

Public Academy for Performing Arts
Draft Governing Council Meeting Minutes January 29, 2019

Date: 01/29/2019	Location: PAPA Room 2	
Governing Council Meeting		
Time: 4:15 to 5:43	Facilitator: Elizabeth Roybal	
Invitees in Attendance: Elizabeth Roybal (voting member), Mark Huntzinger (voting member), Michael Keith (voting member), Jennifer Lopez (voting member), Phil Krehbiel (voting member), Michael Matsko (voting member), Manle Anderson (voting member), Virginia Wilmerding, Carol Torrez, Doreen Winn, Rhonda Cordova, Santana Gonzales, (HS Honor Society)		
Not in Attendance: HS and MS student reps, Sherry Allen (faculty rep)		
Guests in Attendance: Olivia Roybal (student)		
Discussion	Resource	
1. Call to Order at 4:15 pm/ Roll Call, 7 voting members present	Elizabeth Roybal	
2. Welcome and Introductions of all present.	Elizabeth Roybal	
3. Approval of Agenda <ul style="list-style-type: none"> • Motion to approve the agenda was made by Jennifer Lopez, seconded by Phil Krehbiel and approved 7-0. 	Elizabeth Roybal	
4. Approval of Prior Meeting Minutes <ul style="list-style-type: none"> • Motion to approve the agenda, to include the correction of BAR 0020-I to read \$2,000.00, was made by Michael Matsko, seconded by Phil Krehbiel and approved 7-0. 	Elizabeth Roybal	
5. Public Comment - none		
6. Budget and Finance Report <ul style="list-style-type: none"> • The Finance Committee meeting was held at 3:30pm today with Rhonda Cordova, Phil Krehbiel, Michael Matsko, and Doreen Winn present. They reviewed the bank reconciliation through December 2018 and spot-checked expenditures. In the future, complete check registers will be sent to the entire GC for review. Mark Huntzinger made the motion to approve the Budget Report and it was seconded by Michael Keith, approved 7-0. A motion was made by Michael Matsko, seconded by Elizabeth Roybal and approved by the full GC to make an amendment to the Budget and Finance Report to approve an increase in total expenditures of \$500.00 for travel to accommodate an increase in hotel and rental car costs for 4 teachers traveling to the Courage to Risk Conference in Colorado Springs, Colorado 1/31/19 to 02/03/19. 	Phil Khrebiel and Rhonda Cordova	

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<ul style="list-style-type: none"> • BARS/Permanent Transfer: The following BAR was approved 7-0 with a motion made by Mark Huntzinger and seconded by Michael Matsko. • 0023-I an increase of \$10, 472 from operational into IDEA-B funds; this is the final IDEA-B allocation. • Fraud Update: Counterfeit checks worth \$9,596.00 were cashed. We were reimbursed \$2,005.49 by Wells Fargo. CCMSI paid us a claim of \$6,840.51. We paid an insurance deductible of \$750.00 • Bank Search: After researching a variety of banking institutions, Nusenda appears to be the best choice for us. They are now able to offer a pledge collateral. Pending a final positive meeting with Nusenda officials, we will begin the process of moving our accounts to their institution. Michael Matsko made a motion to for us to begin the process of moving accounts to Nusenda pending a positive meeting with their bankers. The motion was approved 7-0. • Audit Update: The State Auditor has approved our audit with no findings. 	<p>Rhonda Cordova</p> <p>Doreen Winn</p> <p>Rhonda Cordova</p> <p>Michael Matsko</p>
<p>7. Executive Director's Report</p> <ul style="list-style-type: none"> • Facility Update: The 95% Plan/Review meeting with the architects and APS maintenance staff was held and attended by Dr. Wilmerding. Mark Huntzinger had reviewed all our drawings prior to the meeting and had made his concerns known to the architects. According to Doreen Winn, all his concerns were addressed. Dr. Wilmerding stated that with Mr. Huntzinger's assistance, the architects were very prepared for the meeting. However, a 99% meeting will need to be held, as there is still much work to be done. <p>Written Report:</p> <ul style="list-style-type: none"> • PAPA's lottery has begun and will end February 29, 2019. To date, we have 81 applicants from 61 schools, with most of them for 6th, 7th, and 9th grade. The Open House for lottery applicants will be on February 26, 2019 after the GC meeting. • Sixty-nine students were inducted into the NHS and NJHS this past month, with 40 of the students being in the 8th grade. A major factor in the increase of 8th graders qualifying for this honor was an increase in the math grades resulting from last years Targeted Assistance that was paid for by Title I funds. Changes in how APS allocated Title I funds this fiscal year resulted in PAPA not receiving any Title I funds and the Targeted Assistance program was not continued. 	<p>Doreen Winn and Dr. Wilmerding</p> <p>Doreen Winn</p>
<p>8. Organizational Business</p> <ul style="list-style-type: none"> • Legislative Updates: A variety of bills are being proposed ranging from an increase in instructional days to a decrease in the small school size adjustment. Mr. Huntzinger will review all legislation to look for any that will effect PAPA and will alert us to the ramifications of each. Each GC member will decide whether to testify at the legislature or email Senators as individual citizens, but not as school officials. No action from the GC is currently necessary. 	<p>Mark Huntzinger</p>

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<ul style="list-style-type: none"> • Committee Updates: Policy: A new policy addressing ESSA Section 8546 which prohibits a school, any of its employees, contractors, or agents from aiding and abetting sexual abuse has been put out for comment. Action will be taken next month so that we can be compliant with federal law. • Conversations within the Performing Arts Committee have centered around the need for money and a building. We are researching obtaining a new container to be used as a shop in which to build sets. SB9 money can be used for this purpose. • Training Hours Update: Michael Keith and Michael Matsko both need all of their training hours. Phil Krehbiel and Manle Anderson both need 3 hours which can be obtained by taking our newly approved Onboarding Course. We will try to schedule this course for March. • Signatures: None were required. 	<p>Mark Huntzinger</p> <p>Elizabeth Roybal</p> <p>Elizabeth Roybal</p>
<p>9. President’s Report: The Onboarding course created by Jennifer Lopez has been approved by PED. Even though they have awarded us a course code, we are still waiting on our official letter of approval, as the PED is in transition with the announcement of a new director. We will try to have this course taught in March.</p>	<p>Elizabeth Roybal</p>
<p>10. Other Announcements/Discussion: None</p>	<p>All</p>
<p>11. Adjourn: at 5:43; next scheduled meeting is February 26, 2019 at 4:15</p>	<p>Elizabeth Roybal</p>
<p>Status</p>	
	<p>Action Item</p>
	<p>Resource</p>
	<p>Due Date</p>