53330		Administration	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00	\$720.00	(\$970.00)	0.00
				Professional Development								
24154	2400			SUBTOTAL Support	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00	\$720.00	(\$970.00)	0.00
				Services-School								
24154	2000			Administration	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00	\$720.00	(\$970.00)	0.00
				SUBTOTAL Support								
24154	2000			SUBTOTAL Support	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00	\$720.00	(\$970.00)	0.00
				Services								
24154	2000			TOTAL	\$25,774.00	\$0.00	\$25,774.00	\$4,103.18	\$4,103.18	\$8,282.68	\$13,388.14	0.15
				Teacher/Principal								
24000				Training & Recruiting								
				TOTAL Federal Flow-	\$121,747.00	\$0.00	\$121,747.00	\$18,747.92	\$18,747.92	\$80,479.47	\$22,519.61	1.15
25000				through Grants								
25000				Federal Direct Grants								
25152				Title XIX MEDICAID 0/2								
	2000			Years								
				Support Services								
25152	2100	55915		Support Services-Students	\$19,000.00	\$9,187.00	\$28,187.00	\$0.00	\$0.00	\$0.00	\$28,187.00	0.00
				Other Contract Services								
25152	2100	56118		General Supplies and Materials	\$1,000.00	\$0.00	\$1,000.00	\$527.57	\$527.57	\$1,025.10	(\$552.67)	0.00
25152	2100			SUBTOTAL Support	\$20,000.00	\$9,187.00	\$29,187.00	\$527.57	\$527.57	\$1,025.10	\$27,634.33	0.00
				Services-Students								
25152	2000			SUBTOTAL Support	\$20,000.00	\$9,187.00	\$29,187.00	\$527.57	\$527.57	\$1,025.10	\$27,634.33	0.00
				Services								
25152				TOTAL Title XIX	\$20,000.00	\$9,187.00	\$29,187.00	\$527.57	\$527.57	\$1,025.10	\$27,634.33	0.00
25000				MEDICAID 0/2 Years								
				TOTAL Federal Direct	\$20,000.00	\$9,187.00	\$29,187.00	\$527.57	\$527.57	\$1,025.10	\$27,634.33	0.00
				Grants								
26000				Local Grants								
26207				CNM Foundation								
	1000			Instruction	\$0.00	\$2,767.00	\$2,767.00	\$0.00	\$0.00	\$0.00	\$2,767.00	0.00
26207	1000	55915		Other Contract Services	\$0.00	\$2,767.00	\$2,767.00	\$0.00	\$0.00	\$0.00	\$2,767.00	0.00
26207	1000			SUBTOTAL Instruction	\$0.00	\$2,767.00	\$2,767.00	\$0.00	\$0.00	\$0.00	\$2,767.00	0.00
26207				TOTAL CNM	\$0.00	\$2,767.00	\$2,767.00	\$0.00	\$0.00	\$0.00	\$2,767.00	0.00
				Foundation								
26000				TOTAL Local Grants	\$0.00	\$2,767.00	\$2,767.00	\$0.00	\$0.00	\$0.00	\$2,767.00	0.00
27000				State Flow-through								
				Grants								
27103				2009 Dual Credit								
				Instructional								
				Materials/HB2								
	1000			Instruction								

