

Public Academy for Performing Arts
Governing Council Meeting Minutes September 26, 2017
As approved October 31, 2017

Date: 9-26-2017	Location: PAPA Room 2
Time: 4:15-5:03 PM	Facilitator: Joshua Vallano
Invitees in Attendance: Mark Huntzinger, Elizabeth Roybal, Michael Keith, Virginia Wilmerding Sherry Allen, Carol Torres, Doreen Winn , Rhonda Cordova, Isis Lopez,	
Not in Attendance: Michael Matsko, Merry Dudley,	
Guests in Attendance: Melanie Chavez, Olivia Roybal, Jessica Keith, Sarah Huntzinger	
Discussion	Resource
1. Call to Order 4:15 pm/Roll Call, 4 voting members present	Joshua Vallano
2. Welcome and Introductions	Joshua Vallano
3. Approval of Agenda Motion to approve the agenda was made by Mark Huntzinger, seconded by Elizabeth Roybal, approved 4-0	Joshua Vallano
4. Approval of Minutes Motion to approve the minutes of the August 29, 2017 meeting was made by Joshua Vallano, second by Elizabeth Roybal, approved 4-0.	Joshua Vallano
5. Open Forum for Public Comment – none	
6. Budget and Finance Report <ul style="list-style-type: none"> Finance Committee Meeting was held, present were Doreen Winn, and Rhonda Cordova. The bank register report, bank reconciliation report, journal entries, and the detailed report for August 2017 were reviewed. The Budget Report as of September 21, 2017 was presented and discussed. Information on the food service operation was provided. BARS: <ul style="list-style-type: none"> Two BARS were presented and discussed. 0013-I increased the IDEA B by \$3,177 a carryover increase award. 0014-I increased the activities fund by \$45,098 from registration fees. Motion to approve the finance committee report and approve BARS 0013-I and 0014-I by Mark Huntzinger, seconded by Elizabeth Roybal, approved 4-0 Information from the Audit out brief will be presented at a closed session at the October 2017 meeting. 	Rhonda Cordova
7. Policy Committee <ul style="list-style-type: none"> Proposed changes to sections A.7.1, H.3.6, and H.7 have been sent out for public comment with one positive comment received. 	Mark Huntzinger

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<ul style="list-style-type: none"> The motion to approve the proposed changes was made by Elizabeth Roybal, seconded by Michael Keith, approved 4-0. 			
8. Executive Director's Report <ul style="list-style-type: none"> Written report was provided. Information was provided on the NM DASH requirement, testing coordinator, kitchen inspection by NM Department of Health, and the October 20, 2017 fund raising event. 			Doreen Winn
9. Organizational Business <ul style="list-style-type: none"> Nominating Committee – Michael Youngman has resigned; a community member is being solicited. GC members are to contact people they think may be interested and have them submit a resume to Joshua Vallano. The GC training requirements and the upcoming PED training schedule were discussed. 			Joshua Vallano
10. President's Report <ul style="list-style-type: none"> Encouraged all committees to become more active. Website to have individual teacher's pages. 			Joshua Vallano
11. Other Announcements/Discussion <ul style="list-style-type: none"> None 			Joshua Vallano
12. Adjourn 5:03 pm			
Next schedule meeting October 31, 2017 4:15			
Status			Action Item
		Resource	Due Date
In Progress	Establish procedure to have a GC member as a second line signer on all PAPA checks	Finance Committee	

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Handouts

**Public Academy for Performing Arts
Governing Council Meeting Agenda**

Tuesday, September 26, 2017, 4:15 – 5:35 p.m.

**Public Academy for Performing Arts Campus
11800 Princess Jeanne Ave NE, Albuquerque, NM 87112, Room 2**

Type of meeting: Monthly

Chair: Joshua Vallano

Invited to Attend:

- | | |
|--|---|
| 1. Merry Dudley, GC Member | 8. Sherry Allen, Staff Representative |
| 2. Mark Huntzinger, GC Secretary | 9. Virginia Wilmerding, Staff Representative |
| 3. Michael Keith, GC Member | 10. Isis Lopez, Staff Representative |
| 4. Michael Matsko, GC Member | 11. Doreen Winn, Executive Director |
| 5. Elizabeth Roybal, GC Vice President | 12. Rhonda Cordova, Business Manager |
| 6. Joshua Vallano, GC President | 13. Juan Andres Rodriguez, HS Student Council President |
| 7. Open Position | 14. Isis Lopez, MS Student Council President |

