

January 10, 2011

Dear Parents:

Following is some important information:

**Algebra II and Geometry**

Please be informed that the Algebra II and Geometry courses are being taught by Ms. Alyssa Barela, a senior UNM student majoring in math and secondary education. Ms. Barela will be teaching until a suitable replacement is found for Mr. Wallack. He retired after the first semester.

**Registration Information**

In the near future, we will be sending out parent notices with all current 8<sup>th</sup> and 11<sup>th</sup> graders. We would like to meet with the parents of 8<sup>th</sup> graders to distribute information about high school, discuss transition, complete course requests, and create a Next Step Plan for high school. We will meet with the 11<sup>th</sup> grade parents to analyze credits, complete course requests, and create a Final Next Step/Transition Plan for beyond high school. We highly encourage parents to attend the meeting with their child.

Students in grades 7, 9, and 10 will meet with staff members to complete course requests for the 2011-12 school year. Students in grades 9 and 10 will also work on Next Step Plans. The course requests and Next Step Plans will be sent home for parent approval before the actual registration takes place.

Sixth grade students will complete course requests as part of their enrollment packets.

Students in Special Education will create Next Step Plans and complete course requests during the yearly IEP meeting. They do not need to attend the registration meeting.

If any questions or concerns arise during this process, please do not hesitate to call the school and speak to Mrs. Shimada, Mrs. Benavides, or Mrs. Winn.

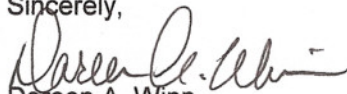
**Unattended Students**

Staff supervision at school begins at 7:45a.m. and ends at 3:30p.m. There is no one to watch your child before or after these times. At the end of the day, you must pick up your child by 3:30p.m. if they have a regular schedule. If they have the optional 7<sup>th</sup> period class, they must be picked up by 4:30p.m. The ONLY exception is when a school activity exceeds this time frame. Please don't make us call the police for neglect.

If you would like information about childcare for after school, please call the office.

Thank your for your cooperation and continued support!

Sincerely,

  
Doreen A. Winn