

# Public Academy for Performing Arts Governing Council Meeting Agenda

Tuesday, November 29, 2016, 4:00 – 5:10 p.m.

Public Academy for Performing Arts Campus  
11800 Princess Jeanne Ave NE, Albuquerque, NM 87112, Room 18

<b>Type of meeting:</b>	Monthly	<b>Chair:</b> Marc Guggino
<b>Invited to Attend:</b>	<ol style="list-style-type: none"> <li>1. Adam Ciepiela, GC Member</li> <li>2. Merry Dudley, GC Member</li> <li>3. Marc Guggino, GC President</li> <li>4. Mark Huntzinger, GC Secretary</li> <li>5. Michael Keith, GC Member</li> <li>6. Elizabeth Roybal, GC Member</li> <li>7. Joshua Vallano, GC Vice-President</li> </ol>	<ol style="list-style-type: none"> <li>8. Sherry Allen, Staff Representative</li> <li>9. Jennifer Lopez, Staff Representative</li> <li>10. Virginia Wilmerding, Staff Representative</li> <li>11. Daphne Smith, HS Student Council Representative</li> <li>12. Delia Bradley, MS Student Council Representative</li> <li>13. Doreen Winn, Executive Director</li> <li>14. Rhonda Cordova, Business Manager</li> </ol>

**Scheduled Guest(s):**  
**Scheduled Absence:**

**---- Agenda ----**

1. Call to Order, Roll Call (Quorum 4/7 voting members) .....	Chair.....	4:10 p.m.
2. Welcome and Introductions .....	Chair.....	4:13 p.m.
3. Approval of Agenda ACTION ITEM.....	All .....	4:16 p.m.
4. Approval of Previous Meeting Minutes ACTION ITEM.....	All .....	4:19 p.m.
5. Open Forum for Public Comment (Form Required).....	Chair.....	4:22 p.m.
6. Budget & Finance Committee Report, ACTION ITEM... Adam Ciepiela and Rhonda Cordova .....		4:27 p.m.
7. Website Preview.....	Joshua Vallano.....	4:32 p.m.
8. Policy Committee Report, ACTION ITEM .....	Marc Huntzinger.....	4:42 p.m.
a. Voting Member Restrictions, Hiring Process, Background Investigations ACTION ITEM		
9. Executive Director's Report .....	Doreen Winn.....	4:47p.m.
a. Written Report		
b. Update from Spaghetti Dinner and Dance Camera West		
c. Open Meetings Act Resolution ACTION ITEM		
d. Quality of Education Survey Questions ACTION ITEM		
10. President's Report.....	Marc Guggino .....	5:00p.m.
11. Other Announcements/Discussion .....	All .....	5:05 p.m.
12. Adjourn.....	Chair.....	5:10 p.m.

**---- Statement on Open Forum for Public Comment ----**

The Governing Council welcomes public comments during the "Public Comment" portion of the governing council meeting agenda. Individuals wishing to make public comments shall complete a Public Comment form and submit it to the Council President prior to the "Public Comment" section of the meeting. Individual oral presentations will be limited to 5 minutes, unless extended by the Council President.

**---- Statement of Non Discrimination ----**

Public Academy for Performing Arts does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at 830-3128 Ext. 0 at least 24 hours prior to the meeting.

**--- Additional Information ---**

Regular monthly meetings 4:00 – 5:30 p.m., last Tuesday of every month on the PAPA Campus (unless indicated otherwise).  
Finance Committee – Adam Ciepiela, Marc Guggino, Merry Dudley, Rhonda Cordova, Doreen Winn  
Audit Committee – Adam Ciepiela, Marc Guggino, Rhonda Cordova, Mariah Gonzales, Linda Medina, Russ Romans, Doreen Winn  
Policy Committee – Mark Huntzinger, Joshua Vallano, Doreen Winn, Jennifer Lopez, Virginia Wilmerding  
Performing Arts Committee – Naomi Montoya, Joshua Vallano, Michael Keith, Elizabeth Roybal, Daphne Smith  
Long-Range Planning – Michael Keith, Joshua Vallano, Doreen Winn, Naomi Montoya  
Website – Joshua Vallano, Michael Keith, Doreen Winn

