## Public Academy for Performing Arts Draft Governing Council Meeting Minutes October 29, 2019

| Date:        | 10/29/2019                   | Location: PAPA Room 2  |               |
|--------------|------------------------------|--|---------------|
| Govern       | ning Council Meeting         |  |               |
|              | 4:21 to 5:38                 | Facilitator: Elizabeth Roybal  |               |
| Invitee      | <b>s in Attendance:</b> Eliz | abeth Roybal (voting member), Mark Huntzinger (voting memb                             | er) Jennifer  |
|              |                              | il Krehbiel (voting member), Melanie Chavez (Executive Director                        | -             |
|              |                              | r), Carol Torrez (staff representative), Virginia Wilmerding (staff                    |               |
| represe      | entative),                   |  |               |
| Not in       | Attendance: Lisa Mil         | ller (voting member), Alexis Corbin (member), Mancle Andersor                          | n (voting     |
| membe        | er), Barbara CampBe          | II (voting member-elect)   |               |
| Guests       | in Attendance: Mo            | nica Westerfield, Christopher Viavant  |               |
| Discus       | sion                         |  | Resource      |
| 1.           | Call to Order at 4:2         | 1 pm/ Roll Call, 4 voting members present  | Elizabeth     |
|              |                              |  | Roybal        |
| 2.           | Welcome and Intro            | oductions of all present.  | Elizabeth     |
|              |                              |  | Roybal        |
| 3.           | <b>Approval of Agend</b>     | a  | Elizabeth     |
| •            | Motion to approve            | the agenda with the change of adding an action item                                    | Roybal        |
|              |                              | the date of the November meeting made by Jennifer Lopez                                |               |
|              | •                            | nil Krehbiel. The motion carried 4-0.  |               |
| 4.           | Approval of Prior N          | _  | Elizabeth     |
| •            |                              | the agenda was made by Mark Huntzinger, seconded by Phil                               | Roybal        |
|              | Krehbiel and appro           |  |               |
| 5.           | Public Comment - 1           | none   | Elizabeth     |
|              |                              |  | Roybal        |
| 6.           |                              | t Member, Approval of New Member: Phil Khrehbiel made                                  | Elizabeth     |
|              |                              | ove Mancle Anderson, who has moved out of state, as a voting                           | Roybal        |
|              |                              | point Barbara CampBell to complete his term. The motion                                |               |
|              |                              | Anderson will stay on as a Member-At-Large.  |               |
| 7.           | _                            | e Committee Report: Phil Krehbiel, Melanie Chavez, and                                 | Phil Krehbiel |
|              |                              | Il members of the Finance Committee, met at the offices of                             | Rhonda        |
|              |                              | lichnovicz, LLC the morning of October 27. The committee                               | Cordova       |
|              |                              | register, journal entries and spot-checked checks and                                  |               |
|              | •                            | nce committee members will now have online access to our                               |               |
|              |                              | Rhonda Cordova shared that PAPA receives \$2000.00 a                                   |               |
|              |                              | Way which will now be placed in the operational account.                               |               |
|              | ~                            | ade a motion to approve the Budget Report with Phil Krehbiel . The motion carried 4-0. |               |
| a)           | -                            | Transfer: The following BARS were made:  |               |
| <i>a</i> , • |                              | was transferred from 29103 (teen pregnancy) into 29130                                 |               |
|              |                              | th) where it should have been originally placed  |               |
|              | -                            | placed into school based health  |               |
|              |                              | into General Supplies and Materials  |               |
|              |                              | to establish initial fund for the GOB Library (no textbooks)                           |               |
|              |                              | or the initial allocation of HB33 funds  |               |
| •            | υυ10-ιρ. 291,54/ Ι           | טו נוופ וווונומו מווטכמנוטוו טו חססס ועוועג  |               |

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| Mark Huntzinger moved to approve all the BARS listed above. Jennifer Lopez made the second and the motion carried 4-0.  b) Bank Transition Update: Rhonda Cordova is completing the paperwork in tandem with APS to complete the transition to US Bank. The State is setting the account up for OBMS. We are waiting on APS to finish their required paperwork before we run a payroll through the new account.  c) Quarterly Financial Report: Using the Quarterly Financial Report, the Finance Committee compared the approved budget with our current expenditures and concluded that we are on track with our spending  8. Executive Director's Report  a) Written Report: Between student performances, workshops and PDP meetings, October was a very busy month. Also, NMPED clarified some of the new testing requirements. For 11 <sup>th</sup> graders, the SAT replaces the PARCC in ELA and in Math. All 10 <sup>th</sup> graders will take the PSAT in English and Math. The Science Assessment based on the Next Gen Standards will be administered to 8 <sup>th</sup> and 11 <sup>th</sup> grade. Unless they are required for graduation, no EOC will be given. Also, the NMPED distributed new graduation requirements for each cohort.  b) PAPA Foundation: Christopher Viavant, the new President of the PAPA Foundation, attended this meeting to share his ideas for the direction of the Foundation. As a school we need to decide the role of the Foundation and how best they can help the school obtain a facility. |
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| how hast they can halp the school obtain a facility   |
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| 9. Organizational Business Mark   |
| a) Policy Committee— Huntzinger   |
| i) Policies for Approval  |
| C.18 Right to Organize and Collectively Bargain—this was taken straight from  |
| statute and will be implemented as a result of our audit.   |
| C.12.1 Executive Director's Evaluation—the ED's evaluation will follow  |
| guidelines from NMPED versus the specific domains previously noted.   |
| B.3 Fiscal Integrity—change principal to Executive Director   |
| E.2.14 PAPA Violence Prevention Plan—this will now reflect recently passed  |
| legislation   |
|   |
|   |
| C.14 Background Investigations—this will reflect 2019 HB 431, Section 3.22-<br>10A-5  |
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| Re   | source Due Date     |
|--|---------------------|
| Status   | Action Ite          |
| at 4:15.   | Roybal              |
| 12. Adjourn: We adjourned at 5:38. The next meeting will be on Novembe   | •                   |
| 11. Other Announcements/Discussion: None.  | Elizabeth<br>Roybal |
| 10. <b>President's Report</b> : No report  | Elizabeth<br>Roybal |
| <ul> <li>Vehicle Use Policy</li> <li>Phil Krehbiel made a motion to put the above policies out for public comment to GC votes on their implementation. Jennifer Lopez made the second and the motion carried 4-0.</li> <li>b) 2019-20 Training Update: Jennifer Lopez is slated to conduct an Or Course on November 19, 2019 11:00-2:00 for new GC members.</li> </ul> | rtion               |