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Fund	Func	Obj	Job Description	Budget	Adjustments	Adjusted Budget	Current Period	YTD	Encumbrance	Budget Balance	FTE
27103	1000	56112	Other Textbooks		\$0.00	\$0.00	\$664.50	\$664.50	\$4,335.50	(\$5,000.00)	0.00
27103	1000		SUBTOTAL Instruction	\$0.00	\$0.00	\$0.00	\$664.50	\$664.50	\$4,335.50	(\$5,000.00)	0.00
27103			TOTAL 2009 Dual	\$0.00	\$0.00	\$0.00	\$664.50	\$664.50	\$4,335.50	(\$5,000.00)	0.00
27109	1000	56111	Instructional Materials Cash - 50% Textbooks	\$0.00	\$25,995.00	\$25,995.00	\$0.00	\$0.00	\$0.00	\$25,995.00	0.00
27109	1000		SUBTOTAL Instruction	\$0.00	\$25,995.00	\$25,995.00	\$0.00	\$0.00	\$0.00	\$25,995.00	0.00
27109			TOTAL Instructional Mats - GAA of 2019	\$0.00	\$25,995.00	\$25,995.00	\$0.00	\$0.00	\$0.00	\$25,995.00	0.00
27000			TOTAL State Flow-through Grants	\$0.00	\$25,995.00	\$25,995.00	\$664.50	\$664.50	\$4,335.50	\$20,995.00	0.00
29000			Combined State/Local Grants								
29103	1000	55915	Teen Pregnancy Instruction	\$0.00	\$5,420.00	\$5,420.00	\$0.00	\$0.00	\$0.00	\$5,420.00	0.00
29103	1000		Other Contract Services	\$0.00	\$5,420.00	\$5,420.00	\$0.00	\$0.00	\$0.00	\$5,420.00	0.00
29103			SUBTOTAL Instruction	\$0.00	\$5,420.00	\$5,420.00	\$0.00	\$0.00	\$0.00	\$5,420.00	0.00
29103			TOTAL Teen Pregnancy	\$0.00	\$5,420.00	\$5,420.00	\$0.00	\$0.00	\$0.00	\$5,420.00	0.00
29000			TOTAL Combined State/Local Grants	\$0.00	\$5,420.00	\$5,420.00	\$0.00	\$0.00	\$0.00	\$5,420.00	0.00
31400	4000	57331	Special Capital Outlay-State	\$80,000.00	\$0.00	\$80,000.00	\$0.00	\$0.00	\$80,000.00	\$0.00	0.00
31400	4000		Capital Outlay	\$80,000.00	\$0.00	\$80,000.00	\$0.00	\$0.00	\$80,000.00	\$0.00	0.00
31400	4000		Fixed Assets (more than \$5,000)	\$80,000.00	\$0.00	\$80,000.00	\$0.00	\$0.00	\$80,000.00	\$0.00	0.00
31400			SUBTOTAL Capital Outlay	\$80,000.00	\$0.00	\$80,000.00	\$0.00	\$0.00	\$80,000.00	\$0.00	0.00
31400			TOTAL Special Capital Outlay-State	\$80,000.00	\$0.00	\$80,000.00	\$0.00	\$0.00	\$80,000.00	\$0.00	0.00
31600	4000	55914	Capital Improvements HB-33	\$0.00	\$82,542.00	\$82,542.00	\$0.00	\$0.00	\$0.00	\$82,542.00	0.00
31600	4000	57200	Contracts - Interagency	\$0.00	\$0.00	\$0.00	\$82,906.95	\$82,906.95	\$289,655.67	(\$372,562.62)	0.00
31600	4000	57331	Buildings Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,024.00	(\$14,024.00)	0.00
31600	4000	57332	Fixed Assets (more than \$5,000)	\$0.00	\$0.00	\$0.00	\$5,299.52	\$5,299.52	\$200.00	(\$5,499.52)	0.00
31600	4000		Supply Assets (\$5,000 or less)	\$0.00	\$0.00	\$0.00	\$88,206.47	\$88,206.47	\$303,879.67	(\$309,544.14)	0.00
31600			SUBTOTAL Capital Outlay	\$0.00	\$82,542.00	\$82,542.00	\$88,206.47	\$88,206.47	\$303,879.67	(\$309,544.14)	0.00

State of New Mexico
Public School Operating Budget - Actuals Expenditure Rollup Report
Public Academy for Performing Arts 2019-2020 - First Quarter (Jul - Sep) - Expenditure
Submitted

Fund	Func	Obj	Job	Description	Budget	Adjustments	Adjusted Budget	Current Period	YTD	Encumbrance	Budget Balance	FTE
31600				TOTAL Capital	\$0.00	\$82,542.00	\$82,542.00	\$88,206.47	\$88,206.47	\$303,879.67	(\$309,544.14)	0.00
				Improvements HB-33								
31700				Capital Improvements								
				SB-9								
	4000			Capital Outlay								
31700	4000	57332		Supply Assets (\$5,000 or less)	\$6,767.00	\$0.00	\$6,767.00	\$0.00	\$0.00	\$0.00	\$6,767.00	0.00
				SUBTOTAL Capital	\$6,767.00	\$0.00	\$6,767.00	\$0.00	\$0.00	\$0.00	\$6,767.00	0.00
				Outlay								
31700				TOTAL Capital	\$6,767.00	\$0.00	\$6,767.00	\$0.00	\$0.00	\$0.00	\$6,767.00	0.00
				Improvements SB-9								
31701				Capital Improvements								
				SB-9 Local								
	2000			Support Services								
	2900			Other Support Services								
31701	2900	55913		Contracts - Inter-agency/REC	\$0.00	\$0.00	\$0.00	\$3,036.81	\$3,036.81	\$12,989.63	(\$16,026.44)	0.00
				SUBTOTAL Other Support	\$0.00	\$0.00	\$0.00	\$3,036.81	\$3,036.81	\$12,989.63	(\$16,026.44)	0.00
31701	2000			Services	\$0.00	\$0.00	\$0.00	\$3,036.81	\$3,036.81	\$12,989.63	(\$16,026.44)	0.00
				SUBTOTAL Support	\$0.00	\$0.00	\$0.00	\$3,036.81	\$3,036.81	\$12,989.63	(\$16,026.44)	0.00
				Services								
				Capital Outlay								
31701	4000	54315		Maintenance & Repair -	\$0.00	\$0.00	\$0.00	\$847.00	\$847.00	\$0.00	(\$847.00)	0.00
				Bids/Grds/Equipment (SB-9)				\$47,095.08	\$47,095.08	\$3,846.55	\$71,482.37	0.00
31701	4000	57332		Supply Assets (\$5,000 or less)	\$100,868.00	\$21,556.00	\$122,424.00	\$47,942.08	\$47,942.08	\$3,846.55	\$70,635.37	0.00
				SUBTOTAL Capital	\$100,868.00	\$21,556.00	\$122,424.00	\$47,942.08	\$47,942.08	\$3,846.55	\$70,635.37	0.00
				Outlay								
31701				TOTAL Capital	\$100,868.00	\$21,556.00	\$122,424.00	\$50,978.89	\$50,978.89	\$16,836.18	\$54,608.93	0.00
				Improvements SB-9								
				Local								
ALL				TOTAL BUDGET	\$3,686,165.00	\$306,849.00	\$3,993,014.00	\$789,631.26	\$789,631.26	\$3,183,806.34	\$19,576.40	44.07