## Public Academy for Performing Arts Governing Council DRAFT Meeting Minutes

<b>Date:</b> 10/25/2016	<b>Location:</b> PAPA Room 7
<b>Time:</b> 4:00-5:30 PM	<b>Facilitator:</b> Marc Guggino
<b>Invitees in Attendance:</b> Marc Guggino, Mark Huntzinger, Michael Keith, Merry Dudley, Joshua Vallano, Jennifer Lopez, Virginia Wilmerding, Sherry Allen, Daphne Smith, Doreen Winn, Rhonda Cordova	
<b>Not in Attendance:</b> Adam Ciepiela	
<b>Guests in Attendance:</b> Naya Yara, Naomi Elizabeth Montoya, Santiago Lopez, Alejandro Sandoval, Formin Gonzales III, Su Hudson, Ninbe Ruiz	
<b>Discussion</b>	<b>Resource</b>
Call to Order 4:10 pm/Roll Call	Marc Guggino
Welcome and Introductions	Marc Guggino
Approval of Agenda The action item for item 6 – Budget and Finance Committee Report was removed. Motion to approve the agenda was made by Merry Dudley, second by Mark Huntzinger approved 4-0	Marc Guggino
Approval of Minutes Two minor corrections made to the draft minutes, motion to approve the minutes was made by Mark Huntzinger, second by Merry Dudley, approved 4-0.	Marc Guggino
Open Forum for Public Comment - none	
Joshua Vallano joined the meeting	
<b>Budget and Finance Report</b> <ul style="list-style-type: none"> <li>• Finance Committee Report. Doreen Winn, Adam Ciepiela and Rhonda Cordova met and reviewed the journal entries, bank register, and bank reconciliation. No discrepancies reported.</li> <li>• The Budget Report distributed and discussed <ul style="list-style-type: none"> <li>○ Lease Reimbursement funds received award letter, awaiting APS action.</li> <li>○ SB9 State Match – have not been awarded.</li> <li>○ Staff working with food services to discuss lunch count vs. lunch orders.</li> </ul> </li> <li>• The Special Legislative Session bills may result in a possible 1.5% overall budget cut, this would be ~\$42,000.</li> </ul>	Rhonda Cordova
<b>Out of State Travel</b> <ul style="list-style-type: none"> <li>• Four science teacher to the National Science Teachers Association, Los Angeles, CA March 29-April 2, 2017. Motion to approve this out of state travel was made by Joshua Vallano, second by Michael Keith, approved 5-0.</li> <li>• Three music teachers to the Texas Music Educators Association, San Antonio,</li> </ul>	Doreen Winn

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<p>TX February 8-11, 2017. Motion to approve this out of state travel was made by Merry Dudley, second by Michael Keith, approved 5-0.</p> <ul style="list-style-type: none"> <li>• High School Film and Contemporary Dance (40 people total) to Dance Camera West, Site Specific Film Festival, Los Angeles, CA April 20-22, 2017. Cost ~\$600/person to be paid through fund raising. Motion to approve this out of state travel pending additional information and approval to pay the flight deposit made by Mark Huntzinger, second by Joshua Vallano, approved 5-0.</li> </ul>	
<p><b>GC Member Nomination Report</b></p> <ul style="list-style-type: none"> <li>• Marc Guggino and Michael Keith met with Elizabeth Roybal and recommended her for the open member position. <ul style="list-style-type: none"> <li>○ Motion to appoint Elizabeth Roybal to the Governing Council was made by Michael Keith, second by Merry Dudley, approved 5-0.</li> </ul> </li> </ul>	<p>Marc Guggino</p>
<p><b>Website Update</b></p> <ul style="list-style-type: none"> <li>• Content has been provided to Joshua Vallano.</li> <li>• The website is in a preview period and the web address will be provided to the GC member and staff for review.</li> <li>• Anticipated is the web site becoming publically available in November.</li> </ul>	<p>Joshua Vallano</p>
<p><b>Policy Report</b></p> <ul style="list-style-type: none"> <li>• Three proposed policy changes were presented; Sections A.7 and C.2 changes include adding the statute restrictions on GC membership and employment for Chartering organization School Board members as well as the restriction on GC members from serving on multiple charter school boards; and a change to section C.14 to require background checks to be repeated at intervals not to exceed five years.</li> <li>• Comments received from the staff were discussed and the background check policy modified.</li> <li>• A motion was made by Mark Huntzinger to have the revised policy made available for public comment, seconded by Joshua Vallano, approved 5-0.</li> <li>• The Transgender Policy working paper being used by the Policy Committee was included in the meeting packet. There was another meeting to continue the Transgender Policy development.</li> </ul>	<p>Mark Huntzinger</p>
<p><b>Executive Director's Report</b></p> <ul style="list-style-type: none"> <li>• Written report provided.</li> <li>• Building Update <ul style="list-style-type: none"> <li>○ Continued to meet with APS/Architects – meeting last week on dance and music classroom needs. Meeting this week on the PAC acoustic needs.</li> </ul> </li> </ul>	<p>Doreen Winn</p>

