

**Public Academy for Performing Arts  
Draft Governing Council Meeting Minutes November 27, 2018**

<b>Date:</b> 11/27/2018	<b>Location:</b> PAPA Room 2	
Governing Council Meeting		
<b>Time:</b> 4:16 to 5:34	<b>Facilitator:</b> Elizabeth Roybal	
<b>Invitees in Attendance:</b> Elizabeth Roybal (voting member), Mark Huntzinger (voting member), Michael Keith (voting member) arrived at 4:21 , Jennifer Lopez (voting member), Phil Krehbiel (voting member), Virginia Wilmerding, Carol Torrez (arrived at 4:21), Sherry Allen, Doreen Winn, Rhonda Cordova, Santana Gonzales, (HS Honor Society), Olivia Roybal (student)		
<b>Not in Attendance:</b> Michael Matsko (voting member), Mance Anderson (voting member)		
<b>Guests in Attendance:</b> Jose Martinez from Albuquerque's Bellamah Community Center		
<b>Discussion</b>	<b>Resource</b>	
1. Call to Order at 4:16 pm/ Roll Call, 5 voting members present	Elizabeth Roybal	
2. Welcome and Introductions of all GC members present.	Elizabeth Roybal	
3. Approval of Agenda <ul style="list-style-type: none"> <li>• Motion to approve the agenda with the removal of BARS was made by Elizabeth Roybal, seconded by Mark Huntzinger, approved 5-0</li> </ul>	Elizabeth Roybal	
4. Approval of Prior Meeting Minutes <ul style="list-style-type: none"> <li>• Motion to approve the agenda was made by Phil Krehbiel, seconded by Mark Huntzinger, and approved 5-0.</li> </ul>	Elizabeth Roybal	
5. Public Comment - none		
6. Budget and Finance Report The Finance Committee meeting was held at 7:30am today with Rhonda Cordova, Phil Krehbiel, and Doreen Winn present. The bank register report, bank reconciliation, journal entries, and the detailed expenditure report through October 2018 were reviewed. Jennifer Lopez made the motion to approve, seconded by Mark Huntzinger, approved 5 - 0. The Committee discussed our fraudulent check claim with Wells Fargo. The bank is still refusing to reimburse our funds. The committee is taking the following steps: 1) Investigate changing banks, 2) File an insurance claim to hopefully restore our lost monies. The investigation is ongoing.	Phil Khrebiel  Rhonda Cordova	

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<p>7. Out of State Travel</p> <p>7a Literacy Research Association Conference: Due to a change in scheduling, a change had to be made to a previously approved trip for Kahlil Simpson. A request for an additional \$453.40 is being made.</p> <p>7b Carol Torrez, along with 3 other teachers who work with special education students, is requesting \$3120.00 to attend a conference in Colorado that focuses on executive functioning. Mark Huntzinger made a motion to approve both trips with Michael Keith providing the second. The trips were approved 5-0.</p>	Doreen Winn
<p>8. Executive Director’s Report</p> <p>a) Facility Updates – The architects spoke to our Film and Visual Arts teachers to gather their input on the design of their rooms/storage. The 75% Design Review has been done by the architects and APS maintenance staff. The utility work has not yet begun.</p> <p>b) Written Report—Along with Rhonda Cordova, Mrs. Winn shared that the way T &amp; E will be calculated for teacher evaluations and pay will be changing. The two of them will keep us informed as the changes are solidified. Three of our teachers, Dr. Ginny Wilmerding, Juliette Beck and Sherry Allen received Exemplary status on their evaluations through PED. They will each be receiving \$5,000.00.</p> <p>We had a record of over 200 students on the Honor Roll!</p> <p>c) Professional Development: During the last Teacher Inservice, PAPA’s own teachers conducted the workshops. They are pulling from information learned from conferences as well as from their own experiences and expertise.</p>	Doreen Winn
<p>9. Organizational Business:</p> <p>a) Committee Updates-Website committee –The transition to LD being the manager of the website has gone smoothly. The Paypal app has been integrated into our website and is working very well! The Performing Arts committee will meet in December.</p> <p>b) GC Member Training Update-- Mrs. Winn shared a chart she created outlining the training hours completed by GC members.</p>	<p>Mike Keith Doreen Winn</p> <p>Liz Roybal Doreen Winn</p>
<p>10. President’s Report—Since attending the Charter School Stakeholders meetings, Ms. Roybal has learned that other assessments besides PARCC will be considered when calculating our school’s evaluation score. An additional field for community service mat also be added. Our student performers received a standing ovation at the George Nason Drama Festival.</p>	Elizabeth Roybal
<p>11. Other Announcements/Discussions: None</p>	<i>Elizabeth Roybal</i>
<p>12. Executive Session for Pending Litigation The motion to go into Executive Session in accordance with NMSA 10-15-H (7) for discussion regarding pending litigation was made by Mark Huntzinger and seconded</p>	All

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<p>by Elizabeth Roybal at 5:17. A roll call vote was taken with all members voting to go into Executive Session.</p> <p>At 5:32 the motion to reopen the meeting was made by Mark Huntzinger, seconded by Jennifer Lopez and approved by a roll call vote. The motion was that the Executive Session was in accordance with NMSA 10-15-H (7) and that only matters regarding the Pending Litigation were discussed.</p>		
<p>13. No action was required from the Executive Session.</p>		
<p>14. Adjourned at 5:34          Next scheduled meeting December 18, 2018 at 4:15 pm</p>		
<b>Status</b>		<b>Action Item</b>
		<b>Resource</b>
		<b>Due Date</b>