Executive Director's Report
October 29, 2019

GENERAL

- New information about assessments: SAT replaces PARCC ELA and Math - Grade 11. Grades 6 – 8 NM-MSSA (NM Measures of Student Success and Achievement) replaces PARCC ELA and Math (nothing to date for 9, 10). NMASR (NM Assessment of Science Readiness) grades 8, 11. No EOCs except for toward graduation. DLM (Dynamic Learning Maps) replaces NMAPA for students with severe cognitive deficiencies.
- PSAT administered to all 10th and select 11th
- Different graduation assessment requirements depending on cohort.
- Quarterly Assessments (ELA and Math), October administration, data collected this week
- Seniors – senior meetings, FAFSA workshops, ACT prep, college visits (fair, Colby College, CNM, UNM, Ft. Lewis, ENMU), assistance with college/scholarship applications, dual credit enrollment, Senior Sunrise, retest remediation (2),
- Citizens of PAPA workshops to increase prosocial behavior, It Pays to Be Kind Campaign (MSSC)
- Warehouse 508 guest poets and MS Poetry Night
- NMYRRS (Youth Risk and Resiliency Survey) administered, all students
- Quarter 1 ended, student and/or parent meetings with all students earning Fs, possible collaboration with BYU to offer online summer school
- Quarter 1 Honor Roll (all As and all As + Bs) = 212 students (47%), celebrated with Ice Cream Social, MS Reward Dance (all As, Bs and Cs)
- PAPAPalooza – success! Earned about \$5,000.
- APS Charter School Fair
- APS Charter Walkthrough and Special Ed audit
- Moss Adams Audit
- 40th day
- Foundation update
- Suburbans, trailer, fencing, storage boxes – waiting for HB33 \$\$
- Election/bond information – social media blitz, on sign, email to parents, will send info sheet home this week.

PD

- Walkthroughs, PDP meetings this month
- Math team – NCTM conference – Utah, will present in November
- Special Education - Testing, Dyslexia, Structure Literacy, will present in December
- History – Bill of Rights, will present in January
- Superintendent's Academy
- Universal Design Modification Group – led by Carol Torrez

ARTS

- Spotlight in Café
- Music – guest speakers in guitar, orchestra (NM Philharmonic Conductor), All-State competitions resulted 2 guitar, 6 choir and ____ band students making it to concert. Held Choir/Orchestra concert,
- Art – Art in Stem ceremony, Hispanic Heritage Month (2), Congressional People's Choice Awards (3), UNM Art Education Young Artists Exhibition
- Dance – Ukrainian Folk Dance, Contemporary performance at Kassys Kause Masquerade Ball, Flamenco workshop
- Film – Zombie Film Shoot, Santa Fe Independent Film Festival
- Alumni – guest artists and guest speakers, and kudos (Ms. Zuni, Best Indie Short, Central PA Youth Ballet)

CLUBS

- NHS Campus Clean up
- PAPA Pride Gear sales
- RLAS meeting
- Chess Club
- Sci Girls and Femme Arte Code



STARS

40th Day - October 9, 2019

TOTAL STUDENTS = 452

06TH Grade = 74

07th Grade = 74

08th Grade = 77

09th Grade = 70

10th Grade = 65

11th Grade = 54

12th Grade = 38

ETHNICITY

Asian = 06

Black or African American = 14

Caucasian = 189

Hispanic = 234

Amer Indian/Alaskan Native = 07

SPECIAL EDUCATION - 70

AU = 03

ED = 01

ID = 01

OHI = 16

SLD = 49

Approved for Public Comment 9/24/2019

C.18 Right to Organize and Collectively Bargain

PAPA employees, as public employees, other than management employees and confidential employees, may form, join or assist a labor organization for the purpose of collective bargaining through representatives chosen by public employees without interference, restraint or coercion and shall have the right to refuse any such activities.

