

Public Academy for Performing Arts

Governing Council

Meeting Agenda

Tuesday, October 30, 2018, 4:15pm 4:18pm

Public Academy for Performing Arts Campus

11800 Princess Jeanne Ave NE, Albuquerque, NM 87112, Room 2

Type of meeting: Community / Monthly

Chair: Elizabeth Roybal

Invited to Attend:

- | | |
|---------------------------------------|--|
| 1. Manle Anderson, GC Member | 8. Sherry Allen, Staff Representative |
| 2. Mark Huntzinger, GC Vice President | 9. Virginia Wilmerding, Staff Representative |
| 3. Michael Keith, GC Member | 10. Carol Torrez, Staff Representative |
| 4. Phil Krehbiel, GC Member | 11. Doreen Winn, Executive Director |
| 5. Jennifer Lopez, GC Secretary | 12. Rhonda Cordova, Business Manager |
| 6. Michael Matsko, GC Member | 13. Fermin Gonzales, III, HS Student Council President |
| 7. Elizabeth Roybal, GC President | 14. Brooke Rodriguez, MS Student Council President |

Scheduled Guests:

Scheduled Absence:

1. Call to Order, Roll Call (Quorum 4/7 voting members).....Chair.....4:15 p.m.
2. Welcome and Introductions.....Chair.....4:17 p.m.
3. Approval of Agenda **ACTION ITEM**.....All.....4:20 p.m.
4. Approval of Previous Meeting Minutes **ACTION ITEM**.....All.....4:25 p.m.
5. Open Forum for Public Comment (Form Required).....Chair.....4:30 p.m.
6. Budget & Finance Committee Report **ACTION ITEM**.....Michael Matsko and Rhonda Cordova.....4:35 p.m.
 - a. BARS **ACTION ITEM**
7. Executive Director's Report.....Doreen Winn.....4:45 p.m.
 - a. Facility Update - Capital Master Plan Review Committee
 - b. 2017-2018 APS Performance Framework Report
 - c. Film and Contemporary Dance Ensemble NFFTY Film Festival Report. Naomi Montoya
 - d. Written Report
8. Organizational Business.....Chair.....5:00 p.m.
 - a. Committee Updates
Policy Committee – H.4, C.16, J.8.9 **ACTION ITEM**, Mark Huntzinger
Long-Range Planning Committee – Michael Keith
 - b. GC Member Training Update
 - c. Signatures
9. President's Report.....Elizabeth Roybal.....5:10 p.m.
10. Other Announcements/Discussion.....All.....5:15 p.m.
11. Executive Session for Audit Exit Meeting Discussion and Executive Director PDP.....All.....5:25 p.m.
12. Action Resulting from Executive Session **ACTION ITEM**.....All.....5:45 p.m.
13. Adjourn.....Chair.....5:50 p.m.

---- Statement on Open Forum for Public Comment ----

The Governing Council welcomes public comments during the "Public Comment" portion of the governing council meeting agenda. Individuals wishing to make public comments shall complete a Public Comment form and submit it to the Council President prior to the "Public Comment" section of the meeting. Individual oral presentations will be limited to 5 minutes, unless extended by the Council President.

---- Statement of Non Discrimination ----

Public Academy for Performing Arts does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at 830-3128 Ext. 0 at least 24 hours prior to the meeting. The Title IX Coordinator is the Executive Director.

---- Additional Information ----

Audit Committee – Michael Matsko (Chair), Jennifer Lopez, Doreen Winn, Rhonda Cordova, Ruby Arispe, Russ Romans
Finance Committee – Michael Matsko (Chair), Phil Krehbiel, Rhonda Cordova, Doreen Winn – 7:30a.m. monthly, day of Council Meeting.
Long-Range Planning – Michael Keith (Chair), Jennifer Lopez, Doreen Winn, Naomi Montoya
Performing Arts Committee – Elizabeth Roybal (Chair), Manle Anderson, Michael Keith, Doreen Winn, Naomi Montoya, Joshua Vallano
Policy Review Committee – Mark Huntzinger (Chair), Doreen Winn, Jennifer Lopez, Virginia Wilmerding
Website Committee – Michael Keith (Chair), Doreen Winn, Stella Lavis, Jackie Mickey, Joshua Vallano

