

**Public Academy for Performing Arts**  
**Study Skills 2019-2020**  
**Mrs. Muniz 18**

**Purpose:**

This study skills class is designed to support student learning in their other classes. Students will get support and have some study time for their other classes, as well as track their progress and grades in their other classes.

**Agenda:** Students are required to have their agenda filled out each day. They will be graded on this at the beginning of each period.

**FOCUS:** At the beginning of the period students fill out a form showing what their plan for the class period is, and then on Fridays they fill out a grade check form and reflect on their semester goal.

**Study Hall Time:** Once students have completed their FOCUS activity for the day, they are to use the remainder of the period for homework, studying or reading. Students are encouraged to have a book to read on the days that they might not have homework. Students will lose participation points if they are off task or disruptive.

**Technology:** If a student needs to use a computer for assignments they may use one of my classroom computers. However any abuse of their use (ie. Playing games, etc) will cause them to lose the privilege for up to 2 weeks.

**Phones:** Students are allowed to use phones for music only if they have an app that they can shuffle play and their own head phones. With special permission students may use phones for classwork.

**Participation/Attendance:** Students are graded for the class period based on their ability to stay on task and complete the goal they have set for the class period. Students lose the whole day's points for each unexcused absence and ½ the day's points for an unexcused tardy. Please be aware that 8<sup>th</sup> period is a graded class and attendance is expected. If students cannot be in class every day due to any standing appointments, or other conflicts, make sure these are excused in the office. The office does not notify teachers when absences have change from unexcused to excused. As this grade will quickly bring down their quarter grade, if an absence is changed to excused after grades have been entered for the week (usually by Monday afternoon of the following week) please make sure you let Mrs. Muniz know.

**Grading Policy:**

Attendance/Participation 60%

Focus/ Grade Check 40%

Agenda 10%

**Classroom Rules and Discipline Policy:**

1. Be respectful to adults and peers
2. Be respectful of each other's space
3. Be respectful of each other's right to learn
4. Be on time and prepared for class.

Students are expected to behave properly at all times. Failure to do so may result in a verbal warning, parent phone call and or conference, or referral to the office.

**Powerschool:**

Parents and students may log in to check their grades on Powerschool at any time'

*Please keep this syllabus for future reference*

Darian Muniz

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