	07/30/2019	Location: PAPA Room 2					
Governing Council Meeting							
Time: 4:15 to 5:51 Facilitator: Elizabeth Roybal							
Invitees in Attendance: Elizabeth Roybal (voting member), Mark Huntzinger (voting member),							
Michael Keith (voting member), Jennifer Lopez (voting member), Phil Krehbiel (voting member),							
Alexis Corbin (member-elect), Lisa Miller (voting member), Melanie Chavez (Executive Director)							
	Rhonda Cordova (business manager)						
Not in Attendance: Michael Matsko (voting member), Mancle Anderson (voting member),							
Virgini	Virginia Wilmerding (staff representative), Carol Torrez (staff representative),						
	Guests in Attendance: Dr. Joseph Escobedo (Senior Director, APS Office of Innovation and						
Schoo	Choice) arrived at	4:25					
Discus	sion		Resource				
1.	Call to Order at 4	:15 pm/ Roll Call, 6 voting members present	Elizabeth				
			Roybal				
2.	Welcome and Int	roductions of all present.	Elizabeth				
			Roybal				
3.	Approval of Agen	ıda	Elizabeth				
•	Motion to approv	re the agenda was made by Michael Keith, seconded by	Roybal				
	Phil Krehbiel, app	roved 6-0.					
4.	<b>Approval of Prior</b>	Meeting Minutes	Elizabeth				
•	Motion to approv	re the agenda was made by Mark Huntzinger, seconded	Roybal				
	by Michael Keith	and approved 6-0 with the change of correcting Barbara					
	Miller to Barbara	Campbell on item 6.					
5.	<b>Public Comment</b>	- none	Elizabeth				
			Roybal				
6.	<b>Budget and Finar</b>	nce Report –Phil Krehbiel, Barbara Campbell, Rhonda	Phil Krehbiel				
	Cordova, and Me	lanie Chavez were present for the Finance Committee	Rhonda				
	_	k reconciliations were reviewed and approved. The	Cordova				
	transition of our a	accounts to US Bank was discussed during that meeting.					
	During the Financ	e Report, Rhonda Cordova reported that we have					
	\$19,000.00 carryo	over for instructional materials. Also, we will not be					
	serving breakfast	this upcoming school year. SB9 monies may be used to					
	purchase a boxca	r to store theatre set material. Phil Krehbiel made a					
	motion to approv	e the budget and finance report with Michael Keith					
	making the secon	d. The motion carried 6-0.					
•	BARS and Permai	nent Transfer—there were none.					
•	Bank Transition U	Jpdate—accounts are being set up to correlate with					
	those we have at	Wells Fargo					
•	Audit Update—P	hil Krehbiel, Melanie Chavez, Doreen Winn, and Rhonda	Phil Krehbiel				
		d the mandatory meeting held by APS and Moss Adams,					
	the accounting fir	m who will be conducting the district audits. PAPA's					
	audit will be cond	lucted the week of September 30.	Melanie				
			Chavez				

•	<b>Substitute Salary Schedule</b> —Our substitute pay rate was not competitive	
	with APS. In order to retain subs, we need to increase their pay. The old	
	rate, depending on education level, ranged from \$10/hr to \$15.69/hr. The	
	new rate will be \$11/hr to \$18.50/hr. We retain our subs directly with	
	known substitutes, and through Kelly Services and ACES. Mark Huntzinger	
	made a motion to approve the increased sub rate for the 2019/20 SY.	
	Jennifer Lopez made the second and the motion carried 6-0.	Melanie
	Legislative Appropriation (with HB33), Authority to Sign, Suburban	Chavez
	Quote- The legislature approved \$80,000.00 to be appropriated to PAPA	onavez
	for the purchase of Suburbans and a utility trailer. HB33 monies will also	
	be used. Mark Huntzinger made a motion to approve Capital Outlay Grant	
	A19D2291. Melanie Chavez, the Executive Director, will be the official	
	representative of the grantee, Doreen Winn, our former Executive	
	Director. The motion was seconded by Elizabeth Roybal and carried 6-0.	