Public Academy for Performing Arts

Draft Governing Council Meeting Minutes September 25, 2018

Date: 9/25/2018		Location: PAPA Room 2	
Governing Council Meeting			
Time: 4:16 to 5:10		Facilitator: Elizabeth Roybal	
Invitees in Attendance: Elizabeth Roybal (voting member), Mark Huntzinger (voting member), Michael Keith (voting member), Jennifer Lopez (voting member), Phil Krehbiel (voting member), Michael Matsko (voting member), Virginia Wilmerding, Carol Torrez, Sherry Allen, Doreen Winn, Rhonda Cordova, Fermin Gonzales, III, (HS Student Council President), Brooke Rodriguez, (MS Student Council President), Santana Gonzales, (HS Honor Society)			
Not in Attendance: Mance Anderson			
Guests in Attendance:			
Discussion			Resource
1. Call to Order at 4:16 pm/ Roll Call, 6 voting members present			Elizabeth Roybal
2. Welcome and Introductions of all GC members present.			Elizabeth Roybal
3. Approval of Agenda <ul style="list-style-type: none">Motion to approve the agenda was made by Phil Krehbiel, seconded by Michael Matsko, approved 6-0			Elizabeth Roybal
4. Approval of Prior Meeting Minutes <ul style="list-style-type: none">Motion to approve the agenda with the correction of changing Item 4 from "Approval of June" minutes to "Approval of August minutes" was made by Jennifer Lopez, seconded by Phil Krehbiel, and approved 6-0. A motion to approve the amended August minutes was made by Mark Huntzinger, seconded by Michael Keith, and approved by 6-0.			Elizabeth Roybal
5. Public Comment - none			
6. Budget and Finance Report <ul style="list-style-type: none">We had budgeted for 417 students. We currently have 424 enrolled. Because of our higher enrollment, we should expect an increase of \$46,000.00 from PED.The Finance Committee Meeting was held at 7:30am today with Michael Matsko, Rhonda Cordova, Phil Krehbiel, and Doreen Winn present. The bank register report, bank reconciliation, journal entries, and the detailed expenditure report through August 2018 were reviewed. Michael Matsko made the motion to approve, seconded by Mark Huntzinger, approved 6-0.6a Audit Committee Report: The Audit Committee participated in a monthly update phone conference with Moss Adams, the accounting firm who is conducting our annual audit. At this point, they do not anticipate that we will have any findings. The full report and in-person exit meeting should be completed by November 1.6b BARS<ul style="list-style-type: none">0010-I an increase of \$4,658 for dual credit0011-I an increase of \$48,389 for instructional support and student support			Rhonda Cordova

Public Academy for Performing Arts

Draft Governing Council Meeting Minutes September 25, 2018

<p>services from carryover balance</p> <ul style="list-style-type: none"> • 0012-IB and increase of \$106,373 from adjusted journal entries. <p>Michael Keith made a motion to approve all above BARS, Phil Krehbiel seconded the motion, with the Council passing it 6-0.</p>	
<p>7. Executive Director's Report</p> <ul style="list-style-type: none"> • 7a Facility Update: The Design Team met with our Film and Art teachers to adjust/expand the design of their teaching and storage spaces. Construction costs of the entire project have increased by 18% since we began the design process. As a school, we need to help get the Bond passed on the Election. The Design Team will have the 65% Meetings for our project, which is supposed to indicate that the design phase of our building project is 65% complete. Mark Huntzinger will attend these meetings. All phases of the construction, from electrical to plumbing, to HVAC..... will be discussed over the 2 days. • 7b Site Visit Report: PAPA received the report from last year's annual site visit that occurred March 2018. A chart was provided that showed input to APS from the Governing Council, Students, Teachers, and Parents. All input was positive. The special education portion of the visit was basically positive. Notes of points if improvement were made regarding Prior Written Notices, Transition Plans, and Functional Goals. All other areas were positive. • 7c Written Report was provided; Results of Summative Teacher Evaluations were shared. Four teachers received scores of "Exemplary" and are moving up a level due to their excellent evaluations. 	Doreen Winn
<ul style="list-style-type: none"> • 8a Committee Reports <ul style="list-style-type: none"> • Policy Committee – <ul style="list-style-type: none"> a) Anti-bullying—In order to help transgender students successfully navigate the academic process, we want to include the words "gender identity" into the anti-bullying portion of the policy. b) C.16 Policy and Procedure for Calculating Licensed Employee Training and Experience—We do not currently have this in our policy. It simply states how experience is counted for budgeting purposes. Part time licensed employees who work 550 hours or more in a school year will be counted as 1 full year experience. c) J.8.9 High School Graduation Requirements—The Alternate Demonstration of Competency for the Class of 2022 will be in accordance with New Mexico Administrative Code 6.19.7 and needs to be stated so in our policy. <p>Michael Matsko made a motion to publish the updated policies for comment with Jennifer Lopez making the second, approved 6-0.</p>	Michael Huntzinger