The provisions of the Public Employee Bargaining Act (NMSA 1978 10-7E-1 *et. seq.*) will be followed for collective bargaining.

C.12.1 EXECUTIVE DIRECTOR'S EVALUATION

An effective working relationship between the Executive Director and the Council is essential to the successful operation of PAPA. The development and maintenance of such a relationship may be assisted by a periodic review of the Executive Director's diverse responsibilities accompanied by an appraisal of the Executive Director's performance.

Based on a process and criteria that is based on Public Education Department guidance, that are mutually agreeable to the Council and Executive Director, the Council will evaluate the Executive Director's effectiveness. The evaluation document and procedures to be used will be reviewed and approval annually by the Council and the Executive Director.

B.3 FISCAL INTEGRITY

In the event the Council and/or the Executive Director determines additional personnel, programs or initiatives are warranted, no such additions will be made without a corresponding identifiable source of funding. The distribution schedule of funding shall also be taken into consideration in incurring any obligation or commitment.

E.2.14 PAPA VIOLENCE PREVENTION PLAN

A. Violence Prevention and Security

1. Background Checks

As required by law, all parties who will have unsupervised access to students shall have a full background check. All parties include employees, a volunteer, or who works for the school as a contractor or a contractor's employee.

C.14 BACKGROUND INVESTIGATIONS

(Updated 11/29/2016)

An applicant who has been offered employment or a school volunteer, contractor or contractor's employee shall provide two fingerprint cards or the equivalent electronic fingerprints to the Executive Director to obtain the applicant's, school volunteer's, contractor's or contractor's employee's federal bureau of investigation record. The school shall pay for an applicant's background check. A school volunteer, contractor or contractor's employee is required to pay for the cost of obtaining a background check. *(reference 2019 HB 431, Section 3. 22-10A-5, paragraph D)*

Background investigations shall be repeated not to exceed every five years. The school will pay for these repeat background checks.

A.12 COUNCIL ORGANIZATIONAL MEETING

The Council will hold its annual organizational meeting during the first regular Council meeting in July, unless no incumbent officers remain on the Council at the time a new Council takes office. In this instance, the Council will hold its annual organizational meeting during the first regular Council meeting after the new Council assumes office. The offices of the Council to be elected include President, Vice-President, and Secretary. The new officers will take office at the meeting following the July organizational meeting.

D.14.1 Grant Funds

1. All grants proposed to be applied for on behalf of the school, school employees, or students; or grants that will impact the school, must be approved prior to submission by the Executive Director. This includes grants to be applied for using a 501c(3) organization. The school sponsor of the proposed grant will provide the grant application, the grant conditions, expenditure requirements, and other grant requirements as a part of the evaluation/approval process. Grants applications of \$40,000 or greater will be approved by the Governing Council prior to application.

a. "On behalf of the school" and "impact the school" is a grant which includes the uses of the school name, facilities, assets, employees, or students.

b. Grants for school employees only that are not on behalf of or will not impact the school do not require pre-approval.

c. Grants which require matching funds must also be approved by the Governing Council for budgeting purposes.

2. Grants received on behalf of the school, school employees, or students will be placed into a separate financial sub-account. A copy of the grant including grant conditions and requirements will be provided to the Business Office.

3. The Executive Director will approve all expenditures from the grants. The person wanting to utilize grant funds will provide the Executive Director with the proposed expenditure, how this expenditure is related and/or authorized by the grant and any other documentation required by the Executive Director.

4. Records related to the grant will be maintained as required by the grant and for audit.

New material xxxx Immunizations

Each student must provide an immunization/shot record showing current immunizations as required by Department of Health and Public Education Department at registration each year. An annual Public Education Department issued immunization exemption is acceptable for registration purposes. Students without a current immunization record or PED issued immunization exemption shall be disenrolled.

School administration does not have the authority to waive immunization requirements.

In the event of infectious disease outbreak, PAPA will notify the Infectious Disease Epidemiology Bureau at the New Mexico Department of Health and follow their recommendations. This may include students with vaccination exemptions being excluded from school and school activities for a period of time.

New Material E.2.16.2 Medical Cannabis in Schools

This policy was developed in accordance with NMSA 22-33-5 and NMAC 6.12.10

This policy is to provide guidance and requirements for the possession, storage, and administration of medical cannabis to qualified students for use in school settings.

NMSA 22-33-5 and NMAC 6.12.10 and this policy shall be the subject of appropriate training to all school personnel on medical cannabis policies.