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<ul style="list-style-type: none"> <li>○ APS looking at the HVAC/electrical needs of the existing building.</li> <li>○ The dance portables outfitting of floor and mirrors should be done this week.</li> <li>● Spaghetti Dinner to be held November 21, 2016 at PAPA. Duties will be split between the Foundation, PTSO, and school. The proceeds after expenses will go to the Foundation.</li> <li>● Provided the Foundation Menu of Giving</li> </ul>			
<p>President's Report</p> <ul style="list-style-type: none"> <li>● Committee assignments:           <ul style="list-style-type: none"> <li>○ Finance: Adam Ciepiela, Merry Dudley, Marc Guggino, Doreen Winn, Rhonda Cordova</li> <li>○ Audit: Adam Ciepiela, Marc Guggino, Doreen Winn, Rhonda Cordova, Mariah Gonzales, Lin da Medina, Russ Romans</li> <li>○ Long Range Planning Committee (Room to Grow committee renamed): Joshua Vallano, Michael Keith, Sam Sokolovew, Doreen Winn</li> <li>○ Policy: Mark Huntzinger, Joshua Vallano, Virginia Wilmerding, Jennifer Lopez, Doreen Winn</li> <li>○ Arts: Joshua Vallano, Michael Keith, Daphne Smith, Elizabeth Roybal, Naomi Elizabeth Montoya, additional staff and parent/community members will be solicited.</li> </ul> </li> </ul>		Marc Guggino	
Other Announcements/Discussion – None			
<p>Closed session for Executive Director PDP Review</p> <ul style="list-style-type: none"> <li>● Motion to close the meeting for limited personnel matters as specified in NMSA 10-15-1-H(2) made by Mark Huntzinger, seconded by Michael Keith, approved 5-0.</li> <li>● Motion stating that matters discussed in the closed meeting were limited only to those specified in the motion for closure made by Mark Huntzinger, seconded by Michael Keith, approved 5-0.</li> </ul>			
Adjourn 5:29 pm			
Status		Action Item	
		Resource	Due Date
In Progress	Establish procedure to have a GC member as a second line signer on all PAPA checks	Finance Committee	
Complete	Assessment of lead based paint situation in new facility because of the year it was built	Doreen Winn	July GC Meeting
Complete	Suggest Nominees for GC	Existing GC	July GC

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Cancelled	Schedule Board Retreat	Mark Padilla	
Cancelled	Develop School Organizational Structure including volunteer organizations	Mark Padilla	
Complete	Governing Council Self Eval to Mark Padilla	All GC Members	EOB June 30th
Complete	Meet with GC Member Nominee, Michael Keith	Mark Padilla and Kelly Brewer	May GC Meeting
Complete	Email to PAPA Staff to ask for nominations for GC Member	Doreen Winn	May GC Meeting
Complete	Discuss sick leave donations with policy committee and report back to GC	Mark Huntzinger	January GC Meeting
Complete	Review policy proposed changes (including Sick Leave Bank Policy). Send any suggestions/comments to Mark Huntzinger prior to the policy work session or bring them to the meeting to discuss	All GC Members	February 16th
Complete	Discuss sick leave donations with policy committee and report back to GC	Mark Huntzinger	January GC Meeting
Complete	Logo re-work and final dr	Doreen Winn & Josh Terrazas	
Complete	Send contacts or suggestions for Room to Grow headliner to Kelly	GC	August 5
Complete	Appoint new member to Audit Committee	Doreen Winn & Mark Padilla	ASAP
Complete	Email training opportunity to GC (October 30&31)	Doreen Winn	August 1
Complete	Discuss grocery store rebate cards and proceeds received	Doreen Winn	August GC meeting
Complete	Information about website hosting service and costs to Joshua Terrazas	Doreen Winn	July GC meeting
Complete	Doreen Winn's PDP shared with GC members	Mark Padilla	
Complete	Schedule Room to Grow Meeting for July	Kelly Brewer	July GC meeting
Complete	Post "PAPA's Summer Work for Staff" on website	Kelly Brewer	July GC meeting
Complete	Draft revision of school travel policy (including request form) and present at next GC meeting	Doreen Winn	July GC meeting
Complete	Revised Student Handbook presented for approval next GC Meeting	Doreen Winn	July GC meeting

