

Public Academy for Performing Arts

Draft Governing Council Meeting Minutes October 30, 2018

Date: 10/30/2018	Location: PAPA Room 2		
Governing Council Meeting			
Time: 4:18 to 6:05.	Facilitator: Elizabeth Roybal		
Invitees in Attendance: Elizabeth Roybal (voting member), Mark Huntzinger arrived at 4:53 (voting member), Michael Keith (voting member), Jennifer Lopez (voting member), Phil Krehbiel (voting member), Michael Matsko (voting member), Virginia Wilmerding, Carol Torrez, Sherry Allen, Naomi Elizabeth Montoya, Doreen Winn, Rhonda Cordova, Santana Gonzales, (HS Honor Society), Olivia Roybal (student)			
Not in Attendance: all present			
Guests in Attendance: none			
Discussion	Resource		
1. Call to Order at 4:18 pm/ Roll Call, 6 voting members present	Elizabeth Roybal		
2. Welcome and Introductions of all GC members present.	Elizabeth Roybal		
3. Approval of Agenda <ul style="list-style-type: none"> Motion to approve the agenda was made by Michael Keith, seconded by Mance Anderson, approved 6-0 	Elizabeth Roybal		
4. Approval of Prior Meeting Minutes <ul style="list-style-type: none"> Motion to approve the agenda was made by Michael Matsko, seconded by Phil Krehbiel, and approved 6-0. 	Elizabeth Roybal		
5. Public Comment - none			
6. Budget and Finance Report <ul style="list-style-type: none"> On the 40th day of school, we had 425 students enrolled. We had budgeted for 417. Because of our higher enrollment, we should expect an increase of \$64,000.00 from PED. The Finance Committee Meeting was held at 7:30am today with Michael Matsko, Rhonda Cordova, Phil Krehbiel, and Doreen Winn present. The bank register report, bank reconciliation, journal entries, and the detailed expenditure report through September 2018 were reviewed. Michael Matsko made the motion to approve, seconded by Jennifer Lopez, approved 6-0. 6a BARS <ul style="list-style-type: none"> 0014-IB an increase of \$279,775 to establish the lease reimbursement 0015-I an increase of \$75,672 to increase the activities account 0016-IB an increase of \$951 to establish the initial budget from carryover for Youth Chat Grant <p>Phil Krehbiel made a motion to approve all above BARS, Mance Anderson seconded the motion, with the Council passing it 6-0.</p>	Rhonda Cordova	Michael Matsko	Rhonda Cordova

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<p>7. Executive Director's Report</p> <ul style="list-style-type: none">• 7a Facility Update: PAPA and its building project will not be placed on the February Bond Election Ballot. APS's priority is to complete projects that are already in progress. Schools are ranked according to need and PAPA is actually better off than some other schools.• 7b 2017-18 APS Performance Framework Plan: Elizabeth Roybal has been attending the Charter Stakeholder meetings during which time APS gathers insight/information from Charter School administrators to assist in their determining of how charter school evaluations will be changed. In comparing our Performance Frameworks from last year to this year, we received more "Does Not Meet" under 3 financial categories. However, they revolved around actions that were beyond our control, such as not having sufficient cash balance after PED captured our funds mid-year last school year.• 7c Film and Contemporary Dance Ensemble NFFTY Film Festival Report: Ms. Montoya showed a film highlighting a film that our students took to the Festival. The same film was featured on the news in Seattle, the location of the Festival. Our high school students' film, in a competition with college-age students, won the Audience Favorite! Santana Gonzales shared her experiences during the trip, highlighting that even just having to learn how to navigate around a larger city was quite valuable to her.• 7d Written Report was provided pointing our school activities and city and state-wide awards won by our students.	Doreen Winn Naomi Elizabeth Montoya Doreen Winn
<ul style="list-style-type: none">• 8 Organizational Business<ul style="list-style-type: none">• a) Committee Updates – Policy Committee<ul style="list-style-type: none">H.4 Anti-bullying—In order to help transgender students successfully navigate the academic process, we want to include the words "gender identity" into the anti-bullying portion of the policy.C.16 Policy and Procedure for Calculating Licensed Employee Training and Experience—We do not currently have this in our policy. It simply states how experience is counted for budgeting purposes. Part time licensed employees who work 550 hours or more in a school year will be counted as 1 full year experience.J.8.9 High School Graduation Requirements—The Alternate Demonstration of Competency for the Class of 2022 will be in accordance with New Mexico Administrative Code 6.19.7 and needs to be stated so in our policy.The above policy changes had been published for public comment the previous month. Public comments were	Mark Huntzinger

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<p>reviewed by GC members. Michael Matsko made a motion to approve the changes with Michael Keith providing the second. The motion passed 7-0.</p> <p>Long Range Planning Committee</p> <ul style="list-style-type: none"> • Unsure of our facility progress, we need to focus more on programs, creating internships, and community involvement. Also, when it comes to field trips and moving equipment between the school and concert venues, transportation is an issue. We must continue to seek funding for vehicles and trailers. We also may want to begin thinking about increasing our digital arts curriculum. <p>b) GC Member Training Updates: Jennifer Lopez has volunteered to create and teach the New Member Onboarding Class. She will work with Liz Roybal to get the course approved by PED.</p> <p>c) Signatures-checks: Signed by Elizabeth Roybal</p>	<p>Michael Keith</p> <p>Elizabeth Roybal</p> <p>Elizabeth Roybal</p>
<p>9. President’s Report: Liz will work with Jennifer Lopez to gain the approval of PED for veteran PAPA GC members to teach a New Member Onboarding Course that we will create.</p>	<p>Elizabeth Roybal</p>
<p>10. Other Announcements/Discussion</p>	<p>Elizabeth Roybal</p>
<p>11. Executive Session for Audit Exit Meeting Discussion and Executive Director PDP: The motion to go into Executive Session in accordance with NMSA 10-15-H (2) for Audit Exit Meeting Discussion and Executive Director PDP was made by Jennifer Lopez and seconded by Phil Krehbiel. A roll call vote was taken with all members voting to go into Executive Session.</p> <p>The motion to reopen the meeting was made by Michael Matsko, seconded by Jennifer Lopez and approved by a roll call vote. The motion was that the Executive Session was in accordance with NMSA 10-15-H (2) and that only matters regarding the Audit Exit Meeting Discussion and the Executive Director’s PDP were discussed.</p> <p>12. Actions Resulting from Executive Session: We will add to Doreen Winn’s PDP goals that the students in the lowest quartile will increase their rate of academic improvement. Also, the 90 Day Plan will be omitted. A motion</p>	<p>Elizabeth Roybal</p>

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for the approval of these changes was made by Mark Huntzinger, seconded by Michael Matsko, and approved by the 7-0.			
Next scheduled meeting November 27, 2018 at 4:15 pm			
Status			Action Item
		Resource	Due Date