Public Academy for Performing Arts

Draft Governing Council Meeting Minutes September 25, 2018

<ul style="list-style-type: none"> Website Committee—LDD gave us proposed ways and packages by which to manage the website. We chose the “maintenance package”, which we will pay on an hourly basis. If we go over our hourly limit, we will just be moved up to the next level. The website will have a pay portal. 8b 2018-19 Council Updates: A PED sponsored Governing Council Training will be conducted this Friday. GC Members who are able will attend. 8c Signatures-checks: none 		Doreen Winn, Michael Keith
9. President’s Report: none		Elizabeth Roybal
8. Other Announcements/Discussion		Elizabeth Roybal
9. Adjourn 5:10 pm		Elizabeth Roybal
Next scheduled meeting October 30, 2018 at 4:15 pm		
Status		Action Item
	Resource	Due Date

FY2019

Transaction Type: Actuals

Posted Status	Attachments	Transaction Number	Origin	Transaction Date	Transaction Comment	Transaction Recorded Date	Transaction Recording User
True		0 00043542	J/E	09/26/2018	Reallocate payment from Ashley Barondych from Yearbook to lunch; Temp Transaction Number T0043771	09/26/2018	flvoalo
True		0 00043568	J/E	09/30/2018	Void Prior Year Check #11089	10/03/2018	flvoalo
True		0 00043731	J/E	09/11/2018	Client Analysis Fee September 2018	10/17/2018	flvoalo
True		0 00043732	J/E	09/13/2018	Bank Card Fees September 2018	10/17/2018	flvoalo

Finance Meeting on October 30, 2018**Packet Includes:**

- * Journal Entries Listed Above
- * Bank Register for September 2018
- * Bank Reconciliation as to 09/30/18
- * Detailed Revenue & Expenditure Report as of 10/25/18

ALBUQUERQUE PUBLIC SCHOOLS

Public Academy for Performing Arts

2016-17 Performance Framework

Academic Performance	
	Did the school meet its mission-specific indicator(s)?
	Is the school meeting acceptable standards according to New Mexico's A-F grading system?
Financial Performance	
	Enrollment: Actual Enrollment (average of 2nd & 3rd STAR Reports) divided by Enrollment Projection in Charter School Board-Approved Budget
	Liquidity: Measures a school's ability to pay debts as they come due. Calculation – General Fund Total Expenditures, divided by 12, divided by General Fund Assigned and Unassigned Fund Balance, to determine how many months the school's fund balance would be able to support monthly operating expenses per most recent year-end audited financial statements.
	Total Audit Findings: Total number of audit findings from the most recent audited Financial Statements.
	Repeat Audit Findings: Number of repeat audit findings from previous years from the audited Financial Statements.
	Classification of Audit Finding: Auditors classify audit findings, by order of severity, as compliance, significant deficiency or material weakness.
	Exceptions from Site Visit: Cited exceptions for most recent annual site visit.
Organizational Performance	
Educational Plan	
	Is the school implementing the material terms of the approved charter application as defined in the Charter Contract?
	Is the school complying with applicable educational requirements?
	Is the school protecting the rights of all students?
	Is the school protecting the rights of students with special needs
	Total # of Overdue Individual Education Plans (IEP's) from 40th Day, 80th Day, 120th Day, and End of Year (EOY).
	Total # of Overdue Evaluations from 40th Day, 80th Day, 120th Day, and End of Year (EOY).
	Total # of Caseload Waivers Needed
	Total # of Special Education Data issues from 40th Day, 80th Day, 120th Day, and End of Year (EOY).
	Is the school protecting the rights of English Language Learner students?
	Is the school complying with compulsory attendance laws?
Business Management and Oversight	
	Is the school meeting financial reporting and compliance requirements?
	Is the school following Generally Accepted Accounting Principles?
Governance and Reporting	
	Is the school complying with governance requirements?
	Is the school holding management accountable?
Employees	
	Is the school meeting teacher and other staff credentialing requirements?
	Is the school respecting employee rights?
	Is the school completing required background checks?
School Environment	
	Is the school complying with facilities requirements?
	Is the school complying with health and safety requirements?
	Is the school handling information appropriately?