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Complete	Revised Staff Handbook presented for approval at next GC meeting	Doreen Winn	July GC meeting
Complete	List of committees and their members will be distributed to members via email		

# Budget Report as of November 28, 2016

## OPERATIONAL

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>	<u>% to Budget</u>
\$3,131,618.80	(\$1,102,388.40)	(\$1,851,536.06)	\$177,694.34	6%
			(\$13,430.42) Reallocate from IDEA B	
			<b>\$164,263.92</b>	<b>5%</b>

## INSTRUCTIONAL MATERIALS

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$48,819.86	(\$17,293.11)	(\$3,969.98)	\$27,556.77

### Food Services

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$125,522.17	(\$25,958.61)	(\$88,012.91)	\$11,550.65

\$ 5,323.89 *Actual Cash*

### Activities

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$136,739.38	(\$36,707.88)	(\$30,668.88)	\$69,362.62

### Title I

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$62,916.00	(\$21,565.10)	(\$41,669.02)	(\$318.12)

### IDEA B

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$76,403.00	(\$29,974.07)	(\$59,859.35)	(\$13,430.42)
			\$13,430.42 Reallocate to SEG

### Title III

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$65.00	\$0.00	\$0.00	\$65.00

### Teacher/Principal Training

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$34,400.00	(\$1,844.48)	(\$13,812.90)	\$18,742.62

**Medicaid**

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$4,587.91	(\$154.61)	\$0.00	\$4,433.30

**CNM**

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$4,474.85	(\$3,060.42)	(\$2,000.00)	(\$585.57)
			\$2,500.00 Pending BAR
			<u>\$1,914.43</u>

**GO Bond Library**

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$3,992.00	\$0.00	\$0.00	\$3,992.00

**Fresh Fruits & Vegetables Grant**

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$0.00	\$0.00	\$0.00	\$0.00

**Youth Chat Grant**

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$1,000.00	\$0.00	\$0.00	\$1,000.00

**Lease Reimbursement**

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$0.00	(\$116,572.90)	(\$163,202.06)	(\$279,774.96)

**HB33**

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$295,603.73	(\$66,142.26)	(\$228,715.75)	\$745.72

**SB9 State Match**

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$0.00	(\$14,933.61)	(\$155.86)	(\$15,089.47)



**SB9 Tax Allocation**

<u>Budget</u>	<u>Actuals</u>	<u>Encumbrances</u>	<u>Balance</u>
\$201,058.00	(\$186,185.72)	(\$18,648.65)	(\$3,776.37)
			<u>\$93,202.67</u> Pending BAR
			\$89,426.30

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO  
PUBLIC EDUCATION DEPARTMENT  
300 Don Gaspar Santa Fe, NM 87501-2786  
Budget Adjustment Request**

Doc. ID: 001-047-1617-0016-IB  
Fund Type: General Fund / Capital Outlay / Debt Service

Adjustment Type: Initial Budget

Fiscal Year: 2016-2017

Entity Name: Public Academy for Performing Arts

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rhonda Cordova, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-604-6056

Email: rhondacordova1000@outlook.com

<b>FLOWTHROUGH ONLY</b>	Budget Period: Jul 1 2016 12:00AM	To: Jun 30 2017 12:00AM
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Revenue 31200.0000.43209 \$279,775

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31200 Public School Capital Outlay	4000 Capital Outlay	54610 Rental - Land and Buildings	0000 No Program	0000 No Job Class		\$279,775	\$279,775	
Sub Total						\$279,775		
Indirect Cost								
DOC. TOTAL						\$279,775		

**Justification:**

Award Letter Received

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

**Approvals by Digital Signature**

<u>Name</u>	<u>Role</u>	<u>Date</u>
Rhonda Cordova	Business Manager	11/15/2016 8:24:32 PM
Doreen Winn	Superintendent	11/16/2016 11:55:01 AM