Scheduled Guest(s):

Scheduled Absence: Mark Huntzinger

----- Meeting Agenda -----

- | | | |
|---|-----------------------------------|-----------|
| 1. Call to Order, Roll Call (Quorum 4/7 voting members) | Chair | 4:15 p.m. |
| 2. Welcome and Introductions | Chair | 4:17 p.m. |
| 3. Approval of Agenda ACTION ITEM | All | 4:20 p.m. |
| 4. Approval of Previous Meeting Minutes ACTION ITEM | All | 4:23 p.m. |
| 5. Open Forum for Public Comment (Form Required) | Chair | 4:30 p.m. |
| 6. Budget & Finance Committee Report, BARS ACTION ITEM | Michael Matsko and Rhonda Cordova | 4:40 p.m. |
| a. Financial Records Review | | |
| b. Audit Update | | |
| 7. Policy Committee Report ACTION ITEM | Mark Huntzinger | 4:50 p.m. |
| a. A.7.1 Members | | |
| b. H.3.6. Long-Term Suspension and Expulsion and Appeal | | |
| c. J.8. Grades and Reporting | | |
| 8. Executive Director's Report | Doreen Winn | 5:00 p.m. |
| a. Written Report | | |
| 9. Organizational Business | Joshua Vallano | 5:10 p.m. |
| a. Nominating Committee for Vacant Position | | |
| b. Training Reports | | |
| 10. President's Report | Joshua Vallano | 5:20 p.m. |
| 11. Other Announcements/Discussion | All | 5:30 p.m. |
| 12. Adjourn | Chair | 5:35 p.m. |

----- Statement on Open Forum for Public Comment ----

The Governing Council welcomes public comments during the "Public Comment" portion of the governing council meeting agenda. Individuals wishing to make public comments shall complete a Public Comment form and submit it to the Council President prior to the "Public Comment" section of the meeting. Individual oral presentations will be limited to 5 minutes, unless extended by the Council President.

----- Statement of Non Discrimination ----

Public Academy for Performing Arts does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at 830-3128 Ext. 0 at least 24 hours prior to the meeting.

----- Additional Information -----

Audit Committee – Michael Matsko (Chair), Elizabeth Roybal, Rhonda Cordova, Ruby Arispe, Russ Romans, Doreen Winn

Finance Committee – Michael Matsko (Chair), Mark Huntzinger, Rhonda Cordova, Doreen Winn

Long-Range Planning – Michael Keith (Chair), Joshua Vallano, Michael Youngman, Doreen Winn, Naomi Montoya

Performing Arts Committee – Elizabeth Roybal (Chair), Joshua Vallano, Michael Keith, Doreen Winn, Naomi Montoya

Policy Review Committee – Mark Huntzinger (Chair), Joshua Vallano, Merry Dudley, Doreen Winn, Jennifer Lopez, Virginia Wilmerding

Website Committee – Joshua Vallano (Chair), Michael Keith, Stella Lavis, Jackie Mickey, Doreen Winn