Public Academy for Performing Arts

2017-18 Performance Framework

Academic Performance	
	Did the school meet its mission-specific indicator(s)?
	Is the school meeting acceptable standards according to New Mexico's A-F grading system?
Financial Performance	
	Enrollment: Actual Enrollment (average of 2nd & 3rd STAR Reports) divided by Enrollment Projection in Charter School Board-Approved Budget
	Liquidity: Measures a school's ability to pay debts as they come due. Calculation – General Fund Total Expenditures, divided by 12, divided by General Fund Assigned and Unassigned Fund Balance, to determine how many months the school's fund balance would be able to support monthly operating expenses per most recent year-end audited financial statements.
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	Is the school handling information appropriately?

Academic Achievement / Students

- 40-Day Count=425
- PAPA Seniors took a tour of UNM.
- PAPA hosted an ACT workshop.
- Select Juniors and Seniors participated in an orientation by DVR.
- Quarterly assessments were administered.
- PAPA students on the Honor Roll were treated to an Ice Cream Social.
- Juniors participated in the PSAT.
- We had an official Senior meeting to check in with Seniors. Our Seniors have it together this year! Most have already applied to multiple colleges, finished FAFSA's and applied for scholarships!
- The MS Reward Dance was held to reward students for having good grades.
- Mr. Simpson's 7th grade students showcased their personally written poems during Poetry Night.
- NJHS sent out invitations for admission into the organization. They are in the process of having their applications reviewed.
- Mr. Barrio and Mr. Ramirez took their HS science students on a field trip to the National Museum of Nuclear Science and History for classes.
- Writer's Club for HS students started meeting on Fridays during lunch hosted by Mr. Koller and Ms. Tonjes.
- PAPA's YoughCHAT attended a Peer-to-Peer/Suicide Prevention Retreat.
- Warehouse 508 will be working regularly with Ms. Orozco's Spanish Literature Class on Poetry writing/presentation.

Performing Arts

- Congratulations to twelve of twenty-three PAPA students who auditioned and were selected to participate in New Mexico Music Educators Association High School Mixed All State Choir (Cassidy Cantu, Austin Clay, Joseph Harb, Sarah Huntzinger, Mason Konior, Marisa Quezada, Jaaziah Vallano) and All State Treble Choir (Sophie Anderson Haynie, Delia Bradley, Miranda Garcia, Brianna Knox Hubbard, Maysie Kilgore) !
- Professional Dancer and Choreographer, Gabriel Lee Ash held Master Classes for all dance students.
- Musical Theater has begun auditions for *The Wizard of Oz*.
- Actors from *Wicked* presented a workshop for theater students.
- Eleven Flamenco students and Mr. Sisneros performed during a field trip to Kirtland Air Force Base.
- PAPA Sci-Fi Girls participated in Girls Make Movies on Location at PAPA.
- Film and Contemporary Ensemble attended the NFFTY 2018 Virtual Film Conference in Seattle, WA where their film by Reina Quezada, Fermin Gonzales, and Thomas Glicco with music by Ben Wagner won the Audience Award.
- Congratulations to Alex Roche and Olivia Roybal. Both art students were selected to be included in the 2018 UNM Young Artists Exhibition. 85 works of art were selected from over 250 entries.
- PAPA Senior Grace Read won a 2018 New Mexico Art Education Association Scholastic Art Award, a Silver Medal in Comic Art. Congratulations!
- Staff Sergeant Andrew Victorino with the Marine Corps Band presented to PAPA Band students.

Professional Development / Staff

- Ms. Hennig attended the Autism Toolbox Series Workshop.
- Ms. Orozco attended the State Teachers of the Year Next Steps Conference, Diverse and Learner Ready Teacher's Initiative.
- Ms. Blackwell is representing PAPA at the Regional NMPED Teacher Liaison meetings,
- Ms. Montoya is working with the State to improve and expand arts education in the State.
- Ms. Allen and Mr. Taylor attended the Bill of Rights Conference.
- Ms. Muniz was trained in writing Functional Behavior Assessments and Behavior Intervention Plans.
- Dr. Wilmerding was the Keynote Speaker at Healthy Dancer Canada.
- Ms. Sunstrom was trained at the NASA Stem Workshop.