Definitions (from NMAC 6.12.10.7):

A. "Cannabis" means all parts of the plant cannabis, including any and all varieties, species, and subspecies of the genus cannabis, and excludes the plant cannabis sativa L. and any party of the plant, whether growing or not, containing a delta-9-tetrahydrocannabinol concentration of no more than three-tenths percent on a dry weight basis.

B. "Cannabis producer" means a person or entity licensed by the Department of Health to possess, produce, dispense, distribute, and manufacture cannabis and cannabis products and sell wholesale or by direct sale to qualified patients and primary caregivers.

C. "Certifying practitioner" means a health care practitioner who is licensed in New Mexico to diagnose a qualified patient and recommend medical cannabis as a course of treatment.

D. "Designated school personnel" means a school employee whom the Executive Director authorizes to possess, store, and administer medical cannabis to a qualified student in accordance with the provisions of Section 22-33-5 NMSA 1978, NMAC 6.12.10, the Lynn and Erin Compassionate Use Act, and New Mexico Department of Health rules regarding the Lynn and Erin Compassionate Use Act.

E. "Hemp" means the plant cannabis sativa L. and any part of the plant, whether growing, or not, containing a delta-9-tetrahydrocannabinol concentration of no more than three-tenths percent on a dry weight basis, and is exempt from the New Mexico Controlled Substances Act.

F. "License" means written authorization to licensees issued by the New Mexico Department of Health to implement the provisions of Section 22-33-5 NMSA 1978, NMAC 6.12.10, the Lynn and Erin Compassionate Use Act, and New Mexico Department of Health rules regarding the Lynn and Erin Compassionate Use Act.

G. "Licensee" means a person or entity issued a license by the New Mexico Department of Health pursuant to the Lynn and Erin Compassionate Use Act and includes school districts, local school boards, locally-chartered charter schools, state-chartered charter schools, and governing bodies of state-chartered charter schools.

H. "Licensee representative" means designated school personnel who work for a licensee and possess, store, or administer medical cannabis to a qualified student in a school setting.

I. "Medical Cannabis" means cannabis:

- (1) Recommended for treatment of a debilitating medical condition as defined in the Lynn and Erin Compassionate Use Act, in a written certification by a certified practitioner;
- (2) Dispensed by a cannabis producer that has received approval from the New Mexico Department of Health to conduct sales of medical cannabis;
- (3) Is in the form of a capsule, extract, or concentrate to be ingested through the mouth that:
 - (a) May be safely divided into measurable doses;
 - (b) is not an aerosol product consumable through smoking or in particulate form as a vapor or by burning;
 - (c) is not a food or beverage product;
 - (d) is not a salve, balm, or other topical product;
 - (e) Does not require refrigerated storage; and
- (4) Is provided to the school in package or container clearly labeled with:
 - (a) The student's name and date of birth; and
 - (b) The dosage allotment.

J. "Primary caregiver" means a parent or legal guardian.

K. "Qualified patient" means a person who has:

- (1) Been diagnosed by a certifying practitioner;
- (2) Received written certification from a certifying practitioner; and
- (3) Is currently enrolled in the New Mexico Department of Health's medical cannabis program and has received a current and valid registry identification card pursuant to the Lynn and Erin Compassionate Use Act.

L. "Qualified student" means a student who demonstrates evidence to the school that the student is authorized as a qualified patient pursuant to the Lynn and Erin Compassionate Use Act to carry and use medical cannabis.

M. "Self-administering" means the ingestion of medical cannabis by a qualified student without the presence of a primary caregiver or designated school personnel in a school setting.

N. "School" means the Public Academy for Performing Arts.

O. "School setting" means any of the following locations during a school day:

- (1) A school building;
- (2) A school bus used within the state during, in transit to, or in transit from a school-sponsored activity;
- (3) A public vehicle used within the state during, in transit to, or in transit from a school-sponsored activity in the state; or
- (4) A public site in the state where a school-sponsored activity takes place.

P. "Written certification" means a statement written by a qualified student's certifying practitioner:

- (1) In a qualified student's medical rec or in the written treatment plan statement;
- (2) Certifying that the qualified student has a debilitating medical condition pursuant to the Lynn and Erin Compassionate Use Act;
- (3) Certifying that the certifying practitioner believes that the potential health benefits of the medical use of cannabis would likely outweigh the health risks for the qualified student; and
- (4) Signed by the certifying practitioner.

Q. "Written treatment plan" means a document developed by the primary caregiver in collaboration with the certifying practitioner that:

- (1) Includes the certifying practitioner's diagnosis and description the qualified student's debilitating medical condition per the Lynn and Erin Compassionate Use Act;
- (2) Describes the plan for recommended treatment with medical cannabis, including:
 - (a) The recommended dosage allotment;
 - (b) The recommended frequency of administration of medical cannabis in a school setting; and
 - (c) Is signed by the primary caregiver and the certifying practitioner.