Public Academy for Performing Arts

DRAFT Governing Council Meeting Minutes August 29, 2017

Date: 8-29-2017	Location: PAPA Room 2
Time: 4:15-5:21 PM	Facilitator: Joshua Vallano
Invitees in Attendance: Mark Huntzinger, Elizabeth Roybal, Michael Matsko, Michael Keith, Michael Youngman, Merry Dudley, Sherry Allen, Doreen Winn , Rhonda Cordova, Cassity Canto	
Not in Attendance: Virginia Wilmerding	
Guests in Attendance: Melanie Chavez, Tamara Lopez, Byron Taylor, Jackie Danfelser, Olivia Roybal	
Discussion	Resource
1. Call to Order 4:15 pm/Roll Call, 7 voting members present	Joshua Vallano
2. Welcome and Introductions	Joshua Vallano
3. Approval of Agenda Motion to approve the agenda was made by Elizabeth Roybal, second by Michael Matsko, approved 7-0	Joshua Vallano
4. Affidavit of GC Members The annual affidavit were distributed to all GC members, completed copies were collected by Ms. Danfelser	Jackie Danfelser
5. Approval of Minutes Motion to approve the minutes of the July 25, 2017 meeting was made by Elizabeth Roybal, second by Joshua Vallano, approved 7-0.	Joshua Vallano
6. Open Forum for Public Comment – none	
7. Budget and Finance Report <ul style="list-style-type: none"> Audit Committee: the committee met with the auditors as field work was complete. A brief on the information provided will be held at the September meeting. Finance Committee Meeting was held, present were Michael Matsko, Doreen Winn, and Rhonda Cordova. The bank reconciliation, journal entries, and check registry for July 2017 were reviewed. Several journal entries were reclassified. Discussion was held to have only one banking checking account, currently there are two – operations and activities. Motion to approve the finance committee report and to move all funds to one account and to close the activities account was made by Elizabeth Roybal, second by Merry Dudley, approved 7-0 The Budget Report was presented and discussed. BARS: <ul style="list-style-type: none"> Four BARS were presented and discussed. 	Michael Matsko, Rhonda Cordova

Public Academy for Performing Arts
DRAFT Governing Council Meeting Minutes August 29, 2017

<ul style="list-style-type: none"> ○ 0009-D decreased the operational account by \$3,966 as a result of the above the journal entry adjustments. ○ 0010-T transferred \$13,000 from fund 2100 –support services to fund 3100 – food services. ○ 0011-I increases by \$500 the youth chat carryover balance. ○ 0012-T transfers \$20,000 from fund 4000 capital outlay to fund 2900 other support services for building maintenance. ○ The motion to approve BARS 00 9-D, 0010-T, 0011-I and 0012-T was made by Joshua Vallano, second by Elizabeth Roybal, approved 7-0. 	
<p>8. Policy Committee</p> <ul style="list-style-type: none"> ● Proposed changes to sections A.7.1, A.8.D, H.3.6, and H.7 were presented and discussed. ● The motion to remove the proposed change to A.8.D and to send the other proposed changes for public comment was made by mark Huntzinger, seconded by Joshua Vallano, approved 7-0. 	<p>Mark Huntzinger</p>
<p>9. Executive Director's Report</p> <ul style="list-style-type: none"> ● Written report was provided. ● Lunch service <ul style="list-style-type: none"> ○ There is one employee, three student work study, and parent volunteers work the food service. ○ Initial learning curve on lunch ordering has been addressed. ● Billings with Canteen for food service last year <ul style="list-style-type: none"> ○ The questions on food purchases have been resolved. ○ The questions on labor billing are being addressed with an offer to pay based on PAPA's timesheet information. ● APS Maintenance of the building. APS had indicated that future maintenance through APS would be billed where previously the lease reimbursement funds were used for building maintenance. APS indicated SB-9 funds could be used for this work. Indications are APS is reconsidering this position based on the past practice. ● The School Grade and test results for 2017 were presented and discussed. <ul style="list-style-type: none"> ○ Ms. Chavez presented the results of the analysis, see handout. 	<p>Doreen Winn</p>
<p>10. PARCC/NMSBA/EOC Testing report Organizational Business</p> <ul style="list-style-type: none"> ● The School Grade and test results for 2017 were presented and discussed. <ul style="list-style-type: none"> ○ Ms. Chavez presented the results of the analysis, see handout. 	<p>Melanie Chavez</p>
<p>11. Organizational Business</p> <ul style="list-style-type: none"> ● The GC training requirements and the September PED training schedule were discussed. 	