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 001-047-1617-0017-I

Fund Type: Direct Grant

Adjustment Type: Increase

Fiscal Year: 2016-2017

Entity Name: Public Academy for Performing Arts

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rhonda Cordova, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-604-5056

Email: rhondacordova1000@outlook.com

<b>FLOWTHROUGH ONLY</b>	
Budget Period: Jul 1 2016 12:00AM	To: Jun 30 2017 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 26207.0000.41921 \$2,500

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
26207 CNM Foundatio n	1000 Instruction	55915 Other Contract Services	1010 Regular Education (K- 12) Programs	0000 No Job Class	\$4,475	\$2,500	\$6,975	
Sub Total						\$2,500		
Indirect Cost								
DOC. TOTAL						\$2,500		

**Justification:**

Actual Revenues Received

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

**Policy Committee Proposed Changes**  
10/18/2016

Proposed changes highlighted in red.

**A.7 COUNCIL MEMBERSHIP**

Council shall be constituted in accordance with the following:

**A.7.1 Members:**

The Governing Council is intended to be a collaborative body and members are not intended to represent particular constituencies, but should recognize and pursue the best interests of the school as a whole. It is, however, recognized that diverse groups exist and it is advisable to draw membership from all areas. The Governing Council shall consist of not less than five (5) and not more than seven (7) voting members consisting of Parent Members and Community Members.

Non-voting members of the Governing Council include: up to three faculty/staff members, and two student members.

**Voting Member Restrictions:**

1. Spouses/domestic partners are prohibited from serving on the Governing Council at the same time.
2. PAPA employees and contractors; or spouses/domestic partners of PAPA employees or contractors shall not constitute a majority of the voting members.
3. No member of the governing body shall serve on the governing body of another charter school. (NMSA 22-8B-4.B)
4. No member of a local school board shall be a member of the governing body of a locally chartered charter school located within the local school board's school district during the term of office for which the member was elected or appointed. (NMSA 22-8B-4.B)

**C.2 HIRING PROCESS**

PAPA shall endeavor to hire the best possible employees and contract personnel to carry out PAPA's mission, consistent with budget constraints, applicable legal requirements, and time constraints. The hiring process shall be conducted in a fair, objective and consistent manner.

No member of a local school board shall be employed in any capacity by a locally chartered charter school located within the local school board's school district during the term of office for which the member was elected or appointed. (NMSA 22-8B-4.B)

**C.14 BACKGROUND INVESTIGATIONS**

Prior to employment, all persons shall be subject to a criminal background investigation.

Background investigations shall be repeated not to exceed every five years. The school will pay for these background checks.

PAPA GOVERNING COUNCIL MEETING  
11/29/16

Following is input from the PAPA community into proposed policy changes for  
A.7 COUNCIL MEMBERSHIP, C.2 HIRING PROCESS, and C.14 BACKGROUND INVESTIGATIONS as of  
11/28/16:

1. I like the changes. Curious about the part regarding background checks ".....not to exceed 5". I think yearly or every other year is appropriate. But I won't make a fuss about it.  
Thank you for sending this to all people
2. I agree with these changes in policy.
3. I think the additions look good.

### **Academic Achievement / Students:**

- Congratulations to the 175 students honored for their academic achievement this first quarter! There were a record-breaking number of students who earned Honor Roll status!
- Brenda Rabinowitz the daughter of holocaust survivors gave a presentation on her family and the holocaust to Ms. Doss' English 12 students.
- Parents were invited to a Q&A Math Parent Meeting (Title 1) where they could gain more understanding of the new math program and have their individual questions answered. Support for math is being offered at all grade levels and for high school Algebra I and Algebra II.
- Another support is being provided by Ms. Doss twice a week for students needing assistance in writing.
- NHS students are also providing tutoring in math and writing.
- Seniors who needed to retake portions of the PARCC and NMSBA participated in testing.
- ACT Pre-tests were given.
- Recruiters from Santa Fe University of Art and Design visited with Seniors.
- Recruiters from UNM visited with Seniors.
- The Trio Group assisted Seniors with their UNM applications.