Administration, Possession, and Storage

Administration:

1. The Executive Director shall solicit for staff volunteers to be identified as designated school personnel who will be responsible for the possession, storage, security, and administration of medical cannabis to a qualified student. The designated school personnel will be identified in writing by the Executive Director.
 - a. The school shall not require any employee to store or administer medical cannabis.
 - b. If no school employees volunteer to be designated school personnel or no designated school personnel are available, the primary caregiver will transport, store, and administer the medical cannabis.
2. The primary caregiver will provide to the school
 - a. Demonstrate evidence to the school that the student is authorized as a qualified patient pursuant to the Lynn and Erin Compassionate Use Act. (i.e. a copy of the written certification from the New Mexico Department of Health.)
 - b. Provide a written certification.
 - c. Provide a written treatment plan, using the written treatment form posted on the Public Education Department's website.
 - d. Submit to the school a written release of liability that:
 - i. Releases from civil liability the following persons and entities for acting in accordance with the provisions of Section 22-33-5 NMSA 1978 and NMAC 6.12.10, as well as the Lynn and Erin Compassionate Use Act and applicable Department of Health rules:
 1. The Albuquerque Public School (APS) district, APS school district personnel and volunteers, APS schools, APS school personnel and volunteers, APS school boards, and APS school board members; and
 2. The Public Academy for Performing Arts (PAPA) charter school, PAPA school personnel and volunteers, PAPA governing council, and PAPA governing council members;
 - ii. Releases the persons and entities listed in the paragraph above, from any liability and reimbursement claims for costs associated with accidental spillage or waste of medical cannabis; and
 - iii. Acknowledge that the qualified student shall not be entitled to the implementation of the provisions of Section 22-33-5 NMSA 1978 and NMAC 6.12.10, as well as the Lynn and Erin Compassionate Use Act and applicable Department of Health rules, outside of this state.

- e. Submit to the school a signed Health Insurance Portability and Accountability Act (HIPAA) authorization, using the HIPAA authorization form posted on the New Mexico Department of Health's website, that permits the school to obtain current information from the Department of Health regarding the enrollment status of the qualified student in the Department of Health's medical cannabis program. The HIPAA authorization form shall be retained as a medical record.
 - f. Indicate that a written certification and a written treatment plan shall be valid for no more than one year from the date of issuance and a new written certification and plan shall be valid for one school year only.
 - g. The written certification shall be presented to the school at time of diagnosis, enrollment, or prior to, the beginning of the school year for which the written certification and written treatment plan shall apply.
 - h. Pick up from the designated school personnel any unused medical cannabis at the end of each school year or upon disenrollment, withdrawal, transfer, or graduation of the qualified student, whichever occurs first.
 - i. The written certification and a written treatment plan, a new release from liability, and a new package or container with clearly labeled identifiers including the qualified student's name, date of birth, and dosage allotment, is required upon enrollment in a new public school following disenrollment, withdrawal, transfer, or graduation from another school.
3. The primary caregiver must work with the Executive Director to create an administration plan for administration on the school campus. The administration plan outlines time, place, and manner of administration for the student.
 - a. Administration of medical cannabis will be in accordance with the written treatment plan.
 - b. Administration of medical cannabis shall not be conducted in a manner that creates disruption to the education environment or causes other students to be exposed to medical cannabis.
 - c. The administration of medical cannabis in school settings during the school day will be by the primary caregiver or designated school personnel if a designated school personnel is available.
 - d. Administration of medical cannabis after school hours for on campus school activities will be by the primary caregiver or designated school personnel if a designated school personnel is available.
 - e. Students will not possess, store, or self-administer medical cannabis in a school setting.
4. The administration of medical cannabis during outside venues used for off-campus school activities will not be conducted by the school as the Lynn and Erin Compassionate Use Act does not prohibit criminal prosecution for use of cannabis in public places.
5. Student participation in outside organization's activities is not considered a school setting or school-sponsored activity. Examples include: all state choirs.
6. The school will not transport student medical cannabis through Federal check points, such as Border Patrol check points, or airport security.
7. The school will not store, transport, or administer medical cannabis outside of the State of New Mexico.