Public Academy for Performing Arts
DRAFT Governing Council Meeting Minutes August 29, 2017

<ul style="list-style-type: none"> As many GC members expressed an interest in attending the 9/15/2017 training, Ms. Winn was asked to post a notice of potential quorum of the GC members at this training. 		
12. President's Report <ul style="list-style-type: none"> None 		Joshua Vallano
13. Other Announcements/Discussion <ul style="list-style-type: none"> None 		Joshua Vallano
14. Adjourn 5:21 pm		
Next schedule meeting September 26, 2017 4:15		
Status		Action Item
		Resource
		Due Date
In Progress	Establish procedure to have a GC member as a second line signer on all PAPA checks	Finance Committee

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Budget Report as of September 21, 2017

OPERATIONAL

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>	<u>% to Budget</u>
\$2,892,315.00	(\$534,364.30)	(\$2,233,051.23)	\$124,899.47	4%
			(\$6,228.69)	
			(\$3,965.84) <i>Decrease BAR</i>	
			<hr/> \$114,704.94	

INSTRUCTIONAL MATERIALS

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$22,363.95	(\$4,599.49)	(\$10,581.78)	\$7,182.68

Food Services

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$113,908.00	(\$20,409.46)	(\$84,891.50)	\$8,607.04

(\$8,938.55) *Actual Cash Balance*

Activities

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$89,819.18	(\$8,490.21)	(\$22,521.47)	\$58,807.50
			\$45,098.00 <i>BAR</i>
			<hr/> \$103,905.50

Title I

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$63,136.00	(\$10,011.05)	(\$50,074.95)	\$3,050.00

IDEA B

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$66,137.00	(\$7,501.55)	(\$68,041.14)	(\$9,405.69)
			\$3,177.00 <i>BAR Increase</i>
			<hr/> (\$6,228.69) <i>Reallocate to SEG</i>

Title III

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$65.00	\$0.00	\$0.00	\$65.00

Teacher/Principal Training

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$33,190.00	\$4.66	(\$255.00)	\$32,939.66

Medicaid

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$7,347.52	(\$365.48)	(\$21.99)	\$6,960.05

CNM

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$2,969.43	\$0.00	(\$4,000.00)	(\$1,030.57)

GO Bond Library

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$0.00	\$0.00	\$0.00	\$0.00

Youth Chat Grant

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$2,250.00	\$0.00	\$0.00	\$2,250.00
			\$500.00 <i>Pending BAR</i>
			<u>\$2,750.00</u>

Lease Reimbursement

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$0.00	\$0.00	\$0.00	\$0.00

HB33

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$313,722.56	(\$69,091.74)	(\$239,315.68)	\$5,315.14

SB9 State Match

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$16,106.00	\$0.00	\$0.00	\$16,106.00

SB9 Tax Allocation

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$121,538.00	(\$2,060.54)	(\$13,639.56)	\$105,837.90

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-047-1718-0013-I

Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2017-2018

Entity Name: Public Academy for Performing Arts

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rhonda Cordova, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-604-5056

Email: rhondacordova1000@outlook.com

FLOWTHROUGH ONLY	Budget Period: 07/01/2017	To: 06/30/2018
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Revenue 24106.0000.41924 \$3,177

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24106 Entitlement IDEA-B	1000 Instruction	51100 Salaries Expense	2000 Special Programs	1412 Teachers- Special Education	\$29,000	\$3,177	\$32,177	
Sub Total						\$3,177		
Indirect Cost								
DOC. TOTAL						\$3,177		

Justification:

Carryover Increase award letter

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature		
<u>Name</u> Rhonda Cordova	<u>Role</u> Business Manager	<u>Date</u> 9/25/2017 7:44:29 PM

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-047-1718-0014-I
Fund Type: General Fund / Capital
Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2017-2018

Entity Name: Public Academy for Performing Arts

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rhonda Cordova, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-604-5056

Email: rhondacordova1000@outlook.com

FLOWTHROUGH ONLY

Budget Period: Jul 1 2017 12:00AM

To: Jun 30 2018 12:00AM

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 23000.0000.41705 \$45,098

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
23000 Non- Instructio nal Support	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (K- 12) Programs	0000 No Job Class	\$89,819	\$45,098	\$134,917	
Sub Total						\$45,098		
Indirect Cost								
DOC. TOTAL						\$45,098		

Justification:

Actual Revenues Received as of 09-21-17

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name
Rhonda Cordova

Role
Business Manager

Date
9/21/2017 8:51:33 PM

DRAFT POLICY CHANGES 7/31/2017

A.7.1 Members: (updated 11/29/2016)

The Governing Council is intended to be a collaborative body and members are not intended to represent particular constituencies, but should recognize and pursue the best interests of the school as a whole. It is, however, recognized that diverse groups exist and it is advisable to draw membership from all areas. The Governing Council shall consist of not less than five (5) and not more than seven (7) voting members consisting of Parent Members and Community Members.

