

**Public Academy for Performing Arts
Governing Council Meeting Minutes June 27, 2017
As approved July 25, 2017**

Date: 6-27-2017	Location: PAPA Room 12
Time: 5:20-6:00 PM	Facilitator: Mark Huntzinger
Invitees in Attendance: Mark Huntzinger, Elizabeth Roybal, Michael Matsko, Michael Keith, Michael Youngman, Merry Dudley (arrived during item 6) Virginia Wilmerding, Doreen Winn, Jennifer Lopez, Rhonda Cordova	
Not in Attendance: Joshua Vallano, Sherry Allen	
Guests in Attendance: Melanie Chavez, Edmund Torrez	
Discussion	Resource
Call to Order 5:20 pm/Roll Call, 5 voting members present	Mark Huntzinger
Welcome and Introductions	Mark Huntzinger
Approval of Agenda Motion to approve the agenda was made by Elizabeth Roybal, second by Michael Keith, approved 5-0	Mark Huntzinger
Approval of Minutes Motion to approve the minutes of the 5/23/2017 meeting was made by Elizabeth Roybal, second by Michael Matsko, approved 5-0.	Mark Huntzinger
Open Forum for Public Comment – none	
Budget and Finance Report <ul style="list-style-type: none"> • Finance Committee Meeting was held, present were Michael Matsko, Merry Dudley, Doreen Winn, and Rhonda Cordova. The bank reconciliation, journal entries, and check registry from March to May 2017 were reviewed. No issues were reported. • The lease reimbursement will be reduced from ~\$279,000 to ~\$266,000. As this is a pass through to APS, there is no budget impact. • Discussion was held to not renew the Charter School Coalition membership and instead hire a lobbyist. The cost difference is ~\$3,000. Administration will check to see how much was budgeted. • Budget report ending balance will be \$197,644. Budgeted was a \$120,000 ending balance. • Food Services reimbursements for April and May 2017 have not been received. • The Audit in brief is scheduled for July 17, 2017, Elizabeth Roybal and Michael Matsko to attend. Administration to verify availability of the non-GC 	Michael Matsko, Rhonda Cordova

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<p>members.</p> <ul style="list-style-type: none"> • Motion to approve the budget report was made by Mark Huntzinger, second by Elizabeth Roybal, approved 6-0. • There were no BARS for review. 	
<p>Reappointment for Open Terms</p> <ul style="list-style-type: none"> • Joshua Vallano and Michael Youngman were nominated for new three-year terms. • Motion to approve the appointments was made by Elizabeth Roybal, second by Michael Keith, approved 6-0 	Jennifer Lopez
<p>Policy Committee</p> <ul style="list-style-type: none"> • The Parent/Student Handbook and the Employee Handbook were previously provided for member review. As these are handbooks that reflect GC Policy, they do not require GC approval. • One comment was provided. 	Mark Huntzinger
<p>Rule Hearing Update</p> <ul style="list-style-type: none"> • PED has proposed a rule that would require 10 hours of training for new GC members to be completed in 60 days. Ms. Wynn and Mr. Huntzinger provided written comments and attended the hearing held May 30, 2017. The status of this rule change is not known. • Michael Keith provided information on the Charter School conference he attended and brought some publications to share. 	Mark Huntzinger
<p>Executive Director's Report</p> <ul style="list-style-type: none"> • Written report, master schedule, charter performance goals, new construction plan, and quality of education information provided and discussed. • Hires <ul style="list-style-type: none"> ○ Interviewing cooks, still looking for Hip-Hop instructor. 	Doreen Winn
<p>President's Report</p> <ul style="list-style-type: none"> • None 	Mark Huntzinger
<p>Other Announcements/Discussion</p> <ul style="list-style-type: none"> • Rhonda Cordova to present her financial training, 3 pm July 25, 2017 prior to the next GC Meeting. 	Mark Huntzinger
<p>Adjourn 6:00 pm</p>	

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Next schedule meeting July 25, 2017 3 pm for training, 5:15 pm for the regular meeting.			
Status			Action Item
		Resource	Due Date
In Progress	Establish procedure to have a GC member as a second line signer on all PAPA checks	Finance Committee	

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