Possession:

1. Students are banned from possession, use, distribution, sale or being under the influence of a cannabis product in any manner that is inconsistent with the provisions of this policy for qualified use for medical cannabis or the Lynn and Erin Compassionate Use Act.
2. The primary caregiver will bring to the school and provide to the designated school personnel the qualified student's medical cannabis. A receipt will be provided to the primary caregiver.
 - a. The medical cannabis will be provided in a new package or container with clearly labeled identifiers including the qualified student's name, date of birth, and dosage allotment.
3. The designated school personnel will return to the primary caregiver all unused medical cannabis no later than the end of each school year, disenrollment, withdrawal, transfer, or graduation. This return shall be at the school and a receipt will be provided to the designated school personnel,
 - a. Medical cannabis not picked up by the primary caregiver will be delivered to law enforcement for disposal.
4. In the event of spillage or waste of medical cannabis, the clean-up and destruction will be witnessed and notification will be provided to the primary

Storage:

1. The Executive Director will establish a secure location, accessible only by designated school personnel, with a locked storage container for the storage of medical cannabis.
2. A maximum of one month's supply of medical cannabis will be maintained by the school.

STUDENTS:

1. The school shall not discipline a student who is a qualified student on the basis that the student requires medical cannabis as necessary for the student to attend school.
2. The school shall not deny eligibility to attend school to a qualified student on the basis that the qualified student requires medical cannabis as a reasonable accommodation necessary for the student to attend school or an in-state school-sponsored activity.

Restrictions, Limitations, and Liability

Students are banned from possession, use, distribution, sale or being under the influence of a cannabis product in any manner that is inconsistent with the provisions of this procedural directive for qualified use for medical cannabis or the Lynn and Erin Compassionate Use Act. A student who makes a fraudulent representation to a school or law enforcement officer about the person's participation in a medical use of cannabis program may be denied permission for future access to medical cannabis in a school setting. Participation in the use of medical cannabis does not relieve the qualified student from disciplinary action for activities not authorized in the Lynn and Erin Compassionate Use Act.

A school or the district may not discipline a student who is a qualified student solely on the basis that the student requires medical cannabis as a reasonable accommodation necessary for the student to attend school.

The school shall not require any employee to store or administer medical cannabis.

New Material Student Diabetes Management

References:

NMAC 6.12.11

Sections 9-24-8, 22-2-1, 22-2-2, and 22-34-1 through 22-34-9 NMSA 1978.

Definitions used in this Student Diabetes Management policy are those found in NMAC 6.12.11.7

1. The Executive Director is responsible for the implementation and administration of the Student Diabetes Management program.
2. The Executive Director will ensure the annual diabetes training for the school designated diabetes care personnel will be provided by a licensed school nurse or licensed health care practitioner with expertise in diabetes.
3. The Executive Director will ensure that the annual training outlined in NMAC 6.12.8.F will be provided to all school personnel with a primary responsibility for supervising a student with diabetes during some portion of the school day, including activity drivers responsible for transporting a student with diabetes.
4. A minimum of two school designated diabetes care personnel are required. A school designated diabetes care person is required if a student with diabetes is attending a school sponsored activity, trip, extended offsite excursion, or extracurricular activity in which the student with diabetes is participating.
 - a. Volunteers from the staff to serve as the school designated diabetes care personnel will be solicited and trained annually and additional volunteers will be solicited and trained if less than two school designated diabetes care personnel are available.
 - b. Participation is voluntary and no school or governing body will take action against any staff member who does not volunteer to be designated.
 - c. The parent or guardian of the student with diabetes may volunteer to assume the official responsibility of diabetes care for a student diagnosed with diabetes should the parent or guardian be attending a school sponsored activity, trip, extended offsite excursion, or extracurricular activity in which the student with diabetes is participating.
5. The Diabetes Medical Management Plan is required to be submitted to the school annually if the parent or legal guardian of the student with diabetes who seeks diabetes care while at school (either utilizing the schools diabetes care personnel or by student self-administration). The school shall review and implement the plan.
 - a. Upon written request of a parent or guardian of a student with diabetes and authorization by the student's diabetes medical management plan, and upon demonstrated proficiency as certified by the parent, guardian, or medical professional, a student shall be permitted to perform diabetes self-management.
 - i. A student with diabetes and a diabetes medical management plan shall be permitted to self-manage in any area of the school or school grounds so long as it does not disrupt the education environment of other students.
 - ii. A student with diabetes and a diabetes medical management plan shall be permitted to possess on the student's person at all times all necessary supplies and equipment to perform these monitoring and treatment functions.
 - iii. If a student's parent or guardian or the student requests, the student shall have access to a private area for performing diabetes care tasks.

6. Students diagnosed with diabetes shall not be restricted from attending any school on the basis that the student is diagnosed with diabetes, the school does not have a full-time school nurse, or the school does not have trained diabetes care personnel.
 - a. The school shall not require nor compel parents or guardians to provide diabetes care for a student with diabetes at school or school-related activities.
7. Reports regarding student diabetes management required by PED and/or APS will be prepared and submitted to the Governing Body for approval prior to submitting to the PED and/or APS.