Non-voting members of the Governing Council include: up to three faculty/staff members, and two student members.

Voting Member Restrictions:

1. Spouses/domestic partners are prohibited from serving on the Governing Council at the same time.
2. PAPA employees and contractors; or spouses/domestic partners of PAPA employees or contractors shall not constitute a majority of the voting members.
3. No member of the governing body shall serve on the governing body of another charter school. (NMSA 22-8B-4.B)
4. No member of a local school board shall be a member of the governing body of a locally chartered charter school located within the local school board's school district during the term of office for which the member was elected or appointed. (NMSA 22-8B-4.B)

A.7.1 New Members:

(updated xxxxxx)

New Mexico Administrative Code (NMAC) Section 6.80.5 *et.seq.* adds restrictions on new members. New members cannot vote on any items of business until they complete the training outlined in the NMAC or are issued a waiver by the Public Education Department (PED).

New members who have not completed the training or who have not obtained a waiver may participate in all aspects of the board except for voting.

A.8 REMOVAL OF COUNCIL MEMBERS FOR BREACH OF RESPONSIBILITIES

A. Governing Council members are expected to regularly attend Council meetings. If a Council member anticipates that he or she will not be able to attend a meeting, the Council member shall notify the President of the Council and/or the Executive Director of his or her impending absence in advance of the meeting. If a Council member, as a result of an emergency or illness, is unable to notify the President of the Council and/or the Executive Director in advance that he or she will be unable to attend a meeting, the Council member shall notify the Council President and the Executive Director within 24 hours following the meeting of the reason for his or her absence.

B. If a member of the Governing Council misses four consecutive monthly meetings or four out of eight consecutive monthly meetings, the office of such member may be declared vacant by a vote of three-fourths of the remaining voting members of the Council.

C. If a member of the Governing Council knowingly violates any policy or procedure adopted by the Governing Council, the office of such member may be declared vacant by a vote of three-fourths of the remaining voting members of the Council

D. Any vacancy of an office on the Governing Council created pursuant to this section shall be filled in accordance with section A.7.6. Any member of the Governing Council who has his or her office declared vacant or vacated pursuant to this section A.8 shall not be eligible for appointment or election to the Governing Council until the term for which he or she was originally elected or appointed has expired.

E. No office of a member of the Governing Council shall be declared vacant under this section for any absence or other event that occurred prior to the date of adoption of this section.

H.3.6. Long-Term Suspension and Expulsion Procedure and Appeal.

(updated xxx)

"Long-term suspension" means the removal of a student from school for a specified period of time exceeding ten (10) consecutive school days. Both temporary and long-term suspension may be used where appropriate. Where the need for suspension is immediate, temporary suspension may be invoked while complying with the mechanics for activating long-term suspension. Regardless of what other disciplinary action may also be considered appropriate, where the administrative authority assigns long-term suspension or expulsion, the administrative authority shall within two (2) days after such recommendation:

1. Mail the parent of the student written notice, by certified mail, at least five (5) school days before the commencement of that contemplated disciplinary action, that such action is pending;

2. The notice of disciplinary action must include a copy of this rule, and must advise the student, through his parent, of the following;

- a) Subject to the procedure set forth herein, if satisfactory evidence to refute the alleged reasons for the contemplated disciplinary action, or a request for hearing, is not submitted to the Executive Director within ten (10) school days from the date of the school's notice of contemplated disciplinary action, the disciplinary action will be effected;

- b) The right to a hearing, the time and place of the hearing, not to exceed fifteen (15) school days from the date of mailing of the parent request for a hearing, and the right of the student to be represented by legal counsel

3. Students may waive the hearing.

4. Subject to the procedure set forth herein, if satisfactory evidence to refute the recommendation of disciplinary action is not submitted to the Executive Director within ten (10) days from the date of mailing and if no hearing is requested, the disciplinary action will be effected.

5. If a written request for hearing is timely received, the student shall be afforded a hearing following due process.

6. The Hearing Officer, retained by the Governing Council, shall impose the requested sanction or other appropriate measure if he/she finds by a preponderance of the evidence that the allegations are correct.