	CES was used as the purchasing agent who acquired a bid from Tillery	
	Chevrolet. Mark Huntzinger made a motion to approve the purchase of	
	the Suburbans from Tillery Chevrolet. The motion was seconded by	
	Elizabeth Roybal and carried 6-0.	
	<b>Procedure Manual</b> -During our APS Site Visit, it was recommended that we	Rhonda
	update our Business Procedure Manual. Rhonda Cordova shared the	Cordova
	updated manual with us. Considering they are procedures and not policy,	00.000
	no action by the Governing Council is required.	
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	help our custodian, Ramon, as well as to assist in the office and cafeteria.	
	The school's water was tested to alleviate any concerns regarding toxins. The	
	toxin/lead levels were well below levels warranting concerns.	
9.	Organizational Business	Mark
	a) 2019-20 Meeting Date/Time/Location—all but two Governing Council	Huntzinger
	meetings of the 2019/20 SY will be held on the last Tuesday of each month	
	beginning at 4:15pm at PAPA. The December meeting will be December 17,	
	and the March meeting will be March 24. The Finance Committee meetings	
	will be held on the same day as the GC meetings at 8am at the offices of Fidel	
	Perner & Michnovicz, LLC located at 4848 Tramway Ridge NE Suite 120, Albuquerque, NM 87111.	
	b) Membership Demographics Update and Member Affidavit—phone numbers	
	and job titles were obtained from our new GC members, Lisa Miller and	Elizabeth
	Alexis Corbin.	Roybal
	c) Training Hours Final Update and 2019/20 Training Information—Lisa Miller	,
	has completed the online training which allows her to be a voting member.	Elizabeth
	Alexis Corbin will complete it soon. Jennifer Lopez will schedule an	Roybal
	Onboarding course with them.	
	d) Officer Elections—No one came forth with any nominations for new	
	officers/office. Elizabeth Roybal made a motion that all PAPA Governing	Elizabeth
	Council officers retain the positions they currently hold with Phil Krehbiel	Roybal
	making the second. The motion carried 6-0.	
	e) Committee Membership Assignments—Audit: Phil Krehbiel will take the	
	place of Michael Matsko on this committee; Finance: Barbara Campbell, a parent, will take the place of Michael Matsko; Long Range Planning: Jennifer	Elizabeth Roybal
	Lopez will take Michael Keith's place as chairman. Lisa Miller will also join	Noybai
	this committee. Policy Review: Lisa Miller will join this committee;	
	Performing Arts: Alexis Corbin will join this committee; Website: this	Mark
	committee will be disbanded.	Huntzinger
	f) Signatures—Member Affidavits, Open Meetings act Resolution: Mark	
	Huntzinger made a motion to approve the Open Meetings Act Resolution	
	stating the time and place of the 2019/20 SY meetings. Phil Krehbiel made	
	the second and the motion carried 6-0.	
10.	President's Report: None	Elizabeth
		Roybal
11.	Other Announcements/Discussion: None	All
	Executive Session	Jennifer
	Jennifer Lopez made the motion to close the meeting at 5:27 for Executive	Lopez
	Session as specified in NMSA 10-15-H(2) with Phil Krehbiel making the second. A	
	roll call vote as taken and passed 6-0. Only matters concerning limited personnel	
	and executive director's goals were discussed. At 5:50 Jennifer Lopez made the motion to come out of Executive Session. Elizabeth Roybal made the second. A	
	et de d	
12	roll call vote was taken and passed 6-0.	Elizabeth
	Executive Session Report-no action was taken during the Executive Session  Adjourn at 5:51. Our part regularly scheduled meeting will be held on August 27.	Roybal
14.	<b>Adjourn at 5:51.</b> Our next regularly scheduled meeting will be held on August 27, 2019 at 4:15.	
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Status		Action Item	
		Resource	Due Date