New Material xxx Vehicle Use Policy

General

For the purposes of this policy, a "PAPA vehicle" means any motorized vehicle or trailer that will be operated on public streets/property, which is owned, leased, rented, or otherwise operated by PAPA. Vehicles are considered as an extension of school property.

Activity drivers are drivers of PAPA Vehicles that transport students for planned school-sponsored activity trips.

The school will not provide home-to-school or recurring transportation that is part of the school day.

The Executive Director shall designate a Transportation Administrator who is responsible for the administration of the PAPA vehicles.

Student discipline procedures will apply during student transportation in PAPA vehicles.

PAPA vehicles are for official use only, vehicles will not be used for personal business.

Drivers' Licenses

A valid New Mexico driver's license is required to operate all PAPA vehicles.

School administration will conduct a Motor Vehicle Department query to determine the validity of the operator's driver's license.

The driver's license status will be checked with the initial and subsequent background checks. The Executive Director may require additional driver's license check at any time.

Driver's License Suspension

Should an employee have his/her driver's license suspended or revoked for whatever reason they shall not operate a PAPA vehicle. The employee shall notify the Executive Director of the license suspension or revocation.

Authorization to Operate PAPA-Owned Vehicle Minimum Requirements

All drivers of PAPA vehicles shall complete the course of instruction outlined in the Public Education Department's School-owned Activity Vehicle/SUV Driver training and a Defensive Driver Course. These courses shall be repeated every two years. All drivers shall have completed and pass a DOT approved

physical. Failure to complete these courses shall result in suspension of PAPA vehicle driving privileges until the training is completed.

Activity drivers shall provide the documentation and shall complete the courses of instruction outlined in NMAC 6.41.4.9.O.

All activity drivers shall be enrolled in a random drug testing program.

Loss of PAPA Vehicle driving privileges:

1. The person's driving license is currently suspended, revoked, or otherwise disqualified;
2. for three years if they receive a conviction for DWI or DUI. They may requalify if a written verification from a licensed counselor or physician is provided that the person has successfully completed an alcohol or drug abuse program. Online programs are not acceptable. They are permanently ineligible if they have two or more DWI or DUI convictions;
3. for five years receive a suspension or revocation of their driver's license for any serious traffic offense;
4. for three years receive convictions for more than three serious traffic offenses;
5. if they receive any convictions pursuant to Paragraph (2) of Subsection P of 6.41.4.9 NMAC; or
6. if they do not complete the previous semester's required in-service training; to become eligible again,

General Operations

The driver shall obey all applicable traffic laws, including seat belt requirements, texting and phone use while driving, and all applicable laws related to alcohol and drug use and possession.

Tobacco use/vaping shall be prohibited in PAPA vehicles.

All vehicle damage, theft, and accidents shall be immediately reported to the Executive Director, and law enforcement if there is property damage, injuries, or involve another vehicle.

Drivers shall report to the Executive Director any citations or tickets received while in a PAPA vehicle. Drivers are responsible to pay any fines associated with citations or tickets while in a PAPA vehicle – school funds shall not be used to pay fines.

Vehicle maintenance needs shall be reported to the Transportation Administrator.

Vehicle Utilization

The Transportation Administrator will develop procedures for the assignment, use, sign-out/sign-in, and maintenance/fueling of PAPA vehicles.

PAPA vehicles will not be assigned to individuals or used as take-home vehicles.

A vehicle fund will be established and each user will pay a per mile fee into the account for the vehicle maintenance and upkeep. The per mile fee will be the IRS standard mileage business rate. Fuel costs supported by receipts will be deducted from the per mile fee.

Grant or Activity funds will be used for vehicle use related to activities or grant authorized activities.

References:

NMAC 6.41.4 Standard for Providing Transportation for Eligible Students

10/16/19

Here is an update of your board members training hours to date for you!

PUBLIC ACADEMY FOR PERFORMING ARTS

Fiscal Year	Exemptions	District Code	Board Member Name	Position	Department Assigned Course Code	Responsibilities Hours	Fiscal Requirements Hours	Academic Data Hours	Open Government Hours	Organizational Performance Hours
20		1047	Liz Roybal	President	201901F-201906A	1	3	2	1	1
20		1047	Mark Huntzinger	Vice President	201901F-201906A	1	3	2	1	1
20		1047	Mancle Anderson							
20		1047	Jennifer Lopez	Secretary	201901F-201906A	1	3	2	1	1
20		1047	Phil Krehbiel		201901F-201906A	1	3	2	1	1
20		1047	Lisa Ulibarri-Miller		OGBMI7.1	2	2	1	1	1
20		1047	Alexis Corbin		OGBMI7.1	2	2	1	1	1
20		1047	Barbara Campbell							

Many thanks,

Melissa "Missy" Brown

Charter Schools Technical Assistance & Training Administrator