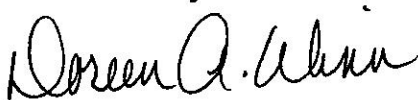
Community

- PAPAPalooza! Pumpkin Festival was a great event! Special thanks to the PTSO and their parent volunteers for their awesome help! There were over 60 entries in the baking and pumpkin decorating contests, lots of games, performances, food, and of course, pumpkins! We estimate close to 500 attended! Our pumpkins were locally grown from Ness Farms.
- Senior parents participated in a FAFSA workshop.
- Walgreens was at PAPA to administer flu shots to 30 students, parents and staff members. Special thanks to PAPA parent, Tatum McIntyre, Kelly and Danielle from Walgreens!
- SAC/SHAC meeting was held. We appreciated guest, Jose Martinez from Jeanne Bellemah Community Center. We look forward to partnering in the future for after school and summer programs.

Facility Update

- APS Capital Master Plan Committee had their last meeting today to unveil the focus of the upcoming Bond Election. PAPA was not included for any new money to progress with the facility plan. We are moving forward with phase 1 with a possible bid lot.
- The dance studio in the Café received an update with the addition of portable mirrors.
- After some vandalism at PAPA, we are researching additional security and have several quotes for additional surveillance equipment.

Submitted By:



Doreen A. Winn

GOVERNING COUNCIL POLICY INPUT

Hi, Thanks for this. I love seeing the "gender identity" included in the anti-bullying policy.
This supports all students.
Best wishes,

[REDACTED]
[REDACTED]
[REDACTED]
www.papaprogram.org

[REDACTED]

Sent: Thursday, October 11, 2018 8:59 AM
To: Doreen Winn
Subject: RE: Policies for public comment

Doreen,

I believe about the bullying you should probably also make it known that bullying by teachers will not be all related and will be investigated by administration and the board as well.

Understanding that not administration does not deny that teachers bully students but I have seen it in other schools and it does happen.

There may also be a way to help the policy that if a student is bully there will be some counseling or support provided to the student. or a helping committee.

Thank you for sending this out to the parents. If have any questions please feel free to call me at [REDACTED]

Teachers at PAPA should be evaluated on whether or not we are creating performing artists and successful adults.

RIF: The Summative Evaluation and last two years Observation is redundant. Remove the last part.
Please add:

1. Grants, Fundraising, and Monetary amounts raised for PAPA
2. Publicity/Marketing/Events created for PAPA
3. Professional Opportunities created for PAPA students (ex. Paid)
4. Alumni from programs in the Performing Arts (ex. Alumni in the UNM Film Program/working in the film business)

[REDACTED]
[REDACTED]
[REDACTED]

Thanks for adding the gender identity language.

On the graduation requirements, in Paragraph 9.2, I don't know if you want to change "academic dean" to "academic transition specialist," and right after that, change "for" to "to." Also, in paragraph 9.2.2, the first word "for" should be capitalized. Otherwise, it looks good.

Have a good weekend,

[REDACTED]

2018-2019 PAPA GOVERNING COUNCIL TRAINING REQUIREMENT SUMMARY

- **NEW MEMBERS (1ST Fiscal year of service) = 10 hours minimum**
 - ~~7 hours before attending or voting at a meeting~~
 - ~~2 fiscal,~~
 - ~~2 ethics and responsibilities,~~
 - ~~1 evaluating academic data,~~
 - ~~1 open government, and~~
 - ~~1 legal and organizational performance~~
 - ✓ Manle Anderson
 - ✓ Phil Krehbiel
 - 3 remaining hours: Extended time in any area (fiscal, ethics and responsibilities, academic data analysis, Open Meetings Act, legal and organizational performance based on identified needs identified by the Council or school specific onboarding
- **CONTINUING MEMBERS = 8 hours minimum**
 - 1 ethics and responsibility,
 - 3 fiscal,
 - ~~2 evaluating academic data,~~
 - 1 open government and free public school education, and
 - 1 understanding and overseeing the organizational performance of a charter school
 - ✓ Mark Huntzinger
 - ✓ Michael Keith
 - ✓ Jennifer Lopez
 - ✓ Michael Matsko
 - ✓ Elizabeth Roybal

