

Public Academy for Performing Arts

Draft Governing Council Meeting Minutes October 29, 2019

Date: 10/29/2019	Location: PAPA Room 2
Governing Council Meeting	
Time: 4:21 to 5:38	Facilitator: Elizabeth Roybal
Invitees in Attendance: Elizabeth Roybal (voting member), Mark Huntzinger (voting member) Jennifer Lopez (voting member), Phil Krehbiel (voting member), Melanie Chavez (Executive Director,) Rhonda Cordova (business manager), Carol Torrez (staff representative), Virginia Wilmerding (staff representative),	
Not in Attendance: Lisa Miller (voting member), Alexis Corbin (member), Mandle Anderson (voting member), Barbara CampBell (voting member-elect)	
Guests in Attendance: Monica Westerfield, Christopher Viavant	
Discussion	Resource
1. Call to Order at 4:21 pm/ Roll Call, 4 voting members present	Elizabeth Roybal
2. Welcome and Introductions of all present.	Elizabeth Roybal
3. Approval of Agenda <ul style="list-style-type: none"> • Motion to approve the agenda with the change of adding an action item regarding changing the date of the November meeting made by Jennifer Lopez and seconded by Phil Krehbiel. The motion carried 4-0. 	Elizabeth Roybal
4. Approval of Prior Meeting Minutes <ul style="list-style-type: none"> • Motion to approve the agenda was made by Mark Huntzinger, seconded by Phil Krehbiel and approved 4-0. 	Elizabeth Roybal
5. Public Comment - none	Elizabeth Roybal
6. Removal of Current Member, Approval of New Member: Phil Khrehbiel made the motion to remove Mandle Anderson, who has moved out of state, as a voting member and to appoint Barbara CampBell to complete his term. The motion carried 4-0. Mandle Anderson will stay on as a Member-At-Large.	Elizabeth Roybal
7. Budget and Finance Committee Report: Phil Krehbiel, Melanie Chavez, and Rhonda Cordova, all members of the Finance Committee, met at the offices of Fidel, Perner and Michnovicz, LLC the morning of October 27. The committee reviewed the bank register, journal entries and spot-checked checks and expenditures. Finance committee members will now have online access to our new bank account. Rhonda Cordova shared that PAPA receives \$2000.00 a month from United Way which will now be placed in the operational account. Mark Huntzinger made a motion to approve the Budget Report with Phil Krehbiel making the second. The motion carried 4-0. <ul style="list-style-type: none"> a) BARS/Permanent Transfer: The following BARS were made: <ul style="list-style-type: none"> • 0012-D: \$5,420.00 was transferred from 29103 (teen pregnancy) into 29130 (school based health) where it should have been originally placed • 0013-IB: \$5,420.00 placed into school based health • 0014-I: \$28,551.00 into General Supplies and Materials • 0015-B: \$5,026.00 to establish initial fund for the GOB Library (no textbooks) • 0016-I\$: 291,547 for the initial allocation of HB33 funds 	Phil Krehbiel Rhonda Cordova

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<ul style="list-style-type: none"> • Vehicle Use Policy <p>Phil Krehbiel made a motion to put the above policies out for public comment before the GC votes on their implementation. Jennifer Lopez made the second and the motion carried 4-0.</p> <p style="padding-left: 40px;">b) 2019-20 Training Update: Jennifer Lopez is slated to conduct an Onboarding Course on November 19, 2019 11:00-2:00 for new GC members.</p>		Elizabeth Roybal
10. President’s Report: No report		Elizabeth Roybal
11. Other Announcements/Discussion: None.		Elizabeth Roybal
12. Adjourn: We adjourned at 5:38. The next meeting will be on November 19, 2019 at 4:15.		Elizabeth Roybal
Status		Action Item
	Resource	Due Date