### **Performing Arts / Activities**

- Hollie Lovely, Early Childhood Outreach Coordinator New Mexico PBS visited Ms. Hudson's Computer Literacy class.
- Jessica Montoya gave a workshop on salsa and partnering for the Guys and Dolls cast.
- Marcos Boogie taught the history and fundamentals of popping to the Hip Hop classes. He also taught the history of DJing.
- PAPA Choir and Flamenco performed for the New Mexico Coalition of Charter Schools Annual Conference.
- Yearbook took a field trip to FatPipe at the Old Albuquerque High School Library and the Main Library downtown to meet with techies from around Albuquerque. They participated in a shoot and performed Genealogy research, as well as adding our most recent PAPA yearbook to the collection.
- Mr. Koller and Ms. Beck took their students to Popejoy Hall to see "Much Ado About Nothing".
- HS Student Council held a Fall Carnival and raised over \$800. The PTSO provided snacks.
- Four HS students and two MS students participated in District 7 honor Guitar Festival. High School students Johnathan Ortiz, Connor Gonzales, Alejandro Sandoval and Luke Dierks participated as did Nick Aragon and Shayla Pacheco for Middle School.
- PAPA Film is thrilled to announce that Trystiana Trujillo, PAPA 8th grader, has won the Future Voices of New Mexico monthly film contest and \$50 for her Claymation film!
- PAPA Film won the "Hey John Oliver! Back Off My Charter School!" film contest with a \$1,000 prize that will go toward their trip to Los Angeles.
- The middle school dance was held for all students in 6th-8th grade with no grades below a C. 165 students qualified.
- Spirit Week was held with some very interesting dress-up days...
- NHS held a Sunset Celebration for 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> and 12<sup>th</sup> graders.
- HS actors & thespians went on a field trip to the Atomic Museum to conduct research for their play "Radium Girls". They presented "Radium Girls" at the APS George Nason Festival at Rio Grande High School.
- The Cast/Crew of Guys & Dolls participated in a 2-day workshop at Hummingbird.

- Band students Cassidy Cantu, Marcos Otero and Mose Wheeler participated in All-State.
- Nick Aragon was awarded Lead Tenor Sax in the New Mexico Jazz Educators All State Middle School Jazz Band!
- Select PAPA guitar and piano students performed at this years' GSOA (Girl Scouts of America) Trunk or Treat.

#### **Professional Development / Staff**

- Administration is completing the first round of evaluation observations for teachers.
- We are still searching for a full-time Special Education Teacher, highly qualified in Mathematics and/or Science. We also need a full-time custodian.
- Administration participated in "Hire a Lobo Networking Night.
- Ms. Weems and Ms. Mickey participated in EPIC training.
- Mr. Koller presented at the New Mexico Coalition of Charter Schools Annual Conference.
- Ms. Montoya and Ms. Chavez represented charter schools at a statewide forum on education in New Mexico.
- Dr. Brown was inducted into the NM Humanities Council as a Board member.

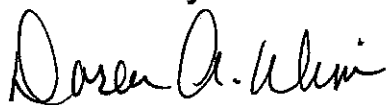
#### **Community**

- The SAC/SHAC meeting was held.
- PAPA Foundation and PTSO Spaghetti Dinner Fundraiser was held – Thanks to the community, there were over 100 auction items donated. The combined, estimated income for the event (still waiting on payment for some items) is approximately \$4,800 and expenses were about \$900 (waiting for processing for final number).
- It was great to welcome over 60 parents to PAPA's Thanksgiving Lunch.
- Indika Ortiz, Olivia Roybal, Isis Lopez, Jade Lopez, and Madelynn Vigil collected over 300 food items for The Storehouse of NM. Special shout out to Isis, who has won the food drive contest 2 years in a row. The girls enjoyed a pizza party, sponsored by Thespian Troupe #6667.
- Lost and Found items were donated to Savers.

#### **Facility**

- There were no committee meetings this month.

