

**Public Academy for Performing Arts**  
**Draft Governing Council Meeting Minutes August 27, 2019**

<b>Date:</b> 08/27/2019	<b>Location:</b> PAPA Room 2	
Governing Council Meeting		
<b>Time:</b> 4:17 to 5:16	<b>Facilitator:</b> Elizabeth Roybal	
<b>Invitees in Attendance:</b> Elizabeth Roybal (voting member), Mark Huntzinger (voting member) Jennifer Lopez (voting member), Phil Krehbiel (voting member), Mance Anderson (voting member), Lisa Miller (voting member), Melanie Chavez (Executive Director) Rhonda Cordova (business manager), Virginia Wilmerding (staff representative), Carol Torrez (staff representative)		
<b>Not in Attendance:</b> Alexis Corbin (member-elect),		
<b>Guests in Attendance:</b> Barbara CampBell, Monica Westerfield		
<b>Discussion</b>	<b>Resource</b>	
1. <b>Call to Order</b> at 4:17 pm/ Roll Call, 6 voting members present	Elizabeth Roybal	
2. <b>Welcome and Introductions</b> of all present.	Elizabeth Roybal	
<b>3. Approval of Agenda</b> <ul style="list-style-type: none"> <li>• Motion to approve the agenda with the change of moving Elizabeth Roybal’s name to the section titled <i>Invitees in Attendance</i> was made by Lisa Miller, seconded by Phil Krehbiel, approved 6-0.</li> </ul>	Elizabeth Roybal	
<b>4. Approval of Prior Meeting Minutes</b> <ul style="list-style-type: none"> <li>• Motion to approve the agenda was made by Phil Krehbiel, seconded by Lisa Miller and approved 6-0.</li> </ul>	Elizabeth Roybal	
<b>5. Public Comment</b> - none	Elizabeth Roybal	
<b>6. Budget and Finance Report</b> Phil Krehbiel, Barbara CampBell, Rhonda Cordova, and Melanie Chavez were present for the 8am Finance Committee meeting at the offices of Fidel Perner & Michnovicz, LLC, which is their new meeting site. The BARS, bank reconciliation, budget report, journal entries and checkbook registers for the month of August were reviewed. Rhonda Cordova reported that we have a healthy amount of funds for instructional materials. Mance Anderson made a motion to approve the budget and finance report with Mark Huntzinger making the second. The motion carried 6-0. <p><b>a) BARS and Permanent Transfer—</b></p> <ul style="list-style-type: none"> <li>• 0001-I—to increase the carryover balance from FY 2019 by \$25,348.00</li> <li>• 0002-I—to increase the carryover balance from FY2019 by \$5,043.00</li> <li>• 0003-I—for the final allocation for FY2019 by \$2,508.00</li> <li>• 0004-IB—for initial FY2020 allocation for instructional materials for \$25,995.00</li> <li>• 0005-I—to increase the carryover balance for activities by \$99,634.00</li> <li>• 0006-I—to increase the carryover balance from FY2019 for Medicaid reimbursement by \$9,187.00</li> </ul>	Phil Krehbiel Rhonda Cordova	Rhonda Cordova



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<p>c) <b>2019-2020 Training Update:</b> The September 14, 2019 GC training provided by NMPED is now waitlisted. Jennifer Lopez and Mark Huntzinger are confirmed to attend. We will post on the school website that a quorum of GC members may be present at this training, but no school business will be discussed.</p>	<p>Elizabeth Roybal</p>				
<p>9. <b>President's Report:</b> Elizabeth Roybal attended the Evacuation Drill and reported that it was very organized.</p>	<p>Elizabeth Roybal</p>				
<p>10. <b>Other Announcements/Discussion:</b> A discussion was held on GC Members attending GC meetings by telephone. We will discuss it further at the September meeting.</p>	<p>All</p>				
<p>11. <b>Adjourn:</b> We adjourned at 5:16. The next meeting will be on September 24, 2019 at 4:15.</p>	<p>Elizabeth Roybal</p>				
<b>Status</b>					
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