EXEMPTIONS FOR CONTINUING MEMBERS ONLY

- 2 hours of academic training – if school earns a B or higher on latest 3 school grade reports and no rating below a C in any area of the report card for the current year
 - 2 of the 3 hours of fiscal training – if school has received an unmodified annual audit over the past 3 years with no material weaknesses, no multi-year repeat findings, no significant deficiencies, and no more than 2 compliance findings in the current year
- **COURSES CANNOT BE REPEATED IF ADDITIONAL TRAINING IS AVAILABLE**
 - **ANNUALLY, THE TRAINING SHALL BE RELATED TO SPECIFIC AREAS OF GROWTH**

2018-19 PAPA GOVERNING COUNCIL TRAINING UPDATE – 10/30/18

NAME	1 ETHICS & RESPONSIBILITIES	2 FISCAL MANAGEMENT	2 ACADEMIC DATA	1 OPEN GOVERNMENT	1 ORGANIZATION PERFORMANCE	ADDITIONAL HOURS (3 NEW MEMBERS / 1 CONTINUING MEMBERS)
Jennifer Lopez	1	2	2	1	1	1 FINANCE
Mancle Anderson	2	2	1	1	1	
Michael Matsko			NA			
Mark Huntzinger			NA	1		2 ACADEMIC
Michael Keith			NA			
Phil Krehbiel	2	2	1	1	1	
Elizabeth Roybal	1	2	2	1	1	1 FINANCE

*New GC Members must complete 3 additional hours once the above criteria is met based on identified needs by the GC.

*Continuing Members must have 1 additional hour once the above criteria is met.

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-047-1819-0014-IB
Fund Type: General Fund / Capital
Outlay / Debt Service
Adjustment Type: Initial Budget

Fiscal Year: 2018-2019

Entity Name: Public Academy for Performing Arts

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rhonda Cordova, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-604-5056

Email: rhondacordova1000@outlook.com

FLOWTHROUGH ONLY

Budget Period: Jul 1 2018 12:00AM

To: Jun 30 2019 12:00AM

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 31200.0000.43209 \$279,775

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31200 Public School Capital Outlay	4000 Capital Outlay	54610 Rental - Land and Buildings	0000 No Program	0000 No Job Class		\$279,775	\$279,775	
					Sub Total	\$279,775		
					Indirect Cost			
					DOC. TOTAL	\$279,775		

Justification:

Award Letter for FY2019

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

<u>Name</u>	<u>Role</u>	<u>Date</u>
Rhonda Cordova	Business Manager	10/30/2018 2:19:05 PM

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-047-1819-0015-I
Fund Type: General Fund / Capital
Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2018-2019

Entity Name: Public Academy for Performing Arts

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rhonda Cordova, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-604-5056

Email: rhondacordova1000@outlook.com

FLOWTHROUGH ONLY	
Budget Period: Jul 1 2018 12:00AM	To: Jun 30 2019 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 23000.0000.41705 \$75,672

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
23000 Non-Instructional Support	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (K-12) Programs	0000 No Job Class	\$106,373	\$75,672	\$182,045	
Sub Total						\$75,672		
Indirect Cost								
DOC. TOTAL						\$75,672		

Justification:

Actual fundraising revenues

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

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ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

<u>Name</u>	<u>Role</u>	<u>Date</u>
Rhonda Cordova	Business Manager	10/30/2018 2:26:08 PM

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-047-1819-0016-IB

Fund Type: Direct Grant

Adjustment Type: Initial Budget

Fiscal Year: 2018-2019

Entity Name: Public Academy for Performing Arts

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rhonda Cordova, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-604-5056

Email: rhondacordova1000@outlook.com

FLOWTHROUGH ONLY

Budget Period: Jul 1 2018 12:00AM

To: Jun 30 2019 12:00AM

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 29130.0000.11112 \$951

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
29130 School Based Health Center	1000 Instruction	55915 Other Contract Services	1010 Regular Education (K- 12) Programs	0000 No Job Class		\$951	\$951	
					Sub Total	\$951		
					Indirect Cost			
					DOC. TOTAL	\$951		

Justification:

Carryover Balance from FY2018

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name

Rhonda Cordova

Role

Business Manager

Date

10/30/2018 2:37:13 PM