#### **Submitted By:**



**Doreen A. Winn**



**PUBLIC ACADEMY FOR PERFORMING ARTS**

11800 Princess Jeanne Ave., NE / Albuquerque, NM 87112 / (T) 505-830-3128 / (F) 505-830-9930 / [www.paparts.org](http://www.paparts.org)  
Doreen A. Winn, Executive Director

**RESOLUTION – SY 2016-2017  
OPEN MEETINGS ACT -**

WHEREAS, the Governing Council of Public Academy for Performing Arts met at 11800 Princess Jeanne Ave., NE, on November 29, 2016, at 4:00pm, and

WHEREAS, Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to -4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1(D) of the Open Meetings Act requires the Governing Council of the Public Academy for Performing Arts to determine annually what constitutes reasonable notice of its public meetings;

NOW, THEREFORE, BE IT RESOLVED by the Governing Council of the Public Academy for Performing Arts that:

1. All meetings shall be held at 11800 Princess Jeanne Ave., NE, Albuquerque, NM 87112 or as otherwise indicated in the meeting notice.
2. Unless otherwise specified, regular meetings shall be held the last Tuesday of the month at 4:00pm. The agenda will be available at least seventy-two hours prior to the meeting from Public Academy for Performing Arts, whose office is located at 11800 Princess Jeanne Ave., NE, Albuquerque, NM 87112. Notice of any other regular meetings will be given ten days in advance of the meeting date.
3. Special meetings may be called by the Chairman or a majority of the members upon 72 hours' notice. The notice shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least seventy-two hours before any special meeting.
4. Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety and property of citizens or to protect the public body from substantial financial loss. The Governing Council of the Public Academy for Performing Arts will avoid emergency meetings whenever possible. Emergency meetings may be called by the Chairman or a majority of the members upon twenty-four hours' notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda. Within ten (10) days of taking action on an emergency matter, the public body shall report to the New Mexico Attorney General's office the action taken and the circumstances creating the emergency.
5. For the purposes of regular meetings described in paragraph 2 of this resolution, notice requirements are met if notice of the date, time, place and agenda are posted at the administrative offices of Public Academy for Performing Arts and provided by email to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings. In addition, a notice of the regular meeting schedule of the Governing Council will be placed on the website of the Public Academy for Performing Arts [www.paparts.org](http://www.paparts.org).
6. For the purposes of special meetings and emergency meetings described in paragraphs 3 and 4 of this resolution, notice requirements are met if notice of the date, time, place and agenda is posted at the administrative offices of Public Academy for Performing Arts and provided by email to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings. In addition, a notice of the regular meeting schedule of the Governing Council will be placed on the website of the Public Academy for Performing Arts at [www.paparts.org](http://www.paparts.org).
7. In addition to the information specified above, notice shall indicate how a copy of the agenda may be obtained or include a hyperlink to the agenda. They shall also indicate how an individual with a disability who wishes to attend a meeting of the Governing Council and who might be in need of special accommodations, can obtain information and/or accommodation for their disability.

**PAPA GOVERNING COUNCIL**

Marc Guggino, President / Joshua Vallano, Vice President / Mark Huntzinger, Secretary  
Adam Ciepiela / Merry Dudley / Michael Keith / Elizabeth Roybal

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**PUBLIC ACADEMY FOR PERFORMING ARTS**  
**OPEN MEETINGS ACT RESOLUTION**  
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- 8. The Governing Council of the Public Academy for Performing Arts may close a meeting to the public only if the subject matter of such discussion or action is exempted from the open meeting requirement under Section 10-15-1(H) of the Open Meetings Act.
  - a) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the Governing Council of the Public Academy for Performing Arts taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be noted with reasonable specificity. Only those subjects specified in the motion may be discussed in the closed meeting.
  - b) If a closed meeting is conducted when the Governing Council of the Public Academy for Performing Arts is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity, is given to the members and to the general public.
  - c) Following completion of any closed meeting, the minutes shall state whether the matters discussed in the closed meeting were limited only to those noted, when the meeting was closed.
  - d) Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussions in a closed meeting shall be made by vote of the Governing Council of the Public Academy for Performing Arts in an open public meeting.

Adopted this November 29, 2016 at Public Academy for Performing Arts, 11800 Princess Jeanne Ave. NE, Albuquerque, New Mexico 87112.

\_\_\_\_\_, Chairman

\_\_\_\_\_, Member

\_\_\_\_\_, Member

\_\_\_\_\_, Member

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\_\_\_\_\_, Member

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**Recommendations from the School Advisory Council for the Quality of  
Education School Site Questions:**

1. The arts education at PAPA is sufficiently rigorous.
2. I am satisfied with the variety of PAPA's performing arts options.
3. I use PowerSchool at least once per week.
4. I utilize the school website for information.
5. PAPA is meeting the individual academic needs of my child.