7. A tape recording or minutes of the proceedings shall be retained by the Executive Director, but a verbatim transcript or transcript setting forth the substance of the evidence presented is not required.
8. Within five (5) school days after the hearing, the Executive Director shall prepare and mail to the student, through his parent, a written decision by the Hearing Officer and the reasons therefore.
9. If the Hearing Officer decides in favor of the student, the matter shall be closed. If the Hearing Officer decides against the student, the assigned consequence stands.
10. Notices in paragraphs 1 and 2 above will be sent directly to the students age 18 and over who have invoked their revocation of parental rights

J.8. GRADES AND REPORTING

1. GRADING SYSTEM (updated xxxx)

For students graduating in 2018 and beyond, the following GPA scale will be used:

LETTER GRADE	PERCENT RANGE	GRADE POINTS
A	100 – 90	4.00
B	89 – 80	3.00
C	79 – 70	2.00
D	69 – 60	1.00
F	< 59	0.00

Academic Achievement / Students:

- We had a great turnout for Open House activities. We appreciate the conversations, input, and information shared.
- Students in grades seven and eight were awarded for success on end-of-year report cards. They were treated to a dance.
- MS Student Council officers were elected. Congratulations to President, Isis Lopez; Vice President, Jade Lopez; Secretary, Colin Peterson; and Treasurer, Audrey Turner.
- MS Student Council sponsored Constitution Day with a costume contest and a door decorating contest.
- Two classes were added in eighth period Mathematics Targeted Assistance to support HS as well as MS students.
- Carol Torrez is providing homework help during lunch.
- Laurie Blackwell is providing testing prep during lunch for those Seniors who have to retake parts of the PARCC.
- ASPIRE (practice ACT) results were discussed with Sophomores.
- PAPA students participated in the Youth Risk and Resiliency Survey for the Department of Health.
- National Honor Society sponsored a Kindness Forest.
- HS Student Council sponsored a hurricane disaster relief school supply drive.
- Leslye Padilla conducted 25 Mindfulness sessions for students.

Performing Arts / Activities

- Sixth grade Wheel classes took a tour of the National Hispanic Cultural Center and learned about theater and performances.
- PAPA Film and Media participated at NM State Fair College and Career Day.
- Auditions were held for HS musical, "Oklahoma!"
- MS Choir and Beginning Orchestra went to Hummingbird Music Camp.
- PAPA Art created a 500 panda mural for Open House using Panda pictures made by the student body.
- PAPA Band had a workshop in percussion.
- HS Acting/Theatricals received training from Visitor Ezra Colon in Professional Acting & Monologue Work.
- Meggan Gomez, Director of Theatre at Working Classroom, visited Mr. Heard's theatre classes and Ms. Beck's visual arts classes to share workshops and information about Working Classroom's theatre and visual arts programs. Working Classroom is an award-winning non-profit arts and education program promoting the creative, academic, and leadership potential of talented young artists in from historically ignored communities.
- Su Hudson is hosting Cyber Girls, a grant funded program to promote females in technology.

Professional Development / Staff

- Administration was trained in NM DASH, Summative Evaluations, Frontline Evaluation Training, and NM Teach Inquiry system.
- During the in-service days, core teachers worked on data analysis. Arts teachers reviewed the requirement for a mission-specific goal based on skill acquisition and created a plan to implement a skills assessment program. All staff met at DATA Charter School to collaborate.

Community

- The SAC/SACK meeting was held.
- The LGBTQ team meeting was held at PAPA>
- PAPA received a grant from NMDOH for Youth CHAT!
- YouthCHAT! Ambassadors are Seniors Juan Andres Rodriguez and Dominique Marquez.
- The PTSO and PAPA will host a joint fundraiser on October 20th. More information will follow.

Facility

- A-Com Technologies are preparing a quote for up-to-date security cameras for PAPA.

Submitted By:



Doreen A. Winn

A.7.6 Vacancies.

All vacancies on the Council caused by the resignation, deemed resignation, removal by vote of the Council, recall, death, refusal to serve, or incapacity of a member, or by the failure to fill all available positions, or other reasons, will be filled by majority vote of the remaining Council members, unless the Council elects to convene a Nominating Committee to fill the vacancy in accordance with the procedure above.